

**RFS Independent Third-Party List of  
Potentially Invalid RINs and Potentially Improperly Produced Biointermediates (RFS2300):  
Instructions for Completing**

**Who must report**

- All independent third-party auditors that verify RINs as of September 16, 2014.

**Reporting requirements**

- 40 CFR 80.1451(g)(2) sets forth the additional reporting requirements (available at: [http://www.ecfr.gov/cgi-bin/text-idx?SID=354294fee688f6d54979e2638c0decf5&node=se40.17.80\\_11451&rgn=div8](http://www.ecfr.gov/cgi-bin/text-idx?SID=354294fee688f6d54979e2638c0decf5&node=se40.17.80_11451&rgn=div8)).
- Provide the identifying information for any RIN batches that the Independent Third Party Auditor has identified as Potentially Invalid RINs (PIR) or Potentially Improperly Produced Biointermediate pursuant to 80.1474.
- Required fields and NA values** – Certain report fields or parameters may be specific to select product types. If a report field does not apply to the reported batch, enter the value “NA”. Do not leave the field blank.

**Reporting deadlines**

- Independent third-party auditors shall report on a quarterly basis:

Production Calendar Quarter	Time Period Covered	Quarterly Report Deadline
Quarter 1	January 1 – March 31	June 1
Quarter 2	April 1 – June 30	September 1
Quarter 3	July 1 – September 30	December 1
Quarter 4	October 1 – December 31	March 31

**How to submit reports**

- EPA maintains report templates, electronic submission procedures and additional support options at <https://www.epa.gov/fuels-registration-reporting-and-compliance-help/reporting-fuel-programs>

**Field Instructions**

Field No.	Field Name	Units	Field Formats, Codes & Special Instructions
1	Report Form ID		<b>AAAAAA</b> ; <i>Character</i> . Enter <b>RFS2300</b>
2	Report Type		<b>A</b> ; <i>Character</i> . Specify if the data submitted in this report is original or if it is being resubmitted. Submit only one original report; any corrections or updates should be marked as a resubmission. <b>O</b> = Original <b>R</b> = Resubmission

Field No.	Field Name	Units	Codes & Special Instructions	Field Formats,
3	CBI		<b>A</b> ; <i>Character</i> . Specify if the data contained within the report is claimed as Confidential Business Information (CBI) under 40 CFR Part 2, subpart B: <b>Y</b> = Confidential Business Information <b>N</b> = Non-Confidential Business Information	
4	Report Date		<b>MM/DD/YYYY</b> ; <i>Character</i> . Enter the date the original or resubmitted report is created.	
5	Compliance Period Year		<b>YYYY</b> ; <i>Character</i> . Enter the averaging/compliance year the report covers.	
6	Compliance Period Quarter		<b>AA</b> ; <i>Character</i> . Enter the quarter under the compliance year this report covers:  <b>Q1:</b> Quarter 1 (January – March) <b>Q2:</b> Quarter 2 (April – June) <b>Q3:</b> Quarter 3 (July – September) <b>Q4:</b> Quarter 4 (October – December)	
7	Independent Third-Party Auditor Company ID		<b>AAAA</b> ; <i>Character</i> . Enter the EPA assigned four-character ID for the independent third-party auditor.	
8	Independent Third-Party Auditor Company Name		<b>AAAA...</b> ; <i>Character</i> . Enter the registered name of the independent third-party auditor.	
9	Audited Renewable Fuel or Biointermediate Producer Company Name		<b>AAAA...</b> ; <i>Character</i> . Enter the registered name of the renewable fuel or biointermediate producer audited under an approved QAP under 80.1469.	
10	Audited Renewable Fuel or Biointermediate Producer Company ID		<b>AAAA</b> . <i>Character</i> . Enter the four digit company ID of the renewable fuel or biointermediate producer audited under an approved QAP under 80.1469.	
11	Audited Renewable Fuel or Biointermediate Producer Facility ID		<b>AAAAA</b> . <i>Character</i> . Enter the five digit facility ID of the renewable fuel or biointermediate production facility audited under an approved QAP under 80.1469.	
12	RIN Year		<b>YYYY</b> . <i>Character</i> . Enter the RIN Year representing the vintage of the batch identified as potentially invalid.	
13	Batch ID of the renewable fuel or biointermediate		<b>AAAAAA</b> . <i>Character</i> . Enter the six digit character ID representing the batch identified as potentially invalid.	

Field No.	Field Name	Units	Codes & Special Instructions	Field Formats,
14	Potentially Invalid RIN Code		<p><b>AAA. Character.</b> Enter the three digit character code representing the reason the batch was identified as potentially invalid.</p> <p><b>DUP:</b> A duplicate of a valid RIN  <b>VOL:</b> Incorrect volumes or not standardized to 60° F  <b>IEV:</b> Incorrect equivalence value  <b>DEF:</b> Does not represent renewable fuel (§80.1401)  <b>DCD:</b> Assigned an incorrect “D” code  <b>OTH:</b> Other improper generation</p>	
15	Description why RIN batch was identified as potentially invalid or biointermediate batch was identified as potentially improperly produced		<p><b>AAAA.... Character (1000 character max).</b> Provide a description as to why the RIN batch has been identified by the independent third-party auditor as potentially invalid or why the biointermediate has been identified by the independent third-party auditor as potentially improperly produced.</p>	

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