

Before starting has a short introductory message and no interactive components. It still needs to be uploaded into the system.

The screenshot displays the eForms application interface. On the left is a navigation menu with sections like 'Applicant Name', 'Applicant Number', 'Project Name', 'Project Number', 'e-Form Review', 'Applicant Technical Submission', and 'Before Starting'. The 'Before Starting' section is expanded, listing various steps from 1A to 7C. The main content area is titled 'Reference Submissions' and contains a 'View' button, a 'Step' dropdown menu, and a message stating 'This list contains no items'. There are 'Back' and 'Next' buttons at the bottom of the main area.

Recipients will have two submissions to reference: Their original application, and the HUD award summary

Reference Submissions: Allows recipients to view their original application and a summary of their HUD conditional award.

eForms
Logout

**Application Name:**  
Application Name

**Application Number:**  
Application Number

**Project Name:**  
Project Name

**Agency/Division/Office/Project Name:**  
Agency/Division/Office/Project Name

**HUD Project Number:**  
HUD Project Number

[e-Form Preview](#)

[Application Technical Summary](#)

[Return Starting](#)

[Reference Submissions](#)

[Issues, Comments and Alerts Acknowledgement](#)

[Advancements](#)

[Admin Code](#)

[Project Information](#)

[Certification](#)

[Resolutions](#)

1A. Application Type - N/A

1B. Legal Applicant - N/A

1C. Applicant Details - N/A

1D. Congressional District(s) - N/A

1E. Compliance - N/A

1F. Disbursement - N/A

Part 1 - Recipient and Related Information

2A. Subpartitions

Part 2 - Project Information

3A. Project Detail

3B. Capabilities

Part 4 - Housing, Services, and HHC

4A. Services

4B. Housing Type

Part 5 - Performance and Outreach Information

5A. Yearly Goals

5B. Subpartitions

5C. Outreach

Part 6 - Performance Measures

6B. Additional Performance Measures

Part 7 - Budget Information

7A. Funding Request

7B. Summary Budget

7C. Source of Leverage

**Submission Summary**

Being Reviewed

PROJECT\_ROUTING

[Signed by POP](#)

[GoC POP Review](#)

[Send to the e-Form Log](#)

### Recipient Acknowledgement

**Instructions:** [show]

This text box presents comments and alerts, recorded by the Field Office, that do not qualify as issues or conditions.

HUD Award	Recipient Acknowledgement	Conditions Applicable to All Projects
<input type="checkbox"/>	<input type="checkbox"/>	<p><b>1. Incomplete or missing certification forms.</b> The following certification forms were either incomplete or missing from the award Applicant Profile. The form(s) must be completed and uploaded into the Applicant Profile in e-Form before HUD can execute a grant agreement. Please notify the local HUD Field Office once this condition has been satisfied in e-Form:</p> <ul style="list-style-type: none"> <li>a. Disclosure of Lobbying Activities, (if lobbying) (SF-PULL)</li> <li>b. Recipient Disclosure/Update Report (HUD form 2880)</li> <li>c. Drug-Free Workplace (HUD form 50070)</li> </ul>
<input type="checkbox"/>	<input type="checkbox"/>	<p><b>2. Conducting business in accordance with core values and ethical standards not confirmed.</b> Before HUD can execute the grant agreement, the recipient must upload its code of conduct into the Applicant Profile in e-Form. The recipient must satisfy this condition before HUD can execute a grant agreement. Please notify the local HUD Field Office once this condition has been satisfied.</p>
<input type="checkbox"/>	<input type="checkbox"/>	<p><b>3. System for Award Management (SAM) was not recorded.</b></p>
<input type="checkbox"/>	<input type="checkbox"/>	<p><b>4. Proposed project participants.</b></p>
<input type="checkbox"/>	<input type="checkbox"/>	<p><b>5. Assisting homeless under other Federal statutes.</b></p>
<input type="checkbox"/>	<input type="checkbox"/>	<p><b>6. Special performance/capacity.</b> Before grant agreement execution, the recipient must provide a written, comprehensive management plan addressing the capacity concerns listed below.</p> <ul style="list-style-type: none"> <li>a. Outstanding obligation to HUD that is in arrears or no payment schedule established.</li> <li>b. Unresolved construction delays, or monitoring or audit findings.</li> <li>c. History of poor financial management/drawdown issues.</li> <li>d. History of low occupancy levels.</li> <li>e. Lack of experience in administering the project type.</li> <li>f. Other capacity issues (specified below).</li> </ul>
<input type="checkbox"/>	<input type="checkbox"/>	<p><b>7. APR not submitted.</b></p>
<input type="checkbox"/>	<input type="checkbox"/>	<p><b>8. Unclear expansion activities.</b></p>
<input type="checkbox"/>	<input type="checkbox"/>	<p><b>9. Ineligible budget combinations.</b> The following funds were requested within the same project and cannot be used for the same unit and/or structure:</p> <ul style="list-style-type: none"> <li>a. Leasing and acquisition, rehabilitation, and new construction</li> <li>b. Tenant-based rental assistance and acquisition, rehabilitation, and new construction</li> <li>c. Short-term/Medium term rental assistance and acquisition, rehabilitation, and new construction</li> <li>d. Rental assistance and leasing</li> <li>e. Rental assistance and operating</li> </ul>
<input type="checkbox"/>	<input type="checkbox"/>	<p><b>10. Match not demonstrated.</b></p>
<input type="checkbox"/>	<input type="checkbox"/>	<p><b>11. Administration of leasing awards.</b></p>
<input type="checkbox"/>	<input type="checkbox"/>	<p><b>12. Other policy and program related conditions:</b></p> <p><b>Conditions Applicable for PH Projects</b></p> <p><b>a. New Projects: For permanent housing bonus funds</b> that are being awarded, no more than 20 percent of the total of the grant's eligible project costs for each grant (grant total minus project administration costs up to 10 percent) may be used for case management. HUD will not fund any supportive services other than case management for the Permanent Housing Bonus projects. The remaining 80 percent of the grant's eligible project costs must be used for eligible housing costs (i.e., new construction, acquisition, rehabilitation, leasing, rental assistance, or operating costs). Before HUD can execute the grant agreement, the Supportive Services budget must be revised to include only case management for no more than 20 percent of the project's total costs. Recipients will have the option to redistribute the additional funds to eligible housing costs (i.e., new construction, acquisition, rehabilitation, leasing, rental assistance, or operating costs).</p> <p><b>b. Renewal Projects: For a Samaritan Housing Initiative</b> (as stated in the FY2009, FY2010, FY2011, and FY2012 CoC NDFAs) or permanent housing bonus (as stated in the FY2009, FY2010, and FY2011 CoC NDFAs), no more than 20 percent of the total of the grant's eligible project costs for each grant (grant total minus project administration costs up to 10 percent) may be used for case management. HUD will not fund any supportive services other than case management for Renewal Samaritan Housing Initiative or permanent housing bonus projects. The remaining 80 percent of the grant's eligible project costs must be used for eligible housing costs (i.e., leasing, rental assistance, or operating costs). Before HUD can execute the grant agreement, the Supportive Services budget must be revised to include only case management for no more than 20 percent of the project's total costs. Recipients will have the option to redistribute the additional funds to eligible housing costs (i.e., leasing, rental assistance, or operating costs).</p> <p><b>Conditions Applicable for TH and RHR Projects</b></p> <p><b>14. Recipient was awarded funds under the 2008 Rapid Re-Housing for Families Demonstration program.</b></p> <p><b>Conditions Applicable For Dedicated HMIF</b></p> <p><b>15. Unclear HMIS Lead Agency.</b></p>

Save      Save & Print      Save & Mail

Back      Home

Clear Screen

Issues and Conditions: Allows recipients to view and acknowledge the conditions (if any) placed on their grant that they must satisfy prior to grant agreement.

**Applicant Name:**  
**Applicant Number:**  
**Project Name:**  
**Project Number:**  
**Applicant Office/Project Name:**  
**Applicant Project Number:**

**e-Form Preview**  
 Applicant Technical Submission  
 Before Starting  
 Reference Submissions  
 Issues, Conditions and Alerts  
 Acknowledgements  
**Attachments**  
 Adjustments  
 Admin Costs  
 Project Milestones  
 Certification  
 Attachments

- 1A. Application Type - N/A
- 1B. Legal Applicant - N/A
- 1C. Application Details - N/A
- 1D. Congressional District(s) - N/A
- 1E. Compliance - N/A
- 1F. Declaration - N/A
- Part 2 - Recipient and Subrecipient Information
- 2A. Subrecipients
- Part 3 - Project Information
- 3A. Project Detail
- 3B. Description
- Part 4 - Housing, Services, and HMIS
- 4A. Services
- 4B. Housing Type
- Part 5 - Participants and Outreach Information
- 5A. Households
- 5B. Subpopulations
- 5C. Outreach
- Part 6 - Performance Measures
- 6A. Additional Performance Measures
- Part 7 - Budget Information
- 7A. Funding Request
- 7J. Summary Budget
- 7K. Sources of Leverage

Issues and Conditions Attachments				
Instructions: [show]				
Document Type	Required?	Download	Document Description	Date Attached
1) Attachment(s)	No	--		No Attachment
2) Attachment(s)	No	--		No Attachment
3) Attachment(s)	No	--		No Attachment
4) Attachment(s)	No	--		No Attachment
5) Attachment(s)	No	--		No Attachment

Issues and Conditions Attachments: Allows recipients to attach documentation related to the resolution of conditions.

e.Forms

**Adjustment Name:** [blank]  
**Application Number:** [blank]  
**Project Name:** [blank]  
**Project Number:** [blank]  
**Service/Program:** [blank]

**Form Section:**

Applicant Technical Submission

Before Starting

National Submissions

Issues, Conditions and Alerts

Accounting

Attachments

Assignments

Admin Clats

Project Histories

Certification

Adjustments

---

1A. Application Type - N/A

1B. Legal Applicant - N/A

1C. Application Details - N/A

1D. Congressional District(s) - N/A

1E. Compliance - N/A

1F. Decreation - N/A

Part 2 - Recipient and Subrecipient Information

2A. Subrecipients

Part 3 - Project Information

3A. Project Detail

3B. Description

Part 4 - Housing, Services, and HMIS

4A. Services

4B. Housing Type

Part 5 - Participants and Outreach Information

5A. Households

5B. Subpopulations

5C. Outreach

5D. Discharge Policy

Part 6 - Performance Measures

6A. Standard (PH Projects)

6A. Standard (TH Projects)

6A. Standard (SSO Projects)

6B. Additional Performance Measures

Part 7 - Budget Information

7A. Funding Request

7B. Acquisition/Rehabilitation/New Construction Budget

7C. Leased Units

7D. Leased Structures

7E. Short-term / Medium-term Rental Assistance

7F. Long-term Rental Assistance

7G. Supp. Svcs. Budget

7H. Operating

7I. HMIS Budget

7J. Summary Budget

7K. Sources of Leverage

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Submission Summary

Bring Forward

Project History

---

Support by PDF

Get PDF Viewer

Back to the e.Forms List

Adjustments

Instructions: [show]

\* Do you wish to make changes to your application? [Yes] [No]

**Formlets selected for Adjustment**

**Part 1 - SF-424**

1A. Application Type (N/A)

1B. Legal Applicant (N/A)

1C. Application Details (N/A)

1D. Congressional District(s)

1E. Compliance (N/A)

1F. Decreation (N/A)

**Part 2 - Recipient and Subrecipient Information**

2A. Subrecipients

2B. Experience

**Part 3 - Project Information**

3A. Project Detail

3B. Description

3C. HMIS Expansion

3C. Expansion

**Part 4 - Housing, Services, and HMIS**

4A. HMIS Standards

4A. HMIS Timetable

4B. Services

4B. SSO

4B. Housing Type

**Part 5 - Participants and Outreach Information**

5A. Households

5B. Subpopulations

5C. Outreach

5D. Discharge Policy

**Part 6 - Performance Measures**

6A. Standard (PH Projects)

6A. Standard (TH Projects)

6A. Standard (SSO Projects)

6B. Additional Performance Measures

**Part 7 - Budget Information**

7A. Funding Request

7B. Acquisition/Rehabilitation/New Construction Budget

7C. Leased Units

7D. Leased Structures

7E. Short-term / Medium-term Rental Assistance

7F. Long-term Rental Assistance

7G. Supp. Svcs. Budget

7H. Operating

7I. HMIS Budget

7J. Summary Budget

7K. Sources of Leverage

Adjustments: Allows recipients to select project information formlets (from their application and prepopulated with application data) for adjustment. The relevant forms can then be selected from the left hand menu and edited. Most recipients will edit little or no information. The formlets available depend on type of project.

Applicant Name:  
Applicant Number:  
Project Name:  
Project Program Office Project Name:  
Project Number:  
Solicitation Project Number

eForm Preview

Applicant Technical Submission

Before Starting  
Reference Submissions  
Issues, Conditions and Alerts  
Acknowledgement  
Attachments  
Adjustments  
Admin Costs  
Project Milestones  
Certification  
Attachments

1A. Application Type - N/A  
1B. Legal Applicant - N/A  
1C. Application Details - N/A  
1D. Congressional District(s) - N/A  
1E. Compliance - N/A  
1F. Declaration - N/A  
Part 2 - Recipient and Subrecipient Information  
2A. Subrecipients  
Part 3 - Project Information  
3A. Project Detail  
3B. Description

### Administrative Costs

Instructions: [show]

Total Assistance Requested for Administration:

Administrative Costs:	Year 1	Year 2	Year 3	Year 4	Year 5	Total
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8. <b>Totals for Itemized Administrative Costs</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
9. <b>Amount for the Recipient</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
10. <b>Amount for the Subrecipient</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Administration Costs: Allows recipients to detail their administration costs over the course of the grant term.

**Applicant Name:**  
Applicant Name  
**Applicant Number:**  
Applicant Number  
**Project Name:**  
Project Name  
**Project Number:**  
Project Number

e-Form Preview

Applicant Technical Submission

Before Starting  
Reference Submissions  
Issues, Conditions and Alerts  
Acknowledgement  
Attachments  
Adjustments  
Admin Costs  
Project Milestones  
Certification  
Attachments

1A. Application Type - N/A  
1B. Legal Applicant - N/A  
1C. Applicant Details - N/A  
1D. Congressional District(s) -  
N/A  
1E. Compliance - N/A  
1F. Declaration - N/A

Part 2 - Recipient and Subrecipient Information  
2A. Subrecipients

Part 3 - Project Information  
3A. Project Detail  
3B. Description

Part 4 - Housing, Services, and HHES

### Project Milestones

\* Enter the number of days from the execution of the grant agreement that each of the following milestones will occur, for each structure in the project. If the project has only one structure or no structures, complete only column A. Enter "N/A" if the event is not applicable.

Project Milestone	Days from Execution of Grant Agreement Structure <b>A</b>	Days from Execution of Grant Agreement Structure <b>B</b>	Days from Execution of Grant Agreement Structure <b>C</b>	Days from Execution of Grant Agreement Structure <b>D</b>
Closing on purchase of land, structure, or execution of lease	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Last unit leased, if leasing scattered units	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Rehabilitation started	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Rehabilitation completed	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
New construction started	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
New construction completed	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Operations staff hired	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Residents begin to occupy	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Supportive services begin	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Facility near 100% occupied	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Enrollment in supportive services near 100% capacity	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Project Milestones: Allows recipients to provide estimated deadlines concerning only the relevant milestones among the milestones listed. Only a few milestones will be relevant to any given project.

The screenshot shows the 'eForms' interface. On the left is a navigation menu with items like 'e-Form Preview', 'Applicant Technical Submittal', 'e-Form Starting', 'Reference Submittals', 'Track Conditions and Alerts', 'Acknowledgment', 'Miscellaneous', and 'Adjustments'. The main content area is titled 'Certification' and contains three radio button options:

- General Cert:** I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001).
- Match Cert:** I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001).
- Site Control Cert:** I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001).

Below the text are several buttons: 'Save', 'Save & Next', 'Save & End', 'Done', 'Next', and 'Open Saving'.

Certification language for the general cert, Match cert, and Site control cert still need to be uploaded.

Certification: Allows recipients to certify that the information entered is accurate (General Cert), that they will meet their future Match commitments made in the application (Match Cert), and, if applicable to the project type, they will meet their Site Control commitments (Site Control Cert).

**Applicant Name:**  
Applicant Name  
**Applicant Number:**  
Applicant Number  
**Project Name:**  
Project Name  
**Project Number:**  
Project Number  
**Sample Project Number:**  
Sample Project Number

e-Form Preview

Applicant Technical Submission

Before Starting

Reference Submissions

Issues, Conditions and Alerts

Acknowledgment

Attachments

Adjustments

Admin Tools

Project Histories

Certification

**Attachments**

1A. Application Type - N/A  
1B. Legal Applicant - N/A  
1C. Application Details - N/A

**Attachments**

**Instructions [show]**

Document Type	Required?	Download	Document Description	Date Attached
011 Site Control 1	No	--		No Attachment
041 Site Control 2	No	--		No Attachment
031 Site Control 3	No	--		No Attachment
041 Environmental Review 1	No	--		No Attachment
051 Environmental Review 2	No	--		No Attachment
061 Environmental Review 3	No	--		No Attachment
071 Match Documentation	No	--		No Attachment
081 Job Descriptions	No	--		No Attachment
091 Documentation of Financial Feasibility (New Construction, Acquisition, Rehabilitation)	No	--		No Attachment
101 Zoning Documentation	No	--		No Attachment
111 Other Attachment(s)	No	--		No Attachment

Attachments: Allows recipients to attach documentation that confirms that they meet their technical submission requirements, as applicable.



**Applicant Name:**  
 Funding Agency Name  
**Applicant Number:**  
 Funding Agency Number  
**Project Name:**  
 Funding Agency Office Project Name  
**Project Number:**  
 Funding Agency Number

Form Review  
 Applicant Technical Submission

[Before Starting](#)  
[Reference Submissions](#)  
[Issues, Corrections and Alerts](#)  
[Acknowledgement](#)  
[Attachments](#)  
[Adjustments](#)  
[Admin Costs](#)  
[Project Milestones](#)  
[Certification](#)  
[Attachments](#)

[1A. Application Type - N/A](#)  
[1B. Legal Applicant - N/A](#)  
[1C. Application Details - N/A](#)  
[1D. Congressional District\(s\) - N/A](#)  
[1E. Compliance - N/A](#)  
[1F. Declaration - N/A](#)  
[Part 2 - Recipient and Subrecipient Information](#)  
[2A. Subrecipients](#)  
[Part 3 - Project Information](#)  
[3A. Project Detail](#)  
[3B. Description](#)  
[Part 4 - Housing, Services, and HMD](#)  
[4A. Services](#)  
[4B. Housing Type](#)  
[Part 5 - Participants and Outreach Information](#)  
[5A. Households](#)  
[5B. Subpopulations](#)  
[5C. Outreach](#)  
[Part 6 - Performance Measures](#)  
[6B. Additional Performance Measures](#)  
[Part 7 - Budget Information](#)  
[7A. Funding Request](#)  
[7J. Summary Budget](#)  
[7K. Sources of Leverage](#)

[Submission Summary](#)  
[Bring Forward PROJECT OUTING](#)

### Submission Summary

[Instructions: \[show\]](#)

Page	Last Updated
Reference Submissions	No Input Required
Acknowledgement	Please Complete
Attachments	No Input Required
Admin Costs	Please Complete
Project Milestones	Please Complete
Certification	Please Complete
Attachments	No Input Required
1A. Application Type - N/A	No Input Required
1B. Legal Applicant - N/A	No Input Required
1C. Application Details - N/A	No Input Required
1D. Congressional District(s) - N/A	No Input Required
1E. Compliance - N/A	No Input Required
1F. Declaration - N/A	No Input Required
2A. Subrecipients	No Input Required
3A. Project Detail	Please Complete
3B. Description	Please Complete
4A. Services	Please Complete
4B. Housing Type	Please Complete
5A. Households	Please Complete
5B. Subpopulations	No Input Required
5C. Outreach	Please Complete
6B. Additional Performance Measures	No Input Required
7A. Funding Request	Please Complete
7J. Summary Budget	No Input Required
7K. Sources of Leverage	No Input Required

Notes:

- The Recipient has not acknowledged the issues and conditions identified by HUD.
- 4B. Housing Type list must include at least 1 item(s).
- At least one person in the Households Grid must be served.

Submission Summary: Allows recipients to review their submission status and to submit the project.