

Hello,

NORC is following up on previous requests for **outstanding data** from [QUITLINE]. To summarize, [QUITLINE] has not submitted the following:

**NQDW Individual-Level Intake Data**

- **Quarter 4, 2019 (October 1 - December 31)**

**NQDW Services Survey Data**

- **Quarter 3/Quarter 4, 2019 (July 1 - December 31)\***

\*The form for submitting your 2019 Q3/Q4 Services Data is attached to this email.

You may send the *de-identified* Individual-Level Intake data through NORC's SFTP site. Please contact [NQDW@norc.org](mailto:NQDW@norc.org) if you need assistance logging into NORC's SFTP.

As a reminder, the CDC Cooperative Agreement for tobacco cessation Quitline services requires participation by all funded entities in the National Quitline Data Warehouse as a condition of receipt of funding.

If for any reason your quitline is not able to submit this information by [FOLLOW-UP DATE], or if you have any questions, please let me know.

**Sincerely,  
NORC NQDW Team**

NORC at the University of Chicago  
4350 East-West Highway, 8th Floor  
Bethesda, MD 20814



*This email message is for the sole use of the intended recipient(s) and may contain proprietary and/or privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.*