



U.S. SMALL BUSINESS ADMINISTRATION (SBA)  
REQUEST FOR INFORMATION CONCERNING PORTFOLIO FINANCING  
BY SMALL BUSINESS INVESTMENT COMPANIES (SBICs)

*The information requested below obtains voluntary representations from the management of small businesses receiving financing from Small Business Investment Companies (SBICs) to assist in SBA's oversight of the SBIC program. The information is collected by an SBA Examiner as part of an examination to determine SBIC compliance with applicable statutory and regulatory requirements, including, but not limited to: conflicts of interests, maximum interest rates, use of financing proceeds, and verification of information reported to SBA regarding financing activities. Confidential information will be protected from disclosure to the extent permitted by law, including Exemptions 4, 6, and 8, of the Freedom of Information Act, 5 U.S.C 552.*

*Please return completed form to the address provided in the cover correspondence from the requesting SBA Examiner, within 10 days of receipt or as otherwise directed by the Examiner.*

Name of SBIC \_\_\_\_\_

Name of Small Business \_\_\_\_\_

1. Describe the type(s) of investments(s) (e.g. senior loan, subordinated loan, preferred stock, etc.), terms, and the unpaid balance(s) of financing(s) your company received from the SBIC.

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2. Does the SBIC own an equity interest in your company (shares of stock, partnership interest, etc.)?  
Yes\_\_\_\_ No\_\_\_\_

If 'Yes' please indicate the number of shares, the percentage of ownership, and the purchase price paid for such equity interest:

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3. Have any warrants or options for equity interests been issued by your company to the SBIC?  
Yes\_\_\_\_ No\_\_\_\_

If 'Yes' what are the terms and the conditions of these instruments, including dates, number of shares, prices, etc.?

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4. How were the proceeds of this financing used by your company?

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5. Are any of the officers, directors or owners of your company related to or affiliated in any way with:  
(a) The SBIC or its officers, directors or owners? Yes\_\_\_\_ No\_\_\_\_  
(b) Any other SBIC or its officers, directors or owners? Yes\_\_\_\_ No\_\_\_\_

If the answer to either question above is 'Yes' please furnish details:

6. Who were the officers, directors and/or owners of your company at the time of the financing?

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7. Were any application, closing, or financing fees, or expense reimbursements paid by your company in connection with this financing? If 'Yes' please describe the types of fees and expenses, the amounts paid, and the recipient of the payments.

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8. Has the SBIC or any person or entity affiliated with the SBIC provided management consultant services, technical services, or services as a member of the board of directors to your company? If 'Yes' please indicate the nature of such services and what, if any, fees were paid by your company in connection with those services.

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9. Any other comments or concerns you consider pertinent to SBA's examination:

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**WARNING** *By signing below, you are acknowledging that a representative for the U.S. Small Business Administration (SBA) and the SBA are relying on this information, and that false statements can lead to criminal prosecution under 18 U.S.C. 1014, and other statutes, with fines of up to \$1,000,000 and imprisonment of up to 30 years, and civil fraud damages of three times the Government's loss.*

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I hereby certify that all information provided in this form is true and correct to the best of my knowledge.

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SIGNATURE AND TITLE

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DATE

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SMALL BUSINESS NAME

PLEASE NOTE: The estimated burden for completing this form is 1.25 hours. You are not required to respond to this or any collection of information unless it displays a currently valid OMB approval number. Comments on the burden should be sent to U.S. Small Business Administration, Director, Records Management Division, 409 3<sup>rd</sup> St., S.W., Washington D.C. 20416 and Desk Officer for the Small Business Administration, Office of Management and Budget, New Executive Office Building, Room 10202, Washington, D.C. 20503 (OMB Approval 3245-0109).