



RFS Independent Third Party On-Site Audit Report (RFS2200): Instructions for Completing

Who must report

• All independent third-party auditors that verify RINs beginning on September 16, 2014.

Reporting requirements

- 40 CFR 80.1451(g)(2) sets forth the additional reporting requirements (available at: http://www.ecfr.gov/cgi-bin/text-idx?
 SID=354294fee688f6d54979e2638c0decf5&node=se40.17.80 11451&rgn=div8).
- **Required fields and NA values** Certain report fields or parameters may be specific to select product types. If a report field does not apply to the reported batch, enter the value "NA". Do not leave the field blank.

Reporting deadlines

Independent third-party auditors shall report on a quarterly basis:

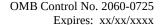
Production	T. D : 10 1	Quarterly Report
Calendar Quarter	Time Period Covered	Deadline
Quarter 1	January 1 – March 31	June 1
Quarter 2	April 1 – June 30	September 1
Quarter 3	July 1 – September 30	December 1
Quarter 4	October 1 – December 31	March 31

How to submit reports

• EPA maintains report templates, electronic submission procedures and additional support options at https://www.epa.gov/fuels-registration-reporting-and-compliance-help/reporting-fuel-programs

Field Instructions

Field No.	Field Name	Units	Field Formats, Codes & Special Instructions	
1	Report Form ID		AAAAA; Character. Enter RFS2200	
2	Report Type		 A; Character. Specify if the data submitted in this report is original or if it is being resubmitted. Submit only one original report; any corrections or updates should be marked as a resubmission. O = Original R = Resubmission 	
3	СВІ		 A; Character. Specify if the data contained within the report is claimed as Confidential Business Information (CBI) under 40 CFR Part 2, subpart B: Y = Confidential Business Information N = Non-Confidential Business Information 	
4	Report Date		MM/DD/YYYY ; <i>Character</i> . Enter the date the original or resubmitted report is created.	





Agency				
Field No.	Field Name	Units	Field Formats, Codes & Special Instructions	
5	Compliance Period		YYYY ; <i>Character</i> . Enter the averaging/compliance	
	Year		year the report covers.	
6	Compliance Period		AA ; <i>Character</i> . Enter the quarter under the compliance	
	Quarter		year this report covers	
7	Independent Third-		AAAA; Character. Enter the EPA assigned four-	
	Party Auditor		character ID for the Independent Third Party Auditor.	
	Company ID			
8	Independent Third-		AAAA ; <i>Character</i> . Enter the registered name of the	
	Party Auditor		Independent Third-Party Auditor	
	Company Name			
9	Audited Renewable		AAAA; <i>Character</i> . Enter the registered name of the	
	Fuel Producer		renewable fuel producer audited under an approved	
	Company Name		QAP under 80.1469.	
10	Audited Renewable		AAAA. <i>Character</i> . Enter the four- digit company ID of	
	Fuel Producer		the renewable fuel producer audited under an approved	
	Company ID		QAP under 80.1469.	
11	Audited Renewable		AAAAA. <i>Character</i> . Enter the five- digit facility ID of	
	Fuel Producer Facility		the renewable fuel production facility audited under an	
	ID		approved QAP under 80.1469.	
12	Date for any On-Site		MM/DD/YYYY . <i>Date</i> . Enter the date for any on-site	
	Audit		audit performed by the Independent Third-Party	
			Auditors at the renewable fuel producer's facility.	

Paperwork Reduction Act Statement

Burden Statement

This collection of information is approved by OMB under the Paperwork Reduction Act, 44 U.S.C. 3501 et seq. (OMB Control No. 2060-0725). Responses to this collection of information are mandatory (40 CFR part 80, subpart M. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The public reporting and recordkeeping burden for this collection of information is estimated to be less than one hour per response. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates and any suggested methods for minimizing respondent burden to the Regulatory Support Division Director, U.S. Environmental Protection Agency (2821T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.