

**PRIVACY ACT STATEMENT**

**AUTHORITY:** 5 U.S.C. 301, Departmental Regulations, 10 U.S.C. Sections governing authority to appoint officers; 10 U.S.C. 591, 600, 716, 2107, 2122, 5579, 5600; Merchant Marine Act of 1939 (as amended); and E.O.s 9397, 10450, and 11652

**PRINCIPAL PURPOSES:** To manage and contribute to the recruitment of qualified men and women for officer programs and the regular and reserve components of the Navy. To ensure quality military recruitment and to maintain records pertaining to the applicant's personal profile for purposes of evaluation for fitness for commissioned service.

**ROUTINE USE(S):** In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

**To the Department of Transportation in the performance of their official duties relating to the recruitment of Merchant Marine personnel, to the Veterans Administration and Selective Service Administration in the performance of their official duties related to enlistment and reenlistment eligibility and related benefits, and to other departments and agencies of the Executive Branch of government in the performance of their official duties related to the management of quality military recruitment as published in the Federal Register.**

**DISCLOSURE:** Disclosure is voluntary, however, without this information, your entry into the Navy Reserve Officer - Special Duty Public Affairs (1655) program may not be accomplished. A social security number is necessary to make positive identification of the individual and to permit this service agreement to become part of the official service record.

**Agency Disclosure Notice**

The public reporting burden for this collection of information, OMB 0703-0029 is estimated to average 1.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or burden reduction suggestions to the Department of Defense, Washington Headquarters Services, at whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

NAME (Last, First, Middle, Jr., etc.)	Date:
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	YES	NO	N/A
1. Does the applicant/candidate have any tattoos/body art/branding?	<input type="checkbox"/>	<input type="checkbox"/>	
2. Does the applicant/candidate have any tattoo/body art/brand visible behind the ears or on the neck?	<input type="checkbox"/>	<input type="checkbox"/>	
3. Has the applicant/candidate ever had any tattoo/body art/brand removed or covered?	<input type="checkbox"/>	<input type="checkbox"/>	

**Any "Yes" response above requires an enlistment eligibility determination by the NAVCRUITDIST CO (May be delegated to XO, R-OPS, CMC, CR, or EPDS when authorized "by direction" authority by the CO).**

	YES	NO	N/A
4. Are any of the tattoos/body art/brands on the face (excluding cosmetic tattoos) or scalp?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Is there one or more tattoos larger than one inch on the neck or behind the ears, visible above the collar of a properly fitted crew neck t-shirt? (Excluding cosmetic tattoos)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. If applicable, are cosmetic tattoos applied in good taste with natural color enhancement and of a conservative nature?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are any of the tattoos/body art/branding representative of gang membership, advocate racial, ethnic, racial discrimination, sexism (including expressions of nudity), drug related, obscene, or are prejudicial to good order, discipline, and morale, or are of a nature to bring discredit upon the Navy?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are any of the tattoos a result of a specific activity? (i.e., specifically an illegal activity or as a result of any violation of law (s))	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Any "Yes" response to items 4, 5, 7, or 8 above is disqualifying, not authorized for Enlistment. Any "No" response to Item 6 is disqualifying, not authorized for Enlistment.**

**NOTE:** All **questionable body markings**, due to content, size, number, and/or location, shall be forwarded to NAVCRUITCOM for eligibility determination.

Applicant Signature	Date	Recruiter Signature	Date
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Describe all tattoos, brands, and/or body ornamentation (if applicable) on following page.

Explain tattoo, brand, and body ornamentation removal process, if applicable.

CO/XO/R-OPS/CMC/CR/EPDS Reviewing Comments:

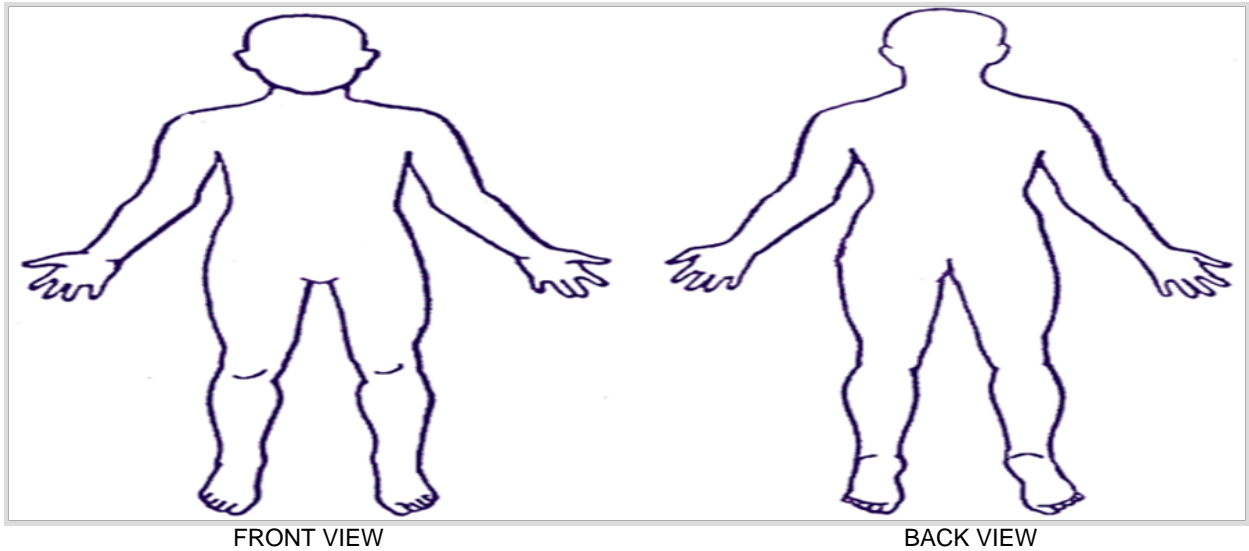
APPROVED  DISAPPROVED

CO/XO/R-OPS/CMC/CR/EPDS Signature

Typed Name and Title:

Date:

Documentation. The following depicts the location and description of the applicant's body markings. Place number on body location and describe in corresponding blocks below indicating content and size in inches (not required if no Tattoos):



- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_
- 8. \_\_\_\_\_
- 9. \_\_\_\_\_
- 10. \_\_\_\_\_

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_
- 8. \_\_\_\_\_
- 9. \_\_\_\_\_
- 10. \_\_\_\_\_

Certification. I certify above body marking information is accurate.

\_\_\_\_\_  
(Name of Applicant)

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Name of Recruiting Rep)

\_\_\_\_\_  
(Signature of Recruiting Rep)

\_\_\_\_\_  
(Date)