

CONTRACT NUMBER	DELIVERY ORDER NUMBER	<b>FINDINGS OF FACT FOR CONTRACT MODIFICATION</b> <i>(See instructions on reverse)</i>
PROJECT NAME		
LOCATION		CONTRACTOR
C.E. NUMBER <i>(or other control number)</i>	CONTRACT MODIFICATION NUMBER	

1. REASON FOR CHANGE *(Check) (See Clause 68, Changes.)*

- |   |  |
|---|--|
| <input type="checkbox"/> DESIGN DEFICIENCY<br>A. REFER TO DRAWING NUMBER, DETAIL, ETC.<br>_____<br>B. REFER TO SPECIFICATION SECTION AND PARAGRAPHS<br>_____<br><input type="checkbox"/> UNFORESEEN/DIFFERING CONDITIONS <i>(CLAUSES 21-23)</i><br><input type="checkbox"/> AGENCY REQUEST<br><input type="checkbox"/> VALUE ENGINEERING/COST REDUCTION | <input type="checkbox"/> PROJECT ACCELERATION<br><input type="checkbox"/> STOP WORK/TERMINATION <i>(CLAUSES 86-91)</i><br><input type="checkbox"/> LIQUIDATION DAMAGES<br><input type="checkbox"/> GOVERNMENT FURNISHED PROPERTY, ETC. <i>(CLAUSE 42)</i><br><input type="checkbox"/> TIME EXTENSION FOR EXCUSABLE DELAY <i>(CLAUSE 41)</i><br><input type="checkbox"/> OTHER: |
|---|--|

2. DESCRIPTION OF MODIFICATION:

3. WHY IS IT IN THE BEST INTEREST OF THE GOVERNMENT TO ACCOMPLISH THIS WORK AND UNDER THIS CONTRACT?

4. AS A RESULT OF THIS CHANGE, THE CONTRACTOR'S TIME WILL BE EXTENDED			A. CALENDAR DAYS
B. PRESENT COMPLETION DATE	C. NEW COMPLETION DATE	D. APPROPRIATION/ALLOWANCE NUMBER	E. AMOUNT OF THIS CHANGE
			\$

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5. JUSTIFICATION FOR EXTENDING OR NOT EXTENDING CONTRACTOR'S TIME

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THE ABOVE CONTRACTOR HAS SUFFICIENT EQUIPMENT, MATERIALS, PERSONNEL, AND SKILLS TO ACCOMPLISH THE WORK REQUIRED BY THIS CHANGE AND IT IS IN THE BEST INTEREST OF THE GOVERNMENT TO MODIFY THIS CONTRACT AS:

SIGNATURE (*Site Representative or Recommender*)

DATE

SIGNATURE (*Contracting Officer or Authorized Representative*)

DATE

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**INSTRUCTIONS FOR PREPARATION**

General. GSA 2437 shall be prepared by the contracting officer or authorized representative. This form shall be used on all construction contracts awarded under new construction, repair, and alteration programs. It may be used for other types of contracts.

In the case of other contracts, equivalent clauses are intended. The GSA 2437 provides part of the necessary documentation on contract changes. A copy of the form shall be completed promptly prior to issuance of a contract modification (including PDL change orders). The modification must include a clearly defined scope of work for the change. All PDL modification files shall include the GSA 2437, Findings of Fact. A copy of the form shall be completed promptly prior to the issuance of a contract modification, to include PDL change orders. Section 4 of GSA 2437 shall be completed with the best estimates available at the time the PDL modification is issued. The information provided on this form shall be kept current.

Specific. The form is generally self-explanatory. However, care must be exercised in filing out the items. Additional guidance follows:

Item 1.

The reason for change is to be indicated by checking the appropriate box(es).

Items 2 and 3.

Give a complete and concise description of the change (Item 2) and justification (Item 3) for accomplishing the work under the contract. Attach additional sheets if necessary.

Items 4 and 5.

Indicate the amount of time extension under Item 4 and give justification under Item 5. These items are to be completed even if no time extension is justified. (*In case of no time extension, insert "0" in space under "Calendar Days".*) Time must be resolved in each contract modification concurrently with any appropriate price adjustment.