

Tribal Broadband Connectivity Program Data Report Form

This Tribal Broadband Connectivity Program (TBCP) report form will serve as a tool to capture indicators highlighting broadband infrastructure, and adoption and use activities from the award's inception to the award's closeout. The form contains three separate reports: Baseline Report, Performance (Technical) Report and Annual Report.

Baseline Report:

The Baseline Report is submitted once at the beginning of your project and is based on anticipated figures and schedules. You will use the Baseline Report to provide your projected goals and planned activities from award start date to closeout. Some metrics will also ask you to provide data on the current state of your program before expending TBCP grant funds. For Infrastructure Deployment projects, the Baseline Report is due 30 days after NEPA approval. For Use and Adoption projects, the Baseline Report is due 45 days after the close of the first calendar quarter of the award.

Performance (Technical) Report:

The Performance (Technical) Report is submitted semi-annually for periods ending March 31 and September 30, and captures project performance and outcomes. You will use the Performance (Technical) Report to provide your actual completed goals and planned activities from award inception to the current reporting period. You will submit the Performance (Technical) Report twice a year until you expend all TBCP grant funds, as well as upon closeout of the award. The Performance (Technical) Report is due 30 calendar days after the closing period. The final closeout report is due 120 calendar days after the last Performance Technical Report.

Annual Report:

The Annual Report captures narrative data on your project. You will use the Annual Report to provide necessary information on TBCP grant-funded project activities from award inception to the current reporting period. You will submit the annual report once a year until you expend all TBCP grant funds. The Annual Report is due 30 calendar days after the closing period.

Click on the links below to view the report forms. If you expend funds for infrastructure projects only or broadband use and adoption projects only, fill in NA for any indicators for which you do not collect data.

[Baseline Report](#)

[Performance \(Technical\) Report](#)

[Annual Report](#)

Year 5	DIGITAL INDICATORS	QUESTIONS	Year 1		Year 2		Year 3		Year 4		Year 5	
			Period 1 - Projected	Period 2 - Projected	Period 1 - Projected	Period 2 - Projected	Period 1 - Projected	Period 2 - Projected	Period 1 - Projected	Period 2 - Projected	Period 1 - Projected	Period 2 - Projected
9	9a. Participation in Affordable Broadband Connectivity Program	Number of households in affordable broadband connectivity programs										
	9b. Digital Literacy Trainings	Number of digital literacy training events held										
	9c. Tribal Programs Transitioned to Online Platform	Number of Tribal programs transitioned to online platform now (after receiving TBCP grant funds)										
	9d. Devices Distributed to Individuals	Number of individuals given device										
	9e. Devices Distributed to Households	Number of households given device										
	9f. Devices Distributed to Other Entities (i.e., community anchor institutions, schools, Tribal businesses)	Number of other entities given device										

TYPE OF INTERNET DEVICES

10	Please describe the Internet Devices you will acquire using TBCP funding.		
	Device Type	Number of Devices	Total Cost

TYPE OF COLLABORATORS

11	Please list all projected funded and unfunded collaborators in table below.				
	COLLABORATORS				
	Collaborator Organization Type	Collaborator Organization Name	Collaborator POC Name	Collaborator POC Email	Funded or Unfunded Collaboration

CERTIFICATION	I certify to the best of knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.		
	Typed or printed name and title of Authorized Certifying Official:		Telephone (area code, number and extension):
	Signature of Certifying Official:		Email Address:
			Date:

GENERAL INFORMATION

GENERAL	Recipient Organization:		Award Identification Number:	
	Recipient Street Address:			
	City, State, Zip Code:			
	DUNS/UEI Number:			
	Period of Performance Start Date (MM/DD/YYYY):		Report Submission Date (MM/DD/YYYY):	
	Period of Performance End Date (MM/DD/YYYY):			
	Reporting Period Start Date (MM/DD/YYYY):		Final Report	Yes
	Reporting Period End Date (MM/DD/YYYY):			No

BROADBAND USE & ADOPTION AND INFRASTRUCTURE MILESTONES/KEY INDICATORS

INFRASTRUCTURE PROJECT MILESTONE CATEGORIES

Please use the table provided to indicate the percentage of completion for cumulative activities conducted with TBCP grant funds. The percentage of completion is based on the expenditure of your project budget and should be reported cumulatively from the award start date through the end of each semi-annual reporting period. For example, if you expect to complete a particular milestone within the first three periods of your project, the third period and all subsequent periods should state 100%.

Please also provide a brief description (100 words or less) of the primary activities involved in meeting each milestone (a single description should be provided for each milestone, covering all periods in years one through N). Please write "NA" if your project does not include an activity. If necessary, please insert additional milestones at the bottom of the chart.

1	MILESTONE CATEGORIES	Percent Complete	Narrative (Describe reasons for variance from baseline plan or subsequent written updates provided to your Program Officer)
	1a. Overall Project		
	1b. Environmental Assessment		
	1c. Network Design		
	1d. Rights Of Way		
	1e. Construction Permits And Other Approvals		
	1f. Site Preparation		
	1g. Equipment Procurement		
	1h. Network Build (all components - owned, leased, Indefeasible Rights of Use, etc.)		
	1i. Equipment Deployment		
	1j. Network Testing		
	1k. Other (please specify)		
	1l. Please describe significant project accomplishments during this reporting period funded through TBCP grant. (600 words or less)		
	1m. Please describe any challenges to achieving project accomplishments during this reporting period funded through TBCP grant. (600 words or less)		

NETWORK BUILD PROGRESS

Please use the following table to report key indicators and progress of your Infrastructure project. Except as indicated, information should be reported cumulatively from the award start date through the end of the semi-annual period. Please write "NA" if your project does not include this indicator.

2	NETWORK BUILD PROGRESS	Total	Narrative (Describe reasons for variance from baseline plan or subsequent written updates provided to your Program Officer)
	2a. Number of new fiber miles (aerial or underground)		
	2b. Number of fiber miles leased		
	2c. Number of existing fiber miles upgraded		
	2d. Number of new wireless links		
	2e. Number of new towers		
	2f. Number of new interconnection points		
	2g. Number of signed agreements with broadband wholesalers or last mile providers		
	2h. Number of potential agreements (i.e., agreements currently being negotiated) with broadband wholesalers or last mile providers (This number should NOT be reported cumulatively)		

2i. Obtained licenses: 2.5 (EBS), 3.5 (CBRS)		
2j. Other (please specify)		

BROADBAND INFRASTRUCTURE KEY INDICATORS

Please use the following table to provide the cumulative totals for each subscriber category and speed type for your project. Except as indicated, information should be reported cumulatively from effective start date through the end of the semi-annual period. Please write "NA" in narrative text if your project does not include this indicator.

PROJECTED NUMBER OF SUBSCRIBERS AND SPEED			
SUBSCRIBER TYPE	SPEED TYPE	Total	Narrative (Describe reasons for variance from baseline plan or subsequent written updates provided to your Program Officer)
3a. Unserviced Tribal Households	Number of Unserved Tribal Households connected to broadband infrastructure		
	Number of Unserved Tribal Households connected to broadband infrastructure at speeds of at least 100/20		
	Number of Unserved Tribal Households connected to broadband infrastructure at speeds of at least 25/3		
	Number of Unserved Tribal Households connected to broadband infrastructure by copper or DSL cable line		
	Number of Unserved Tribal Households connected to broadband infrastructure by wireless connection		
	Number of Unserved Tribal Households connected to broadband infrastructure by fiber optic connection		
3b. Tribal Households	Number of Tribal Households connected to broadband infrastructure		
	Number of Tribal Households connected to broadband infrastructure at speeds of at least 100/20		
	Number of Tribal Households connected to broadband infrastructure at speeds of at least 25/3		
	Number of Tribal Households connected to broadband infrastructure by copper or DSL cable line		
	Number of Tribal Households connected to broadband infrastructure by wireless connection		
	Number of Tribal Households connected to broadband infrastructure by fiber optic connection		
3c. Tribal Households At or Below 150% of the Poverty Line	Number of Tribal Households At or Below 150% of the Poverty Line connected to broadband infrastructure		
	Number of Tribal Households At or Below 150% of the Poverty Line connected to broadband infrastructure at minimum speeds of at least 100/20		
	Number of Tribal Households At or Below 150% of the Poverty Line connected to broadband infrastructure at minimum speeds of 25/3		
	Number of Tribal Households At or Below 150% of the Poverty Line connected to broadband infrastructure by copper or DSL cable line		
	Number of Tribal Households At or Below 150% of the Poverty Line connected to broadband infrastructure by wireless connection		
	Number of Tribal Households At or Below 150% of the Poverty Line connected to broadband infrastructure by fiber optic connection		
3d. Tribal Community Anchor Institutions	Number of Tribal Community Anchor Institutions connected to broadband infrastructure		
	Number of Tribal Community Anchor Institutions connected to broadband infrastructure at minimum speeds of at least 100/20		
	Number of Tribal Community Anchor Institutions connected to broadband infrastructure at minimum speeds of at least 25/3		
	Number of Tribal Community Anchor Institutions connected to broadband infrastructure by copper or DSL cable line		

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		Number of Tribal Community Anchor Institutions connected to broadband infrastructure by wireless connection		
		Number of Tribal Community Anchor Institutions connected to broadband infrastructure by fiber optic connection		
3e. Tribal Businesses		Number of Tribal Businesses connected to broadband infrastructure		
		Number of Tribal Businesses connected to broadband infrastructure at speeds of at least 100/20		
		Number of Tribal Businesses connected to broadband infrastructure at speeds of at least 25/3		
		Number of Tribal Businesses connected to broadband infrastructure by copper or DSL cable line		
		Number of Tribal Businesses connected to broadband infrastructure by wireless connection		
		Number of Tribal Businesses connected to broadband infrastructure by fiber optic connection		

BROADBAND USE & ADOPTION KEY INDICATORS

Please use the following table to provide the cumulative totals for each beneficiary category and access type for your project. Except as indicated, information should be reported cumulatively from effective start date through the end of the semi-annual period. Please write "NA" in narrative text if your project does not include this indicator.

PROJECTED NUMBER OF SUBSCRIBERS AND SPEED			
BENEFICIARY TYPE	ACCESS TYPE	Total	Narrative (Describe reasons for variance from baseline plan or subsequent written updates provided to your Program Officer)
4a. Unserved Tribal Households	Number of Unserved Tribal Households passed/serviceable		
	Number of Unserved Tribal Households with new access		
4b. Tribal Households	Number of Tribal Households passed/serviceable		
	Number of Tribal Households with new access		
4c. Tribal Households At or Below 150% of the Poverty Line	Number of Tribal Households At or Below 150% of the Poverty Line passed/serviceable		
	Number of Tribal Households At or Below 150% of the Poverty Line with new access		
4d. Tribal Businesses	Number of Tribal Businesses passed/serviceable		
	Number of Tribal Businesses with new access		
4e. Tribal Community Anchor Institutions	Number of Tribal Community Anchor Institutions passed/serviceable		
	Number of Tribal Community Anchor Institutions with new access		

BROADBAND USE & ADOPTION DEMOGRAPHIC INDICATORS

Please use the following table to provide demographics of funded service areas. For each, list the cumulative total for each population. This information should be reported cumulatively from effective start date through the end of each semi-annual reporting period. Please write "NA" if your project does not include this indicator.

DEMOGRAPHIC INDICATORS			
SUBSCRIBER TYPE	ESTIMATED POPULATION IN SERVICE AREA	Total	Narrative (Describe reasons for variance from baseline plan or subsequent written updates provided to your Program Officer)

5	5a. Unserved Tribal Population	Number of Unserved Native American/Alaska Native/Native Hawaiian Tribal Businesses in funded service area		
		Number of Unserved Native American/Alaska Native/Native Hawaiian Households in funded service area		
		Number of Unserved Native American/Alaska Native/Native Hawaiian Community Anchor Institutions in funded service area		
		Number of Unserved Native American/Alaska Native/Native Hawaiian Households At or Below 150% of the Poverty Line in funded service area		
	5b. Tribal Population	Number of Tribal Businesses in funded service area		
		Number of Tribal Households in funded service area		
		Number Tribal Community Anchor Institutions in funded service area		
		Number of Tribal Households At or Below 150% of the Poverty Line in funded service area		

BROADBAND USE & ADOPTION WORKFORCE INDICATORS

Please use the following table to provide totals for each workforce outcome and question. For each question, list the projected for each project period. This information should be reported cumulatively from the award start date through the end of each semi-annual period. Please write "NA" if your project does not include this indicator.

WORKFORCE INDICATORS			
WORKFORCE INDICATORS	QUESTIONS	Total	Narrative (Describe reasons for variance from baseline plan or subsequent written updates provided to your Program Officer)
6a. Telework	Number of individuals with ability to telework prior to receiving TBCP grant funds		
	Number of individuals with ability to telework after receiving TBCP grant funds		
6b. New Positions	Number of new positions created		
	Number of new positions filled		
6c. Participation in Workforce Development Trainings	Number of individuals who attended workforce development training event		
6d. Workforce Development Trainings	Number of workforce development training events held		

BROADBAND USE & ADOPTION EDUCATIONAL SUCCESS INDICATORS

Please use the following table to provide totals for each educational success outcome and question. For each question, list projected for each project period. This information should be reported cumulatively from the award start date through the end of each semi-annual period. Please write "NA" if your project does not include this indicator.

EDUCATIONAL SUCCESS INDICATORS			
EDUCATIONAL SUCCESS INDICATORS	QUESTIONS	Total	Narrative (Describe reasons for variance from baseline plan or subsequent written updates provided to your Program Officer)
7a. Access to Online Learning	Number of individuals with ability to participate in online learning prior to receiving TBCP grant funds		
	Number of individuals with ability to participate in online learning after receiving TBCP grant funds		
7b. Participation in Online Learning	Number of individuals who attend online learning classes		
	Number of individuals who attend virtual/in-person school activities		

7	7c. Parental Participation in School Activities	Number of parents/legal-guardians who attend virtual/in-person school activities		
	7d. High School Enrollment and Completion	Number of individuals enrolled in high school		
		Number of individuals who successfully exited high school program with degree (diploma/GED)		
	7e. School Participation in Remote Learning	Number of schools in program		
		Number of schools engaged in remote learning model		
	7f. School Participation in In-Person Learning	Number of schools in program		
		Number of schools engaged in in-person learning model		
	7g. School Participation in Hybrid Learning	Number of schools in program		
Number of schools engaged in hybrid learning model				

BROADBAND USE & ADOPTION TELEHEALTH INDICATORS

Please use the following table to provide totals for each telehealth outcome and question. For each question, list projected for each project period. This information should be reported cumulatively from the award start date through the end of each semi-annual period. Please write "NA" if your project does not include this indicator.

TELEHEALTH INDICATORS			
TELEHEALTH INDICATORS	QUESTIONS	Total	Narrative (Describe reasons for variance from baseline plan or subsequent written updates provided to your Program Officer)
8a. Access to Telehealth Services	Number of individuals with ability to participate in telehealth services prior to receiving TBCP grant funds		
	Number of individuals with ability to participate in telehealth service after receiving TBCP grant funds		
8b. New Access to Telehealth Services	Number of individuals with new access to telehealth services		
8c. Telehealth Appointments Scheduled	Estimated number of telehealth appointments scheduled		

BROADBAND USE & ADOPTION DIGITAL INCLUSION INDICATORS

Please use the following table to provide totals for each digital inclusion outcome and question. For each question, list projected for each project period. This information should be reported cumulatively from the award start date through the end of each semi-annual period. Please write "NA" if your project does not include this indicator.

DIGITAL INCLUSION INDICATORS			
DIGITAL INCLUSION INDICATORS	QUESTIONS	Total	Narrative (Describe reasons for variance from baseline plan or subsequent written updates provided to your Program Officer)
9a. Participation in Affordable Broadband Connectivity Program	Number of households in affordable broadband connectivity program		
9b. Digital Literacy Trainings	Number of digital literacy training events held		
9c. Tribal Programs Transitioned to Online Platform	Number of Tribal programs transitioned to online platform previously (before receiving TBCP grant funds)		
	Number of Tribal programs transitioned to online platform now (after receiving TBCP grant funds)		

9d. Devices Distributed to Individuals	Number of individuals given device		
	9e. Devices Distributed to Households	Number of households given device	
9f. Devices Distributed to Other Entities (i.e., community anchor institutions, schools, Tribal businesses)	Number of other entities given device		

TYPE OF INTERNET DEVICES

Please describe the Internet Devices you will acquire using TBCP funding.

Device Type	Number of Devices	Total Cost

TYPE OF COLLABORATORS

Please list all projected funded and unfunded collaborators in table below.

COLLABORATORS				
Collaborator Organization Type	Collaborator Organization Name	Collaborator POC Name	Collaborator POC Email	Funded or Unfunded Collaboration

INFRASTRUCTURE DEPLOYMENT BUDGET EXECUTION DETAILS

Please provide details below on your total budget and total funding expended to date for each budget element, including detailed disbursements of federal funds obligated from project inception through end of this reporting period. Figures should be reported cumulatively from the award start date to the end of the applicable reporting period.

ACTUAL BUDGET	Federal Funds Expended	Total Funds Expended
12a. Administrative and legal expenses	\$ -	\$ -
12b. Land, structures, rights-of way, appraisals, etc.	\$ -	\$ -
12c. Relocation expenses and payments	\$ -	\$ -
12d. Architectural and engineering fees	\$ -	\$ -
12e. Other architectural and engineering fees	\$ -	\$ -
12f. Project inspection fees	\$ -	\$ -
12g. Site work	\$ -	\$ -
12h. Demolition and removal	\$ -	\$ -
12i. Construction	\$ -	\$ -
12j. Equipment	\$ -	\$ -
12k. Miscellaneous	\$ -	\$ -
Subtotal	\$ -	\$ -
12l. Contingencies	\$ -	\$ -
Totals	\$ -	\$ -

BROADBAND USE & ADOPTION BUDGET EXECUTION DETAILS

Please provide details below on your total budget and total funding expended to date for each budget element, including detailed disbursements of federal funds obligated from project inception through end of this reporting period. Figures should be reported cumulatively from the award start date to the end of the applicable reporting period.

ACTUAL BUDGET	Grant Program, Function, or Activity	Total Funds Expended
13a. Personnel		\$ -
13b. Fringe Benefits		\$ -
13c. Travel		\$ -
13d. Equipment		\$ -
13e. Supplies		\$ -

13f. Contractual		\$	-
13g. Construction		\$	-
13h. Other		\$	-
13i. Total Direct Charges (sum of 13a thru 13h)		\$	-
13j. Indirect Charges		\$	-
13k. Totals (sum of 13f-13j)		\$	-

OTHER INDICATORS

Please use the following table to provide the maximum upload and download speed in Mbps for each question. Information should be reported as of the report date. Please write "N/A" if your project does not include this indicator.

14	Project Speed		Upload	Download
	Outcome	Questions		
14a. Maximum available speed upon project completion		What is the maximum available speeds for Tribal Households in your eligible area?		
		What is the maximum available speeds for Tribal Businesses in your eligible area?		
		What is the maximum available speeds for Tribal CAIs in your eligible area?		

CERTIFICATION

I certify to the best of knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

CERTIFICATION	Typed or printed name and title of Authorized Certifying Official:	Telephone (area code, number and extension):	
	Signature of Certifying Official:	Email Address:	
		Date:	

TRIBAL BROADBAND CONNECTIVITY PROGRAM ANNUAL REPORT

GENERAL INFORMATION

GENERAL	Recipient Organization:		Award Identification Number:	
	Recipient Street Address:			
	City, State, Zip Code:			
	DUNS/UEI Number:			
	Period of Performance Start Date (MM/DD/YYYY):		Report Submission Date (MM/DD/YYYY):	
	Period of Performance End Date (MM/DD/YYYY):			
	Reporting Period Start Date (MM/DD/YYYY):			
	Reporting Period End Date (MM/DD/YYYY):			

1	Provide the number of locations or geographic areas at which broadband service was provided using the grant funds. (Please attach associated shapefiles of geographic areas) (600 words or less)
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2	Please describe each service provided with grant funds. (600 words or less)
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3	If applicable, please list subcontractors and describe how they expended funds. (600 words or less)
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4	Please describe how the recipient and subrecipient (if applicable) expended the funds. (600 words or less)
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5	If applicable, please list each subrecipients that received a subgrant through funding. (600 words or less)
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6	Please provide the barriers to broadband use and adoption or broadband infrastructure deployment work that you experienced during the reporting period of this award to date. What steps did you take to address them? (600 words or less)
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7	Please describe whether or not your organization connected NOFO purpose areas to broadband adoption and use or broadband infrastructure deployment work. (600 words or less)
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8	Please describe your project's achieved accomplishments during this reporting period. (600 words or less)
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9	Using the Excel spreadsheet template titled "TBCP Reports Addendum A", please provide an updated count of Households within each of the eligible tribal block groups along with their Location ID that you connected to your network. The locations should match and conform to the Federal Communications Commission (FCC) Broadband Serviceable Location Fabric, which is a unique identifier for the geographic coordinates, and where available, the address(es) associated with each location. Please be sure to select 'Annual Report' checkbox when completing the addendum.
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10	Using the Excel spreadsheet template titled "TBCP Reports Addendum B", please provide an updated count of Tribal Businesses within each of the eligible tribal block groups along with their Location ID that you connected to your network. The locations should match and conform to the Federal Communications Commission (FCC) Broadband Serviceable Location Fabric, which is a unique identifier for the geographic coordinates, and where available, the address(es) associated with each location. Please be sure to select 'Annual Report' checkbox when completing the addendum.
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11	Using the Excel spreadsheet template titled "TBCP Reports Addendum C", please provide an updated count of Community Anchor Institutions (CAIs) within each of the eligible tribal block groups along with their Location ID that you connected to your network. The locations should match and conform to the Federal Communications Commission (FCC) Broadband Serviceable Location Fabric, which is a unique identifier for the geographic coordinates, and where available, the address(es) associated with each location. Please be sure to select 'Annual Report' checkbox when completing the addendum.
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CERTIFICATION	I certify to the best of knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.		
	Typed or printed name and title of Authorized Certifying Official:		Telephone (area code, number and extension):
	Signature of Certifying Official:		Email Address:
			Date:

