

|  | A | B | C | D | E | F | G | H | 1 | J | K | L |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | OMB No: 0570-0065-Biorefinery, Renewable Chemical, and Biobased Product Manufacturing Assistance Program - Burden Worksheet - July 2022 |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  | Reports | Total Annual | Est. No. of | Est. Total |  | Total |  |  |
| 3 | Reference |  | Form No. | Est. No. of | Filed | Responses | Man hours | Man-hours | Wage | Cost |  |  |
| 4 |  | Title | (if Any) | Respondents | Annually | (D) $\times$ (E) | Per Response | (F) $\times$ (G) | Class | (H) $\times(\mathrm{I})$ |  |  |
| 5 |  |  |  |  |  |  |  |  |  |  |  |  |
| 6 | (A) | (B) | (C) | (D) | (E) | (F) | (G) | (H) | (1) | (J) |  |  |
| 7 | (EPPORTING REQUIREMENTS - NO FORMS |  |  |  |  |  |  |  |  |  |  |  |
| 8 | 7 CFR Part 4279-C, Loan Processing |  |  |  |  |  |  |  |  |  |  |  |
| 9 | 2 CFR 200 | SAMS Registration, Certifications and Representations | Sam.gov | 9 | 1 | 9 | 2.00 | 18 | \$47.71 | \$858.78 |  |  |
| 10 | 4279.204 | Appeals | written | 1 | 1 | 1 | 12.00 | 12 | \$79.76 | \$957.12 |  |  |
| 11 | 4279.208(b), (d) | Lender eligibility | written | 8 | 1 | 8 | 1.00 | 8 | \$47.71 | \$381.68 |  |  |
| 12 | 4279.223 | Sale or assignment of guarantee | written | 7 | on occasion | 7 | 0.5 | 4 | \$47.71 | \$166.99 |  |  |
| 13 | 4279.225 | Repurchase from holder | written | 2 | on occasion | 2 | 2.50 | 5 | \$47.71 | \$238.55 |  |  |
| 14 | 4279.226 | Replacement of document | written | 1 | on occasion | 1 | 2.00 | 2 | \$47.71 | \$95.42 |  |  |
| 15 | 4279.233(b) | Interest rate change | letter | 4 | on occasion | 4 | 0.50 | 2 | \$47.71 | \$95.42 |  |  |
| 16 | 4279.243(a) | Hazard insurance | assignment | 1 | on occasion | 1 | 1.50 | 2 | \$47.71 | \$71.57 |  |  |
| 17 | 4279.243(b-c) | Life insurance | assignment | 1 | on occasion | 1 | 1.50 | 2 | \$47.71 | \$71.57 |  |  |
| 18 | 4279.243(d-e) | Flood and other insurance | assignment | 1 | 1 | 1 | 1.50 | 2 | \$47.71 | \$71.57 |  |  |
| 19 | 4279.256 | Construction Planning and Performing Development | written | 1 | 1 | 1 | 20.00 | 20 | \$47.71 | \$954.20 |  |  |
| 20 | 4279.256(i)(1) | Construction reports | written | 1 | 12 | 12 | 8.00 | 96 | \$47.71 | \$4,580.16 |  |  |
| 21 | 4279.256(i)(2) | Progress reports | written | 1 | 4 | 4 | 4.00 | 16 | \$47.71 | \$763.36 |  |  |
| 22 | 4279.256(i)(3) | Post-construction permits, completion notice, and final accounting | written | 1 | 1 | 1 | 4.00 | 4 | \$47.71 | \$190.84 |  |  |
| 23 | 4279.260(a)(1) | Non-binding letter of intent | written | 26 | 1 | 26 | 1.00 | 26 | \$47.71 | \$1,240 |  |  |
| 24 | 4279.260(d) | Application withdrawal notification | written | 3 | 1 | 3 | 1.00 | 3 | \$47.71 | \$143 |  |  |
| 25 | 4279.260(e) | Application revisions and updates | written | 3 | 1 | 3 | 2.00 | 6 | \$47.71 | \$286 |  |  |
| 26 | 4279.261(a) - (g) | Phase 1 Application - Advanced Biofuel and Renewable Chemicals (AB/RC) (Items 1 to 10) | written | 9 | 1 | 9 | 185.00 | 1,665 | \$47.71 | \$79,437 |  |  |
| 27 | 4279.261(h) | Phase 1 AB/RC Application - Intergovernmental consultation (Item 11) | written | 9 | 1 | 9 | 1.00 | 9 | \$47.71 | \$429 |  |  |
| 28 | 4279.261(i) | Phase 1 AB/RC Application - UEI number (Item 12) | written | 9 | 1 | 9 | 0.50 | 5 | \$47.71 | \$215 |  |  |
| 29 | 4279.261(i) | Phase 1 AB/RC Application - Other information (Item 13) | written | 8 | 1 | 8 | 16.00 | 128 | \$47.71 | \$6,107 |  |  |
| 30 | 4279.261(k)(1) | Phase 2 AB/RC Application - Updates (Item 1) | written | 8 | 1 | 8 | 12.00 | 96 | \$47.71 | \$4,580 |  |  |
| 31 | $\begin{gathered} \text { 4279.261(k)(2)-(k) } \\ (4),(\mathrm{k})(6),(\mathrm{k})(7) \end{gathered}$ | Phase 2 AB/RC Application - AB/RC (Items 3, 4, 6, and 7) | written | 8 | 1 | 8 | 248.00 | 1,984 | \$47.71 | \$94,657 |  |  |
| 32 | 4279.244 | Phase 2 AB/RC Application - Appraisal reports (Item 2) | written | 8 | 1 | 8 | 40.00 | 320 | \$47.71 | \$15,267.20 |  |  |
| 33 | 4279.261(k)(5) | Phase 2 AB/RC Application - Evaluation/credit rating/credit assessment (Item 5) | written | 8 | 1 | 8 | 80.00 | 640 | \$47.71 | \$30,534 |  |  |
| 34 | 4279.261(k)(8) | Phase 2 AB/RC Application - Technical Asssessment (Item 8) | written | 8 | 1 | 8 | 111.00 | 888 | \$61.72 | \$54,807 |  |  |
| 35 | 4279.261(a) - (g) | Phase 1 Application - Biobased Product Manufacturing (BPM) (Items 1 to 10) | written | 1 | 1 | 1 | 189.00 | 189 | \$47.71 | \$9,017 |  |  |
| 36 | 4279.261(h) | Phase 1 BPM Application - Intergovernmental consultation (Item 11) | written | 1 | 1 | 1 | 1.00 | 1 | \$47.71 | \$48 |  |  |
| 37 | 4279.261(i) | Phase 1 BPM Application - UEI number (Item 12) | written | 1 | 1 | 1 | 0.50 | 1 | \$47.71 | \$24 |  |  |
| 38 | 4279.261() | Phase 1 BPM Application - Other information (Item 13) | written | 1 | 1 | 1 | 16.00 | 16 | \$47.71 | \$763 |  |  |
| 39 | 4279.261(k)(1) | Phase 2 BPM Application - Updates (Item 1) | written | 1 | 1 | 1 | 12.00 | 12 | \$47.71 | \$573 |  | Placeholder (projects zero) |
| 40 | $\begin{aligned} & \hline 4279.261(\mathrm{k})(2)-(\mathrm{k}) \\ & (4),(\mathrm{k})(6),(\mathrm{k})(7) \end{aligned}$ | Phase 2 BPM Application (Items 3, 4, 6, and 7) | written | 2 | 1 | 2 | 248.00 | 496 | \$47.71 | \$23,664 |  |  |
| 41 | 4279.244 | Phase 2 BPM Application - Appraisal reports (Item 2) | written | 1 | 1 | 1 | 40.00 | 40 | \$47.71 | \$1,908.40 |  | Placeholder (projects zero) |


|  | A | B | C | D | E | F | G | H | 1 | J | K | L |
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| 2 |  |  |  |  | Reports | Total Annual | Est. No. of | Est. Total |  | Total |  |  |
| 3 | Reference |  | Form No. | Est. No. of | Filed | Responses | Man hours | Man-hours | Wage | Cost |  |  |
| 4 |  | Title | (if Any) | Respondents | Annually | (D) $\times$ (E) | Per Response | (F) $\times$ (G) | Class | (H) $\times(\mathrm{l})$ |  |  |
| 5 |  |  |  |  |  |  |  |  |  |  |  |  |
| 6 | (A) | (B) | (C) | (D) | (E) | (F) | (G) | (H) | (1) | (J) |  |  |
| 42 | 4279.261(k)(5) | Phase 2 BPM Application - Evaluation/credit rating/credit assessment (Item 5) | written | 1 | 1 | 1 | 80.00 | 80 | \$47.71 | \$3,817 |  | Placeholder (projects zero) |
| 43 | 4279.261(k)(8) | Phase 2 BPM Application - Technical Asssessment (Item 8) | written | 1 | 1 | 1 | 111.00 | 111 | \$61.72 | \$6,851 |  | Placeholder (projects zero) |
| 44 | 4279.267(c)(2)(i) | Reduced request certification | written | 1 | 1 | 1 | 8.00 | 8 | \$47.71 | \$382 |  |  |
| 45 | 4279.278(c) | Conditional Commitment changes | written | 6 | 1 | 6 | 60.00 | 360 | \$47.71 | \$17,176 |  |  |
| 46 | 4279.279 | Transfer of lender | written | 1 | 1 | 1 | 1.00 | 1 | \$47.71 | \$48 |  |  |
| 47 | 4279.280 | Changes in borrower | written | 1 | 1 | 1 | 1.00 | 1 | \$47.71 | \$48 |  |  |
| 48 | 4279.281(a-c) | Conditions precedent to issuance of loan note guarantee | written | 2 | 1 | 2 | 4.00 | 8 | \$47.71 | \$382 |  |  |
| 49 | 4279.281(b)(12) | Statement for loan guarantees | $\begin{aligned} & \text { RD 1940-Q, } \\ & \text { Exhibit A-2, } \\ & \text { written } \end{aligned}$ | 1 | 1 | 1 | 0.25 | 0 | \$47.71 | \$12 |  |  |
| 50 | 4279.290(a) | Requirements after construction, annual reports | written | 1 | 1 | 1 | 8.00 | 8 | \$47.71 | \$382 |  |  |
| 51 | 4279.290(b) | Annual Lender inspections | visit | 1 | 1 | 1 | 4.00 | 4 | \$47.71 | \$191 |  |  |
| 52 |  | Subtotal Loan Processing |  |  |  | 184 |  | 7,296 |  | \$362,484.68 |  |  |
| 53 | 7 CFR Part 4287-D, | Servicing |  |  |  |  |  |  |  |  |  |  |
| 54 | 4287.306 | Appeals | written | 1 | 1 | 1 | 10 | 10 | \$79.76 | \$797.60 |  |  |
| 55 | 4287.307 - intro | Borrower visits | visit | 4 | 1 | 4 | 8 | 32 | \$47.71 | \$1,526.72 |  |  |
| 56 | 4287.307(a) | Loan classification | written | 2 | 1 | 2 | 1 | 2 | \$47.71 | \$95.42 |  |  |
| 57 | 4287.307(c) | Annual renewal fee transmittal | written | 2 | 1 | 2 | 1 | 2 | \$47.71 | \$36.00 |  |  |
| 58 | 4287.307(d) | Agency and lender conference | written | 2 | 1 | 2 | 4 | 8 | \$47.71 | \$381.68 |  |  |
| 59 | 4287.307(e) | Borrower financial reports | written | 2 | 4 | 8 | 3 | 24 | \$47.71 | \$1,145.04 |  |  |
| 60 | 4287.307(f) | Audits | visit | 2 | 1 | 2 | 8 | 16 | \$47.71 | \$763.36 |  |  |
| 61 | 4287.307(h) | Additional loans | written | 2 | 1 | 2 | 1 | 2 | \$47.71 | \$95 |  |  |
| 62 | 4287.312 | Interest rate change | written | 2 | 1 | 2 | 1 | 2 | \$47.71 | \$95.42 |  |  |
| 63 | ${ }^{4287.313}$ | Release of collateral | written | 2 | 1 | 2 | 1 | 2 | \$47.71 | \$95.42 |  |  |
| 64 | 4287.323 | Subordination of lien position | written | 2 | 1 | 2 | 1 | 2 | \$47.71 | \$95.42 |  |  |
| 65 | 4287.324 | Alterations of loan instruments | written | 2 | 1 | 2 | 1 | 2 | \$47.71 | \$95 |  |  |
| 66 | 4287.334 | Transfer and assumption | written | 2 | 1 | 2 | 1 | 2 | \$47.71 | \$95 |  |  |
| 67 | 4287.334(a) | Transfer and assumption - credit reports | written | 2 | 1 | 2 | 1 | 2 | \$47.71 | \$95.42 |  |  |
| 68 | 4287.334(g) | Transfer and assumption - appraisals | written | 2 | 1 | 2 | 40 | 80 | \$47.71 | \$3,816.80 |  |  |
| 69 | 4287.334(h) | Transfer and assumption - legal opinion | written | 2 | 1 | 2 | 4 | 8 | \$79.76 | \$638 |  |  |
| 70 | 4287.335 | Substitution of lender | written | 2 | 1 | 2 | 1 | 2 | \$47.71 | \$36.00 |  |  |
| 71 | 4287.345(a) | Default by borrower - meeting | visit | 2 | 1 | 2 | 4 | 8 | \$47.71 | \$382 |  |  |
| 72 | 4287.345(b)(1) | Curative actions | written | 2 | 1 | 2 | 8 | 16 | \$47.71 | \$763 |  |  |


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| 2 |  |  |  |  | Reports | Total Annual | Est. No. of | Est. Total |  | Total |  |  |
| 3 | Reference |  | Form No. | Est. No. of | Filed | Responses | Man hours | Man-hours | Wage | Cost |  |  |
| 4 |  | Title | (if Any) | Respondents | Annually | (D) $\times$ (E) | Per Response | (F) $\times$ (G) | Class | (H) $\times(\mathrm{l})$ |  |  |
| 5 |  |  |  |  |  |  |  |  |  |  |  |  |
| 6 | (A) | (B) | (C) | (D) | (E) | (F) | (G) | (H) | (1) | (J) |  |  |
| 73 | 4287.356 | Protective advances | written | 2 | 1 | 2 | 2 | ) | \$47.71 | \$190.84 |  |  |
| 74 | 4287.357(c), (d) | Liquidation plan - general | written | 2 | 1 | 2 | 4 | 8 | \$47.71 | \$381.68 |  |  |
| 75 | 4287.357(e) | Liquidation - Acceleration | written | 2 | 1 | 2 | 4 | 8 | \$47.71 | \$381.68 |  |  |
| 76 | 4287.357(g) | Liquidation - Accounting and reports | written | 2 | 12 | 24 | 4 | 96 | \$47.71 | \$4,580.16 |  |  |
| 77 | 4287.358(c) | Final loss | written | 2 | 1 | 2 | 1 | 2 | \$47.71 | \$36.00 |  |  |
| 78 | 4287.380 | Termination of guarantee | written | 2 | 1 | 2 | 1 | 2 | \$47.71 | \$95.42 |  |  |
| 79 |  | Subtotal Servicing |  |  |  | 79 |  | 342 |  | \$ 16,715.46 |  |  |
| 80 |  | REPORTIN | ING REQUIREM | S - FORMS APP | OVED UND | THIS DOCKE |  |  |  |  |  |  |
| 81 | $\begin{gathered} 4279.260(a), \\ 4279.261 \end{gathered}$ | Application for a loan guarantee | RD 4279-1 | 9 | 1 | 9 | 4.00 | 36 | \$47.71 | \$1,717.56 |  |  |
| 82 | 4279.278(b) | Conditional Commitment | RD 4279-3 | 2 | 1 | 2 | 1.50 | 3 | \$47.71 | \$143.13 |  |  |
| 83 | 4279.220 | Lender's Agreement | RD 4279-4 | 2 | 1 | 2 | 2.00 | 4 | \$47.71 | \$190.84 |  |  |
| 84 | 4279.281(d)(1) | Assignment guaranteed agreement | RD 4279-6 | 2 | 1 | 2 | 0.50 | 1 | \$47.71 | \$47.71 |  |  |
| 85 | 4279.281 | Loan Note Guarantee | RD 4279-5 | 2 | 1 | 2 | 0.17 | 0 | \$47.71 | \$15.94 |  |  |
| 86 | 4279.245(c) | Unconditional Guarantee | RD 4279-14 | 2 | 1 | 2 | 0.50 | 1 | \$47.71 | \$47.71 |  |  |
| 87 | 4279.281(a)(2) | Guaranteed loan closing report | RD 1980-19 | 2 | 1 | 2 | 1.00 | 2 | \$47.71 | \$95.42 |  |  |
| 88 | 4287.307(a) | Guaranteed Loan status report - quarterly | RD 1980-41 | 4 | 4 | 16 | 0.33 | 5 | \$47.71 | \$251.91 |  |  |
| 89 | 4287.307(b) | Guaranteed loan delinquent status borrower | RD 1980-44 | 1 | 1 | 1 | 0.33 | 0.33 | \$47.71 | \$15.74 |  |  |
| 90 | 4287.358(a) | Loan Note Guarantee report of loss | RD 449-30 | 1 | 1 | 1 | 25.00 | 25 | \$47.71 | \$1,192.75 |  |  |
| 91 | 4287.357(h) | Lender's Guaranteed loan payment to USDA | RD 1980-43 | 1 | 1 | 1 | 0.50 | 1 | \$47.71 | \$23.86 |  |  |
| 92 |  | Subtotal- Forms |  |  |  | 40 |  | 78 |  | \$3,743 |  |  |
| 93 |  | REPORTING REQUIREMENTS - FORMS AND | ND DOCUMEN | PPROVED UNDER | OTHER DO | KETS - burde | V INCLUDED IN | THIS COLLE |  |  |  |  |
| 94 | 4279.261(k)(8)(B)(2) | Environmental Report | $\begin{aligned} & \text { Written } \\ & {[0575-0197]} \end{aligned}$ | 9 | 1 | 9 | 32.00 | 288 | \$47.71 | \$13,740 |  |  |
| 95 |  | Subtotal - Forms Other Dockets |  |  |  | 9 |  | 288 |  | 13,740 |  |  |
| 96 |  |  |  |  |  |  |  |  |  |  |  |  |
| 97 |  | Total Burden under this Package |  |  |  | 312 |  | 8,005 |  | \$ 396,683 |  |  |
| 98 |  |  |  |  |  |  |  |  |  |  |  |  |
| 99 |  | REPORTING REQUIREMENTS - F | OORMS APPRO | UNDER OTHER | ACKAGES | BURDEN NOT | NCLUDED IN TH | E TOTAL |  |  |  |  |
| 100 |  |  |  |  |  |  |  |  |  |  |  |  |
| 101 |  | Disclosure of Lobbying Activities | SF LLL [4040-0013] | 9 | 1 | 9 | 0.17 | 2 | \$47.67 | \$72.94 |  |  |
| 102 |  | Equal Opportunity Agreement | $\begin{aligned} & \text { RD 400-1 } \\ & {[0575-0201]} \end{aligned}$ | 9 | 1 | 9 | 0.17 | 2 | \$47.71 | \$73.00 |  |  |
| 103 |  | Assurance Agreement | $\begin{array}{\|l\|} \hline \text { RD 400-4 } \\ {[0575-0201]} \\ \hline \end{array}$ | 9 | 1 | 9 | 0.25 | 2 | \$47.71 | \$107.35 |  |  |


|  | A | B | C | D | E | F | G | H | 1 | J | K | L | M | N | 0 | P | Q | R | s |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 |  |  |  |  | Reports | Total Annual | Est. No. of | Est. Total |  | Total |  |  |  |  |  |  |  |  |  |
|  | Reference |  | Form №. | Est. No. of | Filed | Responses | Man hours | Man-hours | Wage | Cost |  |  |  |  |  |  |  |  |  |
| 3 |  | Title | (if Any) | Respondents | Annually | (D) $\times$ (E) | Per Response | (F) $\times$ (G) | Class | (H) $\times$ (1) |  |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5 | (A) | (B) | (C) | (D) | (E) | (F) | (G) | (H) | (1) | (J) |  |  |  |  |  |  |  |  |  |
| 6 | Proc | cessing - Reporting Requirements |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 7 | 2 CFR 200 | SAMS Registration, Certifications and Representations | Sam.gov | 9 | 1 | 9 | 2.00 | 18 | \$47.71 | \$858.78 |  |  |  |  |  |  |  |  |  |
| 8 | 4279.204 | Appeals | written | 3 | 1 | 3 | 12.00 | 36 | \$79.76 | \$2,871.36 |  |  |  |  |  | Median Wage | Benefits | Total |  |
| 9 | 4279.208(b), (d) | Lender eligibility | written | 25 | 1 | 25 | 1.00 | 25 | \$47.71 | \$1,192.75 |  | Business | and Financia | al Operation | s 13-0000 | \$36.81 | \$10.86 | \$47.67 |  |
| 10 | 4279.223 | Sale or assignment of guarantee | written | 20 | on occasion | 20 | 0.5 | 10 | \$47.71 | \$477.10 |  | Lawyer 23 | -1011 |  |  | \$61.54 | \$18.15 | \$79.69 |  |
| 11 | 4279.225 | Repurchase from holder | written | 6 | on occasion | 6 | 2.50 | 15 | \$477.71 | \$715.65 |  | Engineer | 17-2000 |  |  | \$47.62 | \$14.05 | \$61.67 |  |
| 12 | 4279.226 | Replacement of document | written |  | on occasion | 3 | 2.00 | 6 | \$477.71 | \$286.26 |  | Wage - | May 2021 | National Oc | cupational | Employment and | Wage Esti | mates (bls. |  |
| 13 | 4279.233(b) | Interest rate change | letter | 12 | on occasion | 12 | 0.50 | 6 | \$477.71 | \$286.26 |  |  |  |  |  |  |  |  |  |
| 14 | 4279.243(a) | Hazard insurance | assignment | 2 | on occasion | 2 | 1.50 | 3 | \$477.71 | \$143.13 |  | Benefit - | Employer C | Costs for En | nployee Con | mpensation - De | cember 202 | 21 (bls.gov) |  |
| 15 | 4279.243(b-c) | Life insurance | assignment | 2 | on occasion | 2 | 1.50 |  | \$47.71 | \$143.13 |  |  |  |  |  |  |  |  |  |
| 16 | 4279.243 (d-e) | Flood and other insurance | assignment | 2 | 1 | 2 | 1.50 | 3 | \$47.71 | \$143.13 |  |  |  |  |  |  |  |  |  |
| 17 | 4279.256 | Construction Planning and Performing Development | twritten | ${ }^{28}$ | 1 | ${ }^{28}$ | 20.00 | 560 | \$47.71 | \$26,717.60 |  |  |  |  |  |  |  |  |  |
| 18 | 4279.256(i)(1) | Construction reports | written | 2 | 12 | 24 | 8.00 | 192 | \$47.71 | \$9,160.32 |  |  |  |  |  |  |  |  |  |
| 19 | 4279.256(i)(2) | Progress reports | written | 2 | 4 | 8 | 4.00 | 32 | \$47.71 | \$1,526.72 |  |  |  |  |  |  |  |  |  |
| 20 | 4279.256(i)(3) | Post-construction permits, completion notice, and final accounting | writen | 2 | 1 | 2 | 4.00 | 8 | \$47.71 | \$381.68 |  |  |  |  |  |  |  |  |  |
| 21 | 4279.260(a)(1) | Non-binding letter of intent | written | 79 | 1 | 79 | 1.00 | 79 | \$47.71 | \$3,769 |  |  |  |  |  |  |  |  |  |
| 22 | 4279.260(d) | Application withdrawal notification | written | 3 | 1 | 3 | 1.00 | 3 | \$47.71 | \$143 |  |  |  |  |  |  |  |  |  |
| 23 | 4279.260(e) | Application revisions and updates | written | ${ }^{\text {}}$ | 1 | 3 | 2.00 | , | \$477.71 | \$286 |  |  |  |  |  |  |  |  |  |
| 24 | 4279.261(a) - (g) | Phase 1 Application - Advanced Biofuel and Renewable Chemicals (AB/RC) | written | 27 | 1 | 27 | 185.00 | 4,995 | \$47.71 | \$238,311 |  |  |  |  |  |  |  |  |  |
| 25 | 4279.261(h) | Phase $1 \mathrm{AB} / \mathrm{RC}$ Application - Intergovernmental consultation | written | 27 | 1 | 27 | 1.00 | 27 | \$47.71 | \$1,288 |  |  |  |  |  |  |  |  |  |
| 26 | 4279.261(i) | Phase 1 AB/RC Application - UEI | written | 27 | 1 | 27 | 0.50 | 14 | \$477.71 | \$644 |  |  |  |  |  |  |  |  |  |
| 27 | 4279.261() | Phase 1 AB/RC Application - Other information | written |  | 1 |  | 16.00 | 144 | \$477.71 | \$6,870 |  |  |  |  |  |  |  |  |  |
| 28 | 4279.261(k)(1) | Phase 2 AB/RC Application - Updates | written | 9 | 1 | 9 | 12.00 | 108 | ${ }^{\$ 477.71}$ | \$5,153 |  |  |  |  |  |  |  |  |  |
| 29 | 4279.261(k)(2)-(k) $(4) .(\mathrm{k})(6),(\mathrm{k})(7)$ | Phase 2 AB/RC Application - AB/RC | written | 23 | 1 | 23 | 248.00 | 5,704 | \$47.71 | \$272,138 |  |  |  |  |  |  |  |  |  |
| 30 | 4279.244 | Phase 2 AB/RC Application - Appraisal reports | written | 23 | 1 | 23 | 40.00 | 920 | \$47.71 | \$43,893.20 |  |  |  |  |  |  |  |  |  |
| 31 | 4279.261(k)(5) | Phase 2 AB/RC Application - Evaluation/credit rating/credit assessment | written | 23 | 1 | 23 | 80.00 | 1,840 | \$47.71 | \$87,786 |  |  |  |  |  |  |  |  |  |
| 32 | 4279.261(k)(8) | Phase 2 AB/RC Application - Technical Asssessment | written | ${ }^{23}$ | 1 | ${ }^{23}$ | 111.00 | 2,553 | \$61.72 | \$157,571 |  |  |  |  |  |  |  |  |  |
| 33 | 4279.261(a) - (g) | Phase 1 Application - Biobased Product Manufacturing (BPM) | written | 1 | 1 | 1 | 189.00 | 189 | \$47.71 | \$9,017 |  |  |  |  |  |  |  |  |  |
| 34 | 4279.261(h) | Phase 1 BPM Application - Intergovernmental | writen | 1 | 1 | 1 | 1.00 | 1 | \$47.71 | \$48 |  |  |  |  |  |  |  |  |  |
| 35 | 4279.261(i) | Phase 1 Application - DUNS | written | 1 | 1 | 1 | 0.50 | 1 | \$47.71 | \$24 |  |  |  |  |  |  |  |  |  |
| 36 | 4279.261() | Phase 1 BPM Application - Other information | written | 1 | 1 | 1 | 16.00 | 16 | \$47.71 | \$763 |  |  |  |  |  |  |  |  |  |
| 37 | 4279.261(k)(1) | Phase 2 BPM Application - Updates | written | 1 | 1 | 1 | 12.00 | 12 | \$47.71 | \$573 |  |  |  |  |  |  |  |  |  |
| 38 | 4279.261(k)(2)-(k) <br> (4), (k)(6), (k)(7) | Phase 2 BPM Application | writen | 0 | 1 | 0 | 248.00 | 0 | \$47.71 | \$0 |  |  |  |  |  |  |  |  |  |
| 39 | 4279.244 | Phase 2 BPM Application - Appraisal reports | written | 0 | 1 | 0 | 40.00 | 0 | \$47.71 | \$0.00 |  |  |  |  |  |  |  |  |  |
| 40 | 4279.261(k)(5) | Phase 2 BPM Application - Evaluation/credit rating/credit assessment | writen | 0 | 1 | 0 | 80.00 | 0 | \$47.71 | \$0 |  |  |  |  |  |  |  |  |  |
| 41 | 4279.261(k)(8) | Phase 2 BPM Application - Technical Asssessment | written | 0 | 1 | 0 | 111.00 | 0 | \$61.72 | \$0 |  |  |  |  |  |  |  |  |  |
| 42 | $4279.267(c)(2)(i)$ | Reduced request certification | written | 2 | 1 | 2 | 8.00 | 16 | \$47.71 | \$763 |  |  |  |  |  |  |  |  |  |
| 43 | 4279.278(c) | Conditional Commitment changes | witten | 6 | 1 | 6 | 60.00 | 360 | \$47.71 | \$17,176 |  |  |  |  |  |  |  |  |  |
| 44 | 4279.279 | Transfer of lender | written | 3 | 1 | 3 | 1.00 | 3 | \$47.71 | \$143 |  |  |  |  |  |  |  |  |  |
| 45 | 4279.280 | Changes in borrower | written | 2 | 1 | 2 | 1.00 | 2 | \$47.71 | \$95 |  |  |  |  |  |  |  |  |  |
| 46 | 4279.281(a-c) | Conditions precedent to issuance of loan note guarantee | writen | , | 1 | 6 | 4.00 | 24 | \$47.71 | \$1,145 |  |  |  |  |  |  |  |  |  |
| 47 | 4279.281(b)(12) | Statement for loan guarantees | $\begin{aligned} & \text { RD 1940-Q, } \\ & \text { Exhibit A-2 } \end{aligned}$ | 2 | 1 | 2 | 0.25 | 1 | \$47.71 | \$24 |  |  |  |  |  |  |  |  |  |
| 48 | 4279.290(a) | Requirements atter construction, annual reports | written | 2 | 1 | 2 | 8.00 | 16 | \$47.71 | \$763 |  |  |  |  |  |  |  |  |  |
| 49 | 4279.290(b) | Annual Lender inspections | visit | 2 | 1 | 2 | 4.00 | 8 | \$47.71 | \$382 |  |  |  |  |  |  |  |  |  |
| 50 |  | Reporing Subtotal |  |  |  | 452 |  | 17,958 |  | \$893,673.66 |  |  |  |  |  |  |  |  |  |
| 51 | REPO | ORTING REQUIREMENTS - FORMS |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 52 |  | LOAN APPLICATIONS |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 53 | $\begin{gathered} 4279.260(a), \\ 4279.261 \end{gathered}$ | Application for a loan guarantee | $\begin{array}{\|l\|} \hline \text { RD 4279-1 [0570- } \\ \text { 0017] } \\ \hline \end{array}$ | 28 | 1 | 28 | 4.00 | 112 | \$47.71 | \$5,343.52 |  |  |  |  |  |  |  |  |  |
| 54 | 4279.261(k)(8)(B)(2) | Request for Environmental Information | $\begin{aligned} & \text { RD 1940-20 } \\ & \text { [0575-0094] } \\ & \hline \end{aligned}$ | 28 | 1 | 28 | 6.00 | 168 | \$47.71 | \$8,015 |  |  |  |  |  |  |  |  |  |
| 55 |  | Equal Opportunity Agreement | $\begin{aligned} & \text { RD 400-1 [0575- } \\ & 0018] \end{aligned}$ | 28 | 1 | 28 | 0.17 | 5 | \$47.71 | \$227.10 |  |  |  |  |  |  |  |  |  |
| 56 |  | Assurance Agreement | RD 400-4 [0575- 0018] | 28 | 1 | 28 | 0.25 | 7 | \$47.71 | \$333.97 |  |  |  |  |  |  |  |  |  |
| 57 |  | LOAN APPROVAL AND OBLIGATING FUNDS |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 58 | 4279.278(b) | Conditional Commitment | $\begin{aligned} & \text { RD 4279-3 [0570- } \\ & \text { 0017] } \end{aligned}$ | ${ }^{6}$ | 1 | 6 | 1.50 | 9 | \$47.71 | \$429.39 |  |  |  |  |  |  |  |  |  |
| 59 |  | BASIC GUARANTEE AND LOAN PROVISIONS |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |


|  | A | B | c | D | E | , | G | H | 1 | , | K | L | M | N | 0 | P | Q | R | S |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 |  |  |  |  | Reports | Total Annual | Est. No. of | Est. Total |  | Total |  |  |  |  |  |  |  |  |  |
| 2 | Reference |  | Form No. | Est. No. of | Filed | Responses | Man hours | Man-hours | Wage | Cost |  |  |  |  |  |  |  |  |  |
| 3 |  | Title | (if Any) | Respondents | Annually | (D) $\times$ (E) | Per Response | (F) $\times$ (G) | Class | (H) $\times(1)$ |  |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5 | (A) | (B) | (C) | (D) | (E) | (F) | (G) | (H) | (1) | (J) |  |  |  |  |  |  |  |  |  |
| 60 | 4279.220 | Lender's Agreement | RD 4279-4 [0570- | 2 | 1 | 2 | 2.00 | 4 | \$47.71 | \$190.84 |  |  |  |  |  |  |  |  |  |
| 61 | 4279.245(c) | Unconditional Guarantee | RD 4279-14 [0570-0017] | ${ }^{2}$ | 1 | ${ }^{2}$ | 0.50 | 1 | \$47.71 | \$47.71 |  |  |  |  |  |  |  |  |  |
| 62 | 4279.281(a)(2) | Guaranteed loan closing report | $\begin{aligned} & \text { RD 1980-19 } \\ & {[0575-0137]} \end{aligned}$ | 2 | 1 | 2 | 1.00 | 2 | \$47.71 | \$95.42 |  |  |  |  |  |  |  |  |  |
| 63 | 4279.281(d)(1) | Assignment guaranteed agreement | RD 4279-6 [05700017] | ${ }^{2}$ | 1 | ${ }^{2}$ | 0.50 | 1 | \$47.71 | \$47.71 |  |  |  |  |  |  |  |  |  |
| 64 | 4279.281 | Loan Note Guarantee | RD 4279-5 [0575$0065]$ | 2 | 1 | 2 | 0.17 | 0 | \$47.71 | \$15.94 |  |  |  |  |  |  |  |  |  |
| 65 |  | Forms Subtotal |  |  |  | 128 |  | 309 |  | \$14,747 |  |  |  |  |  |  |  |  |  |
| 66 |  | Total - Processing |  |  |  | 580 |  | 18,267 |  | \$ 908,421 |  |  |  |  |  |  |  |  |  |
| 67 |  | rvicing - Reporting Requirements |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 68 | 4287.306 | Appeals | written | 3 | 1 | 3 | 10 | 30 | \$79.76 | \$2,392.80 |  |  |  |  |  |  |  |  |  |
| 69 | 4287.307 - intro | Borrower visits | visit | 3 | 1 | 3 | 8 | 24 | \$47.71 | \$1,145.04 |  |  |  |  |  |  |  |  |  |
| 70 | 4287.307(a) | Loan classification | written | 2 | 1 | 2 | 1 | 2 | \$47.71 | \$95.42 |  |  |  |  |  |  |  |  |  |
| 71 | 4287.307(c) | Annual renewal fee transmittal | written | 2 | 1 | 2 | 1 | 2 | \$47.71 | \$95.42 |  |  |  |  |  |  |  |  |  |
| 72 | 4287.307(d) | Agency and lender conference | written | 2 | 1 | , | 4 | 8 | \$47.71 | \$381.68 |  |  |  |  |  |  |  |  |  |
| 73 | 4287.307(e) | Borrower financial reports | written | 2 | 4 | 8 | 3 | 24 | \$47.71 | \$1,145.04 |  |  |  |  |  |  |  |  |  |
| 74 | 4287.307(f) | Audits | visit | 1 | 1 | 1 | 8 |  | \$47.71 | \$381.68 |  |  |  |  |  |  |  |  |  |
| 75 | 4287.307(h) | Additional loans | written | 1 | 1 | 1 | 1 | 1 | \$47.71 | \$48 |  |  |  |  |  |  |  |  |  |
| 76 | 4287.312 | Interest rate change | written | 4 | 1 | 4 | 1 | 4 | \$477.71 | \$190.84 |  |  |  |  |  |  |  |  |  |
| 77 | 4287.313 | Release of collateral | written | 1 | 1 | 1 | 1 | 1 | \$47.71 | \$47.71 |  |  |  |  |  |  |  |  |  |
| 78 | 4287.323 | Subordination of lien position | written | 6 | 1 | 6 | 1 |  | \$47.71 | \$286.26 |  |  |  |  |  |  |  |  |  |
| 79 | 4287.324 | Alterations of loan instruments | written | 1 | 1 | 1 | 1 | 1 | \$477.71 | \$48 |  |  |  |  |  |  |  |  |  |
| 80 | 4287.334 | Transfer and assumption | written | 1 | 1 | 1 | 1 | 1 | \$4771 | \$48 |  |  |  |  |  |  |  |  |  |
| 81 | 4287.334(a) | Transfer and assumption - credit reports | written | 1 | 1 |  | 1 | 1 | \$477.71 | \$47.71 |  |  |  |  |  |  |  |  |  |
| 82 | 4287.334(g) | Transfer and assumption - appraisals | written | 1 | 1 | 1 | 40 | 40 | \$47.71 | \$1,908.40 |  |  |  |  |  |  |  |  |  |
| 83 | 4287.334(h) | Transfer and assumption - legal opinion | written | 2 | 1 | 2 | 4 | 8 | \$79.76 | \$638 |  |  |  |  |  |  |  |  |  |
| 84 | 4287.335 | Substitution of lender | written | 1 | 1 | 1 | 1 | 1 | \$47.71 | \$48 |  |  |  |  |  |  |  |  |  |
| 85 | 4287.345(a) | Default by borrower - meeting | visit | 1 | 1 | 1 | 4 | 4 | \$47.71 | \$191 |  |  |  |  |  |  |  |  |  |
| 86 | 4287.345(b)(1) | Curative actions | written | 1 | 1 | 1 | 8 | 8 | \$477.71 | \$382 |  |  |  |  |  |  |  |  |  |
| 87 | 4287.356 | Protective advances | written | 4 | 1 | 4 | 2 | 8 | \$47.71 | \$381.68 |  |  |  |  |  |  |  |  |  |
| 88 | 4287.357(c), (d) | Liquidation plan - general | written | 1 | 1 | 1 | 4 | 4 | \$477.71 | \$190.84 |  |  |  |  |  |  |  |  |  |
| 89 | 4287.357(e) | Liquidation - Acceleration | written | 1 | 1 | 1 | 4 | 4 | \$47.71 | \$190.84 |  |  |  |  |  |  |  |  |  |
| 90 | 4287.357(g) | Liquidation - Accounting and reports | written | 1 | 12 | 12 | 4 | 48 | \$47.71 | \$2,290.08 |  |  |  |  |  |  |  |  |  |
| 91 | 4287.358(c) | Final loss | written | 1 | 1 | 1 | 1 | 1 | \$47.71 | \$47.71 |  |  |  |  |  |  |  |  |  |
| 92 | 4287.380 | Termination of guarantee | written | 1 | 1 | 1 | 1 | 1 | \$47.71 | \$477.71 |  |  |  |  |  |  |  |  |  |
| 93 | FORMS | Servicing Reporting - Subtotal |  |  |  | 62 |  | 240 |  | \$ 12,668.30 |  |  |  |  |  |  |  |  |  |
| 94 | 4287.307(a) | Guaranteed Loan status report - quarterly | RD 1980-41 [0570-0016] | 2 | 4 | 8 | 0.33 | 3 | \$47.71 | \$125.95 |  |  |  |  |  |  |  |  |  |
| 95 | 4287.307(b) | Guaranteed loan delinquent status borrower | $\begin{aligned} & \text { RD 1980-44 } \\ & {[0570-0016]} \end{aligned}$ | 1 | 1 | ${ }^{1}$ | 0.33 | 0 | \$47.71 | \$15.74 |  |  |  |  |  |  |  |  |  |
| 96 | 4287.358(a) | Loan Note Guarantee report of loss | RD 449-30 [0575- 0137] | 1 | ${ }^{1}$ | ${ }^{1}$ | 25.00 | 25 | \$47.71 | \$1,192.75 |  |  |  |  |  |  |  |  |  |
| 97 | 4287.357(h) | Lender's Guaranteed loan payment to USDA | $\begin{array}{r} \text { RD 1980-43 } \\ \text { [0575-0137] } \\ \hline \end{array}$ | 2 | 1 | ${ }^{2}$ | 0.50 | 1 | \$47.71 | \$47.71 |  |  |  |  |  |  |  |  |  |
| 98 |  | Servicing Forms - Subtotal |  |  |  | 12 |  | 29 |  | \$ 1,382.16 |  |  |  |  |  |  |  |  |  |
| 99 |  | Total - Servicing |  |  |  | 74 |  | 269 |  | \$ 14,050.46 |  |  |  |  |  |  |  |  |  |
| 100 |  | - | - | - |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 102 |  | GRAND TOTAL |  |  |  | 654 |  | 18,536 |  | \$922,471 |  |  |  |  |  |  |  |  |  |
| 103 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 104 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 105 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 106 |  | Disclosure of Lobbying Activities | $\begin{aligned} & \text { SF LLL [4040- } \\ & \text { 0013] } \end{aligned}$ | 28 | 1 | 28 | 0.17 | ${ }^{5}$ | \$47.71 | \$227.10 | This form | unted | com | \% |  |  |  |  |  |
| 107 |  | Certification Regarding Debarment, Suspension \& Other Resp. Matters-Primary Covered Trans. | $\begin{aligned} & \text { AD-1047 or in } \\ & \text { writing } \end{aligned}$ | 28 | 1 | 28 | 0.25 | 7 | \$47.71 | \$333.97 | This form | art of |  |  |  |  |  |  |  |

