

MPPEF

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PHASE I- BURDEN PACKAGE ASSUMPTIONS

GENERAL ASSUMPTIONS:

New program. Actual Applications for first round was 318. Estimated number of respondents is 300 with 40 projected awards.

Time recorded in 5 minute intervals. 5 min = .08; 10 min=.16; 15 min =.25; 30 min = .50; 1 hour = 1

The wage rate utilized in the cost calculation are based on the Bureau of Labor Statistics, May 2021 National Employment and Wage Estimates United States retrieved from http://www.bls.gov/oes/current/oes_nat.htm. Data provided by the Bureau of Labor Statistics, Employer Cost for Employee Compensation- September 2021 is utilized to calculate the total cost of benefits. Private industry benefit costs accounted for 29.6% of total compensation per Chart 1 and Table 1 of the supporting statement. (<https://www.bls.gov/news.release/pdf/ecec.pdf>). The category of occupations and total hourly wages used are: 11-1021 General Operations Manager \$61.04, 17-200 Engineer \$61.72, 23-2090 Legal Support \$32.11, 13-2011 Accountant \$48.13, 13-1161 Marketing Research Specialist \$39.83; and 43-3031 Bookkeeping, Accounting and Auditing \$28.38. **The total average hourly wage and benefits is \$45.20.-**

SPECIFIC ASSUMPTIONS:

Do not expect appeals given new program. Placeholder of 1 has been included.

Do not expect discrimination complaints given new program. Placeholder of 1 has been included.

Used 2 hours for SAM registration to align with same number used for Food Supply Chain Guaranteed loan program.

Do not expect any applications for projects on tribal lands that are not from Tribes or tribally owned entities. The requirement for the Tribal Resolution is in the RFA, and necessary, to ensure the Agency does not inadvertently fund projects that the Tribe is not in support of, on their lands. OTR has asked that we include this language in all our funding announcements. Used a placeholder of 1.

Assume that half of applications will involve design and constructions.

Letters of support are not required for a complete application but they are required to receive a score for Community Support. An assumption is made that all applicants will provide at least one support letter to receive a score.

Assume that half of applications will have existing facilities and need to provide Evidence of Inspection.

Assume half of recipients would do construction and need Final Plans and Specs

Assume half of recipients would do construction and need construction contracts.

Assume half of awardees will complete the optional form.

Assume that all recipients will provide land ownership and access documentation.

Assumption made that 5% of projects may request time extensions.

Assumption being made that being a new program, there will be no requests to transfer ownership. Placeholder of 1 has been included.

May 2021 National Occupational Employment and Wage Estimates United States - https://www.bls.gov/oes/current/oes_nat.htm

		Median Hourly		
11-1021	General Ops Manager	47.10	13.94	61.04
17-2000	Engineer	47.62	14.10	61.72
23-2090	Legal Support	24.78	7.33	32.11
13-2011	Accountant	37.14	10.99	48.13
13-1161	Marketing Res. Spec.	30.73	9.10	39.83
43-3031	Bookkeeping, Acct and auditing	21.90	6.48	28.38
	Total Salaries			271.21
	Average Salary			45.20

Grants - Section 9006 Program
7 CFR Part 4280-B

RFA Reference	Title	Form No. (if any)	Percent of respondent s line items is applicable to	Estimated No. of Respondents	Reports Filed Annually	Total Responses (D) x (E)	Estimated No. of Hours per response	Estimated Total Hours (F) x (G)	Wage Class	Total Cost (H) x (I)
(A)	(B)	(C)		(D)	(E)	(F)	(G)	(H)	(I)	(J)
	Est. No. of Total Respondents			300						
	Est. No. of Total Awards (Awardees)			40						
	Other Requirements									
5.2	Reviews and appeals	written	0%	1	1.00	1	12.00	12	\$45.20	\$542
7.2	Discrimination Complaints	written	0%	1	1.00	1	1.00	1	\$45.20	\$45
	Other Requirements					2		13		\$588
	Application Burden									
	Application Withdrawal	written	0%	1	1.00	1	0.50	1	\$45.20	\$23
3.7	SAM Registration	written	100%	300	1.00	300	2.00	600	\$45.20	\$27,120
3.2.2	Application Narrative	written	100%	300	1.00	300	10.00	3,000	\$45.20	\$135,600
2.4 and 4.1.3	Tribal Resolution	written	0%	1	1.00	1	4.00	4	\$45.20	\$181
1.4 and 3.2.3	Environmental Review	written	100%	300	1.00	300	5.00	1,500	\$45.20	\$67,800
2.6	Other Financing Documentation	written	100%	300	1.00	300	1.00	300	\$45.20	\$13,560
4.2.9	Design and Construction Documents	written	50%	150	1.00	150	2.00	300	\$45.20	\$13,560
3.2.4	Financial Statements (historical, current, projected)	written	100%	300	1.00	300	5.00	1,500	\$45.20	\$67,800
3.2.2, 3.2.4 and 4.1.1	Business plan	written	100%	300	1.00	300	2.00	600	\$45.20	\$27,120
3.2.2, 3.2.5	Technical Feasibility	written	100%	300	1.00	300	5.00	1,500	\$45.20	\$67,800
3.2.2	Market analysis	written	100%	300	1.00	300	2.00	600	\$45.20	\$27,120
4.1.3	Letter of Support and Commitment	written	100%	300	1.00	300	2.00	600	\$45.20	\$27,120
3.2.6 and 4.1.4	Labor/workforce documentation	written	100%	300	1.00	300	1.00	300	\$45.20	\$13,560
3.2.7	Applicant Certifications	written	100%	300	1.00	300	1.00	300	\$45.20	\$13,560
3.2.8	Evidence of Inspection	written	50%	150	1.00	150	0.50	75	\$45.20	\$3,390
	Application Burden					3602		11,180		\$505,313
	Award Processing									
5.1	Letter of Intent	RD 1942-46	100%	40	1.00	40	1.00	40	\$45.20	\$1,808
	Request for Obligation of Funds	RD 1940-1	100%	40	1.00	40	0.25	10	\$45.20	\$452

Grants - Section 9006 Program
7 CFR Part 4280-B

RFA Reference	Title	Form No. (if any)	Percent of respondent s line items is applicable to	Estimated No. of Respondents	Reports Filed Annually	Total Responses (D) x (E)	Estimated No. of Hours per response	Estimated Total Hours (F) x (G)	Wage Class	Total Cost (H) x (I)
(A)	(B)	(C)		(D)	(E)	(F)	(G)	(H)	(I)	(J)
2.1	Rural Business Cooperative Service Financial Assistance Agreement	RD 4280-2	100%	40	1.00	40	2.00	80	\$45.20	\$3,616
3.7	SAM Registration Maintenance	written	100%	40	1.00	40	1.00	40	\$45.20	\$1,808
2 CFR 200	Insurance requirements	written	100%	40	1.00	40	1.00	40	\$45.20	\$1,808
LOC	Contractor's Final Release and Waiver of Lien	RD 1924-9	50%	20	1.00	20	0.25	5	\$45.20	\$226
LOC	Release by Claimants	RD 1924-10	100%	40	1.00	40	0.50	20	\$45.20	\$904
LOC	Surety	written	100%	40	1.00	40	1.00	40	\$45.20	\$1,808
LOC	Technical services	written	100%	40	4.00	160	1.00	160	\$45.20	\$7,232
LOC	Final plans and specs	written	50%	20	1.00	20	2	40	\$45.20	\$1,808
LOC	Construction Contract	written	50%	20	1.00	20	2.00	40	\$45.20	\$1,808
5.4	Project Performance Report	written	100%	40	4.00	160	0.50	80	\$45.20	\$3,616
5.4	Final Project Performance Report	written	100%	40	1.00	40	0.50	20	\$45.20	\$904
5.4	Inspection	site visit	100%	40	1.00	40	0.50	20	\$45.20	\$904
3.2	Optional Form to Assist in Assessment of USDA Compliance with Civil Rights Laws	AD-2106 (0503-0019)	50%	20	1.00	20.00	0.25	5.00	\$45.20	\$226
3.2.2	Land ownership and access documents	written	100%	40	1.00	40	0.50	20	\$45.20	\$904
Award Burden						800		660		\$29,832
SERVICING										
	Time Extensions	written	5%	2	1.00	2	0.50	1	\$45.20	\$45
5.4	Annual outcome project performance reports	written	100%	40	1.00	40	0.25	10	\$45.20	\$452
5.4	Transfer of ownership	written	0%	1	1.00	1	0.50	1	\$45.20	\$23
5.4	Bi-annual property monitoring	written	100%	40	0.50	20	1.00	20	\$45.20	\$904
2 CFR 200	Recordkeeping	written	100%	40	1.00	40	1.00	40	\$45.20	\$1,808
Servicing Burden						103		72		\$3,232
						Total Annual Responses	4,507			
						Total Est.Hours		11,924		
						Total Burden				\$538,965

RFA Reference	Title	Form No. (if any)	Percent of respondents line items is applicable to	Estimated No. of Respondents	Reports Filed Annually	Total Responses (D) x (E)	Estimated No. of Hours per response
(A)	(B)	(C)		(D)	(E)	(F)	(G)
	Est. No. of Total Respondents (Applicants)			50			
	Est. No. of Total Awards (Awardees)			15			
	Cleared in other Packages						
3.2	Application for Federal Assistance	SF 424 (4040-0004)	100%	300	1.00	300.00	1.00
3.2	Budget Information - Construction Programs	SF 424C (4040-0008)	100%	300	1.00	300.00	2.00
3.2	Assurances - Construction Programs	SF 424D (4040-0009)	100%	300	1.00	300.00	0.25
3.2	Disclosure of Lobbying Activities	SF LLL (4040-0013)	100%	300	1.00	300.00	0.25
5.4	Federal Financial Report	SF 425 (4040-0014)	100%	40	4.00	160.00	0.50
	Outlay Report and Request for Reimbursement for Construction Programs	SF 271 (4040-0011)	100%	40	12.00	480.00	1.00
	ACH Vendor/Misc Payment Enrollment Form	SF 3881 1530-0069	100%	40	1.00	40.00	0.50

Estimate d Total Hours (F) x (G)	Wage Class	Total Cost (H) x (I)
(H)	(I)	(J)
300.00	\$45.20	\$13,560
600.00	\$45.20	\$27,120
75.00	\$45.20	\$3,390
75.00	\$45.20	\$3,390
80.00	\$45.20	\$3,616
480.00	\$45.20	\$21,696
20.00	\$45.20	\$904

Cost to the Federal Government - MPPEP Gr

Activity	Number	# of Hours- Baseline	# of Hours New RFA	Total # of Hours- Baseline
Review Applications and Score Applications	300		8	0
Environmental Review	300		8	
Awards: Letter of Conditions and Obligate	40		4	0
Construction/Contracting	40		4	0
Grant Closeout	40		4	
Servicing	40		4	
ANNUALIZED TOTAL:				0

Just over 300 applications were received. The number of awards is projected around 40.

National and state office employees will be utilized to review, process and service applications and awards.

Staff Rates for a GS-13 Step 5 and GS-12 Step 5, for Washington-Baltimore-Arlington, DC-MD-VA-WV_PA locality leave/salaries-wages/salary-tables/pdf/2022/DCB_h.pdf were used for projection purposes.

36.25% is Federal employee benefit cost factor, found at: (<https://www.whitehouse.gov/sites/whitehouse.gov/fil>)

GS-13, Step 5 Hourly rate is \$58.01

0.3625

79.04

GS-12, Step 5 Hourly rate is \$48.78

0.3625

66.46

ants Phase I			
Total # of Hours- New Rule	Rate	TOTAL \$ Baseline	TOTAL \$ New Rule
2,400	\$ 79.04	\$ -	\$ 189,696
2,400	\$ 79.04		\$ -
			\$ 189,696
			\$ -
160	\$ 79.04		\$ 12,646
160	\$ 66.46		\$ 10,634
160	\$ 66.46		\$ 10,634
160	\$66.46		\$ 10,634
5,280			\$ 423,939.20

area, found at: <https://www.opm.gov/policy-data-oversight/pay->

es/omb/memoranda/2008/m08-13.pdf)