

**OMB No. 0575-0115 - 7 CFR 1944-N "Housing Preservation Grants"
USDA Rural Housing Service**

Section of Rule	Title	Form No. (if any)	No. of Respondents	Reports Filed	Total Responses (D) x (E)	Estimated No. of Manhours per response	Estimated Total Manhours (F) x (G)	Wage Class	Total Cost (H) x (I)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
Reporting Requirements - NonForms									
1944.654(b)	SAM Registration and General Certifications and Representations	Sam.gov	118	1	118	2.0	236	\$35.54	\$8,387
1944.651(d)	Applicants must inform Agency if there is any known relationship of association with a RHS employee.	Narrative	6	1	6	0.16	1	\$35.54	\$34
1944.658(a)(3) 1944.665(b)(7) 1944.666(e) 1944.670(a) 1944.676(b)(1)(x) 1944.688(e) 1944.689(a)(3)	2 CFR Part 200, as adopted by USDA through 2 CFR Part 400	Narrative	118	1	118	8.00	944	\$35.54	\$33,550
1944.661(a) 1944.661(b)	HPG recipient (individual Homeowners) evidence of income and ownership	Grantee form documentation	1,458	2	2,916	1.00	2,916	\$35.54	\$103,635
1944.662(a) 1944.662(b)	HPG recipient (rental property owner or Co-op) requirements of evidence of income and ownership	Grantee form documentation	625	2	1,250	0.50	625	\$35.54	\$22,213
1944.663	Ownership agreement between HPG Grantee and Rental Property Owner or Co-op	Non-Standard form by grantee	625	1	625	1.00	625	\$35.54	\$22,213
1944.665	Final Inspection Report	Non-standard	2,083	1	2,083	0.50	1,042	\$35.54	\$37,015
1944.667	Relocation and displacement	Narrative in statement of activities	2,083	1	2,083	0.33	687	\$35.54	\$24,430
1944.672(e) 1944.673 1944.676(d)(e)	Documentation of historic preservation process, determination if unit is located in floodplain/wetland, or an archeological property.	Narrative and Exhibit F-2	208	1	208	0.16	33	\$35.54	\$1,183
1944.674(c) 1944.676(e-g)	Documentation that statement of activities submitted to State single point of contact	Narrative	118	1	118	0.16	19	\$35.54	\$671
1944.676(b)	Statement of Activities (Pre-application Requirement)	Narrative	118	1	118	8.00	944	\$35.54	\$33,550
1944.683(b) 1944.688(a)	Quarterly and Final Performance Reports	Exhibit E-1	118	4	472	2.00	944	\$35.54	\$33,550
1944.684(d)	Amendment to Grant Agreement Extension and/or Revision	Exhibit B	24	1	24	0.50	12	\$35.54	\$426
REPORTING TOTAL (BURDEN)					10,139	24.31	9,028		\$ 320,855
Burden and Forms Approved Under Other OMB Numbers - included in this collection									
1944.672(a) 1944.676(c)	Environmental Report-Exhibit H	RD 1970-A Exhibit H, Multi-Tier	118	1	118	0.50	59	\$35.54	\$2,097
1944.672(a) 1944.676(c)	Environmental Report-Exhibit D	RD 1970-B Exhibit D, Cat-Ex Form (0575-0197)	2,201	1	2,201	0.50	1,101	\$35.54	\$39,112
1944.672(d)	Environmental Assessment	Written (0575-0197)	125	1	125	6.00	750	\$35.54	\$21,368
BURDEN AND FORM TOTAL					2,444	7	1,910		62,577
Recordkeeping Requirements (Under this collection)									
1944.682(a)	Grant Agreement	Exhibit A	118	1	118	0.50	59	\$35.54	\$2,097
RECORDKEEPING TOTAL (BURDEN)					118	0.50	59		\$ 2,097
TOTAL BURDEN THIS COLLECTION			2,083		12,701	32	10,997		385,529
Burden and Forms Approved Under Other OMB Numbers - not included in this collection									
1944.683 (a-b) 1944.682 (c)	Financial Status Report	SF 425 (4040-0014)	118	16	1888	0.50	944	\$35.54	\$33,550
1944.676(a)	Application for Federal Assistance	SF 424 (4040-0004)	118	1	118	0.50	59	\$35.54	\$2,097
1944.676(h)	Equal Opportunity Agreement	Form RD 400-1 (0575-0201)	118	1	118	0.16	19	\$35.54	\$671
1944.676(h)	Assurance Agreement	Form RD 400-4 (0575-0201)	118	1	118	0.25	30	\$35.54	\$1,048
Total									\$35,647
Totals									\$421,176

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(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
Reporting Requirements - NonForms									
1944.651(d)	Applicants must inform Agency if there is any known relationship of association with a RHS employee. - Local/State Governments (Native American Indian Tribes) - Nonprofit Organizations	Narrative	2 3	1 1	2 3	0.16 0.16	0.32 0.48	\$16.00 \$16.00	\$5 \$8
1944.658(a)(3) 1944.666(b)(7) 1944.666(e) 1944.670(a) 1944.676(b)(1)(v) 1944.688(e) 1944.688(a)(3)	7 CFR 3015, 7 CFR 3016, and OMB Circular A-122 - Local/State Governments (Native American Indian Tribes) - Nonprofit Organizations	Narrative	43 58	1 1	43 58	8.0 8.0	344 464	\$16.00 \$16.00	\$5,504 \$7,424
1944.661(a) 1944.661(b)	HFG recipient (individual Homeowners) evidence of income and ownership - Local/State Governments (Native American Indian Tribes) - Nonprofit Organizations	Grantee form documentation	460 633	2 2	920 1266	1.0 1.0	920 1266	\$16.00 \$16.00	\$0 \$20,256
1944.662(a)	HFG recipient (rental property owner or Co-op) Requirements of evidence of ownership - Local/State Governments (Native American Indian Tribes) - Nonprofit Organizations	Grantee form documentation	43 58	1 1	43 58	0.50 0.50	22 29	\$16.00 \$16.00	\$344 \$464
1944.662(b)	HFG recipient (tenant in rental property or co-op owner) of income eligibility - Local/State Governments (Native American Indian Tribes) - Nonprofit Organizations	Grantee form documentation	460 633	1 1	460 633	0.50 0.50	230 317	\$16.00 \$16.00	\$3,680 \$5,064
1944.663	Ownership agreement between HFG Grantee and Rental Property Owner or Co-op - Local/State Governments (Native American Indian Tribes) - Nonprofit Organizations	Non-Standard form by grantee	22 31	1 1	22 31	1.0 1.0	22 31	\$16.00 \$16.00	\$352 \$496
1944.665	Final Inspection Report - Local/State Governments (Native American Indian Tribes) - Nonprofit Organizations	Non-standard	460 633	1 1	460 633	0.50 0.50	230 317	\$16.00 \$16.00	\$3,680 \$5,064
1944.667	Relocation and displacement - Local/State Governments (Native American Indian Tribes) - Nonprofit Organizations	Narrative in statement of activities	43 58	1 1	43 58	0.33 0.33	14 19	\$16.00 \$16.00	\$227 \$306
1944.672(e) 1944.673 1944.676(f)(e)	Documentation of historic preservation process, determination if unit is located in floodplain/riverbank, or an archeological property. - Local/State Governments (Native American Indian Tribes) - Nonprofit Organizations	Narrative and Exhibit F-2	460 633	1 1	460 633	0.16 0.16	74 101	\$16.00 \$16.00	\$1,178 \$1,620
1944.674(c) 1944.676(e-g)	Documentation that statement of activities submitted to State single point of contact - Local/State Governments (Native American Indian Tribes) - Nonprofit Organizations	Narrative	88 122	1 1	88 122	0.16 0.16	14 20	\$16.00 \$16.00	\$225 \$312
1944.676(d)	Statement of Activities (Pre-application Requirement) - Local/State Governments (Native American Indian Tribes) - Nonprofit Organizations	Narrative	88 122	1 1	88 122	8.0 8.0	704 976	\$16.00 \$16.00	\$11,264 \$15,616
1944.683(b) 1944.688(a)	Quarterly and Final Performance Reports - Local/State Governments (Native American Indian Tribes) - Nonprofit Organizations	Exhibit E-1	43 58	4 4	172 232	2.0 2.0	344 464	\$16.00 \$16.00	\$5,504 \$7,424
1944.684(d)	Amendment to Grant Agreement Extension and/or Revision - Local/State Governments (Native American Indian Tribes) - Nonprofit Organizations	Exhibit B	21 23	1 1	21 23	0.50 0.50	11 12	\$16.00 \$16.00	\$168 \$184
Reporting Requirements - Forms/Information that is included in the System for Awards Management (SAM)									
1944.654(b)	Certification Regarding Drug-Free Workplace Requirements (Grants Alternative 1 - for Grantees Other than Individuals) - Local/State Governments (Native American Indian Tribes) - Nonprofit Organizations	SAM	88 122	1 1	88 122	0.25 0.25	22 31	\$16.00 \$16.00	\$352 \$488
REPORTING TOTAL (BURDEN)					6904		6,996		\$ 111,930
Recordkeeping Requirements (Under this collection)									
1944.682(a)	Grant Agreement - Local/State Governments (Native American Indian Tribes) - Nonprofit Organizations	Exhibit A	43 58	1 1	43 58	0.50 0.50	22 29	\$16.00 \$16.00	\$344 \$464
RECORDKEEPING TOTAL (BURDEN)					101		51		\$ 808
TOTAL BURDEN THIS COLLECTION					7005		7046		\$ 112,738
Burden and Forms Approved Under Other OMB Numbers									
1944.682(c)	Request for Advance or Reimbursement - Local/State Governments (Native American Indian Tribes) - Nonprofit Organizations	SF 270 (0348-0004)	43 58	4 4	172 232	0.50 0.50	86 116	\$16.00 \$16.00	\$1,376 \$1,856
1944.683 (a-b)	Financial Status Report - Local/State Governments (Native American Indian Tribes) - Nonprofit Organizations	SF 425 (4040-0014)	43 58	4 4	172 232	0.50 0.50	86 116	\$16.00 \$16.00	\$1,376 \$1,856
1944.672(d) 1944.678(c)	Environmental Report - Local/State Governments (Native American Indian Tribes) - Nonprofit Organizations	Written (0575-0197)	88 122	1 1	88 122	6.00 6.00	528 732	\$16.00 \$16.00	\$8,448 \$11,712
1944.676(a)	Pre-Application for Federal Assistance - Local/State Governments (Native American Indian Tribes) - Nonprofit Organizations	SF 424 (4040-0004)	88 122	1 1	88 122	0.50 0.50	44 61	\$16.00 \$16.00	\$704 \$976
1944.676(f)	Equal Opportunity Agreement - Local/State Governments (Native American Indian Tribes) - Nonprofit Organizations	Form RD 400-1 (0575-0019)	88 122	1 1	88 122	0.16 0.16	14 20	\$16.00 \$16.00	\$225 \$312
1944.676(g)	Assurance Agreement - Local/State Governments (Native American Indian Tribes) - Nonprofit Organizations	Form RD 400-4 (0575-0019)	88 122	1 1	88 122	0.25 0.25	22 31	\$16.00 \$16.00	\$352 \$488
1944.6810	Application for Federal Assistance - Local/State Governments (Native American Indian Tribes) - Nonprofit Organizations	SF 424 (4040-0004)	43 58	1 1	43 58	0.50 0.50	22 29	\$16.00 \$16.00	\$344 \$464
1944.682(c)	Federal Cash Transaction Report - Local/State Governments (Native American Indian Tribes) - Nonprofit Organizations	SF 272 (0348-0003)	43 58	4 4	172 232	0.50 0.50	86 116	\$16.00 \$16.00	\$1,376 \$1,856
									\$146,459

1,093

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