

## GRANT INFORMATION

### Grant Snapshot

- Grant #
- Grant Type
  - FatherhoodFIRE
  - FRAMEWorks
  - READY4Life
- Funded Organization Name
- Annual Funding Level
  - \$350,000-\$699,999
  - \$700,000-\$999,999
  - \$1,00,000-\$2,000,000
- Annual Funding Amount
- Funded Evaluation Type
  - Local Impact (LI)
  - Local Descriptive (LD)
  - Focus on Performance (FP)
  - Strengthening the Implementation of Marriage and Relationship Programs (SIMR)
  - Strengthening the Implementation of Responsible Fatherhood Programs (SIRF)
- ACF Region
  - Region 1 (Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island and Vermont)
  - Region 2 (New Jersey, New York, Puerto Rico and the U.S. Virgin Islands)
  - Region 3 (Delaware, the District of Columbia, Maryland, Pennsylvania, Virginia, and West Virginia)
  - Region 4 (Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, and Tennessee)
  - Region 5 (Illinois, Indiana, Michigan, Minnesota, Ohio, and Wisconsin)
  - Region 6 (Arkansas, Louisiana, New Mexico, Oklahoma, and Texas)
  - Region 7 (Iowa, Kansas, Missouri, and Nebraska)
  - Region 8 (Colorado, Montana, North Dakota, South Dakota, Utah, and Wyoming)
  - Region 9 (Arizona, California, Hawaii, Nevada, American Samoa, Federated States of Micronesia, Guam, Marshall Islands, Republic of Palau, and Commonwealth of the Northern Mariana Islands)
  - Region 10 (Alaska, Idaho, Oregon, and Washington)
- HMRF Funding History: First time OFA HMRF Grantee
  - Yes
  - No
- Prior HMRF OFA Cohort and Grant Type
  - Cohort One - HMRE
  - Cohort One - HMRE Resource Center Cooperative Agreement
  - Cohort One - RF

- o Cohort One - RF Cooperative Agreement
  - o Cohort Two - HMRE
  - o Cohort Two - RF
  - o Cohort Three - HMRE
  - o Cohort Three - Fatherhood
  - o Cohort Three - ReFORM
- Prior Funding Level
  - o \$350,000-\$699,999
  - o \$700,000-\$999,999
  - o \$1,00,000-\$2,000,000
- Other Federal Funding Source(s)
  - o CDC - HHS
  - o Child Support - ACF
  - o Children's Bureau - ACF
  - o Department of Labor - Re-Entry
  - o Department of Labor - Youth
  - o Department of Labor - Other
  - o Department of Labor - Adults
  - o Family and Youth Services Bureau - ACF/FYSB
  - o Office of Adolescent Health (OAH) - HHS/OAH
  - o Office of Family Assistance (non-HMRF) - ACF
  - o Office of Juvenile Justice - Justice
  - o Other

#### Leadership Team

- Active Program Director Name
  - o Organization Title
  - o Start Date
  - o % of Time Allocated to HMRF Grant
    - 51% or more
    - 50% or less
  - o Actual Time Allocated to the HMRF Grant
  - o # Years HMRF Experience Prior to this Grant
  - o Program Director Phone
  - o Program Director Email
  - o Program Director Status
    - Permanent Program Director
    - Interim Program Director
- Authorizing Official Name
  - o Phone
  - o Email
- Active Program Manager
  - o Organization Title

- Program Title
  - Start Date
  - % of Time Allocated to HMRF Grant
  - Phone Email
- Data Manager Name
  - Organization Title
  - Phone
  - Email
- Financial Officer Name
  - Organization Title
  - Phone
  - Email
- Other Key Decision Maker Name
  - Title
  - Phone
  - Email

#### Organization Information

- Organization Type
  - Public Institutions of Higher Education - Non-Profit
  - Private Institutions of Higher Education - Non-Profit
  - Public Non-Profit Community Entity
  - Private Non-Profit Community Entity
  - University
  - Cooperative Extension
  - Government Entity (State, County, Municipality)
  - Tribal Organization
  - Religious Organization
  - Other
- Organization Focus
  - Positive Youth Development
  - HMRF
  - Child Support
  - Mental Health
  - Education
  - Child Welfare
  - ReEntry
  - Pregnancy Prevention
  - Social Services
  - Workforce
  - Family Resource Center
  - Home Visitation Program
  - Prison

- Jail
  - Community Action Council
  - Other
- Organization Size
  - 0-10
  - 11--50
  - 51-100
  - 101-200
  - >200
- Is the HMRF grant program operating within a department or division of a broader organization?
  - Yes
  - No
  - If yes, what is the department/division?
- Approximately how many staff are working on the HMRF grant program?
- Affiliated with National or Regional Organization
  - Yes
  - No
  - If yes, National or Regional Organization Name
- Funding Sources for the Organization – check all that apply
  - Federal Funding
  - State Funding
  - Local Government Funding
  - Private Donations
  - Private Grants
  - Contracts
  - Fees/Fees for Service
  - Earned Revenue
  - Other
- Organization Address
  - Address Line 2
  - City
  - State
  - Zip
- Organization Facebook
- Organization Twitter
- Organization Phone
- Organization Website/Other Info
- Program Address
  - Address Line 2
  - City
  - State
  - Zip
- Program Main Phone

- Program Facebook
- Program Twitter
- Program Website/Other info
- Requested Number of nFORM Accounts

#### Evaluation

- Previous Federal Research
  - Building Strong Families (BSF)
  - Community Healthy Marriages (CHMI)
  - Hispanic Healthy Marriage Initiative (HHMI)
  - Parents & Children Together (PACT)
  - Supporting Healthy Marriages (SHM)
  - Youth Education & Relationship Status (YEARS)
  - Other
  - N/A
- Applied for Local Evaluation but Not Approved (checkbox)
- Local Impact Design (if eval type = LI)
  - Total Sample Size
  - Program Sample
  - Control Sample
  - % Ratio
  - Additional Local Evaluation Information
    - Efficacy Study
    - Implementation Study
    - No Treatment Control Group
  - Lead Local Evaluator Name
    - Phone
    - Email
    - Organization Name
  - Research Questions
- Local Descriptive Design (if eval type = LD)
  - Total Sample Size
  - Lead Local Evaluator Name
    - Phone
    - Email
    - Organization Name
  - Research Questions
- Focus on Performance (if eval type = FP)
  - Started as Focus on Performance
    - Yes
    - No

#### **PROGRAM STRUCTURE**

## Target Population

- Populations Served
  - Adult Couples
  - Adult Individuals
  - Youth in High School (grades 9-12)
  - High-School Aged Youth (14-17)
  - Youth in Late Adolescence to Early Adulthood (18-24)
  - Community Fathers
  - Incarcerated Fathers
- Proposed Service Numbers
- Additional Details of Adults (over 18)
  - N/A (Youth Only)
  - Active-duty military and veteran fathers
  - Active-duty military and veteran individuals and couples
  - Any Adult
  - Couples - Expectant/Pregnant
  - Couples-Adoptive/Foster Parents
  - Couples-General
  - Expectant Mothers
  - Father Figures With Children 24 & Under
  - Fathers (expectant, adoptive, stepfathers) With Children 24 & Under
  - Fathers participating in Head Start or Healthy Start programs
  - Fathers receiving TANF assistance, as well as those who have previously received or are eligible to receive TANF assistance;
  - Homeless
  - Immigrants/Refugees
  - Individuals- Disabilities
  - Individuals-Incarcerated/ReEntry
  - Individuals-TANF Eligible/Recipients
  - Low-income fathers
  - Low-income, at-risk individuals
  - Non-custodial and custodial single fathers
  - Non-custodial and custodial single parents
  - Unserved/Underserved Population
  - Young adults (18-24)
  - Other
- Additional Details of Youth (ages 14-18) - check all that apply
  - N/A (Adult Only)
  - Any Youth
  - At-Risk and Low-Income Youth
  - Criminal Justice Involved
  - Homeless/Runaway Youth

- In Alternative School (Title I or Traditional)
- In High School
- In or Aging Out of Foster Care
- Pregnant/Parenting Teens
- Other

#### Service Overview

- Service Delivery Settings (check all that apply)
  - In-house only
  - In Community
  - Virtual/Online
- Delivery Setting(s) Details (check all that apply)
  - College/University
  - Combination of Service Delivery Settings
  - Community
  - Cooperative Extension
  - Faith Based Facility
  - Family Resource Centers
  - Government Offices
  - Grantee Organization
  - Health/Mental Health Facility
  - High School or Other Schools
  - Military Base
  - Prison/Jails/Detention
  - Shelter/Residential Facility
  - Workforce Center
  - Other
- Youth Service Setting(s)
  - In-school
  - Out of school
  - Combination of both
- High School involvement
  - N/A
  - Schools as Referral Partners Only
  - Services Delivered in Alternative Schools
  - Services Delivered in High School as Ancillary Activity (lunch hour, before or after school)
  - Services Delivered in High School Classrooms by HMRF Educators (guest educators)
  - Services Delivered in High School Classrooms by Teachers (integrated into classroom curriculum)
- # of School Partners
- Service Components
  - HMRE/RF Workshops
  - Case Management

- o Parenting
- o Employment Services
- o Financial Education
- o Intake
- o IPV
- o Other
- Language for Service Delivery
  - o English
  - o Spanish
  - o Other
- Primary Workshop Hours
- Curriculum(a) [dropdown] **(if grant type = HM or youth)**
- Critical Components of the Curriculum (first four are required) (if grant type = HM or youth)
  - o Communication skills (including expression, discussion, and negotiation skills)
  - o Conflict resolution, management, and problem-solving skills
  - o Knowledge of the benefits of marriage
  - o Stress and anger management
  - o Affection and intimacy
  - o Expression and discussion of negotiation skills
  - o Financial literacy, such as budgeting, financial planning, and management
  - o Parenting skills (as applicable)
  - o Trauma and its effects on forming healthy relationships (as applicable)
- Grantee is doing the following to meet TRI-service requirements: **(if grant type = RF)**
  - o Responsible Parenting
    - Curriculum(a) [dropdown]
    - Approach
      - Full workshop
      - Integrated workshop content
      - Other approach
  - o Economic Stability
    - Curriculum(a) [dropdown]
    - Approach
      - Full workshop
      - Integrated workshop content
      - Other approach
  - o Promote or Sustain Healthy Marriage
    - Curriculum(a) [dropdown]
    - Approach
      - Full workshop
      - Integrated workshop content
      - Other approach

Partners



- Responsible for Delivering HMRF Workshops
  - Grantee
  - Partner/Subawardee
  - Both Partner and Grantee Organization
- Partner Service Responsibilities
  - All Aspects of Program Delivery
  - Intake
  - Financial Education
  - HMRF Workshops
  - Employment
  - Case Management
  - Parenting
  - Unknown
  - Other
- Location of Partner-Led Services
  - At Partner Facility
  - At Grantee Facility
  - In Community
  - Other
- Grantee has MOU Agreements/Contracts with Service Delivery Partners
  - Yes
  - No
- Key Service Delivery Partners
- Key Strategic Partner Type(s) - check all that apply
  - American Job Centers, WIBs, and other Workforce Innovation and Opportunity Act funded employment training programs
  - Child welfare agencies and organizations
  - Criminal justice agencies (including prisons, jails, pre-release centers, courts, probation, parole)
  - Domestic violence organizations
  - Head Start programs
  - Healthy Start programs
  - High school systems
  - Housing
  - Legal aid and community action agencies
  - Local child support agency
  - Local substance and mental health agencies
  - Public health services, including health insurance navigators and enrollment specialists.
  - State, local, and tribal child support agencies
  - State, local, and tribal Temporary Assistance for Needy Families (TANF) agencies
  - Other

Employment

- Types of services
  - No Employment Services
  - Coaching
  - Job Readiness - Integrated Service
  - Job Readiness - Stand-Alone Service
  - Job Search
  - One-Stop Partnership
  - Resource Room
  - Full-scale EWD Program with Certificate Trainings
  - Subsidized Employment
  - Apprenticeships
- Employment Provider
  - Grantee
  - Partner Organization - employment services are an integrated component of the program - typically through contract or MOU
  - Both Partner and Grantee Organization
  - Referral Only - participants are referred to organizations in the community with expertise in employment
- Grantee has MOU Agreements/Contracts with Employment Provider
  - Yes
  - No
- Key Employment Providers

#### Incentive Structure

- Incentive Use by Purpose (check all that apply)
  - Recruitment
  - Intake
  - Participation
  - Research
- Total Amount(s) of Incentives Per Person
- Incentive Structure Approved by OFA (checkbox)

#### Case Management

- Case Management Structure includes at least 8 individual service contacts per client throughout the course of the program? (checkbox)
- Types of Case Management
  - Intensive
  - Moderate
  - Light-Touch
  - Other
- Case Management Recipients
  - All Participants
  - All Participants but at Varied Levels Based on Need and Interest

- Some Participants Based on Assessment of Needs
  - Some Participants Based on Request
  - None
  - Other
- Foundations of Case Management
  - Barrier Removal (Workshop)
  - Barrier Removal (Life Challenge)
  - Curriculum Reinforcement
  - Life Coaching
  - Employment Coaching
  - Other
- Format of Case Management
  - One-on-One Sessions
  - Group Format
  - Phone Coaching
  - Other
- Duration
  - None
  - 1 session
  - 1 month
  - 1-3 months
  - 3-6 months
  - 6-9 months
  - 1 year
  - At Participants Request
- Frequency
  - 1x
  - 1x per week
  - 1x per month
  - 1x per quarter
  - Leveling system with decreasing contact over time (for grantees with services longer than 3 months)
  - At Participants Request
  - Other
- Case Management Structure Approved by OFA (checkbox)

#### DV/IPV

- DV/IPV Approach
  - Screening for Services
  - Screening Out of the Program
  - No Screening
  - Assessment for IPV
  - Uncertain of Practice

- Does the grantee have a DV/IPV Protocol
  - o Yes
  - o No
  - o Uncertain
- DV Partners
- DV Training (include information by who, frequency, curriculum if any)

## **CQI PROCESS**

### Implementation Team

- Team Members
- Meeting Frequency
- Grantee has a written CQI plan in place
  - o Yes
  - o No
- Grantee is receiving/has received CQI TTA from MPR?
  - o Yes
  - o No
- Responsible party for CQI
  - o Program Director
  - o Program CQI Lead
  - o Organizational CQI
  - o Outside Contractor