

#### **Examiner Performance Assessment**

Your assessment of the examiners on your team is helpful to us in creating training and development activities, as well as making future selection decisions.

Please assess the performance of all the examiners on your team, including seniors and masters. The survey should take approximately 20 minutes to complete.

#### Thank you!

OMB Control #0693-0079 Expiration date: 11/30/2022

A Federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with an information collection subject to the requirements of the Paperwork Reduction Act of 1995 unless the information collection has a currently valid OMB Control Number. The approved OMB Control Number for this information collection is 0693-0079. Without this approval, we could not conduct this survey/information collection. Public reporting for this information collection is estimated to be approximately 20 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. All responses to this information collection are voluntary. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden to the National Institute of Standards and Technology, 100 Bureau Drive, Gaithersburg, MD 20899, Dawn Bailey, dawn.bailey@nist.gov.

>	* 1. What is your application/team number?	



# Rating Your SENIORS and MASTERS

The primary purpose of this portion of the survey is to determine the effectiveness of

Name of <b>SENI</b>	OR/MASTER	Examiner #1.		

ess experienced examiners re: Criteria and evaluation process  Project Management Skills (meeting deadlines, making suggestions to improve the team's efficiency/effectiveness)  Writing Actionable Feedback-Ready Comments and/or Key Themes  Leadership Skills setting clear expectations, role- modeling appropriate eam behavior, taking on additional assignments to assist the team)	ess experienced comments re: Criteria und evaluation process  Project Management Skills (meeting leadlines, making maggestions to improve the team's sefficiency/effectiveness)  Writing Actionable Reedback-Ready Comments and/or Key Chemes  Leadership Skills setting clear expectations, role-modeling appropriate eam behavior, taking madditional sussignments to assist the team)  Domments	ess experienced comments re: Criteria und evaluation process  Project Management Skills (meeting leadlines, making maggestions to improve the team's sefficiency/effectiveness)  Writing Actionable Reedback-Ready Comments and/or Key Chemes  Leadership Skills setting clear expectations, role-modeling appropriate eam behavior, taking madditional sussignments to assist the team)  Domments	ess experienced comments re: Criteria und evaluation process  Project Management Skills (meeting leadlines, making maggestions to improve the team's sefficiency/effectiveness)  Writing Actionable Reedback-Ready Comments and/or Key Chemes  Leadership Skills setting clear expectations, role-modeling appropriate eam behavior, taking madditional sussignments to assist the team)  Domments		Needs Improvement	Fully Competent: can guide others effectively	Exceeds expectations - a real strength for this examiner	Cannot Rate
Feedback-Ready Comments and/or Key Themes  Leadership Skills (setting clear expectations, role- modeling appropriate team behavior, taking on additional assignments to assist the team)	Skills (meeting leadlines, making suggestions to improve the team's efficiency/effectiveness)  Writing Actionable Feedback-Ready Comments and/or Key Themes  Leadership Skills (setting clear expectations, role-modeling appropriate team behavior, taking on additional assignments to assist the team)  Domments	Skills (meeting leadlines, making suggestions to improve the team's efficiency/effectiveness)  Writing Actionable Feedback-Ready Comments and/or Key Themes  Leadership Skills (setting clear expectations, role-modeling appropriate team behavior, taking on additional assignments to assist the team)  Domments	Skills (meeting leadlines, making suggestions to improve the team's efficiency/effectiveness)  Writing Actionable Feedback-Ready Comments and/or Key Themes  Leadership Skills (setting clear expectations, role-modeling appropriate team behavior, taking on additional assignments to assist the team)  Domments	Mentoring/coaching ess experienced examiners re: Criteria and evaluation process		$\bigcirc$	$\circ$	0
Writing Actionable Feedback-Ready Comments and/or Key Themes  Leadership Skills (setting clear expectations, role- modeling appropriate team behavior, taking on additional assignments to assist the team)  omments	Feedback-Ready Comments and/or Key Themes  Leadership Skills (setting clear expectations, role- modeling appropriate team behavior, taking on additional assignments to assist the team)  omments	Feedback-Ready Comments and/or Key Themes  Leadership Skills (setting clear expectations, role- modeling appropriate team behavior, taking on additional assignments to assist the team)  omments	Feedback-Ready Comments and/or Key Themes  Leadership Skills (setting clear expectations, role- modeling appropriate team behavior, taking on additional assignments to assist the team)  omments	Skills (meeting deadlines, making suggestions to improve the team's				$\bigcirc$
(setting clear expectations, role- modeling appropriate team behavior, taking on additional assignments to assist the team)	(setting clear expectations, role-modeling appropriate team behavior, taking on additional assignments to assist the team)  comments	(setting clear expectations, role-modeling appropriate team behavior, taking on additional assignments to assist the team)  comments	(setting clear expectations, role-modeling appropriate team behavior, taking on additional assignments to assist the team)  comments	Feedback-Ready Comments and/or Key		$\circ$	$\circ$	
omments	4. Name of <b>SENIOR/MASTER</b> Examiner #2.			setting clear expectations, role- modeling appropriate eam behavior, taking on additional assignments to assist				
	4. Name of <b>SENIOR/MASTER</b> Examiner #2.	4. Name of <b>SENIOR/MASTER</b> Examiner #2.	4. Name of SENIOR/MASTER Examiner #2.					

	Needs Improvement	Fully Competent: can guide others effectively	Exceeds expectations - a real strength for this examiner	Cannot Rate
Mentoring/coaching ess experienced xaminers re: Criteria nd evaluation process				$\bigcirc$
Project Management Skills (meeting leadlines, making uggestions to improve he team's efficiency/effectiveness)				$\bigcirc$
Vriting Actionable Teedback-Ready Comments and/or Key Themes				0
Leadership Skills setting clear expectations, role- modeling appropriate eam behavior, taking an additional assignments to assist the team)				
Name of <b>SENIOR</b>	<b>/MASTER</b> Examin	er #3.		A
Name of <b>SENIOR</b>	/ <b>MASTER</b> Examin	er #3.		

	Needs Improvement	Fully Competent: can guide others effectively	Exceeds expectations - a real strength for this examiner	Cannot Rate
Mentoring/coaching ess experienced examiners re: Criteria and evaluation process		$\bigcirc$	0	0
Project Management Skills (meeting deadlines, making suggestions to improve the team's efficiency/effectiveness)				$\bigcirc$
Writing Actionable Feedback-Ready Comments and/or Key Themes	$\bigcirc$	$\bigcirc$	0	$\bigcirc$
Leadership Skills setting clear expectations, role- modeling appropriate team behavior, taking on additional assignments to assist the team)				
8. Name of <b>SENIO</b>	R/MASTER Exam	iner #4.		

	Needs Improvement	Fully Competent: can guide others effectively	Exceeds expectations - a real strength for this examiner	Cannot Rate
Mentoring/coaching ess experienced xaminers re: Criteria nd evaluation process		$\bigcirc$	0	0
roject Management kills (meeting eadlines, making uggestions to improve ne team's fficiency/effectiveness)				$\bigcirc$
riting Actionable eedback-Ready omments and/or Key hemes	$\circ$	$\bigcirc$	0	0
eadership Skills setting clear expectations, role- codeling appropriate eam behavior, taking additional ssignments to assist the team)				0
				la de
. Name of <b>SENIOI</b>	R/MASTER Exami	ner #5 (if applicab	ole).	

11. How would you r	<del>-</del>		IIOR/MASTER Examir	ner #5 (if
	F Needs Improvement	'ully Competent: car guide others effectively	n Exceeds expectations - a real strength for this examiner	Cannot Rate
Mentoring/coaching less experienced examiners re: Criteria and evaluation process	0	0	0	$\bigcirc$
Project Management Skills (meeting deadlines, making suggestions to improve the team's efficiency/effectiveness)		$\bigcirc$		
Writing Actionable Feedback-Ready Comments and/or Key Themes	0	0	0	$\bigcirc$
Leadership Skills (setting clear expectations, role- modeling appropriate team behavior, taking on additional assignments to assist the team)				
Comments				

deadlines, making suggestions to improve the team's efficiency/effectiveness)				
Writing Actionable Feedback-Ready Comments and/or Key Themes	$\circ$	$\circ$	$\circ$	$\circ$
Leadership Skills (setting clear expectations, role- modeling appropriate team behavior, taking on additional assignments to assist the team)	0			
Comments				
				A
12. Name of <b>SENIOR</b>	/MASTER Exami	iner #6 (if applicak	ole).	

13. How would you rate the current performance of SENIOR/MASTER Examiner #6 (if
applicable) in each of the competencies below?

	Needs Improvement	guide others effectively	- a real strength for this examiner	Cannot Rate
Mentoring/coaching less experienced examiners re: Criteria and evaluation process	$\circ$	0	0	0
Project Management Skills (meeting deadlines, making suggestions to improve the team's efficiency/effectiveness)				
Writing Actionable Feedback-Ready Comments and/or Key Themes		$\circ$	$\circ$	$\circ$
Leadership Skills (setting clear expectations, role- modeling appropriate team behavior, taking on additional assignments to assist the team)  Comments				



NEW and RETURNING Examiner Performance Ratings
* 14. Name of <b>NEW/RETURNING</b> Examiner #1:

	Needs Improvement	Basic Competence: can work with guidance	Competent: can work independently	Fully Competent: car guide others
Understanding the Baldrige Criteria	$\circ$	$\circ$	$\circ$	$\circ$
Determining Key Factors	$\bigcirc$		$\bigcirc$	
Analyzing an award application	$\bigcirc$		$\bigcirc$	
dentifying Strengths/OFIs	$\bigcirc$			
Writing Feedback- Ready Comments	$\bigcirc$			
Determining a Scoring Range and Score	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Meeting Deadlines				
Team Skills (honoring Ground Rules during calls, providing feedback, overall communication skills) ther Comments				
16. Name of <b>NE</b> V	W/RETURNING Ex	aminer #2:		

	Needs Improvement	Basic Competence: can work with guidance	Competent: can work independently	Fully Competent: car guide others
Inderstanding the Baldrige Criteria	$\circ$	$\circ$	$\circ$	$\bigcirc$
Determining Key Factors	$\bigcirc$			
analyzing an award application	$\bigcirc$			
dentifying Strengths/OFIs	$\bigcirc$	$\bigcirc$	$\bigcirc$	
Vriting Feedback- Ready Comments	$\circ$	$\circ$	0	$\bigcirc$
Determining a Scoring Range and Score	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Meeting Deadlines			$\circ$	
ream Skills chonoring Ground Rules during calls, croviding feedback, everall communication kills) cher Comments				
18. Name of <b>NE</b> V	<b>W/RETURNING</b> Ex	aminer #3:		A

	Needs Improvement	Basic Competence: can work with guidance	Competent: can work independently	Fully Competent: car guide others
Understanding the Baldrige Criteria	$\bigcirc$	$\circ$	$\bigcirc$	
Determining Key Factors			$\bigcirc$	
Analyzing an award application	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Identifying Strengths/OFIs			$\bigcirc$	
Writing Feedback- Ready Comments	$\bigcirc$		$\bigcirc$	
Determining a Scoring Range and Score	$\bigcirc$	$\bigcirc$	$\bigcirc$	
Meeting Deadlines				
Team Skills (honoring Ground Rules during calls, providing feedback, overall communication skills)				
0. Name of <b>NEW</b>	/RETURNING Exa	miner #4 (if applic	eable):	

	Needs Improvement	Basic Competence: can work with guidance	Competent: can work independently	Fully Competent: car guide others
Understanding the Baldrige Criteria			$\circ$	
Determining Key Factors	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Analyzing an award application	$\circ$	$\bigcirc$	$\circ$	$\bigcirc$
dentifying Strengths/OFIs		$\bigcirc$	$\bigcirc$	$\bigcirc$
Writing Feedback- Ready Comments			$\bigcirc$	$\bigcirc$
Determining a Scoring Range and Score	$\bigcirc$		$\bigcirc$	$\bigcirc$
Meeting Deadlines				
Team Skills Thonoring Ground Rules during calls, providing feedback, overall communication skills)				
ther Comments				

skills)				
Other Comments				
				•
22. Name of <b>NEW/RET</b>	URNING Examine	er #5 (if applica	ble):	
	_			

23. How would you rate the performance of Examiner #5 (if applicable) on the following	ng
competencies as demonstrated during both IR and CR?	

	Needs Improvement	Basic Competence: can work with guidance	Competent: can work independently	Fully Competent: can guide others
Understanding the Baldrige Criteria	$\circ$	$\circ$	$\bigcirc$	$\circ$
Determining Key Factors	$\bigcirc$	$\bigcirc$		$\bigcirc$
Analyzing an award application	$\bigcirc$			$\bigcirc$
Identifying Strengths/OFIs	$\bigcirc$			$\bigcirc$
Writing Feedback- Ready Comments	$\bigcirc$			$\bigcirc$
Determining a Scoring Range and Score	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Meeting Deadlines	$\bigcirc$		$\bigcirc$	$\bigcirc$
Team Skills (honoring Ground Rules during calls, providing feedback, overall communication skills)				
Other Comments				
24. Name of <b>NEW</b>	/RETURNING Exa	miner #6 (if applic	cable):	

# 25. How would you rate the performance of Examiner #6 (if applicable) on the following competencies as demonstrated during both IR and CR?

	Needs Improvement	Basic Competence: can work with guidance	Competent: can work independently	Fully Competent: car guide others
Understanding the Baldrige Criteria	$\bigcirc$			
Determining Key Factors	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Analyzing an award application	$\circ$	$\bigcirc$	$\bigcirc$	$\circ$
Identifying Strengths/OFIs	$\bigcirc$			$\bigcirc$
Writing Feedback- Ready Comments	$\bigcirc$			
Determining a Scoring Range and Score	$\bigcirc$	$\bigcirc$	$\bigcirc$	$\bigcirc$
Meeting Deadlines	$\bigcirc$			
Team Skills (honoring Ground Rules during calls, providing feedback, overall communication skills)				
Other Comments				



# Returning Examiner Readiness to Lead a Team

* 26. Please list the 1	names of <b>RETU</b>	RNING Examiners or	n your team and ra	te their readiness
to lead a team as a S	enior Examiner	:		
Returning Examiner #1:				
Returning Examiner #2:				
Returning Examiner #3 (if applicable):				
Returning Examiner #4 (if applicable):				
Returning Examiner #5 (if applicable):				
Returning Examiner #6 (if applicable):				
* 27. How would you	rate each <b>RET</b>	URNING Examiner's  Can Lead a Team with	readiness to be a  High Performer - Team Leader Next	team leader?
	Not Ready	Assistance	Year	N/A
Returning Examiner #1:			$\bigcirc$	
Returning Examiner #2:				
Returning Examiner #3 (if applicable):				
Returning Examiner #4 (if applicable):		$\bigcirc$		
	0		0	0



# **Enhanced Tech Editing Process**

The enhanced tech editing process is intended to provide the team feedback on the scorebook before it is finalized. This page asks how well that was accomplished.

Yes
○ No
Comments (Strengths and/or OFIs)



# Overall Feedback \* 29. Please share your thoughts on your experience as a team leader and recommendations for improving the IR and CR phases of the Award process. 30. Overall, do you feel online examiner training effectively prepared new and returing examiners to complete IR and CR? \* 31. New this year was the Results Call with the applicant at the beginning of IR. Please provide feedback on the following areas: Was the call useful to the team's evaluation? Were there questions that you could not ask, but would have been helpful to the team's evaluation? If so, what were the questions? Should the call take place sooner or later in the process?