

SUPPORTING STATEMENT - PART A

Department of the Air Force Integrated Response Co-Location Pilot – 0701-IRCP

1. Need for the Information Collection

At the direction of President Biden, Secretary of Defense Lloyd J. Austin III ordered a 90-Day Independent Review Commission (IRC) on Sexual Assault in the Military to take bold action to address sexual assault and harassment in the force. Established in March 2021, the IRC made 82 recommendations related to accountability; prevention; climate and culture; and victim care and support, that were strongly supported by President Biden and Secretary Austin. Within the final report of the IRC, specific guidance in Recommendation #4.1c directed the services to “Explore the Co-location of SAPR and SHARP with Other Special Victim Services, such as FAP, to Improve Coordination, Collaboration, and Consistency in Victim Support.” This pilot program manifests this vision from the IRC.

Under the explicit support and guidance of the Undersecretary of the Air Force, the Honorable Gina Ortiz Jones directed the Integrated Response Co-location Pilot program. Select Department of the Air Force (DAF) installations will physically co-locate the Sexual Assault Response Coordinator (SARC), Sexual Assault Victim Advocate (SA VA), Domestic Abuse Victim Advocate (DAVA), Sexual Harassment, Victim’s Counsel (VC), and Religious Support Teams (RST). The Integrated Response Co-location Pilot seeks to improve DAF response to and outcomes for Victims/Survivors of sexual assault, sexual harassment, domestic violence, stalking, cyber harassment by piloting co-location of identified response services. Co-locating these victim support services will increase support, awareness, and accessibility for Victims/Survivors. To evaluate the effectiveness of an organizational change to victim services, a survey will be conducted at select installations with victims/survivors of interpersonal violence, Airmen and Guardians, command-team members, and helping agency members (SARC/SA VA/DAVA/SH/VC/RST). Using a quasi-experimental method, Airmen and Guardians experiences from co-location pilot installations will be compared to matched-pair installations that are continuing business as normal.

2. Use of the Information

The Integrated Response Office pilot program survey will serve as the formal evaluation and assist DAF leaders in their assessment of the success of the program. Therefore, we will need an evaluation from four specific groups target for use: 1) victims/survivors of sexual assault, sexual harassment, domestic violence, stalking, and cyber harassment, 2) installation members – members of a command team, 3) installation members – not command team, and 4) advocates/Integrated Response Co-location members. The 95 survey items collapse into 10 key metrics to broadly measure the impact of co-locating advocacy services on the awareness and accessibility of interpersonal violence advocacy

services, the positive impact on the support provided to victims, and the resources needed to execute the program with high fidelity.

There will be two collections for this study; one baseline and one follow-up 6 months later. We choose two because a baseline is required at each installation to see the change in the measures after implementation. We need to collect data before the offices physically co-locate and six months after they co-located.

There are seven pilot installations where the advocacy services will move into a single physical location. We will collect surveys from those 7 installations and 7 other installations that do not have physical co-location of advocacy services to serve as control measures. Voluntary participation in the study will occur via Qualtrics. Survey participation will be anonymous with no Personally Identifiable Information (PII). Some demographic information, such as base location, rank and gender, will be collected via self-report and will not be required for participants to participate in the study. However, the data will be analyzed in aggregate form and any analysis of the results will not be cross-tabulated to a group less than 15 in order to protect potential identification via participant demographics.

The survey will be accessible in 3 different ways depending on the participant demographic needed; all responses will be recorded electronically. Participants can access the survey online on their mobile devices via a QR code located in victim advocates' offices. Airmen and Guardians at the pilot program's included installations will receive a direct email to the Qualtrics survey from our Air Force Personnel Center (AFPC) via standard survey dissemination processes. Lastly, advocates and integrated response co-location office members will receive a direct email with the Qualtrics link from the major command level, from either our Violence Prevention Program Managers (VPPMs) or Sexual Assault Program Managers (SAPMs).

Even though participants will be identified through the Military Personnel Data System based on their duty station information and recruited via their government email addresses, the results will be confidential and anonymous. No MilPDS information will be connected with participants' responses. A draft of the email invitation is included in this package.

Raw data will be collected via Qualtrics and stored in standard secure procedures. Only members of HAF/A1Z Research and Development team will have access to the Qualtrics account and raw data. Under the DAF contract with Qualtrics, Qualtrics does not share DAF data with third parties.

Once the study is complete, we will be able to measure the awareness, accessibility, and implementation quality of the Integrated Response Pilot Program. A successful effect of the information collection as a whole is that we gain the ability to empirically compare and contrast the impact of physically co-locating advocacy services across the following four distinct populations of Airmen and Guardians: victims or survivors of interpersonal violence, advocates who provide services to those victims, installation command teams, and the general population of installation members.

3. Use of Information Technology

All participant responses (100%) will be collected electronically and online via Qualtrics.

4. Non-duplication

The information obtained through this collection is unique to DAF installations and is not already available for use or adaptation from another cleared source. Other measures of effectiveness will be gathered via readily available sources.

For example, we will use data from the Defense Sexual Assault Incident Database (DSAID) to measure the time between assault and report to determine if the Integrated Office co-location impacts the speed of reporting. However, the time between assault and report is impacted by many different factors outside the control of the organization; therefore, more subjective measures from installation members are needed to gain a full picture of the impact of the program.

Since we are piloting an IRC recommendation, high standard of evaluation is necessary. To that end, the DAF has unique needs and operational constraints that make it different than other services. This study and survey rests on the co-location of DAF advocacy services, which has never been implemented on DAF installations in a systematic fashion before. While we might be able to glean insights from other DoD studies, the results will not sufficiently inform DAF leaders about DAF specific issues that need to be addressed if the co-location pilot program were to be expanded at the end of the study. The opportunity to measure an attempt to positively influence the experience of DAF victims of interpersonal violence cannot be missed.

5. Burden on Small Businesses

This information collection does not impose a significant economic impact on a substantial number of small businesses or entities.

6. Less Frequent Collection

If we collect any less frequently than twice, we will not be able to accurately measure the effect of the Integrated Response Pilot program. Only measuring once at pilot installations and control installations creates confounding variables to remain uncontrolled between the control and pilot data therefore making it difficult to draw strong conclusions from the data as a whole.

7. Paperwork Reduction Act Guidelines

This collection of information does not require collection to be conducted in a manner inconsistent with the guidelines delineated in 5 CFR 1320.5(d)(2).

8. Consultation and Public Comments

Part A: PUBLIC NOTICE

A 60-Day Federal Register Notice (FRN) for the collection published on Friday, April 29, 2022. The 60-Day FRN citation is 87 FR 25469 FRN 25469-25470.

No comments were received during the 60-Day Comment Period.

A 30-Day Federal Register Notice for the collection published on Thursday, September 8, 2022. The 30-Day FRN citation is 87 FR 54983 FRN 54983.

Part B: CONSULTATION

No additional consultation apart from soliciting public comments through the Federal Register was conducted for this submission.

9. Gifts or Payment

No payments or gifts are being offered to respondents as an incentive to participate in the collection.

10. Confidentiality

A Privacy Act Statement is not required for this collection because we are not requesting individuals to furnish personal information for a system of records.

A System of Record Notice (SORN) is not required for this collection because records are not retrievable by PII.

A Privacy Impact Assessment (PIA) is not required for this collection because PII is not being collected electronically.

Apply records disposition schedule Table 61-2 Rule 5 ("R&D Documentation accumulated at activities other than those covered by rules 2, 1.01, 1.02, or 2") with its disposition of "Destroy on completion or termination of the R&D effort or when no longer needed, whichever is sooner".

11. Sensitive Questions

Questions about perceptions of interpersonal violence victims, experiences while reporting interpersonal violence, and opinions about interpersonal violence advocacy services. While the overall topic of the survey includes mention of sexual assault, sexual harassment, domestic violence, stalking, and cyber harassment, all items are about seeking care and services following an act of interpersonal violence not about the violence itself.

While these questions are indirectly sensitive, they are necessary to understand what programmatic changes are needed to best serve and support victims of interpersonal violence. The data will support and drive changes to policy and programs using empirical evidence specific to DAF installations and DAF personnel.

12. Respondent Burden and its Labor Costs

Part A: ESTIMATION OF RESPONDENT BURDEN

1) Collection Instrument(s)

[DAF Integrated Response Co-Location Pilot Victim]

- a) Number of Respondents: 180
- b) Number of Responses Per Respondent: 2
- c) Number of Total Annual Responses: 360
- d) Response Time: .08 hours (5 mins)
- e) Respondent Burden Hours: 30 hours

[DAF Integrated Response Co-Location Pilot Installation Member]

- a) Number of Respondents: 6,831
- b) Number of Responses Per Respondent: 2
- c) Number of Total Annual Responses: 13,662
- d) Response Time: .08 hours (5 mins)
- e) Respondent Burden Hours: 1138.5 hours

[DAF Integrated Response Co-Location Pilot Installation Command Team]

- a) Number of Respondents: 2,277
- b) Number of Responses Per Respondent: 2
- c) Number of Total Annual Responses: 4,554
- d) Response Time: .08 hours (5 mins)
- e) Respondent Burden Hours: 379.5 hours

[DAF Integrated Response Co-Location Pilot Advocates]

- a) Number of Respondents: 84
- b) Number of Responses Per Respondent: 2
- c) Number of Total Annual Responses: 168
- d) Response Time: .08 hours (5 mins)
- e) Respondent Burden Hours: 14 hours

2) Total Submission Burden

- a) Total Number of Respondents: 9,372
- b) Total Number of Annual Responses: 8
- c) Total Respondent Burden Hours: 1,562 hours

Part B: LABOR COST OF RESPONDENT BURDEN

1) Collection Instrument(s)

[DAF Integrated Response Co-Location Pilot Victim]

- a) Number of Total Annual Responses: 360
- b) Response Time: 5 minutes
- c) Respondent Hourly Wage: \$7.25
- d) Labor Burden per Response: \$0.60
- e) Total Labor Burden: \$217.50

[DAF Integrated Response Co-Location Pilot Installation Members]

- a) Number of Total Annual Responses: 13,662
- b) Response Time: 5 minutes
- c) Respondent Hourly Wage: \$7.25
- d) Labor Burden per Response: \$0.60
- e) Total Labor Burden: \$8,254.13

[DAF Integrated Response Co-Location Pilot Installation Command Team]

- a) Number of Total Annual Responses: 4,554
- b) Response Time: 5 minutes
- c) Respondent Hourly Wage: \$43.75
- d) Labor Burden per Response: \$3.65
- e) Total Labor Burden: \$16,622.10

[DAF Integrated Response Co-Location Pilot Advocates]

- a) Number of Total Annual Responses: 168
- b) Response Time: 5 minutes
- c) Respondent Hourly Wage: \$37.00
- d) Labor Burden per Response: \$3.08
- e) Total Labor Burden: \$517.44

2) Overall Labor Burden

- a) Total Number of Annual Responses: 18,744
- b) Total Labor Burden: \$25,611.17

The Respondent hourly wage was determined by using the [Department of Labor Wage Website] (<http://www.dol.gov/dol/topic/wages/index.htm>) and the Federal Pay website [www.federalpay.org]

13. Respondent Costs Other Than Burden Hour Costs

There are no annualized costs to respondents other than the labor burden costs addressed in Section 12 of this document to complete this collection.

14. Cost to the Federal Government

Part A: LABOR COST TO THE FEDERAL GOVERNMENT

1) Collection Instrument(s)

[DAF Integrated Response Co-Location Pilot Victim]

- a) Number of Total Annual Responses: 360
- b) Processing Time per Response: 0.014 hours
- c) Hourly Wage of Worker(s) Processing Responses: \$7.25
- d) Cost to Process Each Response: \$0.10
- e) Total Cost to Process Responses: \$36.98

[DAF Integrated Response Co-Location Pilot Installation Members]

- a) Number of Total Annual Responses: 13,662
- b) Processing Time per Response: 0.014 hours
- c) Hourly Wage of Worker(s) Processing Responses: \$7.25
- d) Cost to Process Each Response: \$0.10
- e) Total Cost to Process Responses: \$1,403.20

[DAF Integrated Response Co-Location Pilot Installation Command Team]

- a) Number of Total Annual Responses: 4,554
- b) Processing Time per Response: 0.014 hours
- c) Hourly Wage of Worker(s) Processing Responses: \$73.75
- d) Cost to Process Each Response: \$0.62
- e) Total Cost to Process Responses: \$2,822.53

[DAF Integrated Response Co-Location Pilot Advocates]

- a) Number of Total Annual Responses: 168
- b) Processing Time per Response: 0.014 hours
- c) Hourly Wage of Worker(s) Processing Responses: \$37.00
- d) Cost to Process Each Response: \$0.52
- e) Total Cost to Process Responses: \$88.06

2) Overall Labor Burden to the Federal Government

- a) Total Number of Annual Responses: 18,744
- b) Total Labor Burden: \$4,350.77

Part B: OPERATIONAL AND MAINTENANCE COSTS

1) Cost Categories

- a) Equipment: \$0
- b) Printing: \$0
- c) Postage: \$0
- d) Software Purchases: \$0
- e) Licensing Costs: \$25,663
- f) Other: \$0

2) Total Operational and Maintenance Cost: \$25,663

Part C: TOTAL COST TO THE FEDERAL GOVERNMENT

- 1) Total Labor Cost to the Federal Government: \$4,350.77
- 2) Total Operational and Maintenance Costs: \$25,663
- 3) Total Cost to the Federal Government: \$30,013

15. Reasons for Change in Burden

This is a new collection with a new associated burden.

16. Publication of Results

The results from the Integrated Response Pilot Program data collection are intended to inform recommendations for adaptations to current DAF advocacy and support services to victims of interpersonal violence. To the extent we are able, we will present the findings at national prevention conferences, and in peer-reviewed journals. Data collection is planned for October 2022-April 2023, and a report will be available following the data collection period. Presentation at national prevention conferences may take place 2023-2024. Publication of results in peer-reviewed journals may likely follow in 2024.

Summaries of these data may also be used in DAF-initiated reports to meet IRC requirements or other related POAMS. To our knowledge, there are not currently any DoD programs that are yet to pilot a co-location model of advocacy services that physically connect interpersonal violence responders. The results of this study will inform recommendations and best practices for other services across DoD.

17. Non-Display of OMB Expiration Date

We are not seeking approval to omit the display of the expiration date of the OMB approval on the collection instrument.

18. Exceptions to “Certification for Paperwork Reduction Submissions”

We are not requesting any exemptions to the provisions stated in 5 CFR 1320.9.