

Version - 2021.07.15

Template Name: Sub-Award Expenditure Reporting-It-30000

Instructions to Reporter:

- Do not change the cell formatting
- Do not reformat the template
- All data should be as text
- Do not publish the "Field ID" row (Treasury Internal Use Only)

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| Field ID | Project_Identification_Number__c |
| Label | Client Project Id |
| Required or Optional | Required |
| Help Text | Client Project ID that allows the Recipient to associate Expenditure records to Project records. |

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| Expenditure_Category__c | Sub_Award_Type__c |
| Expenditure Category | Sub-Award Type (Aggregates) |
| Required | Required |
| The category to which the purpose of the expenditure most closely relates to when created. Valid responses: "Financial Assistance: Rent" "Financial Assistance: Rental Arrears" "Financial Assistance: Utility/Home Energy Costs" "Financial Assistance: Utility/Home Energy Costs Arrears" "Financial Assistance: Other Housing Costs Incurred due to Covid-19" "Housing Stability Services (Including Eviction Prevention/Diversion)" "Administrative Costs" | The Sub-Award Type that had obligation or expenditure/payment activity during the reporting period. Valid responses: "Aggregate of Contracts Awarded for <\$30,000"; "Aggregate of Grants Awarded for <\$30,000"; "Aggregate of Loans Issued for <\$30,000"; "Aggregate of Transfers <\$30,000"; "Aggregate of Direct Payments <\$30,000" |

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| Quarterly_Expenditure_Amt_Aggregates__c | Quarterly_Obligation_Amt_Aggregates__c |
| Total Quarterly Expenditure Amount (Aggregates) | Total Quarterly Obligation Amount (Aggregates) |
| Required | Required |
| Sum of Expenditures or Payments during the most recent quarter for this Sub-Award Type (Aggregates). DO NOT enter \$ sign when entering amount. | Sum of sub-award amounts/obligations during the most recent quarter for this Sub-Award Type (Aggregates). DO NOT enter \$ sign when entering amount. |

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| Administrative_Expense_Explanation_c |
| Administrative Expense Explanation |
| Optional |
| If Administrative Costs is selected as the expenditure category, a explanation of the expenses must be provided. 10,000 character max |