

Table A1. Mean Hourly Wages, Benefits, and Total Compensation

Eligible applicants	Mean Hourly Wage	Mean Hourly Benefits	Total Compensation	BLS Occupational Group
State & local governments (including schools)				
managerial	\$41.84	\$23.38	\$65.22	Management, professional, and related
technical	N/A	N/A	N/A	BLS no longer provides data for "Transportation and material moving" for State and local governments
clerical	\$21.78	\$16.23	\$38.01	Office and administrative support
Bureau of Labor Statistics Economic News Release <i>Table 3. State and local government, by occupational and industry group</i> , September 2021. http://www.bls.gov/news.release/ecec.t03.htm				
Private fleets				
managerial	\$44.38	\$19.17	\$63.55	Management, professional, and related
technical	\$20.85	\$10.00	\$30.85	Transportation and material moving
clerical	\$19.87	\$8.71	\$28.58	Office and administrative support
Bureau of Labor Statistics Economic News Release <i>Table 4. Private industry workers by occupational and industry group</i> , September 2021. https://www.bls.gov/news.release/ecec.t04.htm				

Table A2. State Government Burden Calculation (per Response)

Task	Estimated Time to Complete (hr)	Contribution of Each Worker to the Task			Weighted Average Cost	Respondent Type	Reporting Frequency	No. Responses / Respondent / year	Type of Activity (OMB)	Type of Activity (EPA classification)	Obligation of Response (OMB)	Affected Public (OMB)
		Management	Technical	Clerical								
Task 1: Rebate Application - Part I												
1a. Review instructions	1.00	0.25	0.00	0.75	\$44.81	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1b. Gather information about existing vehicle(s) to replace or retrofit	1.50	0.00	0.00	1.50	\$57.02	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1c. Fill out Application to Reserve Funds	0.40	0.00	0.00	0.40	\$15.20	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1d. Sign and submit to EPA	0.10	0.10	0.00	0.00	\$6.52	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1e. Submit Purchase Order to EPA within 60 days of application approval	0.50	0.10	0.00	0.40	\$21.73	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
Task 1 Total	3.50	0.45	0.00	3.05	\$145.28							
Task 2: Rebate Application Form - Part II												
2a. Review instructions	0.50	0.00	0.00	0.50	\$19.01	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
2b. Gather invoices and information for new vehicle(s) and/or equipment	1.00	0.00	0.00	1.00	\$38.01	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
2c. Fill out Payment Request and Close Out forms, sign, submit to EPA	0.50	0.10	0.00	0.40	\$21.73	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
2d. Record keeping	0.50	0.10	0.00	0.40	\$21.73	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
Task 2 Total	2.50	0.20	0.00	2.30	\$100.47							

Table A3. Local Government Burden Calculation (per Response)

Task	Estimated Time to Complete (hr)	Contribution of Each Worker to the Task			Weighted Average Cost	Respondent Type	Reporting Frequency	No. Responses / Respondent / year	Type of Activity (OMB)	Type of Activity (EPA classification)	Obligation of Response (OMB)	Affected Public (OMB)
		Management	Technical	Clerical								
Task 1: Rebate Application - Part I												
1a. Review instructions	1.20	0.35	0.00	0.85	\$55.14	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1b. Gather information about existing vehicle(s) to replace or retrofit	1.90	0.00	0.00	1.90	\$72.22	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1c. Fill out Application to Reserve Funds	0.60	0.00	0.00	0.60	\$22.81	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1d. Sign and submit to EPA	0.30	0.30	0.00	0.00	\$19.57	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1e. Submit Purchase Order to EPA within 60 days of application approval	0.70	0.20	0.00	0.50	\$32.05	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
Task 1 Total	4.70	0.85	0.00	3.85	\$201.78							
Task 2: Rebate Application Form - Part II												
2a. Review instructions	0.60	0.00	0.00	0.60	\$22.81	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
2b. Gather invoices and information for new vehicle(s) and/or equipment	1.85	0.70	0.00	1.15	\$89.37	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
2c. Fill out Payment Request and Close Out forms, sign, submit to EPA	0.65	0.10	0.00	0.55	\$27.43	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
2d. Recordkeeping	0.60	0.10	0.00	0.50	\$25.53	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
Task 2 Total	3.70	0.90	0.00	2.80	\$165.13							

Table A5. Private Fleet Burden Calculation (per Response)

Task	Estimated Time to Complete (hr)	Contribution of Each Worker to the Task			Weighted Average Cost	Respondent Type	Reporting Frequency	No. Responses / Respondent / year	Type of Activity (OMB)	Type of Activity (EPA classification)	Obligation of Response (OMB)	Affected Public (OMB)
		Management	Technical	Clerical								
Task 1: Rebate Application - Part I												
1a. Review instructions	1.00	0.25	0.75	0.00	\$39.03	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1b. Gather information about existing vehicle(s) to replace or retrofit	1.50	0.00	1.50	0.00	\$46.28	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1c. Fill out Application to Reserve Funds	0.90	0.00	0.40	0.50	\$26.63	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1d. Sign and submit to EPA	0.10	0.10	0.00	0.00	\$6.36	All applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
1e. Submit Purchase Order to EPA within 60 days of application approval	0.50	0.10	0.25	0.15	\$18.35	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
Task 1 Total	4.00	0.45	2.90	0.65	\$136.64							
Task 2: Rebate Application Form - Part II												
2a. Review instructions	0.50	0.50	0.00	0.00	\$31.78	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
2b. Gather invoices and information for new vehicle(s) and/or equipment	2.25	1.00	1.00	0.25	\$101.55	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
2c. Fill out Payment Request and Close Out forms, sign, submit to EPA	0.50	0.10	0.15	0.25	\$18.13	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
2d. Recordkeeping	0.25	0.00	0.00	0.25	\$7.15	Approved Applicants	As needed	1	Reporting	Application	Voluntary	Government, non-profit, business
Task 2 Total	3.50	1.60	1.15	0.75	\$158.59							

Table A6. Typical Rebate Program Respondent Burden

	Number of Responses	Hours per Response	Cost per Response	Total Hours	Total Cost
Task 1 - Rebate Application					
State governments	124	3.5	\$145.28	435.7	\$18,086.42
Local govts (incl school districts)	2459	4.7	\$201.78	11,556.1	\$496,116.53
Private Fleets	417	4	\$136.64	1,667.0	\$56,944.65
Task 1 - Total	3000			13,659	\$571,147.60
Task 2 - Payment Request and Close Out					
State governments	37	2.5	\$100.47	92.7	\$3,726.75
Local govts (incl school districts)	828	3.7	\$165.13	3,065.2	\$136,796.81
Private Fleets	134	3.5	\$158.59	470.6	\$21,325.42
Task 2 Total	1000			3629	\$161,848.98
Total Respondent Burden	4,000		\$ 183.25	17,287	\$732,996.58

Table A6. Task Breakdown

Local

	Number of Responses	Hours	Cost
Task 1 - Local	2458.8	11,556.1	\$ 496,116.53
Task 2 - Local	828.4	3,065.2	\$ 136,796.81
Reporting		2,452.2	\$ 109,437.45
Record Keeping		613.0	\$ 27,359.36
Local Total Task 1 & 2	3287.2	14,621.4	\$ 632,913.34
Previous Local	583	2,527.5	\$ 89,017.08

Private

	Number of Responses	Hours	Cost
Task 1 - Private	416.8	1667.0	\$ 56,944.65
Task 2 - Private	134.5	470.6	\$ 21,325.42
Reporting		376.5	\$ 17,060.34
Record Keeping		94.1	\$ 4,265.08
Private Task 1 & 2 Total	551.2	2137.6	\$ 78,270.07
Previous Private	92	309.5	\$ 10,559.29

State

	Number of Responses	Hours	Cost
Task 1 - State	124.5	435.7	\$ 18,086.42
Task 2 - State	37.1	92.7	\$ 3,726.75
Reporting		74.2	\$ 2,981.40
Record Keeping		18.5	\$ 745.35
State Task 1 & 2 Total	161.6	528.5	\$ 21,813.17
Previous State	32	108	\$ 3,620.97

17287.5

Cost per Hour	
\$	42.93
\$	44.63
\$	43.29

Cost per Hour	
\$	34.16
\$	45.31
\$	36.62

Cost per Hour	
\$	41.51
\$	40.19
\$	41.28

Table A7. EPA Burden Calculation

Task	Estimated Time to Complete (hr)	Number of Responses / year	Total Hours	Total Labor Cost ¹	Respondent Type	Reporting Frequency	Type of Activity (OMB)	Type of Activity (EPA classification)	Obligation of Response (OMB)	Affected Public (OMB)
Task 1: Rebate Application - Part I										
1a. Review Application for eligibility with program requirements	0.50	1000	500	\$24,750.00	EPA	As needed	Reporting	Application	Voluntary	EPA
1b. Reserve funds and update applicant status in tracking database	0.50	1000	500	\$24,750.00	EPA	As needed	Reporting	Application	Voluntary	EPA
Task 1 Total	1.00		1000	\$49,500.00						
Task 2: Rebate Application Form - Part II										
2a. Review Payment Request and Close Out form materials to confirm compliance with program guidance	0.50	1000	500	\$24,750.00	EPA	As needed	Reporting	Application	Voluntary	EPA
2b. Release funds to applicant and update applicant status in tracking database	0.50	1000	500	\$24,750.00	EPA	As needed	Reporting	Application	Voluntary	EPA
Task 2 Total	1.00		1000	\$49,500.00						
Total EPA Burden		2000	2000	\$99,000.00						
Previous EPA Burden in 2018 ICR Renewal		707	746	\$35,158.98						

Notes:
 1. 2021 Labor Rate for Federal is \$49.50/hr. This figure is based on a GS-13 Step 10 employee. Step 10 is assumed to account for overhead.

Respondent Name	Fleet Type	Estimated Burden Hours for Rebate Application
Kobussen Buses LTD	Private	4
Private Fleet Average	Private	4
Stephens County Board of Education	Public - Local	4
Unified School District 234	Public - Local	6
Culpeper County Public Schools Division	Public - Local	4
Public Fleet Average	Public - Local	4.7

Estimated Burden Hours for Payment
Request and Close Out form materials

3.5

3.5

2

5

4

3.7