

INSTRUCTIONS FOR COMPLETING THE LOGBOOK FORM

Start a new logbook page for every trip. Please fill out a line for each day of fishing effort; each page can be used for up to 4 days of fishing effort.

Trip Section:

vessel name, captain, captain commercial fishing license number, Coast Guard vessel ID or State Registration Number, observed trip (yes or no), departure port, departure date, arrival port, arrival date.

Landing Section:

port landed, landing receipt number(s), permit type (circle one)

Fishing Effort Section:

FOR EACH INDIVIDUAL DAY ENTER STANDARD (UNLINKED BUOYS) GEAR IN THE TOP WHITE LINE AND LINKED GEAR IN THE SECOND GRAY LINE. Date of fishing, latitude/longitude in degrees and minutes, number of deployed hooks and pieces (pieces defined as a single linked or a single unlinked buoy), number of hours that the gear was soaked in the water, number of fish kept and number of fish released for each corresponding species (if species not listed use "other" and fill in species name), night-set (circle 'Y' if the set was made at night), comments on anything of note. *please note that only fish caught using deep-set or night-set buoy gear should be recorded here and you must fill out the appropriate logbooks for your catch from other gears*

SUBMITTING LOGBOOKS

HMS permit holders are required to submit either the original logbook or a copy via email within 30 days after each trip to the following address:

**National Marine Fisheries Service
Southwest Fisheries Science Center
8901 La Jolla Shores Dr.
La Jolla, CA 92037
wcr-permits@noaa.gov**

EXAMPLE DEEP-SET BUOY GEAR LOGBOOK

Vessel Name: Deep Dropper	Captain: John Doe	Captain License No: L12345
Coast Guard Vessel ID or State Registration Number: 654321	Trip Observed (circle one): YES / NO	
Departure Port: San Diego	Departure Date: (MM/DD/YYYY) 6/15/2022	
Arrival Port: San Diego	Arrival Date: (MM/DD/YYYY) 6/17/2022	

LANDING INFORMATION:

Port Landed:	Landing Receipt Number(s):	Permit Type (circle one):
San Diego	Z123456	Limited Entry / Open Access / Exempted Fishing Permit (EFP)

FISHING EFFORT:

DATE (MM/DD/YYYY)	LATITUDE		LONGITUDE		GEAR TYPE	NUMBER DEPLOYED		HOURS SOAKED	NUMBER OF SWORDFISH		NUMBER OF OTHER FISH			NIGHT SET (circle)	COMMENTS
	DEG	MIN	DEG	MIN		PIECES	HOOKS		KEPT	RELEASED	KEPT	RELEASED	SPECIES		
6/15/2022	32	43	118	35	STANDARD	10	10	6	0					Y	No bites
					LINKED										
6/16/2022	32	41	117	33	STANDARD									Y	Missed 1 bite
					LINKED	8	24	8	2		1		Brown Thresher	Y	
6/17/2022	32	41	117	30	STANDARD	4	4	6	1					Y	Linked gear was tangled
					LINKED	6	12	6						Y	
					STANDARD									Y	
					LINKED										

CREW MEMBER NAME(S):	Sam Doe	CREW MEMBER LICENSE NUMBER(S):	L54321
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ADDITIONAL COMMENTS: **Linked gear was tangled and unusable after last set**

DEEP-SET BUOY GEAR LOGBOOK

Signature: _____

Date: _____

Vessel Name:	Captain:	Captain License No:
Coast Guard Vessel ID or State Registration Number:	Trip Observed (circle one): YES / NO	
Departure Port:	Departure Date: (MM/DD/YYYY)	
Arrival Port:	Arrival Date: (MM/DD/YYYY)	

LANDING INFORMATION:

Port Landed:	Landing Receipt Number(s):	Permit Type (circle one): Limited Entry / Open Access / Exempted Fishing Permit (EFP)

FISHING EFFORT:

DATE (MM/DD/YYYY)	LATITUDE		LONGITUDE		GEAR TYPE	NUMBER DEPLOYED		HOURS SOAKED	NUMBER OF SWORDFISH		NUMBER OF OTHER FISH			NIGHT SET (circle)	COMMENTS
	DEG	MIN	DEG	MIN		PIECES	HOOKS		KEPT	RELEASED	KEPT	RELEASED	SPECIES		
					STANDARD									Y	
					LINKED									Y	
					STANDARD									Y	
					LINKED									Y	
					STANDARD									Y	
					LINKED									Y	
					STANDARD									Y	
					LINKED									Y	

CREW MEMBER NAME(S) :	CREW MEMBER LICENSE NUMBER(S) :
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ADDITIONAL COMMENTS:

A Federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with an information collection subject to the requirements of the Paperwork Reduction Act of 1995 unless the information collection has a currently valid OMB Control Number. The approved OMB Control Number for this information collection is 0648-0223. Without this approval, we could not conduct this information collection. Public reporting for this information collection is estimated to be approximately 60 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. All responses to this information collection are mandatory/required to obtain benefits. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden to the National Marine Fisheries Service at: 501 W Oceans Blvd., Suite 4200, Long Beach, CA 90802, Attn: Permits & Monitoring Branch, wcr-permits@noaa.gov.