OMB Control # 0693-0033
Expiration date: 07/31/2022

Baldrige Technical Editing Survey

Dear Tech Editor,

Now that you have completed the final review of the [ ] feedback report you were assigned as a technical editor, we would appreciate capturing your estimation of the extent of revisions you found it necessary to make, the areas in which the draft report may have needed rework when you received it, and your suggestions for process improvements to reduce technical editing needed after examiner teams complete scorebooks in the future.

Would you please respond to the questions below and return this survey by e-mail to us?

We plan to use input from you and other respondents of this survey for learning and improvement of our training and award processes next year and beyond.

We greatly appreciate your role in helping us improve the quality of Baldrige feedback reports!

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1. I estimate I spent the following amount of time on the Tech Edit:

   1-5 hours ☐ 6-10 hours ☐ 10-15 hours ☐ 15-20 hours ☐ More than 20 hours ☐ {Specify #:☐)

2. The report needed extensive rework in these areas (note: checking "Yes" below indicates you found numerous problems in draft report in the specified area[s]):

Clarity/adherence to Comment Guidelines	Yes ☐	No ☐
Adherence/alignment to Criteria	Yes ☐	No ☐
Accuracy of data (fact-checking application)	Yes ☐	No ☐
Scoring alignment	Yes ☐	No ☐
Key themes	Yes ☐	No ☐

   Other issue(s) - please specify: _____

3. I contacted the team leader about needed edits:
   Yes ☐ No ☐ Attempted ☐

4. Any training or award process improvements you would suggest based on your experience this year? Please comment below:

A Federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with an information collection subject to the requirements of the Paperwork Reduction Act of 1995 unless the information collection has a currently valid OMB Control Number. The approved OMB Control Number for this information collection is 0693-0033. Without this approval, we could not conduct this survey/information collection. Public reporting for this information collection is estimated to be approximately 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. All responses to this information collection are voluntary. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden to: National Institute of Standards and Technology, Attn: Robert Fangmeyer, Director Baldrige Program, robert.fangmeyer@nist.gov.