



NOAA Office of Education Educational Partnership Program with Minority Serving Institutions Graduate Fellowship Program Application

Application Instructions:

I. PERSONAL DATA

Name (Last, First Middle Initial)

Are you a US Citizen? (Yes or No)

Date of Birth (Month/Year)

Mailing Address

Phone Number

Email Address

EPP/MSI Cooperative Science Center and Academic Institution

Academic Status: Master's **PhD**

Anticipated Graduation Date

How did you learn about the NOAA EPP/MSI Graduate Fellowship Opportunity?



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EDUCATION:

Provide a chronological list of schools attended, beginning with the most recent. List name of school, dates attended and degree earned. List only undergraduate and graduate institutions.

THIS INFORMATION IS NOT A SUBSTITUTE FOR THE REQUIRED OFFICIAL TRANSCRIPT(S)

School	Dates Attended	Degree Earned
_____	_____	_____
_____	_____	_____
_____	_____	_____

EMPLOYMENT INFORMATION:

Name of Current Employer: _____
Address: _____
Phone Number: _____
Supervisor/Manager: _____

II. REFERENCE INFORMATION

Applicants must submit 3 letters of recommendation and a letter of support from the proposed NOAA mentor. The letters of recommendation must be on Institution letterhead, signed by the recommender and submitted as part of the application package. The letter of support must be sent from the NOAA employee’s noaa.gov email account. The recommendations and letter of support should be a maximum of 2 pages.

Letters of Recommendation are extremely important and should provide information that is not provided in the application. Recommendations should speak to your professional competency and accomplishments to date in your field or area of study. Letters of recommendation should be provided directly to the Center Director and not viewed by the applicant.

Recommender #1 - NOAA EPP/MSI Center Director

NOAA EPP/MSI Center Director **Email Address**

Recommender #2 - Academic Advisor

Academic Advisor **Email Address**



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Recommender #3 – CSC Distinguished Research Professor/Scientist

CSC Distinguished Research Professor/Scientist

Email Address

Letter of Support – Proposed NOAA mentor

NOAA Employee

Email Address

III. VOLUNTEER ACTIVITIES AND AWARDS

List volunteer and/or Public Service Award, beginning with the most recent and going back no more than 5 years.

IV AWARDS AND PUBLICATIONS

Provide a chronological list of academic or civic awards, beginning with the most recent, going back no more than five years.



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VI. PERSONAL STATEMENT

See EPP/MSI Graduate Fellowship Program description of required essays. Applicants will be judged on the clarity and quality of writing as well as the content.



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Public Burden Statement

A Federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with an information collection subject to the requirements of the Paperwork Reduction Act of 1995 unless the information collection has a currently valid OMB Control Number. The approved OMB Control Number for this information collection is 0648-0568. Without this approval, we could not conduct this information collection. Public reporting for this information collection is estimated to be approximately 12 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. All responses to this information collection are required to obtain benefits. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden to the NOAA Office of Education, Natasha White, Natasha.White@noaa.gov.

Privacy Act Statement

Authority: The collection of this information is authorized under 5 U.S.C. 301, Departmental Regulations and 15 U.S.C. 1512, Powers and duties of Department.

Purpose: NOAA's Office of Education proposes to collect contact information and associated background information of undergraduate and graduate students, as well as recent graduates, for the purpose of tracking scholarship recipients' academic progress, making annual financial awards, and tracking graduate studies and career progress. Demographic information will be used to measure the success of stated Diversity, Equity, Inclusion, and Justice (DEIJ) goals only. This information will not be used to determine program eligibility.

NOAA Routine Uses: NOAA will use this information to evaluate and assess student data and information for the purpose of selecting successful candidates for scholarships, fellowships and internships, generating internal NOAA reports, and articles to demonstrate the success of its program.

Disclosure of this information is permitted under the Privacy Act of 1974 (5 U.S.C. Section 552a) to be shared among NOAA staff for work-related purposes. Disclosure of this information is also subject to all of the published routine uses as identified in the Privacy Act System of Records Notice Commerce/NOAA-14, Office of Education, Educational Partnership Program (EPP); Ernest F. Hollings Undergraduate Scholarship Program and National Marine Fisheries Service Recruitment, Training, and Research Program.

Obligation to Respond: Furnishing this information is voluntary; however, failure to provide information may prevent consideration of your application for the program.