INSTRUCTIONS

Applicants may complete and submit this template, including all fillable fields within each spreadsheet (tab), in response to
Availability (NOFA) for its Community Compass Technical Assistance and Capacity Building (Community Compass) Program.
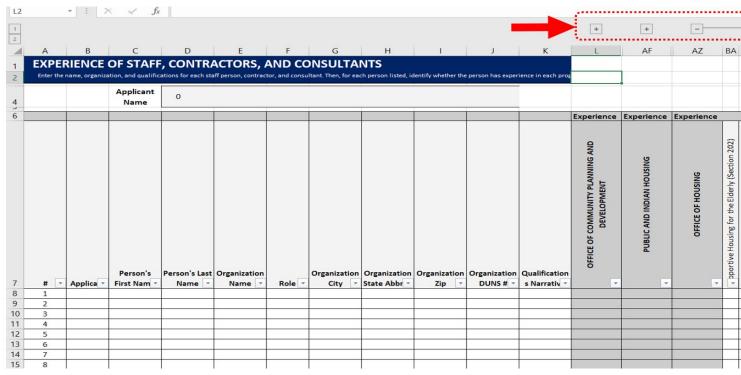spreadsheet (tab). These instructions are provided, in addition to the direction in the NOFA.

The completed template must be submitted timely and with the application in grants.gov, unless the applicant has received
The completed template does not count towards the 50-page limit for an applicant's response to Rating Factors 1-3 of the

Experience (for Staff/Contractors/Consultants)

To complete the **Experience** spreadsheet (tab), use the following instructions:

List the staff persons, along with consultant and contractor persons with whom the applicant organization has entered a f
under this NOFA. For each person identify the: **name** (first and last); **organization name, city, state, zip**, and **DUNS**; **role** (in
For the **qualifications narrative**, provide a summary of the individual's experience, expertise, and other qualifications relev
Community Compass NOFA.

For each person listed, **to add years of experience** by HUD Office, **use the '+' links above the column headers**. This will exp
under that Office. To hide those programs/topics, use the '-' links.

Within each HUD Office, indicate the number of **years of experience** relevant to each program/topic. Include only whole nu
this chart, one year means "10 months or more." For instance, if a staff member has nine months of experience, that staff
years of experience; a contractor with 5 years 11 months of experience would be considered to have six years of experienc
experience would be considered to have 3 years of experience.

EXPERIENCE OF STAFF, CONTRACTORS, AND CONSULTANTS

Enter the name, organization, and qualifications for each staff person, contractor, and consultant. Then, expand each HUD Office and enter each person's years of experience by program/topc. Enter the years in whole numbers.

Certification:
"I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct. **WARNING:** Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802)."

Public reporting burden for this collection of information is estimated to average 8.0 hours. This includes the time for collecting, reviewing, and reporting the data. The information is being collected for HUD's Community Compass Technical Assistance and Capacity Building Program Notice of Funding Availability (NOFA) and will be used for application review . Response to this request for information is required in order to receive the benefits to be derived. This agency may not collect this information, and you are not required to complete this form unless it displays a currently valid OMB control number. No confidentiality is assured." Send comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to the Reports Management Officer, Office of Policy Development and Research, REE, Department of Housing and Urban Development, 451 7th St SW, Room 4176, Washington, DC 20410-5000. When providing comments, please refer to OMB Approval No. 2506-0197.

Applicant Na #REF!

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Staff, consultant, and contractor persons and qualifications | EXPERIENCE | EXPERIENCE | EXPERIENCE |

#	Person's First Name	Person's Last Name	Organization Name	Role	Organization City	Organization State Abbrev	Organization Zip	Organization DUNS #	Qualifications Narrative (include experience with Systems	OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT	PUBLIC AND INDIAN HOUSING	OFFICE OF HOUSING
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OFFICE OF POLICY DEVELOPMENT AND RESEARCH	OFFICE OF FAIR HOUSING AND EQUAL OPPORTUNITY	CROSS-OFFICE: ENERGY, ENVIRONMENT, RELOCATION, REAL ESTATE, AND OTHER CROSS-OFFICE REQUIREMENTS	ADDITIONAL	Systems (like DRGR)	Cetifications (like AICP)
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