OMB # 0925-0348 Expiration Date: 07/31/2022

NIEHS HAZARDOUS WASTE WORKER TRAINING - 42 CFR Part 65

Public reporting burden for this collection of information is estimated to average 14 hours per response for the main program components below, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The Small Business Innovative Research (SBIR) Program survey is estimated to average one hour per response and does not require information input into the system below. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: NIH, Project Clearance Branch, 6705 Rockledge Drive, MSC 7974, Bethesda, MD 20892-7974, ATTN: PRA (0925-0348). Do not return the completed form to this address.

The National Institute of Environmental Health Science (NIEHS) Worker Training Program (WTP) supports training and education of workers engaged in activities related to hazardous materials and waste generation, removal, containment, transportation, and disaster and emergency response in the following five areas:

- Hazardous Waste Worker Training Program (HWWT)
- Environmental Career Worker Training Program (ECWTP)
- Hazmat Disaster Preparedness Training Program (HDPTP)
- Brownfields Minority Worker Training Program (BMWT)
- DOE Nuclear Weapons Cleanup Training Program (DOE)
- The prior Biosafety and Infectious Disease Preparedness Training Program (BIDPTP) component has been integrated into the above WTP program components.
- Small Business Innovative Research Program (SBIR)

Requested information from the grantees (input into the DMS through Data Entry):

NIEHS Worker Training Program Data Management System Report

Component: (HWWTP, ECWTP, HDPTP, DOE)

Grantee Name:

Report Date:

□Interim (6/01/2021 - 2/28/2022)

□ Final (6/01/2021 - 5/31/2022)

Does this report or an appendix contain photos?

 \Box Yes

🗆 No

Place your narrative for each section between the brackets []. You may overwrite the directions for each section. Please keep your text specific to the HWWT Program for this report.

- A. Briefly describe the objectives, key initiatives, or activities you had planned for the current program year.
- B. Provide your projected and actual training numbers for the grant year.
- C. Describe the updates on the implementation and progress on training programs, projects, or initiatives specific to the grant year and program component.
- D. Describe at least two training highlights or success stories that emphasize accomplishments from this past year.
- E. Summarize key evaluation findings about training program delivery and participant learning, including the following recommended optional training participant questions:
 - a. The training has prepared me to recognize hazards on the job (Strongly Disagree Disagree Neutral Agree Strongly Agree)
 - b. The training has increased my knowledge of how to control workplace hazards (Strongly Disagree Disagree – Neutral – Agree – Strongly Agree)
- F. Describe curricula updates from the grant year
- G. Describe advisory board activities from the grant year.
- H. Summarize key evaluation findings or reports about trainee follow-up, including the following recommended optional training participant question:
 - a. Since you took the training course, how have you applied this training at your work or in the community? (open ended, provide example responses)

- I. Describe activities that your program has undertaken to train instructors and assure quality instruction during this grant year.
- J. Describe the program self-audit used by your organization this grant year to certify compliance with the training quality assurance sections of the NIEHS Minimum Criteria Document.
- K. Describe progress on any funded supplemental grants or awarded carryover.
- L. Summarize the significance of your HWWT training implementation, training outcomes, and curriculum development for the last five years. [only ask in year 5/final year of NIH project period]
- M. Describe your training plans for the next grant year.
- N. Describe any publications, media coverage, or outreach materials produced or published this grant year.
- Describe or refer to text in other sections on timely or key NIEHS WTP topics, including disasters; infectious disease events; and any training or outreach activities that were focused on American Indians, Alaska Natives, or a tribal organization as the primary audience.

The NIEHS WTP collects information in the Curricula Information and Data Management System (DMS), which is a webbased application designed to store and track projected and actual training, student demographic data, and progress report material. WTP grantees have access to the DMS via the iTrust system – either using a Federated Login or a Google or Microsoft account login. The DMS is restricted to authorized users/grantees. After grantees successfully log in via iTrust their login information is compared to the list of authorized users stored in the database. Only those users stored in the DMS database are allowed access to the system. Grantee users only have access to the data for their grantee organization. WTP staff and selected contract staff have access to all grantee entered data.

DMS information options:

- Awardee Information: This is the home page of the application. This page loads when a user has successfully logged into the application. This page contains up-to-date information about deadlines, system maintenance and any other application changes or enhancements. It is important that this page be read each time someone logs onto the application.
- Curricula Catalog: Provides access to training curricula produced by organizations funded by the WTP. This
 option includes uploading and editing course curricula and materials and adding and editing curricula data
 coordinator information. The information in the <u>Curricula Catalog</u> is accessed by the public on the National
 Clearinghouse for Worker Safety and Health Training <u>webpage</u>.
- Data Entry: This option allows a user to enter, edit, or change the status of course and or student demographic data records.
- Progress Reports: This option allows a user to upload progress reports and/or appendices, or view archived progress reports submitted for an awardee organization.
- Reports: This option allows a user to query course and student demographic data stored in the WTP application and output reports in an Excel spreadsheet or HTML table.
- Admin Functions: This option is only available to User Administrators. The Mark Data Complete function allows the point of contact in the awardee organization to certify that all data and or progress report entry in a given period is complete.

Data Management System Screenshots:

Awardee Information Page:

| | WETCIS DMS | NIH) National Institute of Environmental Health Sciences Vior Environment four Health | Lynn Albert |
|---|------------|---|-------------|
| • | WETCIS DMS | <section-header>Control of the control of the control of the period of 1/2021 - 2026/2022 at each in the DMS by 4/1/2022. How control of the control of the control of the period of 1/2021 - 2026/2022 at each in the DMS by 4/1/2022. How control of the control of the control of the distribution of the the tot the the the the the the tot the tot the the tot the tot</section-header> | Lynn Albert |
| | | National Institute of Environmental Health Sciences, 111 T.W. Alexander Drive, Durham, NC 22709, USA | |

| | WETCIS DMS | ≡ | NI | National Institute of Environmental Health Sciences | | | | | | | Lynn A |
|--|-------------------------------------|----------------|-------|--|-------------------------------------|----------|--------------------------|------------------------|--------------------------|----------------------|--------|
| Awardee Info Dashboard Curricula Cata Data Entry Progress Rep Reports | Awardee Info Dashboard | Course Listing | | | | | | | | | |
| | Curricula Catalog > Data Entry > | Add New Record | | | | | | | Search: | | |
| | Progress Reports > | ID | | Curricula Title | Course Type | Status | Org Name | Course Last Updated | Material Last Updated | Material Edit | |
| | Admin Functions > | | 1 | Health and Safety Training Course for Hazardous Waste Workers | Basic Superfund Site Worker | Archived | UCLA LOSH | 11-25-2014 | 11-25-2014 | Material List (1) | × |
| | Administrative Reports > | | 2 | General Site Worker Refresher | Site Worker Refresher | Active | Arizona State University | 10-15-2019 | 09-27-2002 | Material List (1) | × |
| | Admin Pages > | | 3 | Health and Safety for Hazardous Waste Site Supervisors | Site Supervisor Basic | Active | Arizona State University | 10-15-2019 | 09-27-2002 | Material List (1) | × |
| | | | 4 | Health and Safety for Treatment, Storage and Disposal Facility Workers | RCRA TSD Site Worker | Active | UC Berkeley LOHP | 10-15-2019 | 12-01-2006 | Material List (2) | × |
| | | | 5 | Curso de Entrenamiento Sobre Salud y Seguridad Para Trabajadores | RCRA TSD Site Worker | Archived | UCLA LOSH | 04-11-2002 | 04-11-2002 | Material List (1) | × |
| | | | 6 | Entrenamiento sobre salud y seguridad para los trabajadores de desperdicios peligrosos (Health and Safety Training for Hazardous Waste Workers) | RCRA TSD Site Worker | Active | UC Berkeley LOHP | 10-15-2019 | 10-24-2003 | Material List (4) | × |
| | | | 7 | Hazard Awareness Training (Spanish and English versions) | Haz. Waste Site Inspector/Awareness | Active | UC Berkeley LOHP | 10-15-2019 | | Material List (0) | × |
| | | | 8 | Health and Safety Training for Treatment, Storage and Disposal | RCRA TSD Site Worker | Archived | UC Berkeley LOHP | 10-15-2019 | 07-06-2001 | Material List (1) | × |
| | | | 9 | Refresher Training for Hazardous Waste Workers | RCRA TSD Site Refresher | Archived | UC Berkeley LOHP | 10-15-2019 | | Material List (0) | × |
| | | 1 | 10 | Entrenamiento Sobre Salud y Seguridad - Curso de Repaso de 8 Horas | RCRA TSD Site Refresher | Archived | UC Berkeley LOHP | 04-11-2002 | 04-11-2002 | Material List (1) | × |
| | | Show | ing 1 | 1 to 10 of 788 entries | | | | | 1 2 3 4 | 5 79 | Next |

Curricula Catalog Course Listing:

| Course Add × | + | \sim | — | ٥ | × |
|---|--|--------|--------------------|-----------------|-------|
| \leftrightarrow \rightarrow C \triangle $\stackrel{\bullet}{\bullet}$ connect.niehs | nih.gov/wetcis/cc/Course_add.cfm الأ | ☆ | * | | : |
| Apps 📄 The Junction for NI 🌓 A | Nbout WTP 🌒 WTP Clearinghouse 🤄 🖸 Video Conferencing 📙 Imported From Fire 📦 RFA-ES-16-006: SBI | * | , 0 | ther bookr | narks |
| WETCIS DMS | NIH National Institute of Environmental Health Sciences Your Environment. Your Health. | | К | athy Ahlr | nark |
| Awardee Info Dashboard | Course Add | | | | |
| Curricula Catalog v | Course Listing | | | | |
| Course Listing | ADD/CLONE COURSE | | | | |
| Add New Course | Course Add: | | | | |
| Add Data Coordinator | 2. Or you can reate a new course using an existing course as a template. Select ourse to be cloned: | | | | |
| List Data Coordinator | - Please Select Course to Clone V | | | | |
| Data Entry > | Clone this course | | | | |
| Progress Reports > | | | | | |
| Reports > | | | | | |
| MUSTID > | National Institute of Environmental Health Sciences, 111 T.W. Alexander Drive, Durham, NC 27709, USA | R | | | |
| Fype here to search | - H 🛤 🚾 🧐 🎼 🚾 💷 💽 📰 🕞 🚣 😂 53°F 🛆 🖼 📾 | ¶⊒ < |]») 11:]») 2/1 | 17 AM 1/2022 | 5 |

Data Entry Screens:

1. Course Data Entry Form

| Course Offerings Data Entry Form | | | | |
|---|---------------------------|---|--|---|
| Program: HWWT | | | | |
| Training Year: June 1, 2021 - May 31, 2022 | | | | |
| Status: Actual | | | | |
| | | | | |
| All required fields have the word (Required) after the label. | | | | |
| Consort (Required) This SELECT list is ONLY available/visible to Clearinghouse admins and Developers. | | | | |
| WTP Test Awardee (999) | | | | |
| Bearing (Demind) | | | Training upon (Demuired) | |
| HWWT | | ~ | June 1, 2021 - May 31, 2022 (Actual for 2022) | |
| | | | | |
| Course (Required) | | | | |
| | | | | |
| Status (Required) | | | | |
| Philad | | | | |
| Course date (Optional) | | | Course hours (Required) | |
| e.g., 11/4/2018 | | | e.g., course length in hours | |
| Number of students (Required) | | | Were Native Americans, Alaska Natives, or a tribal | organization the primary audience? (Required) |
| e.g., number of students in course/class | | | Please Select Yes or No | |
| Student state(s)? (Optional) Student state(s) are optional for all course delivery methods." | | | | |
| Select one or more state(s) | | | | |
| Course Delivery Method (Optional) | | | | |
| Please Select a Course Delivery Method | | | | |
| | | | | |
| | | | | |
| Please Select Training Organization | | | | |
| ····Prease select maning organization ··· | | | | |
| Training address information is required when entering in-person course data. Training address 1 (Optional) Training address 1 (Optional) | | | | |
| e.g., 123 Any SL | | | | |
| Training address 2 (Optional) | | | | |
| e.g., Suite 123 | | | | |
| Training city (Optional) | Training state (Optional) | | | Training ZIP code (Optional) |
| e.g., course_city Name | Please Select | | ~ | e.g., 20036 |
| | | | | |
| Supplemental funding (Required) | | | Special circumstance (Required) | |
| Please Select | | ~ | Please Select | |
| Remarks (Optional) | | | | |
| | | | | |
| | | | | |
| Pending record justification (Optional) Pending record justification required when number of students is less than 5 or greater than 40. | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Number of records (Required) | | | | |
| 1 | | | | |
| | | | | |
| Submit | | | | |

2. Data Excel Upload

All required fields have the word (Required) after the label.

Upload your file using the FORM below:

This form allows you to use specifically-formatted Excel templates to validate and/or upload sets of Course Offerings data. Each template is

To check the format and content of your Excel file prior to upload, fill out the form, browse to select the file to check, and click on the "Valid and any errors will be highlighted. The data will NOT be saved to the database, so you will still need to upload your data.

To upload your Excel file to the DMS, fill out the form, browse to select the file to check, and select the "Upload XLS file and save data" Butt your EXCEL file will be displayed with the errors highlighted. If no errors are found, the course data in your EXCEL file will be saved to the data

NOTE: You must use the EXCEL template that corresponds to the program and training year for which you are entering data.

Consort (Required)

This SELECT list is ONLY available/visible to Clearinghouse admins and Developers.

WTP Test Awardee (999)

User (Required)

This SELECT list is ONLY available/visible to Clearinghouse admins and Developers.

Lynn Albert (albert2)

Program (Required)

-- Please Select Program--

Training year (Required)

-- Please Select Training Year --

Select Excel file to upload (Required)

Choose File No file chosen

Validate XLS file only

Use this Button to upload your Excel file to have the system test that it is valid. NO data will be saved. This feature is optional, and it allows yo tons of data.

Validate XLS file only

Upload XLS file and save data

3. Student Demographic Data Entry Form

Student Demographic Data Form

Program: ECWT

Training Year: June 1, 2021 - May 31, 2022

All required fields have the word (Required) after the label.

Training Year(s) (Required)

June 1, 2021 - May 31, 2022 (Actual for 2022)

Consort (Required)

This SELECT list is ONLY available/visible to Clearinghouse admins and Developers. In addition, only Consorts that has an ECWT program are listed.

×

WTP Test Awardee (999)

| Student ID (Optional) | Completed Program? (Require |
|---|-----------------------------------|
| e.g., A unique Student ID (integer) for a given training year | Please Select |
| Student Age (Required) | Race (Required) |
| e.g., Age between 1 and 99 | Please Select |
| Gender (Required) | Level of Education (Required) |
| Please Select | ✓ Please Select |
| Currently Employed? (Required) | Prior Employment Status (Req |
| Please Select | ✓ Please Select |
| Employed at Superfund Site? (Required) | Name of Site Where Employee |
| Please Select | e.g., Site name where student |
| Type of Work (Required) | Additional type of work infor |
| Please Select | e.g., Additional description of t |
| Supplemental Funding (Required) | |
| Please Select | ~ |
| | |

Additional Student Information (Optional)

Please enter up to 200 characters of additional information that describes the work the individual is doing including employer, wage rate, skill set, etc.

Submit

4. Student Demographic Data Excel Upload

Student Demographic Data Excel Upload

All required fields have the word (Required) after the label.

Student Demographic Data Excel upload form:

This form allows you to use specifically-formatted Excel templates to validate and/or upload sets of Student Demographic Data. Each template is customize

To check the format and content of your Excel file prior to upload, fill out the form, browse to select the file to check, and click on the "Validate XLS file only The data will NOT be saved to the database, so you will still need to upload your data.

To upload your Excel file to the DMS, fill out the form, browse to select the file to check, and select the "Upload XLS file and save data" Button. The data in t with the errors highlighted. If no errors are found, the course data in your EXCEL file will be saved to the database.

Consort (Required)

This SELECT list is ONLY available/visible to Clearinghouse admins and Developers. In addition, only Consorts that has an ECWT program are listed.

WTP Test Awardee (999)

Training year (Required)

June 1, 2021 - May 31, 2022 (Actual for 2022)

Select Excel file to upload (Required)

Choose File No file chosen

Validate XLS file only

Use this Button to upload your Excel file to have the system test that it is valid. NO data will be saved. This feature is optional, and it allows you to test your Exc

Validate XLS file only

Upload XLS file and save data

Excel template file:

Note: You must use this EXCEL template for entering your Student Demographic Data.

Blank template

Example template with sample data

Information output on Grantee Progress Reports (only available to WTP staff and selected contract staff)

| | | View Progress Reports 👔 |
|------------------------|---|--|
| Awardee Info | | Use this form to select the training year(s) and program for the progress reports and/or appendices you wish to see. |
| Dashboard | | |
| Curricula Catalog | > | Consort (Required) This SELECT list is ONLY available/visible to Clearinghouse admins and Developers. |
| Data Entry | > | WTP Test Awardee 🗶 |
| Progress Reports | > | Training Year(s) (Required) |
| . rog. cos neponts | | Select one or more training year(s) |
| Reports | > | Program (Required) |
| MUSTID | > | Please select ONE program |
| Admin Functions | > | Search |
| Administrative Reports | > | |
| Help and Docs | > | |
| Admin Pages | > | |
| | | |

Grantee Progress Report Upload:

| | | Progress Report and Appendices Upload Instructions | | | | | |
|------------------------|---|---|-----------------|---|--|--|--|
| Awardee Info | | 1. Select the program you wish to upload a progress report or appendices for. The progres | ss report templ | ate link for the selected program will appear. | | | |
| Dashboard | | If uploading a progress report, fill out the template and save the file to your desktop. Select the template descent and the template and save the file to your desktop. | | adabaat aanaadii faa aada aanaan wax aantisianta in | | | |
| Curricula Catalog | > | Select the type of file to upload. You may upload one progress report, one text appendix and one spreadsheet appendix for each program you participate in. Press Browse to select the File to Upload. Click the submit button to upload the file to the database. (Note: The 'Submit' button will appear once you have completed the FORM and selected the file to upload.) | | | | | |
| Data Entry | > | | | | | | |
| Progress Reports | > | When uploading a Progress Report, please make sure that you leave all the section headers | EXACTLY as the | ey appear in the template file. | | | |
| Reports | > | Altering the section headings by changing the heading names, adding/removing spaces or r | removing the s | ection numbers will result in your progress report failing to upload. | | | |
| MUSTID | > | Connect (Deriving d) | | | | | |
| Admin Functions | > | This SELECT list is ONLY available/visible to Clearinghouse admins and Developers. To use: If you change the selected Consort/Org, click the "Switch Consort" button on the form | so that you see | and edit the desired completion status. | | | |
| Administrative Reports | > | WTP Test Awardee (999) | | | | | |
| Help and Docs | > | Program (Required) | | Progress Report Type (Required) | | | |
| Admin Pages | > | Please Select | ~ | Please Select | | | |
| | | Training Year (Required) | | | | | |
| | | Please Select Training Year | | | | | |
| | | Choose File No file chosen | | | | | |
| | | Click 'Submit' to save your Report/Appendix Submit | | | | | |
| | | Progress Report template files: | | | | | |
| | | DOE Progress Report Template HWWT Progress Report Template ECWT Progress Report Template HDPT Progress Report Template | | | | | |

Information output on course offerings (only available to WTP staff and selected contract staff):

Course Offerings Report

Awardee Info Dashboard Curricula Catalog > Data Entry Progress Reports > Reports MUSTID > Admin Functions > Administrative Reports Help and Docs > Admin Pages >

| Il required fields have the word (Required) after the label. | |
|---|------------------------------|
| Notes: When using this form, you should select "Program" and "Training Year" before any other selections. This query screen will dynamically change as you make selections. | ections. For example, if you |
| change "Training year", the "Supplemental funding" and "Special circumstance" fields will change as well. | |
| Consort (Optional) | |
| This SELECT list is ONLY available/visible to Clearinghouse admins and Developers. | |
| Select one or more consorts. Defaults to All if no consort(s) is selected. | |
| Program (Required) | Training year(s) (Requ |
| Please select ONE program 💙 | Select one or more tra |
| Training Organization (Optional) | |
| Select one or more training organizations | |
| Status (Optional) | Course (Optional) |
| Select one or more options | Select one or more co |
| Course Hours (Optional) | Course Instance ID(s) |
| e.g., number of course hours. Use commas to separate multiple values. | Enter a single value |
| | |
| | |
| Course Date - From (Optional) | Course Date - To (Opt |
| mmidd/yyyy | mm/dd/yyyy |
| | |
| Record Entered Parts - Enery (Optional) | Record Februard Dates |
| mmiddheese | mmlddhaaar |
| | |
| | |
| Record Modified Date - From (Optional) | Record Modified Dat |
| mm/dd/yyyy | mm/dd/yyyy |
| | |
| | |
| Blended Learning? (Optional) | Number of Students |
| Please Select | e.g., number of st |
| Online course (Yes/No)? (Optional) | |
| Please Select Yes or No | |
| Course Delivery Method (Optional) | |
| Select one or more delivery methods | |
| Were Native Americans, Alaska Natives, or a tribal organization the primary audience? (Optional) | |
| Please Select Yes or No | |
| Supplemental Funding (Optional) | Special Circumstance |
| Select one or more supplemental funding options | Select one or more sp |
| Training State (Optional) | Student State (Ontion |
| Select one or more training states | Select one or more st |
| Parante system & formation all | |
| Report output format (optional) | |
| HTML | |
| C Excel Spreadsheet | |
| | |

Submit

Information output on student demographics for the ECWTP only (only available to WTP staff and selected contract staff):

Awardee Info

| Dashboard | |
|------------------------|---|
| Curricula Catalog | > |
| Data Entry | > |
| Progress Reports | > |
| Reports | > |
| MUSTID | > |
| Admin Functions | > |
| Administrative Reports | > |
| Help and Docs | > |
| Admin Pages | > |

Student Demographics Report

Use this screen to select the training year(s), program and type of data for the Student Demographic Data report.

All required fields have the word (Required) after the label.

Notes: When using this form, you should select "Program" and "Training Year" before any other selections.

| Program (Required) | | Training year |
|--|---|--|
| Please select ONE program | ~ | Select one or |
| Student ID (Optional) | | Completed Pr |
| e.g., 999908 or 91,999909,999910 | | Please Sele |
| Student Age (Optional) | | Race (Optional |
| e.g., 25 or 20,25,40 | | Select one or |
| Gender (Optional) | | Level of Educa |
| Please Select | ~ | Select one or |
| Currently Employed? (Optional) | | Prior Employn |
| Please Select | ~ | Please Sele |
| | | Name of site |
| Superfund/Bronwfields Site? (Optional) | | Name of site t |
| Superfund/Bronwfields Site? (Optional) Please Select | ~ | e.g., Site nan |
| Superfund/Bronwfields Site? (Optional) Please Select | ~ | e.g., Site nan |
| Superfund/Bronwfields Site? (Optional) Please Select Record Entered Date - From (Optional) | ~ | e.g., Site nan |
| Superfund/Bronwfields Site? (Optional) Please Select Record Entered Date - From (Optional) mm/dd/yyyy | ~ | Record Entere |
| Superfund/Bronwfields Site? (Optional) Please Select Record Entered Date - From (Optional) mm/dd/yyyy | ~ | Record Entere |
| Superfund/Bronwfields Site? (Optional) Please Select Record Entered Date - From (Optional) mm/dd/yyyy Becord Modified Date - From (Optional) | ~ | Record Entere |
| Superfund/Bronwfields Site? (Optional) Please Select Record Entered Date - From (Optional) mm/dd/yyyy Record Modified Date - From (Optional) mm/dd/yyyy | | Record Entere mm/dd/yyyy |
| Superfund/Bronwfields Site? (Optional) Please Select Record Entered Date - From (Optional) mm/dd/yyyy Record Modified Date - From (Optional) mm/dd/yyyy | | Record Entere mm/dd/yyyy |
| Superfund/Bronwfields Site? (Optional) Please Select Record Entered Date - From (Optional) mm/dd/yyyy Record Modified Date - From (Optional) mm/dd/yyyy Tupo of Work (Optional) | | Record Entere mm/dd/yyyy Record Modifi mm/dd/yyyy |

Excel Spreadsheet

Run Query

Information output - resources on infectious disease and worker safety (restricted site for selected individuals with iTrust credentials)

| Awardee Info | | |
|------------------------|---|---|
| Curricula Catalog | > | Home Add a New Resource View Resource Listing Search the Portal |
| Data Entry | > | MUSTID |
| Progress Reports | > | |
| Reports | > | Welcome to the Material Upload and Search Tool for Infectious Disease (MUSTID) Resource Portal. MUSTID is a searchable portal that provides easy access to resources on infecti |
| MUSTID | > | collection is coronavirus disease 2019 (COVID-19) and other related diseases such as severe acute respiratory syndrome (SARS), Middle East respiratory syndrome (MERS) and infl |
| Admin Functions | > | MUSTID contains a variety of resources including guidance documents (e.g., clinical or operational guidelines, policies/regulations, executive orders), FAQs, infographics, and scien |
| Administrative Reports | > | Resources shared by WTP have been curated and tagged with keywords to enhance findability. MUSTID provides detailed references, with links to full text (e.g., attached file or fu |
| Help and Docs | > | Please see our <u>Quick Tips User Guide</u> for help getting started. |
| | | Add a New Resource |
| | | Search the Portal |
| | | ▶ Search Tips |

Search... Multiple Keywords Must Be Seperated By Commas. E.g. COVID, influenza, factsheet

AND Query Modifier: Check to use the "AND" query modifier with the keyword search. Default is OR. ()

Awardee Info

| Dashboard | |
|------------------------|---|
| Curricula Catalog | > |
| Data Entry | > |
| Progress Reports | > |
| Reports | > |
| MUSTID | > |
| Admin Functions | > |
| Administrative Reports | > |
| Help and Docs | > |
| Admin Pages | > |

Awardee Admin functions

Mark Data Complete

WETP Admin Options

Approve/Reject Pending Course Offering Records

WETP Admin Reports

- Admin Report Menu
- Query Progress Reports
- DOE Contact Hours and Course Attendees by Site
- DOE Training by Number of Course Attendees and Contact Hours
- DOE Course Categories and Associated Courses
- Awardee Course, Students, Contact hours Totals Only Report
- · Listing of Data Entry Excel Files uploaded
- Listing of Student Demographics Excel Files uploaded

Developer Admin Functions

- Enable New Layout
- Enable OLD Layout
- Manage system end dates
- · DMS User listing (use this page to add/edit/delete/deactivate authorized DMS user accounts)
- Audit of listing of the 500 latest FAILED Login attempts
- Audit of listing of the 500 latest Login attempts
- Audit of unique users that logged on in the last year

WETCIS DMS

Awardee Info Dashboard Curricula Catalog > Data Entry > **Progress Reports** > Reports > MUSTID > Admin Functions > Administrative Reports > Help and Docs \sim WTP DMS Virtual Training Guidance and Data Entry Updates webinar Virtual Training Guidance FAQs: DMS and Virtual Training Related to the Covid-19 Response Data Entry and Progress Report Schedule Using the WTP Progress Report to Complete the NIH RPPR What's Helpfull for Progress Reports DMS Updates and New Login Method Webinar Slides - June 12, 2019 Curricula Catalog Instructions Progress Report Training Webinar Slides - Feb. 2017 Progress Report Training Video - Feb. 2017 508 Resources and Checklists Training Courses Current Worker Training Consortia

DOE Sites

Admin Dagas

Administrative pages shown on the left navigation menu:

| Admin Pages 🗸 🗸 | |
|-------------------------|--|
| Manage Data Entry Dates | |
| XLS Course Uploads | |
| XLS Student Uploads | |
| User Listing | |
| User Audit (500 failed) | |
| User Audit (Last 500) | |
| Enable OLD Layout | |
| | |