



**Please keep this letter until  
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**U.S. Census Bureau**  
Washington, DC 20233  
Office of the Director

A message from the Director, U.S. Census Bureau:

To: Director of Student Housing

Your student housing facility has been selected to participate in the **American Community Survey**, which is conducted by the U.S. Census Bureau. Federal agencies use statistics provided by this survey to determine the distribution of Title I funding and college tuition grant and loan programs.

**Participation in the survey is so important that it is required by law** (Title 13, U.S. Code, Sections 141, 193, and 221). The Family Education Rights and Privacy Act (FERPA), along with Title 13, allows the Census Bureau to collect student data for this survey. The Census Bureau is required by law to protect the confidentiality of all survey information we receive (Title 13, U.S. Code, Section 9).

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**U.S. Census Bureau**  
Washington, DC 20233  
Office of the Director

A message from the Director, U.S. Census Bureau:

To: Facility Manager

Your facility has been selected to participate in the **American Community Survey**, which is conducted by the U.S. Census Bureau. Federal, state, and local governments use the statistics provided by the survey to determine funding levels for things like health care, education, and transportation projects.

**Participation in the survey is so important that it is required by law** (Title 13, U.S. Code, Sections 141, 193, 221, and 223). The Census Bureau is required by law to protect the confidentiality of all survey information we receive (Title 13, U.S. Code, Section 9). We are committed to protecting the privacy of all survey participants.

In a few days, a Census Bureau interviewer will contact you or someone in your office to:

- answer questions you may have about the survey
- collect and verify basic information about your facility
- ask for a list of residents currently living or staying at your facility
- select a random sample of residents to interview for the survey

You can find out more about the American Community Survey on the back of this letter, in the enclosed brochure, and online at [census.gov/acs](https://census.gov/acs). For additional questions, please call our Los Angeles Regional Office at 1-800-992-3530 (ext. 1).

Thank you for your cooperation. We look forward to working with you.

Enclosure

## Some Frequently Asked Questions

### **What is the American Community Survey?**

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### **What is my responsibility as a facility manager?**

We need you to answer some basic questions about the facility and prepare a list of residents living or staying at the facility.

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We need you to answer some basic questions about the facility and prepare a list of residents living or staying at the facility.

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You can find out more about the American Community Survey on the back of this letter, in the enclosed brochure, and online at [census.gov/acs](https://census.gov/acs). For additional questions, please call our Philadelphia Regional Office at 1-866-238-1374.

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### **What is my responsibility as a facility manager?**

We need you to answer some basic questions about the facility and prepare a list of residents living or staying at the facility.

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**U.S. Census Bureau**

Washington, DC 20233

Office of the Director

A message from the Director, U.S. Census Bureau:

To: Facility Manager

Your facility has been selected to participate in the **Puerto Rico Community Survey**, which is conducted by the U.S. Census Bureau. The survey provides statistics that help leaders determine funding levels for important projects and services that affect communities throughout Puerto Rico.

**Participation in the survey is so important that it is required by law** (Title 13, U.S. Code, Sections 141, 193, 221, and 223). The Census Bureau is required by law to protect the confidentiality of all survey information we receive (Title 13, U.S. Code, Section 9). We are committed to protecting the privacy of all survey participants.

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- select a sample of residents to interview for the survey

You can find out more about the Puerto Rico Community Survey on the back of this letter, in the enclosed brochure, and online at [census.gov/acs](https://census.gov/acs). For additional questions, please call our New York Regional Office at 1-800-991-2520 (ext. 1).

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Enclosures

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### **What is the American Community Survey?**

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### **Why was this facility selected to participate in the survey?**

The U.S. Census Bureau selects a sample of group living facilities each year to participate. Individuals living in the facilities are randomly selected to respond to the survey. All responses received throughout the year are combined to create the statistics found online at [census.gov/acs](http://census.gov/acs).

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### **How does the Puerto Rico Community Survey help communities?**

Information from this survey helps determine federal funding for things like emergency management and infrastructure projects. Local governments can use the survey information to budget and plan for services like assistance for the elderly. Organizations and businesses can use this information to provide services to the community and to plan for new facilities, buildings, and programs.



Conserve esta carta hasta completar la encuesta.

U.S. Census Bureau

Washington, DC 20233

Office of the Director

Mensaje del Director de la Oficina del Censo de los Estados Unidos:

Para: Administrador(a) de esta instalación

Se ha seleccionado a su instalación para participar en la **Encuesta sobre la Comunidad de Puerto Rico**, llevada a cabo por la Oficina del Censo de los EE. UU. La encuesta proporciona estadísticas que ayudan a las autoridades a determinar la cantidad de fondos que se asignarán a importantes proyectos y servicios que afectan a las comunidades en todo Puerto Rico.

**La participación en la encuesta es tan importante que es requerida por ley** (Título 13, Código de los EE. UU., Secciones 141, 193, 221 y 223). La Oficina del Censo está obligada por ley a proteger la confidencialidad de toda la información de encuestas que recibimos (Título 13, Código de los EE. UU., Sección 9). Estamos comprometidos a proteger la privacidad de todos los participantes de la encuesta.

En los próximos días, un entrevistador de la Oficina del Censo se comunicará con usted o con alguien de su oficina para:

- responder cualquier pregunta que usted tenga sobre la encuesta.
- recopilar y verificar información básica sobre su instalación.
- solicitar una lista de residentes que actualmente viven o se quedan en su instalación.
- seleccionar una muestra de residentes a quienes entrevistar para la encuesta.

Usted puede obtener más información sobre la Encuesta sobre la Comunidad de Puerto Rico al dorso de esta carta, en el folleto adjunto y por internet en [census.gov/acs](https://census.gov/acs) (en inglés). Si tiene preguntas adicionales, llame a nuestra Oficina Regional de Nueva York al 1-800-991-2520 (ext. 1).

Gracias por su cooperación. Esperamos poder trabajar con usted.

Documentos adjuntos

## Algunas Preguntas Frecuentes

### **¿Por qué se eligió a esta instalación para participar en la encuesta?**

Cada año, la Oficina del Censo de los EE. UU. selecciona una muestra de instalaciones de vivienda de grupo para que participen. Se seleccionan al azar personas que viven en estas instalaciones para que respondan a la encuesta. Todas las respuestas que se reciben durante el año se combinan para producir las estadísticas que se encuentran por internet en [census.gov/acs](http://census.gov/acs) (en inglés).

### **¿Cuál es mi responsabilidad como administrador de una instalación?**

Necesitamos que usted conteste algunas preguntas básicas acerca de la instalación y que prepare una lista de los residentes que viven o se quedan en esta instalación.

*Conserve esta carta. Necesitará la Identificación de Usuario que se encuentra en la etiqueta con la dirección si elige enviar la lista de residentes de forma electrónica. Cuando un entrevistador de la Oficina del Censo se comunique con usted, le dará más información sobre este proceso.*

### **¿Se mantendrá confidencial la información de los residentes?**

Sí. La Oficina del Censo está obligada por ley a proteger la privacidad de todas las personas encuestadas y a mantener la confidencialidad de todas las respuestas (Título 13, Código de los EE. UU., Sección 9). No identificamos a las personas en los datos que publicamos. Solo publicamos estadísticas.

### **¿Cómo podré saber si la persona que se contacte conmigo realmente trabaja para la Oficina del Censo de los EE. UU.?**

Hay dos formas de verificar si un entrevistador de la Oficina del Censo trabaja para nosotros.

- **POR TELÉFONO:** Llame a nuestra Oficina Regional de Nueva York al 1-800-991-2520 (extensión 1).
- **POR INTERNET:** Busque los apellidos en nuestra base de datos de personal en [census.gov/staffsearch](http://census.gov/staffsearch) (en inglés).

### **¿Cómo ayuda la Encuesta sobre la Comunidad de Puerto Rico a las comunidades?**

La información de esta encuesta ayuda a determinar la asignación de fondos federales para cosas tales como manejo de emergencias y proyectos de infraestructura. Los gobiernos locales pueden usar la información de la encuesta para presupuestar y planificar servicios tales como asistencia a las personas de la tercera edad. Las organizaciones y las empresas pueden usar esta información para proporcionar servicios a la comunidad y para planificar nuevas instalaciones, edificios y programas.



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**U.S. Census Bureau**

Washington, DC 20233  
Office of the Director

A message from the Director, U.S. Census Bureau:

To: Health Care Facility Administrator

Your health care facility has been selected to participate in the **5a Yf]Wb 7ca a i b]mG fj Ym**, which is conducted by the U.S. Census Bureau. Communities can use the survey information to develop programs that provide health care assistance for seniors, veterans, and those with disabilities.

**Participation in the survey is so important that it is required by law** (Title 13, U.S. Code, Sections 141, 193, 221, and 223). Both Title 13 and the Privacy Rule of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) allow you to disclose information for this survey. The Census Bureau is required by law to protect the confidentiality of all survey information we receive (Title 13, U.S. Code, Section 9).

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Thank you for your cooperation. We look forward to working with you.

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### **Why was this facility selected to participate in the survey?**

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### **What is my responsibility as the health care facility administrator?**

We need you to answer some basic questions about the facility and prepare a list of residents living or staying at the facility.

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### **What happens if a resident is unable to complete the survey?**

We will need you to provide some basic information about residents who cannot complete the survey. According to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), to the extent required by Title 13, a facility covered by HIPAA is permitted under the Privacy Rule to disclose protected health information to the Census Bureau for survey purposes.

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- ask for a list of residents currently living or staying at your facility
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You can find out more about the American Community Survey on the back of this letter, in the enclosed brochure, and online at [census.gov/acs](https://census.gov/acs). For additional questions, please call our Los Angeles Regional Office at 1-800-992-3530 (ext. 1).

Thank you for your cooperation. We look forward to working with you.

Enclosure

## Some Frequently Asked Questions

### **What is the American Community Survey?**

The American Community Survey is an ongoing survey that provides vital information on a yearly basis. When governments, businesses, and community leaders need to make important decisions that affect our lives, they often turn to the American Community Survey for help.

To learn how real people use the data to make informed decisions visit:  
[www.census.gov/programs-surveys/acs/about/acs-data-stories.html](http://www.census.gov/programs-surveys/acs/about/acs-data-stories.html)

### **Why was this facility selected to participate in the survey?**

The U.S. Census Bureau selects a sample of group living facilities each year to participate. Individuals living in the facilities are randomly selected to respond to the survey. All responses received throughout the year are combined to create the statistics found online at [census.gov/acs](http://census.gov/acs).

### **What is my responsibility as the health care facility administrator?**

We need you to answer some basic questions about the facility and prepare a list of residents living or staying at the facility.

*Please keep this letter. You will need the User ID from the address label if you choose to submit the list of residents electronically. When you are contacted by a Census Bureau interviewer, you will learn more about this process.*

### **What happens if a resident is unable to complete the survey?**

We will need you to provide some basic information about residents who cannot complete the survey. According to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), to the extent required by Title 13, a facility covered by HIPAA is permitted under the Privacy Rule to disclose protected health information to the Census Bureau for survey purposes.

### **Will resident information be kept confidential?**

Yes. The Census Bureau is required by law to protect the privacy of every respondent and keep all answers confidential (Title 13, U.S. Code, Section 9). We do not identify individuals in the data we publish. We only publish statistics.

### **How can I tell if the person who will contact me really works for the U.S. Census Bureau?**

There are two ways to verify that a Census Bureau interviewer works for us.

BY PHONE: Call the Los Angeles Regional Office at 1-800-992-3530 (ext. 1).  
ONLINE: Search the last name in our staff database at [census.gov/staffsearch](http://census.gov/staffsearch).



**Please keep this letter until  
you complete the survey.**

**U.S. Census Bureau**  
Washington, DC 20233  
Office of the Director

A message from the Director, U.S. Census Bureau:

To: Health Care Facility Administrator

Your health care facility has been selected to participate in the **5a Yf]Wb 7ca a i b]mGi fj Ym**, which is conducted by the U.S. Census Bureau. Communities can use the survey information to develop programs that provide health care assistance for seniors, veterans, and those with disabilities.

**Participation in the survey is so important that it is required by law** (Title 13, U.S. Code, Sections 141, 193, 221, and 223). Both Title 13 and the Privacy Rule of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) allow you to disclose information for this survey. The Census Bureau is required by law to protect the confidentiality of all survey information we receive (Title 13, U.S. Code, Section 9).

In a few days, a Census Bureau interviewer will contact you or someone in your office to:

- answer questions you may have about the survey
- collect and verify basic information about your facility
- ask for a list of residents currently living or staying at your facility
- select a random sample of residents to interview for the survey

You can find out more about the American Community Survey on the back of this letter, in the enclosed brochure, and online at [census.gov/acs](https://census.gov/acs). For additional questions, please call our New York Regional Office at 1-800-991-2520 (ext. 1).

Thank you for your cooperation. We look forward to working with you.

Enclosure

## Some Frequently Asked Questions

### **What is the American Community Survey?**

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[www.census.gov/programs-surveys/acs/about/acs-data-stories.html](http://www.census.gov/programs-surveys/acs/about/acs-data-stories.html)

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BY PHONE: Call the New York Regional Office at 1-800-991-2520 (ext. 1).

ONLINE: Search the last name in our staff database at [census.gov/staffsearch](http://census.gov/staffsearch).



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**U.S. Census Bureau**

Washington, DC 20233  
Office of the Director

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You can find out more about the American Community Survey on the back of this letter, in the enclosed brochure, and online at [census.gov/acs](https://census.gov/acs). For additional questions, please call our Philadelphia Regional Office at 1-866-238-1374.

Thank you for your cooperation. We look forward to working with you.

Enclosure

## Some Frequently Asked Questions

### **What is the American Community Survey?**

The American Community Survey is an ongoing survey that provides vital information on a yearly basis. When governments, businesses, and community leaders need to make important decisions that affect our lives, they often turn to the American Community Survey for help.

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BY PHONE: Call the Philadelphia Regional Office at 1-866-238-1374.

ONLINE: Search the last name in our staff database at [census.gov/staffsearch](http://census.gov/staffsearch).





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**U.S. Census Bureau**

Washington, DC 20233

Office of the Director

A message from the Director of the U.S. Census Bureau...

Dear Facility Administrator:

*Thank You*

On behalf of the U.S. Census Bureau, I thank you for participating in the American Community Survey. The success of the survey depends upon cooperation from you and the residents selected for the survey. The Census Bureau is required by law to keep your information confidential. We are not permitted to publicly release your responses in a way that could identify you. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

Federal, tribal, state, and local governments will use summarized information from this survey to make decisions that affect you and your community, and to develop programs that will provide many goods and services, including health care, education, and transportation. To learn more about the American Community Survey and to review the survey results, visit our website at [census.gov/acs](https://census.gov/acs).

Your participation is greatly appreciated.



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Washington, DC 20233

Office of the Director

Un mensaje del Director de la Oficina del Censo de los EE. UU. ...

Estimado administrador(a) de la instalación:

*Gracias*

En nombre de la Oficina del Censo de los EE. UU., le agradezco su participación en la Encuesta sobre la Comunidad Estadounidense. El éxito de esta encuesta depende de la cooperación que recibimos de usted y de los residentes seleccionados para esta encuesta. La Oficina del Censo de los EE. UU. está obligada por ley a mantener confidencial su información. No se nos permite divulgar sus respuestas de manera que usted pudiera ser identificado. En conformidad con la Ley para el Fortalecimiento de la Seguridad Cibernética Federal del 2015, sus datos están protegidos contra los riesgos de seguridad cibernética mediante los controles aplicados a los sistemas que transmiten su información.

El gobierno federal y los gobiernos tribales, estatales, y locales usarán información resumida de esta encuesta para tomar decisiones que les conciernen a usted y su comunidad, y para elaborar programas que proporcionarán muchos bienes y servicios, incluso atención médica, educación y transporte. Para obtener más información acerca de la Encuesta sobre la Comunidad Estadounidense y para revisar los resultados de la encuesta, visite nuestro sitio en Internet en [census.gov/acs](https://census.gov/acs).

Le agradecemos mucho su participación.



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**U.S. Census Bureau**

Washington, DC 20233

Office of the Director

A message from the Director of the U.S. Census Bureau...

Dear Facility Administrator:

*Thank You*

On behalf of the U.S. Census Bureau, I thank you for participating in the Puerto Rico Community Survey (PRCS). The success of the survey depends upon cooperation from you and the residents selected for the survey. The U.S. Census Bureau is required by law to keep your information confidential. The Census Bureau is not permitted to publicly release your responses in a way that could identify you. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

Puerto Rico and local governments will use summarized information from this survey to make decisions that affect you and your community, and to develop programs that will provide many goods and services, including health care, education, and transportation. To learn more about the PRCS and to review the survey results, visit our website at [census.gov/acs](https://census.gov/acs).

Your participation is greatly appreciated.



Oficina del  
**Censo**  
Estados Unidos  
Puerto Rico

**U.S. Census Bureau**

Washington, DC 20233

Office of the Director

Un mensaje del Director de la Oficina del Censo de los EE. UU. ...

Estimado administrador(a) de la instalación:

*Gracias*

En nombre de la Oficina del Censo de los EE. UU., le agradezco su participación en la Encuesta sobre la Comunidad de Puerto Rico. El éxito de esta encuesta depende de la cooperación que recibimos de usted y de los residentes seleccionados para esta encuesta. La Oficina del Censo de los EE. UU. está obligada por ley a mantener confidencial su información. A la Oficina del Censo no se le permite divulgar sus respuestas de manera que usted pudiera ser identificado. En conformidad con la Ley para el Fortalecimiento de la Seguridad Cibernética Federal del 2015, sus datos están protegidos contra los riesgos de seguridad cibernética mediante los controles aplicados a los sistemas que transmiten su información.

El gobierno de Puerto Rico y los gobiernos locales usarán información resumida de esta encuesta para tomar decisiones que les conciernen a usted y su comunidad, y para elaborar programas que proporcionarán muchos bienes y servicios, incluso atención médica, educación y transportación. Para obtener más información acerca de la Encuesta sobre la Comunidad de Puerto Rico y para revisar los resultados de la encuesta, visite nuestro sitio en la Internet en [census.gov/acs](https://census.gov/acs).

Le agradecemos mucho su participación.



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**U.S. Census Bureau**

Washington, DC 20233

Office of the Director

A message from the Director of the U.S. Census Bureau...

Dear Resident:

*Thank You*

On behalf of the U.S. Census Bureau, I thank you for participating in the Puerto Rico Community Survey. The success of the survey depends upon cooperation from you and the other residents selected for the survey. The U.S. Census Bureau is required by law to keep your information confidential. We are not permitted to publicly release your responses in a way that could identify you. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

Puerto Rico and local governments will use summarized information from this survey to make decisions that affect you and your community, and to develop programs that will provide many goods and services, including health care, education, and transportation. To learn more about the Puerto Rico Community Survey and to review the survey results, visit our website at [census.gov/acs](https://census.gov/acs).

Your participation is greatly appreciated.



Oficina del<sup>®</sup>  
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Puerto Rico

**U.S. Census Bureau**

Washington, DC 20233

Office of the Director

Un mensaje del Director de la Oficina del Censo de los EE. UU. ...

Estimado(a) residente:

*Gracias*

En nombre de la Oficina del Censo de los EE. UU., le agradezco su participación en la Encuesta sobre la Comunidad de Puerto Rico. El éxito de esta encuesta depende de la cooperación que recibimos de usted y de los otros residentes seleccionados para esta encuesta. La Oficina del Censo de los EE. UU. está obligada por ley a mantener confidencial su información. A la Oficina del Censo no se le permite divulgar sus respuestas de manera que usted pudiera ser identificado. En conformidad con la Ley para el Fortalecimiento de la Seguridad Cibernética Federal del 2015, sus datos están protegidos contra los riesgos de seguridad cibernética mediante los controles aplicados a los sistemas que transmiten su información.

El gobierno de Puerto Rico y los gobiernos locales usarán información resumida de esta encuesta para tomar decisiones que les conciernen a usted y su comunidad, y para elaborar programas que proporcionarán muchos bienes y servicios, incluso atención médica, educación y transportación. Para obtener más información acerca de la Encuesta sobre la Comunidad de Puerto Rico y para revisar los resultados de la encuesta, visite nuestro sitio en la Internet en [census.gov/acs](https://census.gov/acs).

Le agradecemos mucho su participación.

**U.S. Census Bureau**

Washington, DC 20233

Office of the Director

A message from the Director of the U.S. Census Bureau...

Dear Resident:

# Thank You

On behalf of the U.S. Census Bureau, I thank you for participating in the American Community Survey. The success of the survey depends upon cooperation from you and the other residents selected for the survey. The U.S. Census Bureau is required by law to keep your information confidential. The Census Bureau is not permitted to publicly release your responses in a way that could identify you. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

Federal, tribal, state, and local governments will use summarized information from this survey to make decisions that affect you and your community, and to develop programs that will provide many goods and services, including health care, education, and transportation. To learn more about the American Community Survey and to review the survey results, visit our website at [census.gov/acs](https://census.gov/acs).

Your participation is greatly appreciated.



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Washington, DC 20233

Office of the Director

Un mensaje del Director de la Oficina del Censo de los EE. UU. ...

Estimado(a) residente:

*Gracias*

En nombre de la Oficina del Censo de los EE. UU., le agradezco su participación en la Encuesta sobre la Comunidad Estadounidense. El éxito de esta encuesta depende de la cooperación que recibimos de usted y de los residentes seleccionados para esta encuesta. La Oficina del Censo de los EE. UU. está obligada por ley a mantener confidencial su información. No se nos permite divulgar sus respuestas de manera que usted pudiera ser identificado. En conformidad con la Ley para el Fortalecimiento de la Seguridad Cibernética Federal del 2015, sus datos están protegidos contra los riesgos de seguridad cibernética mediante los controles aplicados a los sistemas que transmiten su información.

El gobierno federal y los gobiernos tribales, estatales, y locales usarán información resumida de esta encuesta para tomar decisiones que les conciernen a usted y su comunidad, y para elaborar programas que proporcionarán muchos bienes y servicios, incluso atención médica, educación y transporte. Para obtener más información acerca de la Encuesta sobre la Comunidad Estadounidense y para revisar los resultados de la encuesta, visite nuestro sitio en Internet en [census.gov/acs](https://census.gov/acs).

Le agradecemos mucho su participación.



# Frequently Asked Questions for Facility Administrators

## American Community Survey Group Quarters

*Your Community's Key to the Future*



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### **What is the American Community Survey?**

The American Community Survey is a survey conducted by the U.S. Census Bureau in every county, American Indian and Alaska Native Area, and Hawaiian Home Land. It replaced the long form in the decennial census and greatly simplified operations so that the focus of the decennial census is solely on counting the population.

The American Community Survey provides current demographic, social, economic, and housing characteristics every year. In the past, this information was only available every 10 years when the decennial census was conducted. Estimates from the American Community Survey help communities make informed decisions and is a key to their future.

The American Community Survey does not count the population, but it does provide information that reflects what the population looks like and how it lives.

That information is vital for states and local communities in determining how to plan for schools, roads, senior citizen centers, and other goods and services.

The U.S. Office of Management and Budget (OMB) approved this survey and gave it OMB approval No. 0607-0810. Displaying this number shows that the Census Bureau is authorized to conduct this survey. Please use this number in any correspondence concerning this survey. Respondents are not required to respond to any information collection unless it displays a valid approval number from the OMB.



**We have not heard of the American Community Survey. How long have you been conducting it?**

The American Community Survey began in 1996 in a sample of counties across the country. The American Community Survey began sampling group quarters in 2006. Today, the survey is conducted in all U.S. counties, as well as in Puerto Rico where it is called the Puerto Rico Community Survey.

**How does this group quarters and its residents benefit by answering the American Community Survey?**

The American Community Survey provides up-to-date information for your community. By responding to the American Community Survey you are helping your community to establish goals, identify problems and solutions, and measure the performance of programs.

Communities need data about the well-being of children, families, and the elderly to provide services to them. These estimates are also used to decide where to locate new highways, schools, libraries, hospitals, and community centers, and to determine the goods and services its residents need.

**What type of group quarter facilities are included in the American Community Survey?**

Examples of group quarter facilities include:

- College/university student housing.
- Residential treatment centers for adults.
- Nursing facilities/skilled-nursing facilities.
- Group homes intended for adults.
- Military quarters.
- Correctional facilities for adults.
- Workers' group living quarters and Job Corps centers.



### **Why did the Census Bureau select this group quarters facility?**

Group quarters facilities are randomly selected each year from a sample list of all group quarters in your area. The larger the group quarters, the greater the probability that it will be selected to participate in the survey one or more times each year.

Your participation is very important for us to be able to produce accurate information from this survey.

### **We have already participated in this survey. How many times during the year will the Census Bureau sample my facility?**

The number of times we visit your facility depends on the size of your facility. Large facilities may be sampled multiple times throughout the year.

### **What level of assistance is expected from my staff during the survey period?**

Your staff will be asked to:

- Provide a list of residents currently staying at your facility.
- Give the Census Bureau representative access to the sample residents to conduct interviews.
- Inform the Census Bureau representative of any special requirements that may assist them in conducting interviews at your facility.

### **How are residents at my facility selected to be in the sample?**

After you provide a list of all residents currently staying at your facility, field representatives randomly select residents to take part in the American Community Survey. One of the advantages of a random sample is that we can use it to measure the whole



population without having to actually interview every resident at every facility. But in order for it to work properly, we cannot substitute sample residents—the sample has to be truly random.

**Do the sampled group quarters and sampled residents have to answer the questions on the American Community Survey?**

**Yes.** You are required by law to answer the American Community Survey. Two provisions of Title 13, United States Code, require your participation. Section 221 of Title 13 makes it mandatory for individuals to participate in the American Community Survey, and Section 223 of Title 13 makes it mandatory for building owners and others to provide access to individuals in order to conduct the American Community Survey group quarters interviews. The same law protects the confidentiality

of the information you provide. For more information about Title 13, you may visit the Census Bureau's website at <https://ask.census.gov> and select the topic: "American Community Survey: Must I respond?"

**How will information be collected from sampled residents in this facility?**

The American Community Survey collects residents' information through face-to-face or telephone interviews. This can either be with the sampled resident or a proxy respondent. The sampled resident may also fill out the questionnaire on his/her own. The Census Bureau representative will leave the questionnaire with the resident and return to pick up the completed questionnaire at an agreed upon time.



### **Why do you select residents who may be physically or mentally unable to answer the American Community Survey?**

Residents are randomly selected to take part in the American Community Survey. Sampled residents may designate another person, such as a relative, guardian, or facility administrator to help with the survey. The facility administrator may talk with the Census Bureau representative to resolve any issues. To produce the most accurate results, it is very important that every resident selected for the survey is included.

### **How long will it take to complete the survey?**

We estimate that the facility survey will take about 15 minutes to complete and each resident survey will take about 25 minutes to complete. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this

burden, to: Paperwork Reduction Project, U.S. Census Bureau, 4600 Silver Hill Road, ADDC-4H277, Washington, DC 20233. You may e-mail comments to [acso.pra@census.gov](mailto:acso.pra@census.gov); use "Paperwork Project" as the subject.

### **Can the sampled resident interviews be done via e-mail or online?**

**No.** At this time, the survey cannot be completed via e-mail or online.

### **Why do you ask detailed questions that may seem unnecessary for residents living in this facility?**

The American Community Survey asks very detailed questions because we are required to collect specific information that is used for a variety of federal and state programs. The questionnaire is used for residents of many types of facilities. Therefore, not every question will apply to everyone who receives it.



**Will the Census Bureau keep the group quarter facility and resident information confidential?**

**Yes.** The U.S. Census Bureau is required by law to keep your information confidential. The Census Bureau is not permitted to publicly release your responses in a way that could identify you. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

**How will the Census Bureau use the information the group quarters and sampled residents provide?**

By law, the Census Bureau can only use your responses to produce statistics. The Census Bureau is not permitted to publicly release your responses in a way that could identify you. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from

cybersecurity risks through screening of the systems that transmit your data. The Census Bureau will also use this information to improve the American Community Survey, ultimately resulting in even better data for your community and the nation.

**Who can see the answers this group quarters or its residents provide to the survey?**

Your facility and resident responses will only be seen by Census Bureau personnel with a work-related need to know. The Census Bureau protects the confidentiality of the information. The police cannot see it and no court of law can see it. No one can see or use your specific answers to enforce any type of law or amend any kind of benefit.

If any Census Bureau employee were to share information about your facility or its residents, he or she would be subject to severe criminal sanctions imposed by Congress—up to 5 years





imprisonment and/or up to a \$250,000 fine (Title 13, United States Code, Section 214, as amended by Title 18, United States Code, Sections 3559 and 3571).

### **When will results of the survey be available?**

The previous years' results of the American Community Survey are released every fall. Survey estimates are released each year for areas of 65,000 or more people. For smaller areas, results are available in the form of 3-year and 5-year estimates.

### **How can the group quarters and the residents see the results of the survey?**

This information is published on the Census Bureau's website at <data.census.gov>.

### **Where can the facility and its residents get assistance or find more information about the American Community Survey?**

You can contact the Census Bureau's regional office nearest you as listed below:

#### Census Bureau Regional Offices

Atlanta, GA

1-800-424-6974 (ext. 53955)

Chicago, IL

1-800-865-6384 (ext. 1)

Denver, CO

1-888-209-7659

Los Angeles, CA

1-800-992-3530 (ext. 1)

New York, NY

1-800-991-2520 (ext. 1)

Philadelphia, PA

1-866-238-1374

For more information about the American Community Survey, or to obtain survey results from past years, we encourage you to visit our website at:

**[www.census.gov/acs](http://www.census.gov/acs)**

You may also contact us by calling 301-763-INFO (4636), or by visiting <<https://ask.census.gov>>, or by mail at the following address:

**American Community Survey  
U.S. Census Bureau  
4600 Silver Hill Road  
Washington, DC 20233-7500**

# AMERICAN COMMUNITY SURVEY

U.S. CENSUS BUREAU



<https://ask.census.gov>



Phone: 1-888-346-9682



Internet: [www.census.gov/acs](http://www.census.gov/acs)

