

DoD SPARX Knowledge Training Program Daily Trainer Log

AGENCY DISCLOSURE NOTICE
 The public reporting burden for this collection of information, 0704-XXXX, is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or burden reduction suggestions to the Department of Defense, Washington Headquarters Services, at whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

Thank you for taking the time to complete the DoD SPARX Knowledge Daily Participant Log. The DoD has contracted with NORC at the University of Chicago (NORC) to evaluate the DoD SPARX Knowledge training. We are asking you to fill out this daily log about your experiences in today’s training. Your completion of this daily log is completely voluntary. This means no negative action will be taken against you should you choose not to participate. This also means you can choose not to answer any question and you can stop participating at any time. However, your completion of this daily log is important as it will help improve the DoD SPARX Knowledge training.

- Given your prevention background and experiences, the information presented in today’s training was:

<i>Too Easy</i>		<i>Just About Right</i>		<i>Too Advanced</i>
1	2	3	4	5

- How confident are you that you could explain the main points from today’s training to a colleague who has no prevention experience?

<i>Not at All Confident</i>				<i>Extremely Confident</i>
1	2	3	4	5

- Given your prevention background and experience, the information presented in today’s training **increased** your knowledge/capacity in the following areas: *(Select NA if the area listed below was not covered during today’s training).*

		<i>Strongly Disagree</i>		<i>Strongly Agree</i>
a.	Violence prevention core content knowledge.....	1	2	
	3 4 5 NA			

- b. Selection of violence prevention activities..... 1 2 3 4 5 NA
- c. Implementation of violence prevention activities..... 1 2
3 4 5 NA
- d. Evaluation of violence prevention activities..... 1 2
3 4 5 NA
- e. Communicating and engaging with leadership..... 1 2
3 4 5 NA

4. Please indicate if any of the following situations occurred during today's training. (Check all that apply).

- a. You did not have enough time to finish your assignments during group activities.
- b. Trainers seemed rushed.
- c. The trainers experienced technical difficulties.
- d. You experienced technical difficulties.
- e. Other participants seemed uncomfortable discussing some of the topics covered.
- f. You were uncomfortable discussing some of the topics covered.
- g. The instructions for individual or group activities were not clear.
- h. You had challenges accessing the materials or handouts.

5. Today's training provided information that you are ready to take back and implement.
 A handout (not provided) would have been useful.

<i>Strongly Disagree</i>					<i>Strongly Agree</i>
1	2	3	4		5

6. Today's training met your expectations.

<i>Strongly Disagree</i>					<i>Strongly Agree</i>
1	2	3	4		5

7. Indicate the extent to which an appropriate amount of time was spent on:

<i>Too Much</i>	<i>Right</i>	<i>Too Little</i>
	<i>Amount</i>	

- a. Lectures and instruction from trainers..... 1 2 3 4 5 NA
- b. Group activities..... 1
2 3 4 5 NA
- c. Facilitated discussion time..... 1
2 3 4 5 NA
- d. Breaks..... 1
2 3 4 5 NA
- e. Reflection with trainers and other participants..... 1 2
3 4 5 NA

8. Using the slider, please tell us the number of hours you attended SPARX training today.

0 0.5 1 1.5 2 2.5 3 3.5 4 4.5 5 5.5 6

Using the slider, how many hours were you able to focus on today's training without distractions?

0 0.5 1 1.5 2 2.5 3 3.5 4 4.5 5 5.5 6

9. For any period(s) in which you were not fully focused, indicate the reason(s) why. *(Check all that apply)*.
- a. You had other work commitments that you could not reschedule (such as meetings, deliverables, phone calls, etc.).
 - b. You had an unexpected personal matter you had to attend to.
 - c. You found it challenging to focus for extended periods of time.
 - d. The information presented during the training was not engaging.
 - e. The information presented during the training covered concepts you were already familiar with, so you did other activities.
 - f. Not feeling well.
 - g. Environment was distracting.
 - h. Other reason (please specify) _____
 - i. Not applicable-you felt 100% engaged today.

For each statement below about the trainers, indicate the extent to which you agree or disagree.

	<i>Strongly Disagree</i>				<i>Strongly Agree</i>
For today's training ...	<i>Strongly Disagree</i>				<i>Strongly Agree</i>
10. The trainer(s) clearly presented the _____	1	2	3	4	5

information.					
11.The trainer(s) presented the content in an engaging manner.	1	2	3	4	5
12.The trainer(s) were knowledgeable .	1	2	3	4	5
13.The trainer(s) were prepared .	1	2	3	4	5

The next set of questions allow for open ended responses. Please remember not to share any Personally Identifiable Information (PII) about yourself or other participants in your responses.

14.Please tell us what worked well during today's training. *(optional question)*
_____ [open ended response]

15.Please tell us what did not work well during today's training. *(optional question)*
_____ [open ended response]

16.Please tell us any suggestions you have to improve today's training content and/or delivery. *(optional question)*
_____ [open ended response]

17.Anything else that you would like to share or want us to know about today's training content and/or delivery? *(optional question)*
_____ [open ended response]

NOTE: Participant log for the last day of training will have the following additional question:

18.Thinking about all of the trainers over the past two weeks, which characteristic of the trainers contributed the most to your learning? *(optional question)*
_____ [open ended response]

Thank you very much for your responses!