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## **Attachment F**

### **DoD Cyber Scholarship Annual Report Format**

DoD requires colleges and universities participating in the DoD Cyber Scholarship Program (CySP) to submit an annual report that explains their use of DoD CySP funds.

In addition to the technical reporting requirements listed in the official grant paperwork, grant recipients will be required to submit this report within 60 days of the grant completion. The report format is found below:

**FORMAT: Please use the template below.**

- Any items in **blue** should be filled in by the grant recipient.
- There is no page limit for the report
- CVs / Resumes should not be included
- Font – standard / readable 10 or 12 pt.
- **Please be as specific as possible in your reporting.**
- Attachments may be included

**SUBMISSION:** Final reports should be emailed to [askcysp@nsa.gov](mailto:askcysp@nsa.gov)

**Failure to submit the final report can result in point deductions for any future NCAE-C Grant opportunities.**

# NAME OF SCHOOL

## DoD Cyber Scholarship Program

### Scholarship and/or Capacity Building

Grant No. H98230-0X-1-XXXX

Annual Report

DATE

#### PI Information:

Name

Title

Address

Telephone / Fax

Email address

#### Grant Totals:

- Basic (Recruitment Scholarship): **\$0.00**
- Annex I (Retention Scholarship): n/a
- Annex II (Capacity Building): **\$0.00**

**Grand Total: \$0.00**

**PI Certification and Acceptance:** I certify that the statements herein are true, complete and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statement or claim made by me may be subject to criminal, civil, or administrative penalties.

Signature of Principal Investigator: \_\_\_\_\_ Date: \_\_\_\_\_

**Sponsor and Sponsoring Institution Certification and Acceptance:** I certify that the statements herein are true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statement or claim made by me may be subject to criminal, civil, or administrative penalties.

Signature of Sponsor Named: \_\_\_\_\_ Date: \_\_\_\_\_

#### 1. Overview:

This report documents the activities and results of the **SCHOOL NAME** DoD Cyber Scholarship Program (CySP) during the 200X-200X academic year. In particular, the report provides information

about # DoD CySP students (Basic), # NDU/IRMC students (Annex I), as well as **NAME OF PROGRAM** (Annex II).

**a. Basic:**

- Brief statement about graduates
- Brief statement about returning students

**b. Annex I**

- Brief statement about graduates
- Brief statement about current students

**c. Annex II**

- Brief statement about Capacity Building

## 2. DoD CySP Recruitment Students (BASIC)

This section reports on the academic progress of the DoD CySP students at the **SCHOOL NAME** during the 200X-200X academic year. The students include # May/June 200X graduates and # returning students.

**a. Program Highlights:** (Discuss your basic program, highlight what has been done & lessons learned, any issues or pitfalls the DoD CySP team should be made aware of)

**b. Students:**

- **Graduates:**

1. **Student Name:** Brief statement about student: include items such as degree earned, final GPA, certifications, agency he/she is/will be working at after graduation, and any other special projects including articles or books published, conferences or training attended (outside of the academic requirements) or teaching positions.
2. **Student Name:**
3. **Student Name:**
4. **Student Name:**

- **Current Students:**

1. **Student Name:** Brief statement about student: include items such as degree working towards, current GPA, certifications, agency he/she will be working at for internships, if applicable, and any other special projects including articles or books published, conferences or training attended (outside of the academic requirements) or teaching positions.
2. **Student Name:**
3. **Student Name:**
4. **Student Name:**

**c. Funding Overview:** (Discuss how the funding was distributed (tuition, fees, books, travel/conferences, computers, PI time, etc...))

## 3. DoD CySP Retention Students (ANNEX I)

This section reports on the academic progress of the # retention students who were supported during the 200X-200X academic year.

**Program Highlights:** (Describe efforts to establish/maintain a partnership program, highlight what has been done & lessons learned, any issues or pitfalls the DoD CySP team should be made aware of)

**a. Students:**

- **Graduates:**

1. **Student Name:** Brief statement about student: include items such as degree earned, final GPA, certifications, and any other special projects including, articles or books published, conferences or training attended (outside of the academic requirements), or teaching positions.
2. **Student Name:**
3. **Student Name:**
4. **Student Name:**

- **Current Students:**

1. **Student Name:** Brief statement about student: include items such as degree earned, final GPA, certifications, and any other special projects including, articles or books published, conferences or training attended (outside of the academic requirements), or teaching positions.
2. **Student Name:**
3. **Student Name:**
4. **Student Name:**

**b. Funding Overview:** (Discuss how the funding was distributed (tuition, fees, books, travel/conferences, computers, PI time, etc...))

**4. Capacity Building (ANNEX II) (There should be one description for each project for which you received funding)**

**A. Project Name:** **INSERT NAME** (If no specific name, than indicate (Curriculum Development, Lab Development, Faculty Development and or Research (Research must have a specific project name))

**Project Description:** Describe what the original proposal was for. Identify why and how the funding was used. State who was involved with this project (professors, DoD personnel, CySP or other type students). Report the specific benefit/outcome for the college/university and/or DoD. Describe the specific end result of the work performed: Was a lab created? Was new curriculum developed? Were new faculty trained? If the funds were used for research what result/conclusion happened? Was there a product, publication, presentation, book, etc, created?. Identify the result/conclusion by title and date presented. Provide information on how the work product can be obtained or viewed (name of person to contact with contact information (e-mail/phone), web site, etc.) Are there any long-term benefits? Is this something that will be on-going? Your description should not be limited to these questions, use these as a guide.

**B. Project Name:** **INSERT NAME** (If no specific name, than indicate(Curriculum Development, Lab Development, Faculty Development and/or Research (Research must have a specific project name))

**Project Description:** Describe what the original proposal was for. Identify why and how the funding was used. State who was involved with this project (professors, DoD personnel,

CySP or other type students). Report the specific benefit/outcome for the college/university and/or DoD. Describe the specific end result of the work performed: Was a lab created? Was new curriculum developed? Were new faculty trained? If the funds were used for research what result/conclusion happened? Was there a product, publication, presentation, book, etc, created?. Identify the result/conclusion by title and date presented. Provide information on how the work product can be obtained or viewed (name of person to contact with contact information (e-mail/phone), web site, etc.) Are there any long-term benefits? Is this something that will be on-going? Your description should not be limited to these questions, use these as a guide.

## **5. Conclusions**

This should be brief synopsis of the entire program and where you see it going for your university.