

SUPPORTING STATEMENT - PART A

USMC Suicide Prevention Stakeholder Survey - 0703-SPSS

1. Need for the Information Collection

Marine and Reserve Affairs, Marine and Family Programs (MF) is evaluating its Suicide Prevention Capability (SPC). One component of this effort involves gathering information from various stakeholders who contribute directly or indirectly to suicide prevention efforts in the Marine Corps. Stakeholders will be asked about priorities in suicide prevention, job duties related to suicide prevention, communication with other stakeholders, perceived successes and perceived barriers in suicide prevention.

The USMC Suicide Prevention Stakeholder Survey will provide information vital for continuous process improvement. Information collected from this effort will be used to support Marines experiencing critical stressors, identify gaps in the suicide prevention system, and identify best practices and collaboration efforts between suicide prevention stakeholders. Additionally, this information collection will aid the USMC in satisfying requirements of Department of Defense Instruction (DoDI) 6490.05 by “conducting program evaluations to ensure the effectiveness of the ongoing programs or undertake efforts to transition to evidence-based programs,” and Section 6d of DoDI 1342.22 which states that the “impact of services must be measured through program evaluation that uses process and outcome measures that are linked to specific needs assessment data and measurable performance goals. Evaluations must produce either qualitative or quantitative data that are used to inform decisions regarding sustainment, modification, or termination of MFR services.”

2. Use of the Information

The USMC Suicide Prevention Stakeholder Survey will provide HQMC a comprehensive overview of some primary stakeholders (DoD employees, active duty and Senior Executive Service members) within the suicide prevention system. This survey will allow for both open and structured responses regarding time and activity within the suicide prevention space, gaps, barriers, efficacy, and goals of the suicide prevention system stakeholders and their respective programs. Specifically, questions will address perceptions of time spent completing suicide prevention activities, promising practices, barriers to effective suicide prevention, collaborative interaction, perceived goals, and efficacy in roles. Respondents will be notified that their participation in this effort are primarily for use by MF Behavioral Programs (MFC) branch to better support staff and Marines. Findings will be used to identify gaps in the suicide prevention system, best practices for suicide prevention, challenges or barriers to executing suicide prevention efforts across the fleet, and the types of activities stakeholders engage in to support the suicide prevention system. Findings will be used to inform policy and practice changes.

HQMC will distribute a link to the SPC Stakeholder Survey and an invitation email to each command's Commanding Officer, who will forward the link to specified stakeholders. Key stakeholders include: Suicide Prevention Program Officers, Behavioral Health Branch Heads, Embedded Preventive Behavioral Health Capability (EPBHC) Analysts, Coordinators, or Directors, EPBHC Specialists, Navy Chaplain / Religious Program Assistant, Embedded Mental Health Provider, and Corpsman or Unit Docs (i.e., approximately 7,200 individuals). These individuals can follow the link on any computer or personal media device (i.e., phone, tablet, or personal computer) to the survey hosted on Max Survey (a government owned/operated survey platform). Upon completion of the survey, participants click the submit button and then exit the survey platform. Data will be gathered and stored on MAX Survey's electronic platform. MAX Survey is a shared resource owned by the Federal Government. After the data collection period ends, data will be downloaded and stored on a secure shared-drive that requires a CAC-enabled computer, and appropriate user privileges to gain access.

This data will be used to meet the need for regular and ongoing evaluation of behavioral health programs for the purpose of continuous quality improvement. Aggregated data and reports may be provided to MFC program managers in the fleet to help inform local program operations. While the primary purpose of this survey data will be for internal consumption and process improvement, reports of the aggregated data may be used to inform internal and external stakeholders about the strategy, processes, and results associated with USMC suicide prevention. Stakeholders may include, but are not limited to, the Department of Air Force, Department of Army, Department of Navy, Defense Health Agency, the Defense Suicide Prevention Office, and the Office of the Secretary of Defense.

3. Use of Information Technology

All participants complete the survey 100% electronically using the Max Survey platform.

4. Non-duplication

The information obtained through this collection is unique and is not already available for use or adaptation from another cleared source.

5. Burden on Small Businesses

This information collection does not impose a significant economic impact on a substantial number of small businesses or entities.

6. Less Frequent Collection

This collection is part of a one-time comprehensive evaluation of the USMC Suicide Prevention Capability. Marine and Family Programs may employ this survey for future evaluations of its suicide prevention system.

7. Paperwork Reduction Act Guidelines

This collection of information does not require collection to be conducted in a manner inconsistent with the guidelines delineated in 5 CFR 1320.5(d)(2).

8. Consultation and Public Comments

Part A: PUBLIC NOTICE

A 60-Day Federal Register Notice (FRN) for the collection published on Friday, April 29, 2022. The 60-Day FRN citation is 87 FR 25476.

No comments were received during the 60-Day Comment Period.

A 30-Day Federal Register Notice for the collection published on Thursday, August 4, 2022. The 30-Day FRN citation is 87 FR 47733.

Part B: CONSULTATION

No additional consultation apart from soliciting public comments through the Federal Register was conducted for this submission.

9. Gifts or Payment

No payments or gifts are being offered to respondents as an incentive to participate in the collection.

10. Confidentiality

A Privacy Act Statement is not required for this collection because we are not requesting individuals to furnish personal information for a system of record.

A System of Record Notice (SORN) is not required for this collection because records are not retrievable by PII.

A Privacy Impact Assessment (PIA) is not required for this collection because PII is not being collected electronically.

GRS 2.6 010 – Records Schedule 12000-60 (DAA-GRS-2016-0014-0001) Non-mission employee training program records, which includes records about planning, assessing, managing, and evaluating an agency's training program; plans, reports and program evaluations; and organizational and occupational needs assessments and employee skills assessments. Destroy when 3 years old, or 3 years after superseded or obsolete, whichever is appropriate, but longer retention is authorized if required for business use.

11. Sensitive Questions

No sensitive questions are asked in this collection. The questions within this collection ask suicide prevention stakeholders about their role within the USMC Suicide Prevention System. While suicide itself is a sensitive topic, the focus of the stakeholder survey is on the prevention system.

12. Respondent Burden and its Labor Costs

Part A: ESTIMATION OF RESPONDENT BURDEN

- 1) Collection Instrument(s)
USMC Suicide Prevention System Stakeholder Survey
 - a) Number of Respondents: 7,215
 - b) Number of Responses Per Respondent: 1
 - c) Number of Total Annual Responses: 7,215
 - d) Response Time: 15 minutes
 - e) Respondent Burden Hours: 1,803.75
- 2) Total Submission Burden
 - a) Total Number of Respondents: 7,215
 - b) Total Number of Annual Responses: 7,215
 - c) Total Respondent Burden Hours: 1,804 hours

Part B: LABOR COST OF RESPONDENT BURDEN

(All respondents are DOD employees, active duty or SES)

- 1) Collection Instrument(s)
USMC Suicide Prevention Stakeholder Survey
 - a) Number of Total Annual Responses: 7,215
 - b) Response Time: 15 Minutes
 - c) Respondent Hourly Wage: \$20.62
 - d) Labor Burden per Response: \$5.16
 - e) Total Labor Burden: \$37,193.33
- 2) Overall Labor Burden
 - a) Total Number of Annual Responses: 7,215
 - b) Total Labor Burden: \$37,193

Respondent hourly wage was assessed by taking a weighted average of all potential responses' hourly salary as determined by:

Defense Finance and Accounting Services Website for Military Service Members <https://dfas.mil/Military/payentitlements/Pay-Table/Basic-Pay/> and Department of Defense, Defense Civilian Personnel Advisory Service for NAF Employees <https://dcpas.osd.mil/BWN/NAFCompensation>. The average of each pay band was used in the calculation.

13. Respondent Costs Other Than Burden Hour Costs

There are no annualized costs to respondents other than the labor burden costs addressed in Section 12 of this document to complete this collection.

14. Cost to the Federal Government

Part A: LABOR COST TO THE FEDERAL GOVERNMENT

- 1) Collection Instrument(s)
USMC MCCS Suicide Prevention Stakeholder Survey
 - a) Number of Total Annual Responses: 7,215
 - b) Processing Time per Response: 10 minutes
 - c) Hourly Wage of Worker(s) Processing Responses: \$34.98
 - d) Cost to Process Each Response: \$5.83
 - e) Total Cost to Process Responses: \$42,063.45
- 2) Overall Labor Burden to the Federal Government
 - a) Total Number of Annual Responses: 7,215
 - b) Total Labor Burden: \$42,063.45

Part B: OPERATIONAL AND MAINTENANCE COSTS

- 1) Cost Categories
 - a) Equipment: \$170
 - b) Printing: \$0
 - c) Postage: \$0
 - d) Software Purchases: \$0
 - e) Licensing Costs: \$120
 - f) Other: \$28.69 (Max Survey Cost)
- 2) Total Operational and Maintenance Cost: \$318.69

Part C: TOTAL COST TO THE FEDERAL GOVERNMENT

- 1) Total Labor Cost to the Federal Government: \$42,063.45
- 2) Total Operational and Maintenance Costs: \$318.69
- 3) Total Cost to the Federal Government: \$43,382.14

15. Reasons for Change in Burden

This is a new collection with a new associated burden.

16. Publication of Results

No, the results will not be published as a DoD publication or for a publication external to DoD.

17. Non-Display of OMB Expiration Date

We are not seeking approval to omit the display of the expiration date of the OMB approval on the collection instrument.

18. Exceptions to “Certification for Paperwork Reduction Submissions”

We are not requesting any exemptions to the provisions stated in 5 CFR 1320.9.