



2022 Hollings Preparation Program (HPP)

The National Oceanic and Atmospheric Administration (NOAA) seeks to prepare students for career development opportunities in atmospheric and ocean sciences. NOAA aims to support a diverse* and qualified pool of applicants. The Hollings Preparation Program (HPP) will prepare undergraduate freshmen to be competitive applicants for the full NOAA Hollings Scholarship in their sophomore year of college. Successful HPP applicants will be paired with NOAA mentors primarily on the West Coast, including California, Oregon, Washington, Hawai'i, and Alaska, for four to six weeks during the summer of 2022. More information about NOAA can be found at noaa.gov



Who qualifies?

Freshman undergraduates interested in pursuing NOAA-related science, research, policy, management, and education who:

- Have a 3.0 or higher GPA
- Are U.S. citizens, maintain health insurance, and are able to obtain a low-level government security clearance upon acceptance into the program.
- Available for a 4-6 week, full time internship (160-240 total hours) during the summer including mandatory participation in an opening event on July 6, 2022, a twice weekly webinar series, and a closing event on August 19, 2022 where interns will be required to present their work. Interns will consult with their mentors to develop a specific work schedule.

What's in it for you?

In-person or remote office, field or laboratory project

\$500 scholarship and \$4,000 stipend

Training in NOAA-related topics and career development

Assistance in applying for the full Hollings Scholarship in fall 2022.

Details and how to apply:

- Apply by sending a cover letter and resume to: hollingsprep.wcr@noaa.gov by March 11, 2022
- Successful applicants will undergo mandatory security clearance prior to beginning their internship and will be asked to provide fingerprints, proof of U.S. citizenship, and other required information. Fingerprinting costs will, in most circumstances, be paid initially by the students then be reimbursed during the internship. Students will also be asked to provide qualifying information such as health insurance** and High School GPA prior to beginning their internship.
- Your application should highlight how your academic and career goals align with NOAA and how this opportunity will help you achieve those goals. Cover letters should be one page, clearly written, and include a summary of professional and life experiences that demonstrate your capacity to work and learn in diverse settings. Because HPP internships do not include travel or housing costs***, the cover letter should indicate the location where you will be living during the summer. It is important that applicants identify a single location - applications that identify multiple locations may be removed from further consideration. Also indicate if you are open to a remote or virtual internship.
- Students who subsequently apply and are accepted into the full Hollings Scholarship Program will participate in a 10-week internship at a NOAA office (opportunities available nation-wide) in summer 2024, and travel to Washington D.C. in August 2024.

*NOAA defines diversity as "the mixture of unique attributes that shape an individual's identity which they bring into the workplace to help NOAA accomplish its goals. Diversity refers to demographic diversity (e.g., race, gender, sexual orientation), experiential diversity (e.g., affinities, hobbies, and abilities), and cognitive diversity (e.g., sensory processing and problem solving)."

**Government sponsored healthcare programs qualify.

*** Some exceptions may be possible at the discretion of the Office of Education based on unique circumstances (e.g., mentors are available in remote locations).

Public Burden Statement

A Federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with an information collection subject to the requirements of the Paperwork Reduction Act of 1995 unless the information collection has a currently valid OMB Control Number. The approved OMB Control Number for this information collection is 0648-0568. Without this approval, we could not conduct this information collection. Public reporting for this information collection is estimated to be approximately 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. All responses to this information collection are required to obtain benefits. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden to the NOAA Office of Education, Natasha White, Natasha.White@noaa.gov.

Privacy Act Statement

Authority: The collection of this information is authorized under 5 U.S.C. 301, Departmental Regulations and 15 U.S.C. 1512, Powers and duties of Department.

Purpose: NOAA's Office of Education proposes to collect contact information and associated background information of undergraduate and graduate students, as well as recent graduates, for the purpose of tracking scholarship recipients' academic progress, making annual financial awards, and tracking graduate studies and career progress. Demographic information will be used to measure the success of stated Diversity, Equity, Inclusion, and Justice (DEIJ) goals only. This information will not be used to determine program eligibility.

NOAA Routine Uses: NOAA will use this information to evaluate and assess student data and information for the purpose of selecting successful candidates for scholarships, fellowships and internships, generating internal NOAA reports, and articles to demonstrate the success of its program.

Disclosure of this information is permitted under the Privacy Act of 1974 (5 U.S.C. Section 552a) to be shared among NOAA staff for work-related purposes. Disclosure of this information is also subject to all of the published routine uses as identified in the Privacy Act System of Records Notice Commerce/NOAA-14, Office of Education, Educational Partnership Program (EPP); Ernest F. Hollings Undergraduate Scholarship Program and National Marine Fisheries Service Recruitment, Training, and Research Program.

Obligation to Respond: Furnishing this information is voluntary; however, failure to provide information may prevent consideration of your application for the program.