

**Instructions to Complete
Live Poultry Dealer Disclosure Document
Form PSD 6100**

This form is used by any entity engaged in business as a Live Poultry Dealer and is required by Section 201.100 and 201.114 of the regulations under the Packers and Stockyards Act, 1921 (Act), as amended and supplemented, to provide poultry growers the required disclosure information.

Submit the Live Poultry Dealer Disclosure Document, along with all required disclosure documents to each of the poultry growers under contract to you. Copies of this form may be obtained from the regional office covering your area, or on our website located at <https://www.ams.usda.gov/resources/forms>.

Regional Offices of the Packers and Stockyards Division Agricultural Marketing Service, Fair Trade Practices Program		
Eastern Regional Office 75 Ted Turner Drive SW, Ste 230 Atlanta, GA 30303-3308 Telephone: (404) 562-5840 FAX: (404) 562-5848 E-mail: PSDAtlantaGA@ams.usda.gov	Midwestern Regional Office 210 Walnut Street, Room 317 Des Moines, IA 50309-2110 Telephone: (515) 323-2579 FAX: (515) 323-2590 E-mail: PSDDesMoinesIA@ams.usda.gov	Western Regional Office 3950 Lewiston St., Suite 200 Aurora, CO 80011-1556 Telephone: (303) 375-4240 FAX: (303) 371-4609 E-mail: PSDDenverCO@ams.usda.gov
States Covered	States Covered	States Covered
AL, AR, CT, DC, DE, FL, GA, LA, MA, MD, ME, MS, NC, NH, NJ, NL, NY, PA, PR, QC, RI, SC, TN, VA, VT, WV	IA, IL, IN, KY, MB, MI, MN, MO, ND, NE, OH, ON, SD, WI	AB, AK, AZ, BC, CA, CO, HI, ID, KS, MT, NM, NV, OK, OR, SK, TX, UT, WA, WY

Line No.	Subject	Instructions
1	Company Name	Enter the legal name under which you are operating.
2	Business Type	Enter the appropriate type of business organization as it applies to the business operation. Examples of the business types are Individual, Partnership, Corporation, LLC, LLP, or Association.
3	Operating Address	Enter the physical location of your operating address. Enter street, city, state, and zip+4. This is the address where you conduct your business services.
4	Contact Name	Enter the name of the person to be contacted regarding questions on the on the disclosure information
5	Telephone No.	Enter the telephone number where the contact person may be reached.
6	E-mail Address	Enter company's e-mail address
7	Website Address (if applicable)	Enter the complete Web site address the business operates. For example: www.WebSiteName@domain.com
8	Grower Name	Enter the name of the poultry grower receiving the disclosure documents.

9.	Term of Contract	a. Enter the beginning date of the contract b. Enter the ending date of the contract
10.	Disclosure 1 (Review statement)	The information in this disclosure statement 1 is regarding the number of flocks, the density or number of birds placed, and the target weight at which the poultry is caught.
11 a and b	Terms of poultry Growing agreement	a. The Live Poultry Dealer enters the minimum number of flocks that will be placed on the growers' farm each year. b. The Live Poultry Dealer enters the minimum stocking density of the flocks that will be placed on the growers' farm each year.
12 a and b	Disclosure 2- (Review each statement)	The Live Poultry Dealer will select the applicable statement based on whether (a) the agreement does not contain new or modified housing specifications that require original or additional capital investment or (b) the agreement requires new or modified housing specifications that require original or additional capital investment.
13	Disclosure 3	Information data for poultry grower's review regarding the poultry growing agreement.
14a	Company Certification of Agreement	The appropriate individual shall complete line (a) with the Company Name
14b	Signature	The appropriate individual shall complete line (b) with the signature of the Contact with the Company.
14c	Date of Agreement	The appropriate individual shall complete line (c) with the date the agreement is signed.
14d	Printed Name of Contact	The appropriate individual shall complete line (d) with the printed name of the Contact with the Company.
14e	Title of Contact	The appropriate individual shall complete line (e) with the Title of the Contact with the Company.
15	Statement to Poultry Grower	Should be reviewed by Poultry Grower
15a	Grower Signature	The poultry grower will sign the document
15b	Date signed	Date the poultry grower signs the agreement
15c	Printed Name	Printed name of the poultry grower