

Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives
Information Collection Request
OMB 1140-0077
Report of Stolen or Lost Intrastate Purchase of Explosives Coupon (IPEC)

A. Justification

1. Necessity of Information Collection

The Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF) is responsible for enforcing Title XI of the Organized Crime Control Act (the Act) of 1970 and implementing regulations contained at 27 Code of Federal Regulations (CFR), Part 555. Subtitle C of Public Law Number 107-296, the Safe Explosives Act, enacted November 25, 2003, requires that persons wishing to acquire explosives from a Federal explosives licensee or permittee within their State of residence on no more than six (6) occasions per year, must obtain a limited permit from ATF. ATF distributes six (6) copies of the Intrastate Purchase of Explosives Coupon (IPEC) – ATF Form 5400.30, to each applicant who is issued a limited permit. One coupon will be completed for each transaction in which the limited permittee receives explosive materials. It is anticipated that, on occasion, IPECs will be lost or misplaced. This collection of information is being implemented in order to facilitate the replacement of an IPEC (ATF Form 5400.30), under the provisions of 27 CFR Section (§) 555.34. This section requires that, upon losing possession of an IPEC (ATF Form 5400.30), a person must immediately report the matter to the ATF Director. The report must detail the circumstances of the theft, loss, or destruction, and include all known facts, which may serve to identify the document.

2. Need and Uses

ATF personnel will use this information collection to document and investigate theft and loss of an IPEC (ATF Form 5400.30) and ensure that limited permittees receive replacement forms in a timely manner.

3. Use of Information Technology

This information collection does not involve the use of any information technology since it is a reporting requirement for Federal explosives licensees and permittees to notify ATF about the theft, loss, or destruction of an IPEC (ATF Form 5400.30).

4. Efforts to Identify Duplication

ATF uses a uniform subject classification system to identify duplication and to ensure that any similar information already available cannot be used or modified for use for the purpose of this information collection.

5. Minimizing Burden on Small Businesses

This collection will not substantially affect small businesses.

6. Consequences of Not Conducting or Less Frequent Collection

ATF personnel would be unable to investigate the theft and loss of an IPEC (ATF Form 5400.30) without this information collection.

7. Special Circumstances

There are no special circumstances associated with this collection.

8. Public Comments and Consultations

No comments were received during the 60-day Federal Register (FR) notice period. However, a 30-day FR notice will be published to solicit public comments.

9. Provision of Payments or Gifts to Respondents

No payment or gift is associated with this collection.

10. Assurance of Confidentiality

Information regarding the theft, loss, or destruction of an IPEC (ATF Form 5400.30) can be communicated by telephoning 1-888-ATF-BOMB (nationwide toll-free number). Confidentiality is not assured.

11. Justification for Sensitive Questions

No questions of a sensitive nature are asked.

12. Estimate of Respondent's Burden

We estimate that there are ten (10) respondents associated with this information collection request. Each respondent will respond one (1) time. Therefore, the total responses are also ten (10). We estimate that each respondent will take 20 minutes to report the theft or loss of an IPEC (ATF Form 5400.30) to ATF. The annual burden hours associated with this reporting requirement is 3.3 (3) hours.

13. Estimate of Cost Burden

There is no cost burden to the respondent.

14. Cost to Federal Government

There is no cost to the Federal government.

15. Reason for Change in Burden

There are no adjustments to the collection burden.

16. Anticipated Publication Plan and Schedule

The results of this collection will not be published.

17. Display of Expiration Date

ATF does not request approval to omit the Office of Management and Budget expiration date for this collection.

18. Exception to the Certification Statement

There are no exceptions to the certification statement.

B. This Collections of Information Does Not Employ Statistical Methods.