

ATTACHMENT B

Reminder e-mail notice

Subject: REMINDER: OPA Title X Family Planning Annual Report (FPAR) 2.0 Grantee Readiness Survey

Dear Colleague,

We are very encouraged by the responses we have received to the invitation by OPA to participate in the online readiness survey of Title X grantees' readiness to report encounter-level data in FPAR 2.0. We understand that you are tending to many priorities, but your help is critical to OPA in understanding the capacity and needs of grantees and subrecipients related to preparation for FAPR 2.0.

Parts I and II of the survey should be completed by personnel working in grantee organizations, whether or not they have or plan to use an EHR/EMR data collection and reporting system. Part II should be completed by at least one representative of each subrecipient organization that has a unique EHR/EMR system or subrecipients that do not currently use EHR/EMR to report FPAR data. We include a link in the survey for you to send Part II to your selected subrecipients. Your responses will remain secure and only be used by OPA staff and its approved contractors. Please access the survey by clicking the button below and complete it **no later than [DATE/TIME]**.

[https://www.surveymonkey.com/r/\[survey code\]](https://www.surveymonkey.com/r/[survey code]).

Please take the time to complete the survey. It should take about 50 minutes for the grantee organization and 20 minutes for each of your subrecipient organizations. If you have any questions or are having difficulty accessing the online survey, please contact Barbara Draley at opafpar@mayatech.com.

Thank you for your participation.

[OPA Lead's Name and Title]