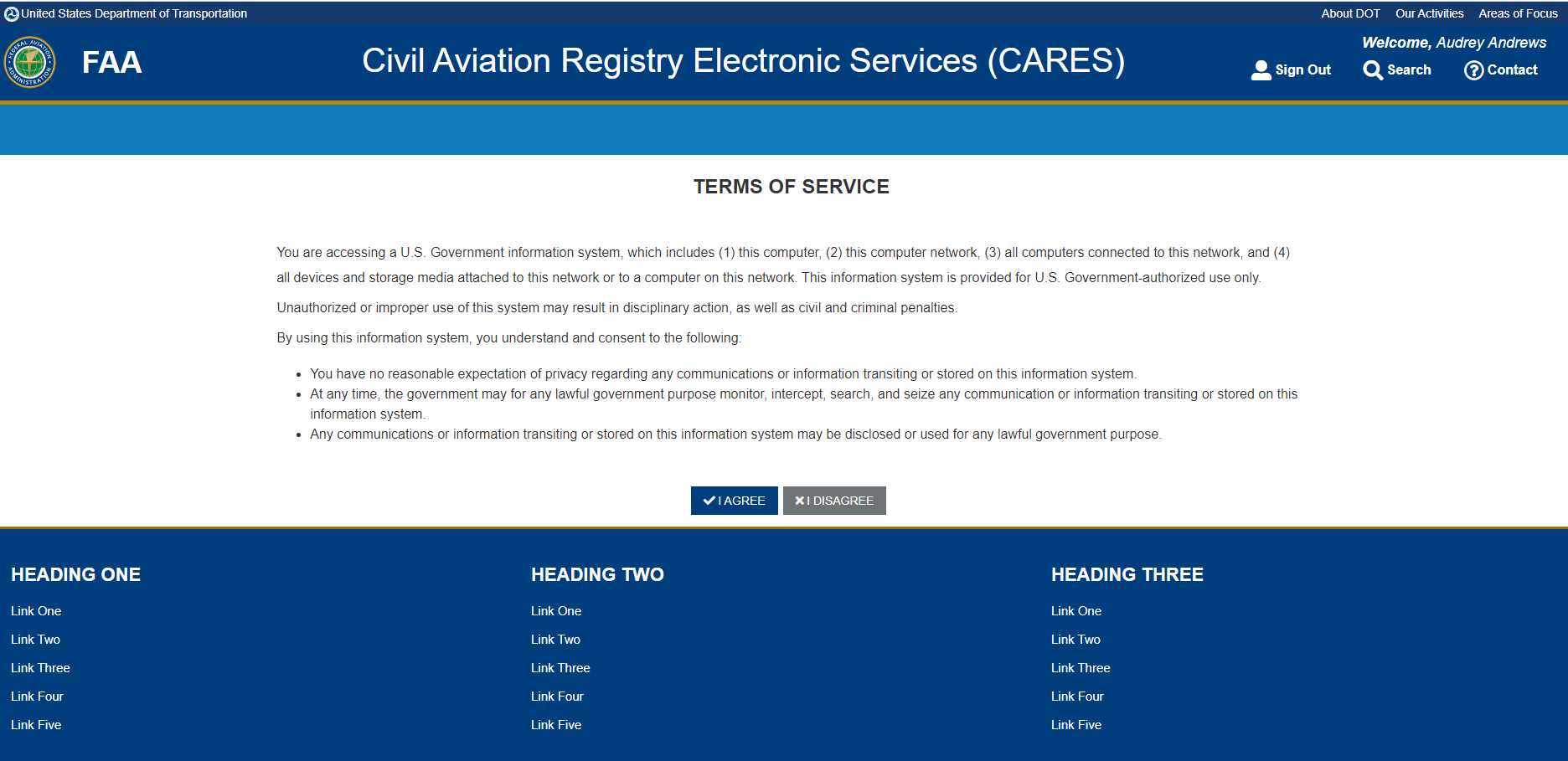
Log into CARES

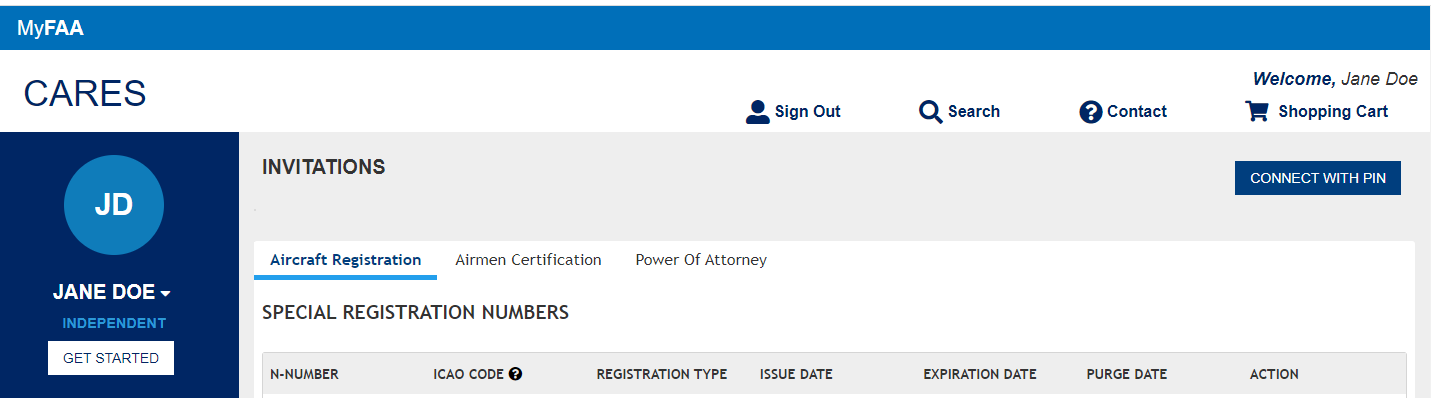
<https://cares-uat.faa.gov/>

Log in with Username (email and Password)

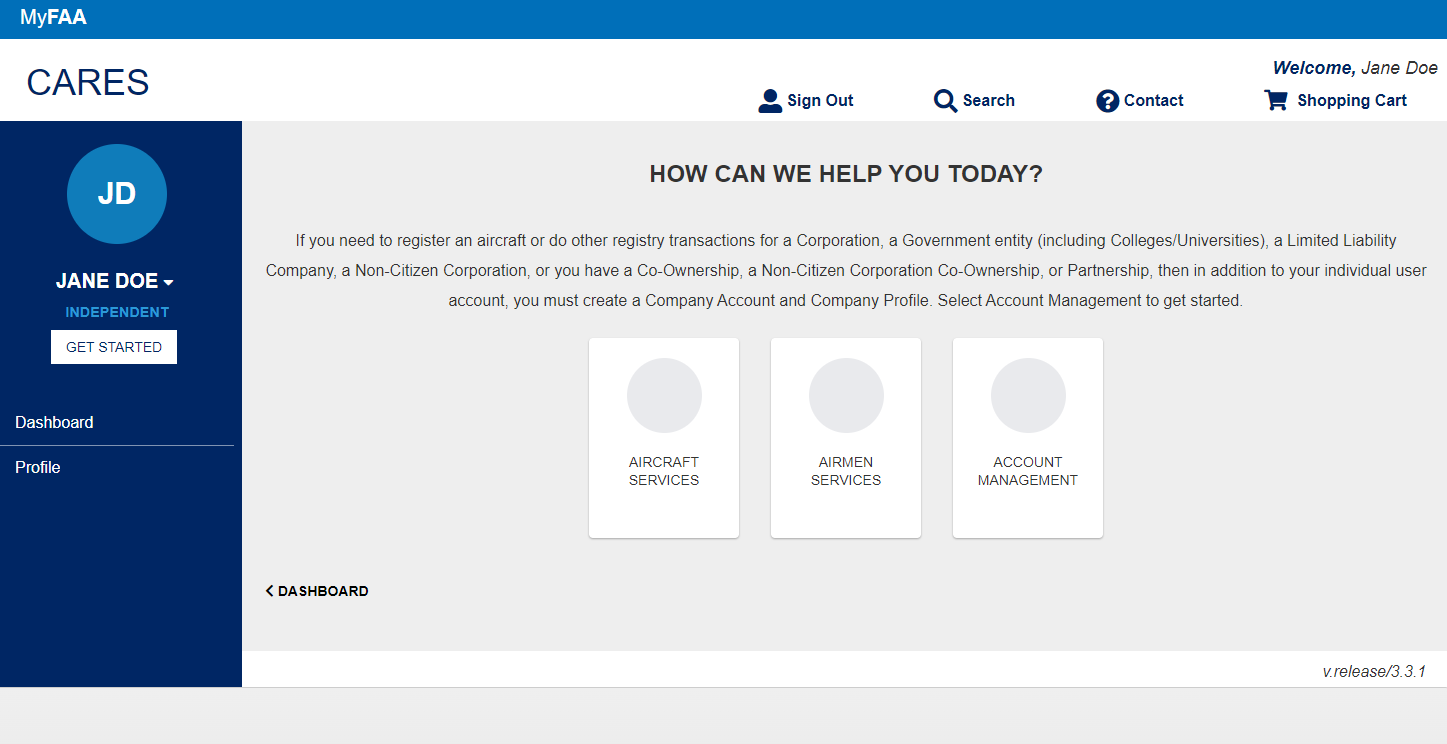
Agree to Terms and Conditions



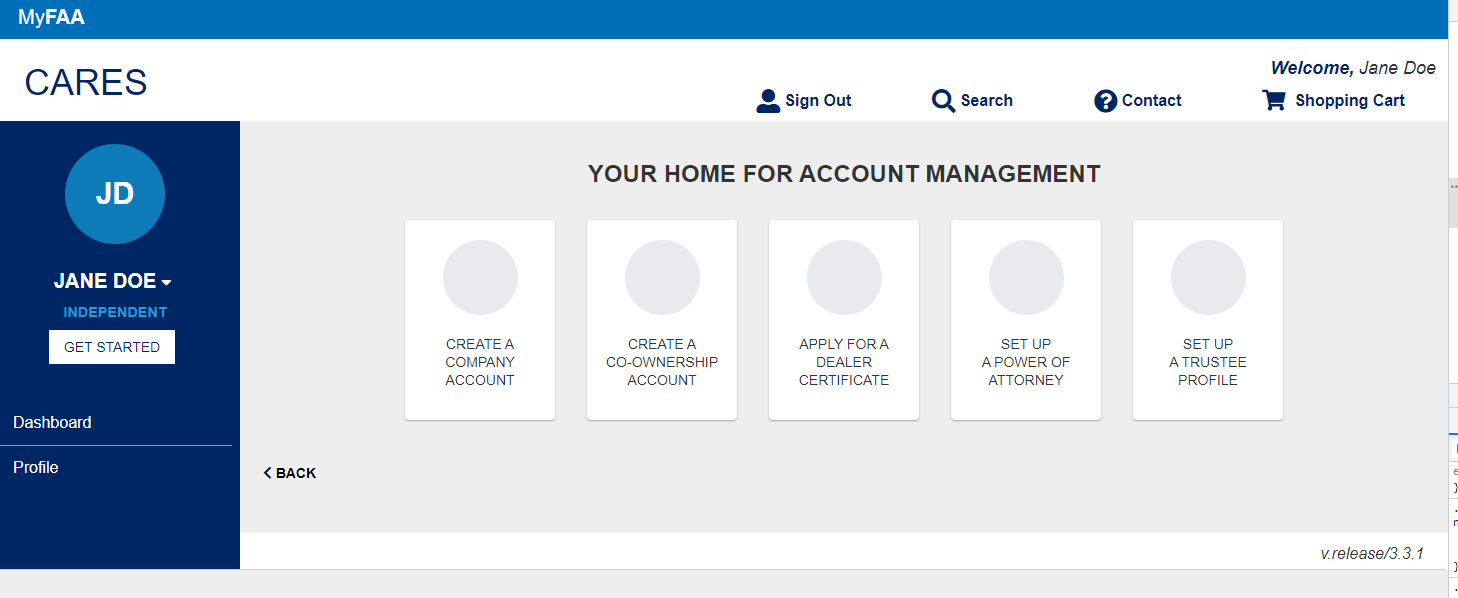
Get Started



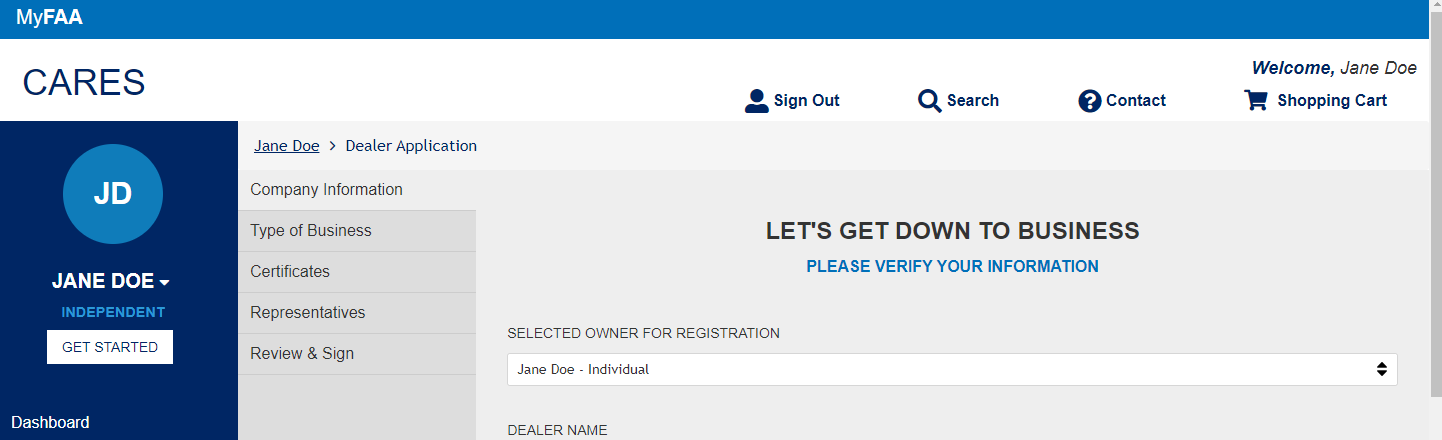
Select Account Management



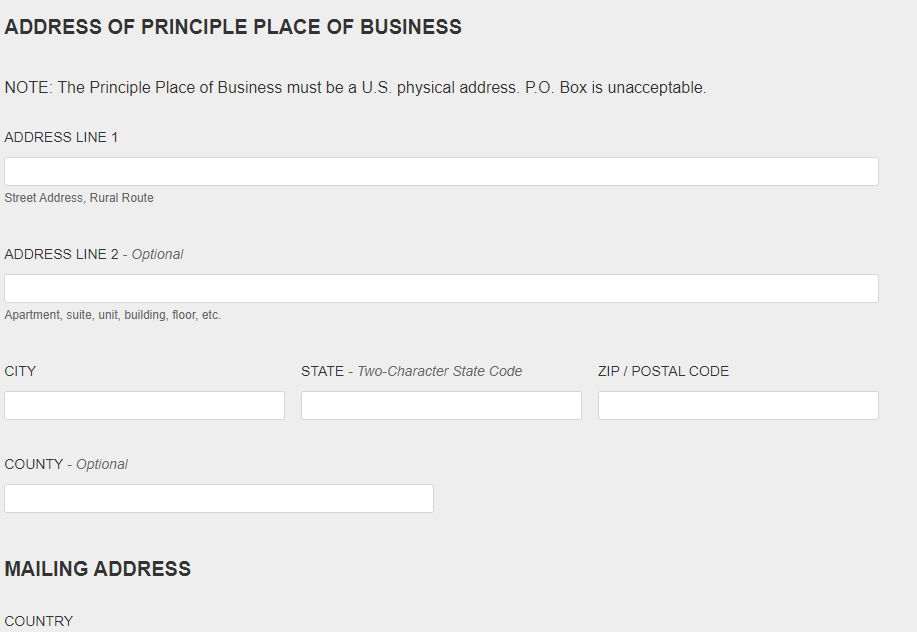
Select Apply for a Dealer Certificate



Select Owner for Registration and fill out Dealer Name and Fill out Addresses as well as contact information page

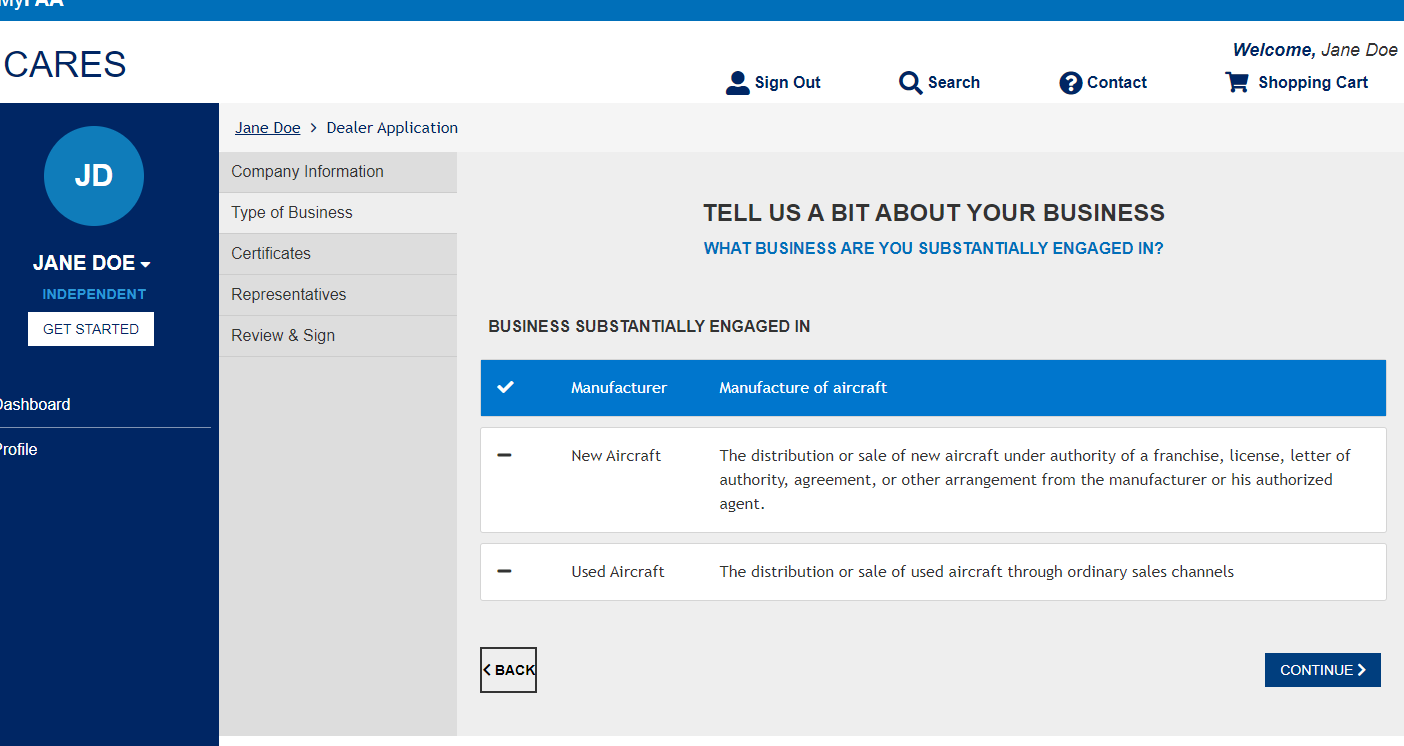




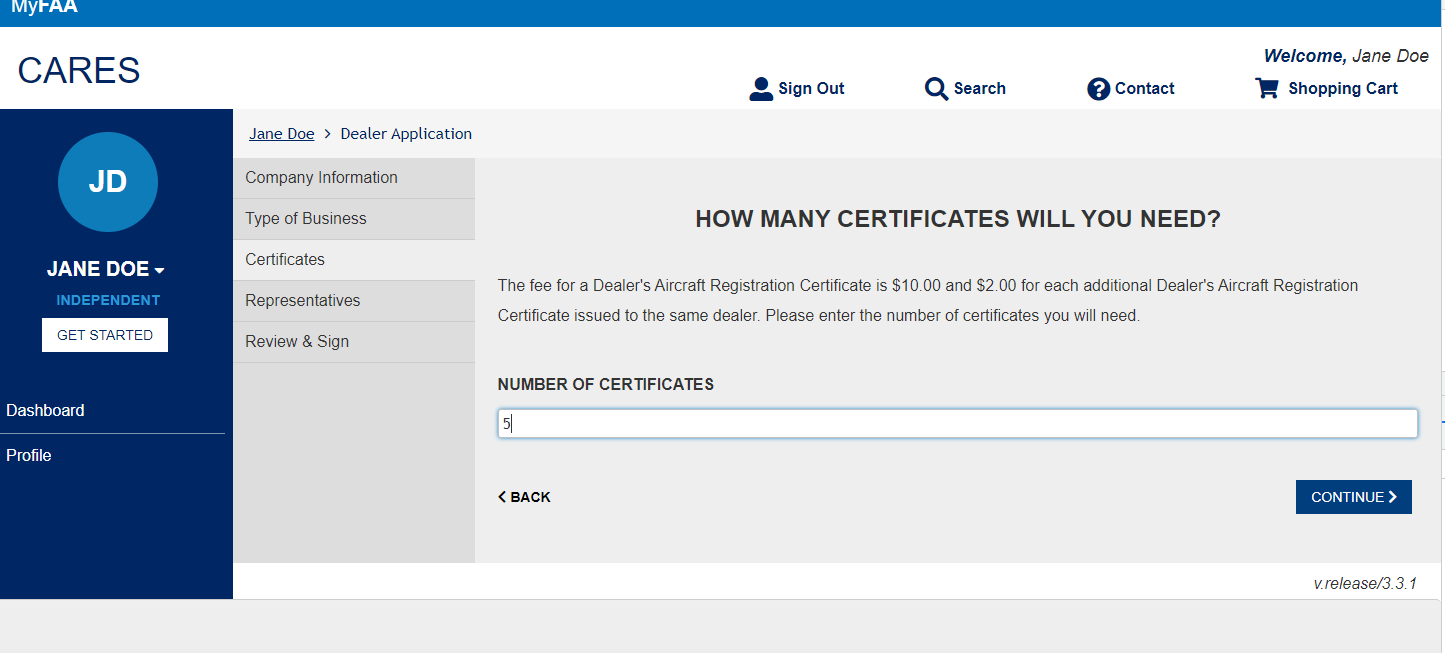


SELECT CONTINUE

CHOOSE ONE OF THE FOLLOWING OPTIONS THAT YOU ARE ENGAGED IN and CONTINUE

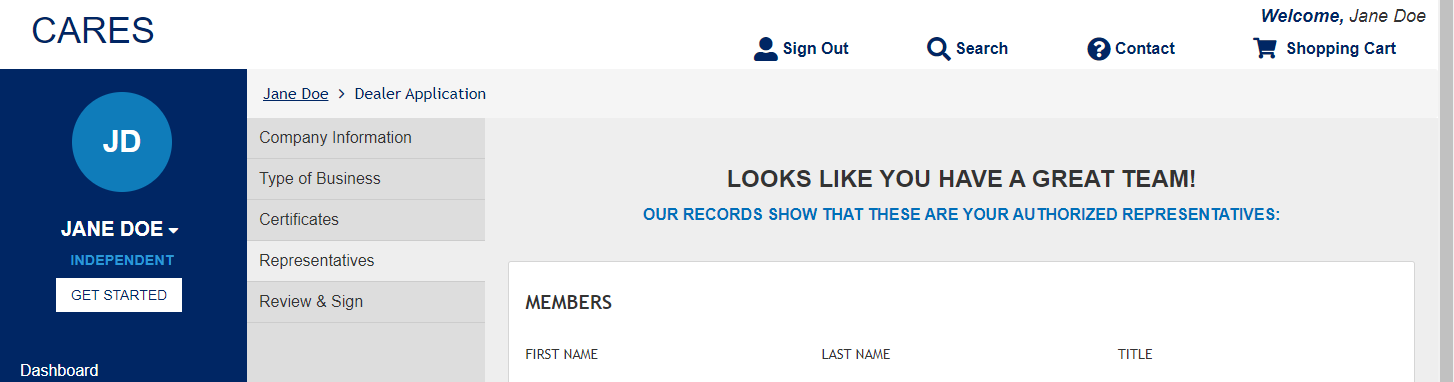


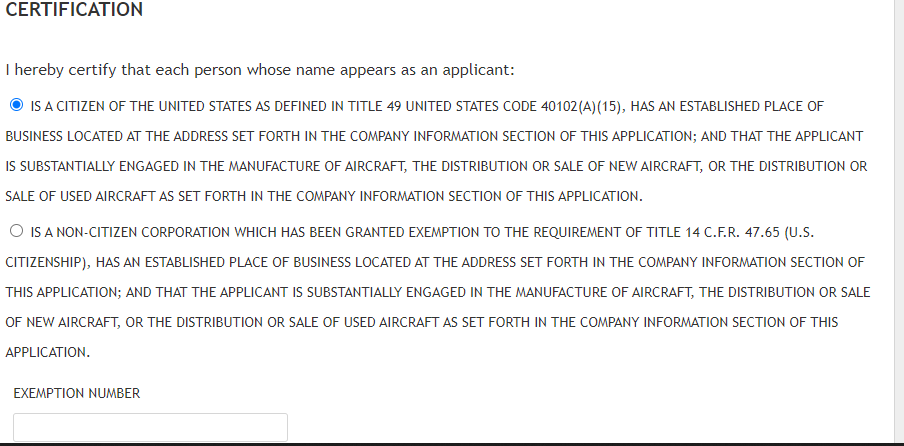
SELECT NUMBER OF CERTIFICATES and CONTINUE

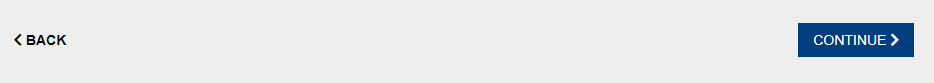


REPRESENTATIVES AND CERTIFICATION PAGES ARE DISPLAYED

SELECT OPTION AND CONTINUE

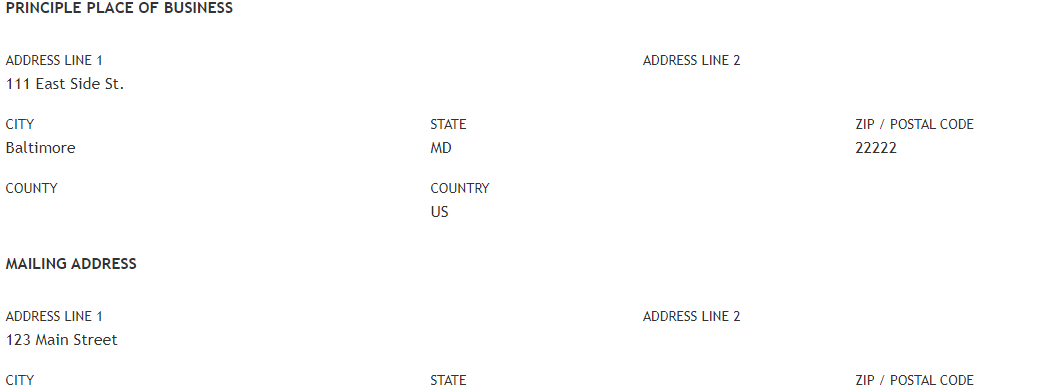




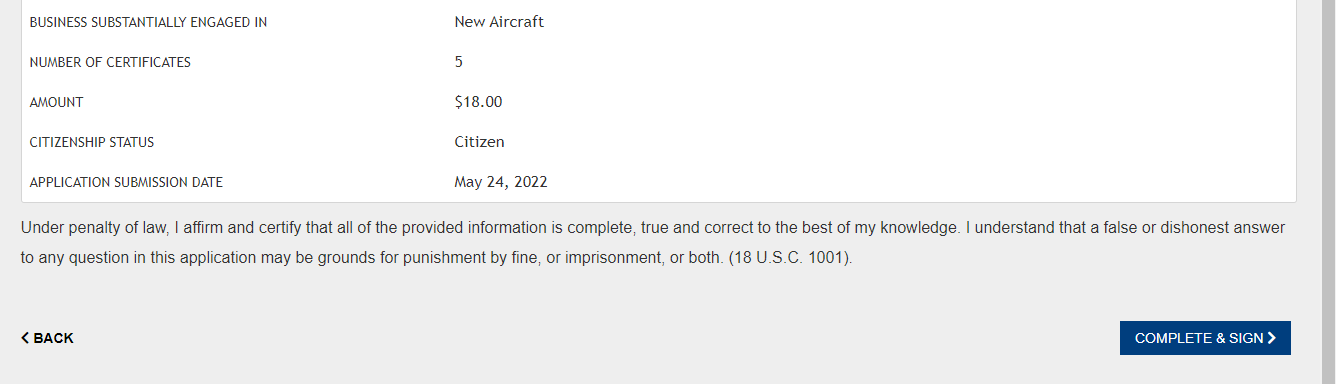


REVIEW & SIGN DOCUMENT IS PRESENTED to include Principle Place of Business, Mailing Address, Members and number of certificates requested with total amount

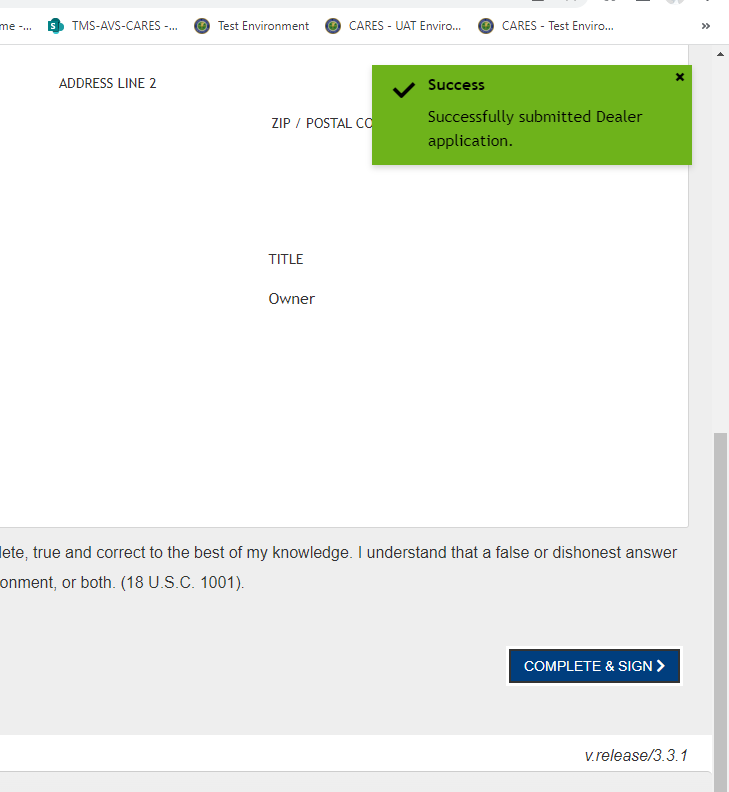




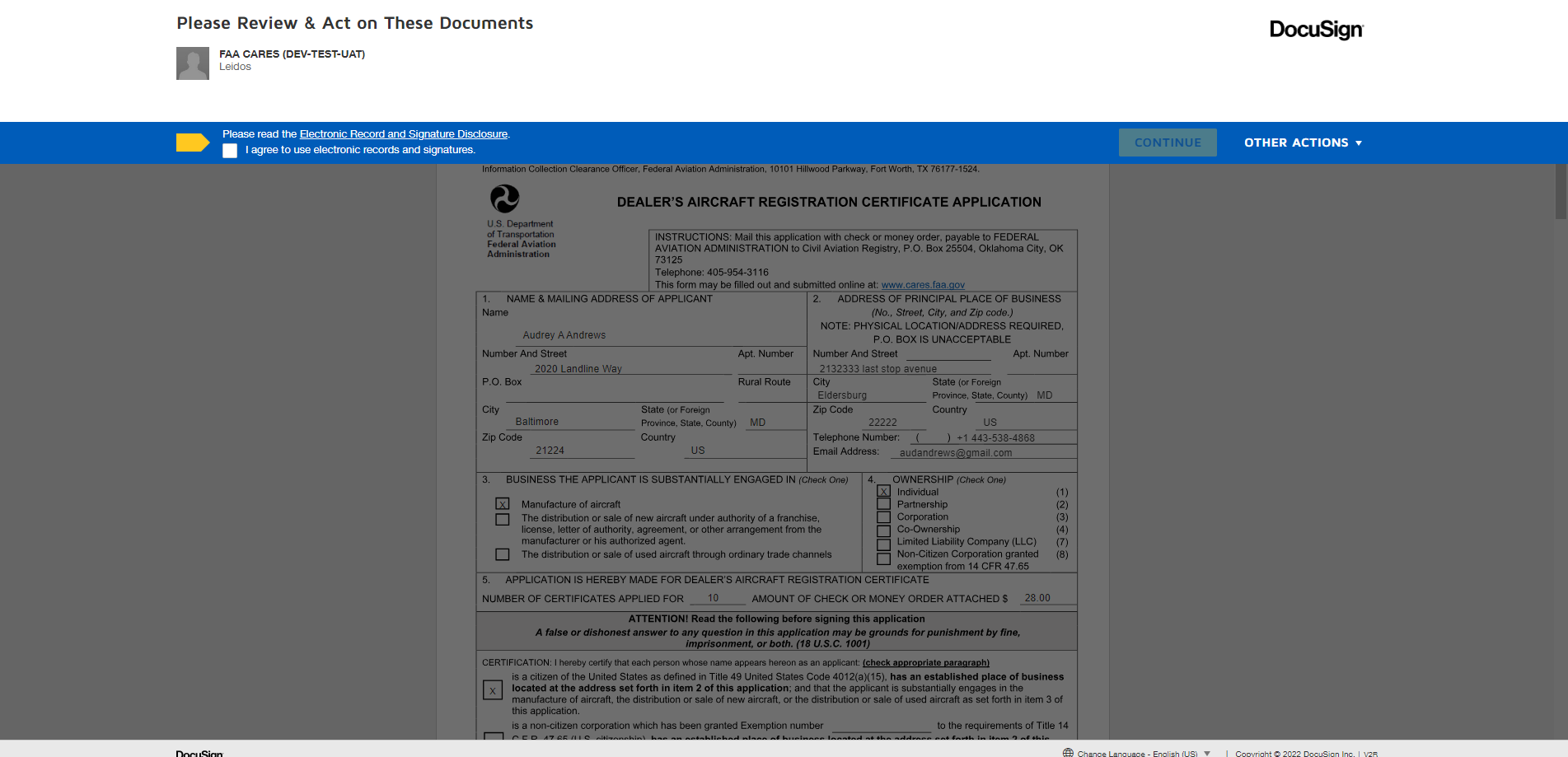


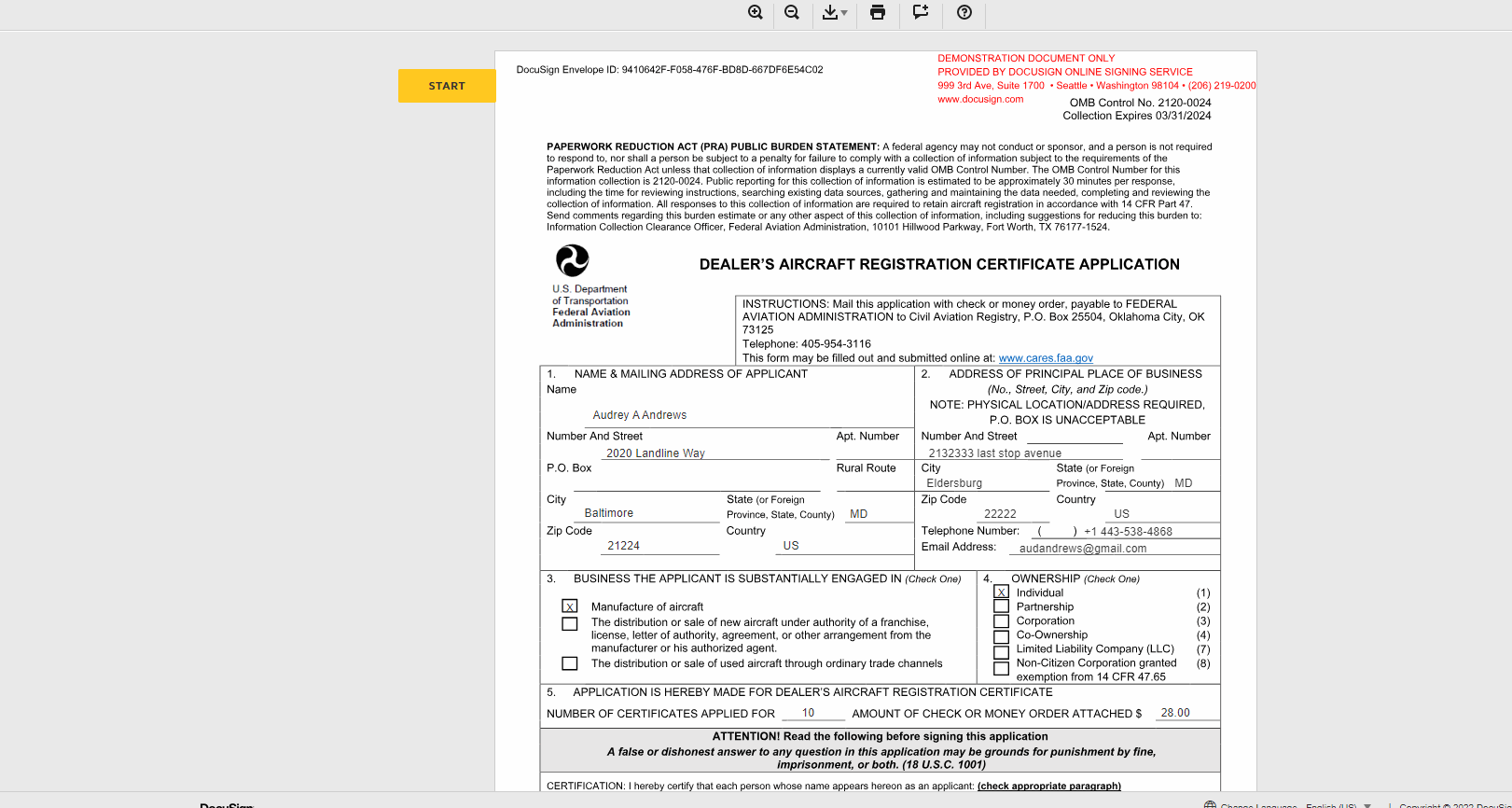


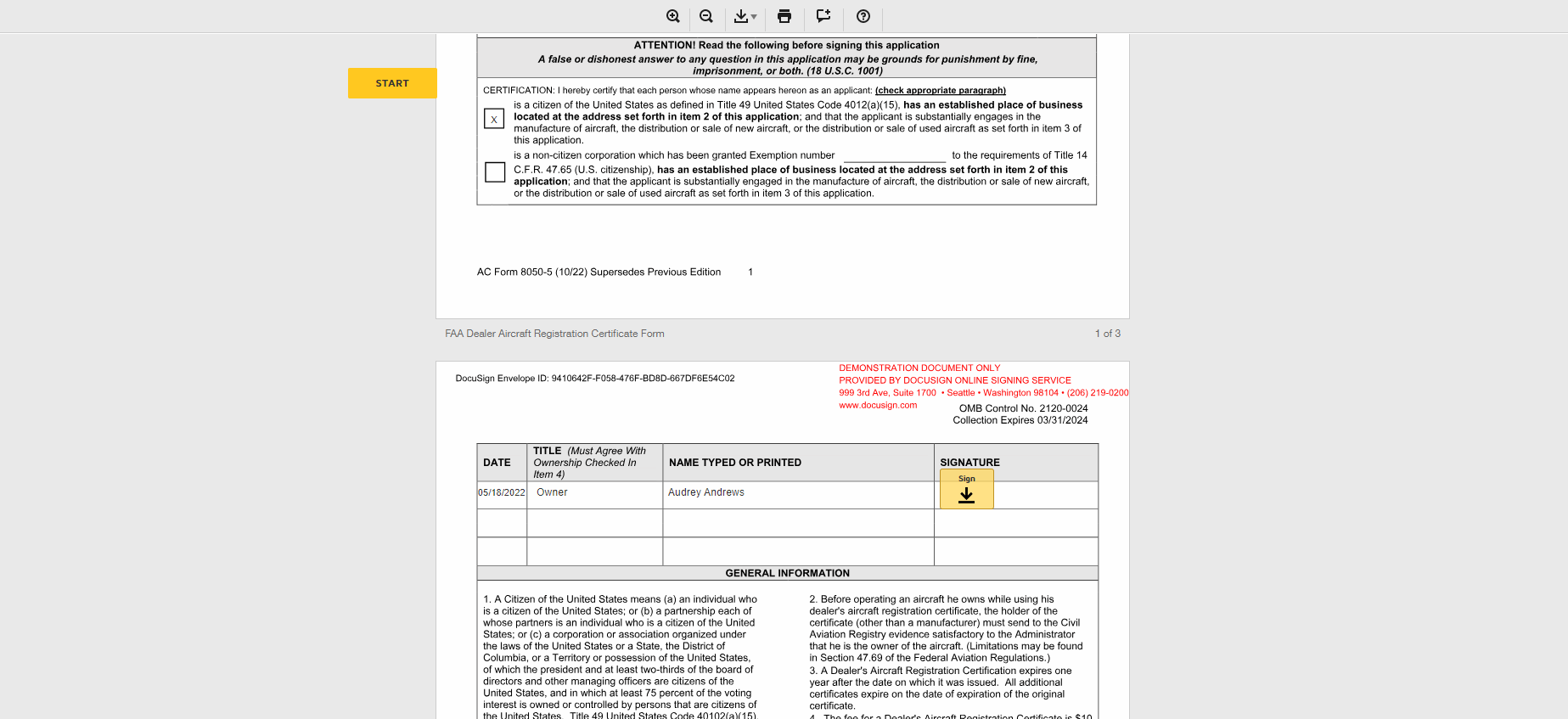
COMPLETE AND SIGN



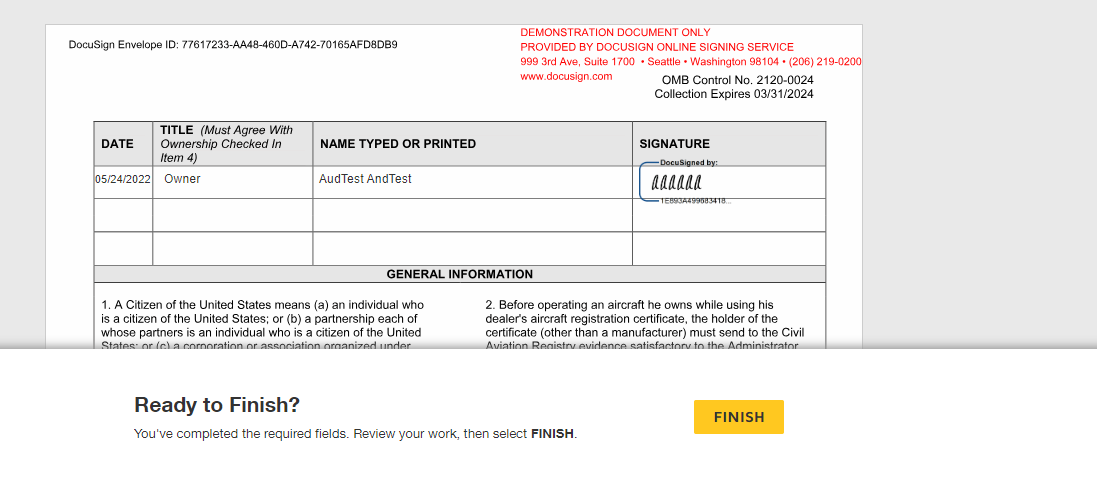
A green Success button show up and you are presented with the 8050-5 Form to review. Agree to the disclosure and CONTINUE

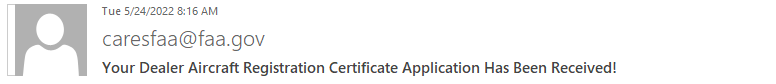


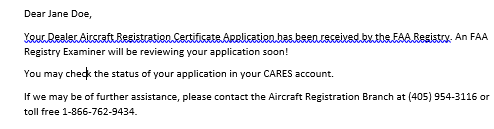




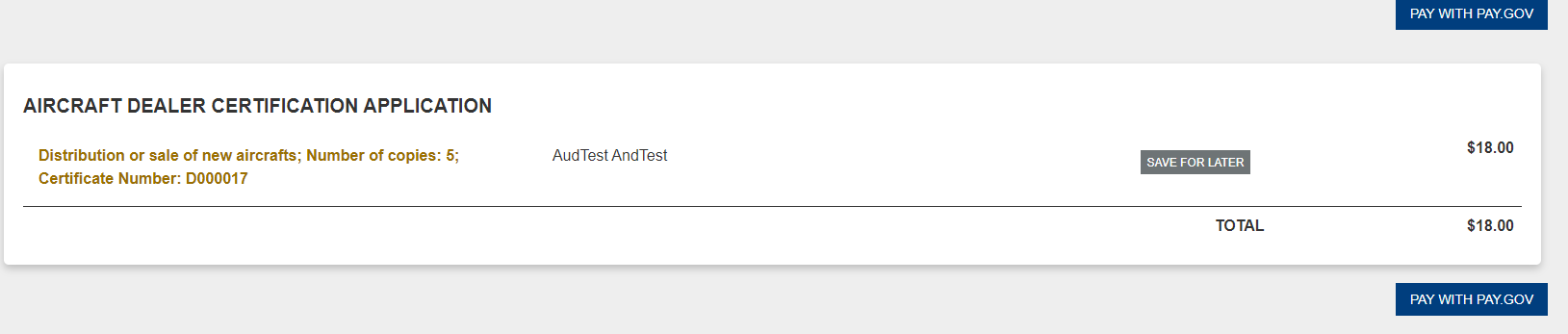
SIGNATURE PAGE AND FINISH



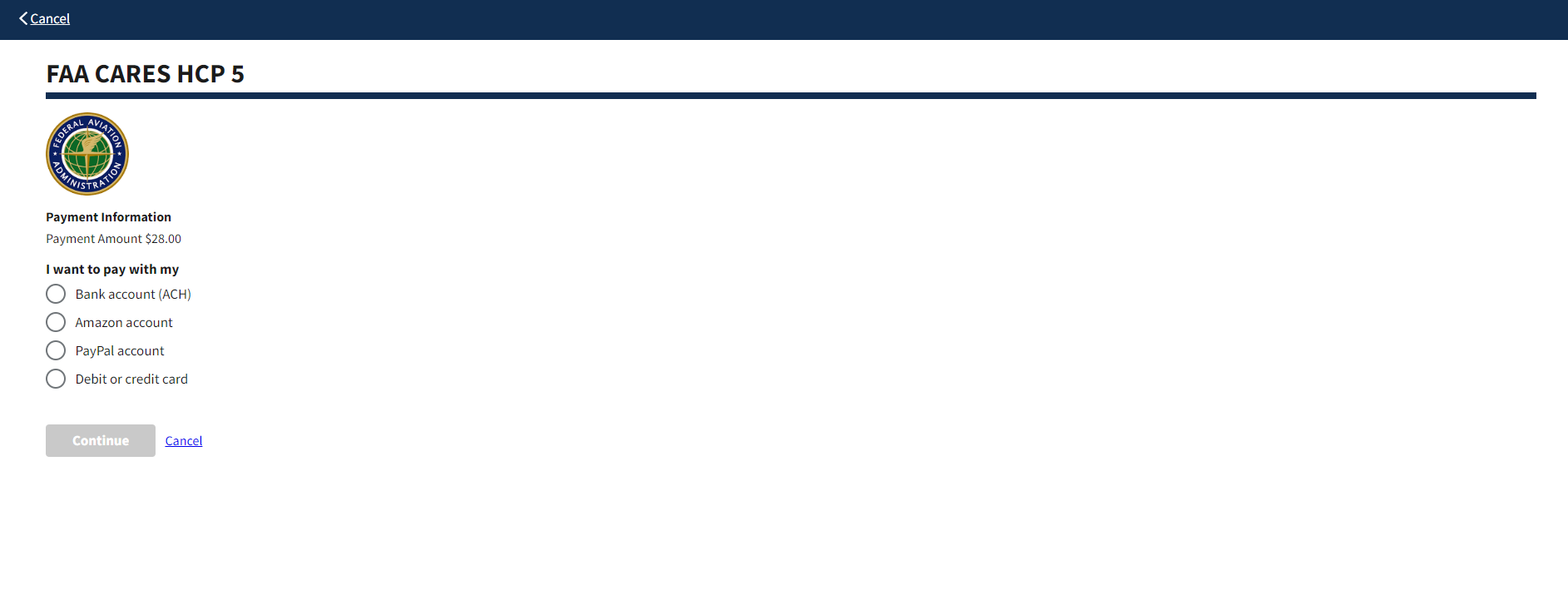




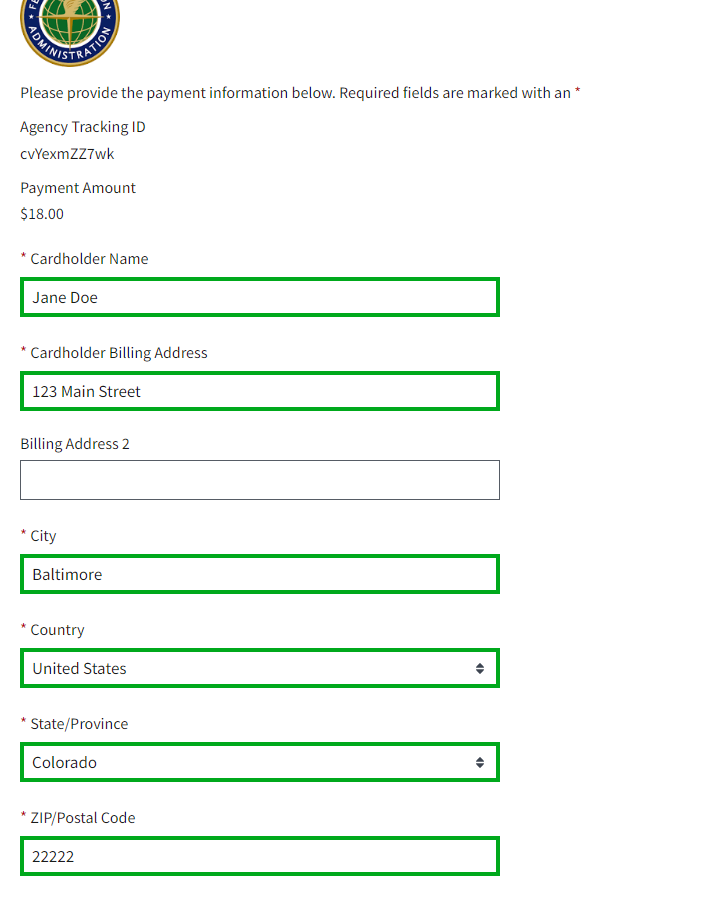
Shopping Cart is Presented to Pay with PAY.GOV

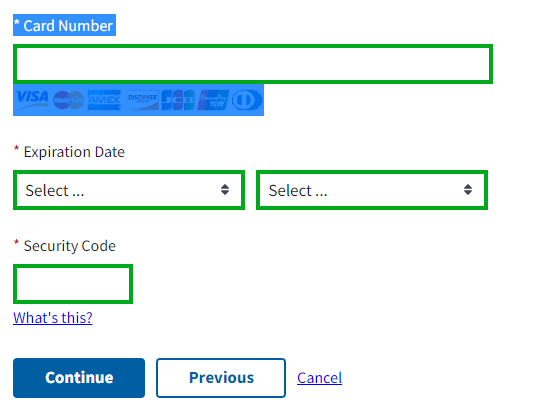


Select payment information and continue

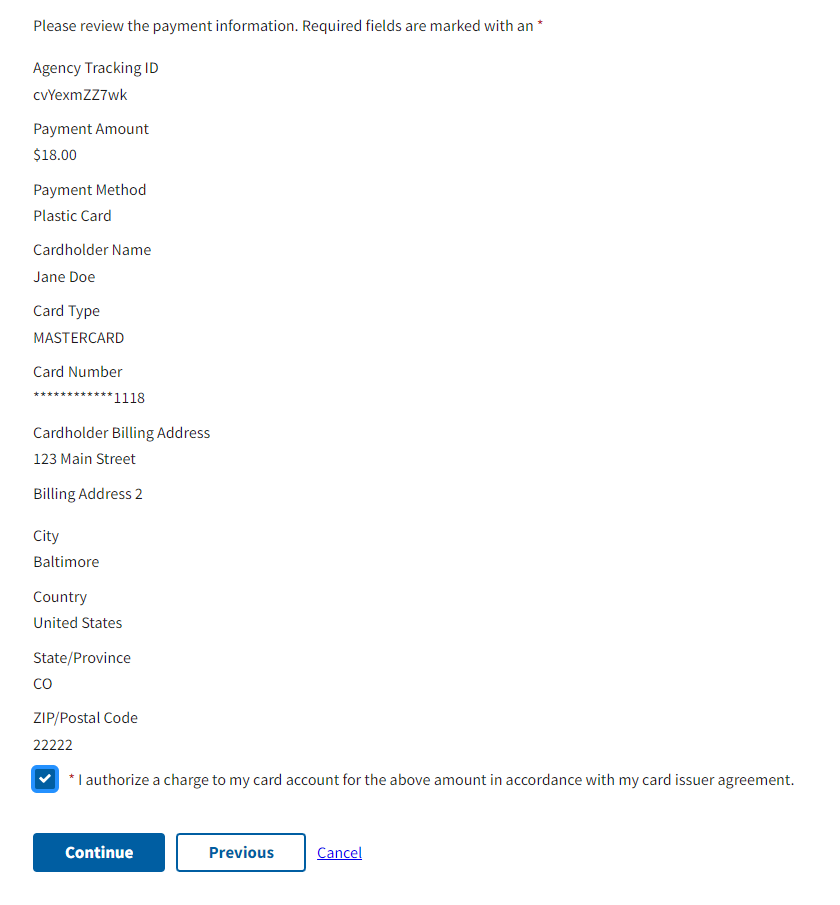


Fill in all Fields and Continue

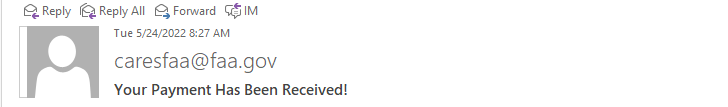


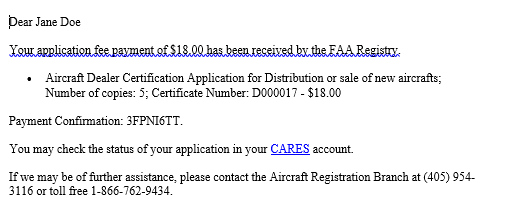


Confirmation Page to authorize Payment and Continue



Shopping Cart is empty and an email notification for payment is received in email inbox





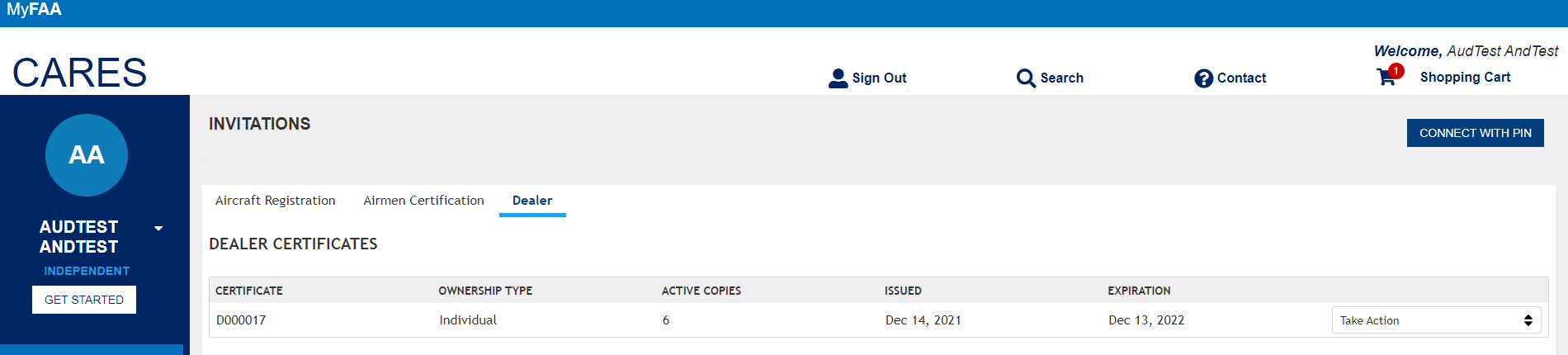
Go back to the Dashboard:

On the Pending Agency Review Section will see the Application for review





Once Application is approved by Examiner it will appear as a tab on the dashboard with the dealer number.



Option to print Certificates

