

[For distribution via e-mail]

Dear Technology Partnership Ombudsman,

You are receiving this request because, under the Technology Transfer Commercialization Act of 2000, each technology partnership ombudsman is required to report quarterly on dispute resolution related to technology partnerships, patents, and licenses. At your earliest convenience, but no later than seven days from receipt of this request, please respond by e-mail to the following questions:

(a) Did you receive any complaints in the last quarter? [Yes/No]

(b) If yes, how many complaints did you receive?

(c) Did you resolve any complaints in the last quarter? [Yes/No]

Provide a brief description of the nature of each complaint you received and its status. For each complaint you resolved, please provide an assessment of the resolution.

Sincerely,

Kimberly Jenkins-Chapman

Director

Alternative Dispute Resolution Office

This data is being collected to promote the use of alternative dispute resolution techniques to resolve complaints and disputes from industry and the public regarding technology partnerships.

The data you supply will be used by the Alternative Dispute Resolution Office to evaluate the effectiveness of alternative dispute resolution services offered at national laboratories concerning technology partnerships and identify opportunities for training and technical assistance. We may share your responses with other DOE offices in furtherance of this purpose.

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Office of the Chief Information Officer, Enterprise Policy Development & Implementation Office, IM-22, Information Collection Management Program OMB Control Number 1910-5118, U.S. Department of Energy, 1000 Independence Ave SW, Washington, DC 20585; and to the Office of Management and Budget (OMB), OIRA, Paperwork Reduction Project OMB Control Number 1910-5118, Washington, DC 20503.

Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB control number.

Submission of this data is mandatory pursuant to 42 U.S.C. § 7261c. Exp. Date [XX/XX/XXXX]