



COST ASSESSMENT DATA ENTERPRISE

CSDR Submit-Review Website: Submitter Guide

CLEARED
For Open Publication

Dec 10, 2021

Department of Defense
OFFICE OF PREPUBLICATION AND SECURITY REVIEW

SLIDES ONLY
NO SCRIPT PROVIDED



Training Agenda



By the end of this training you will understand how to:

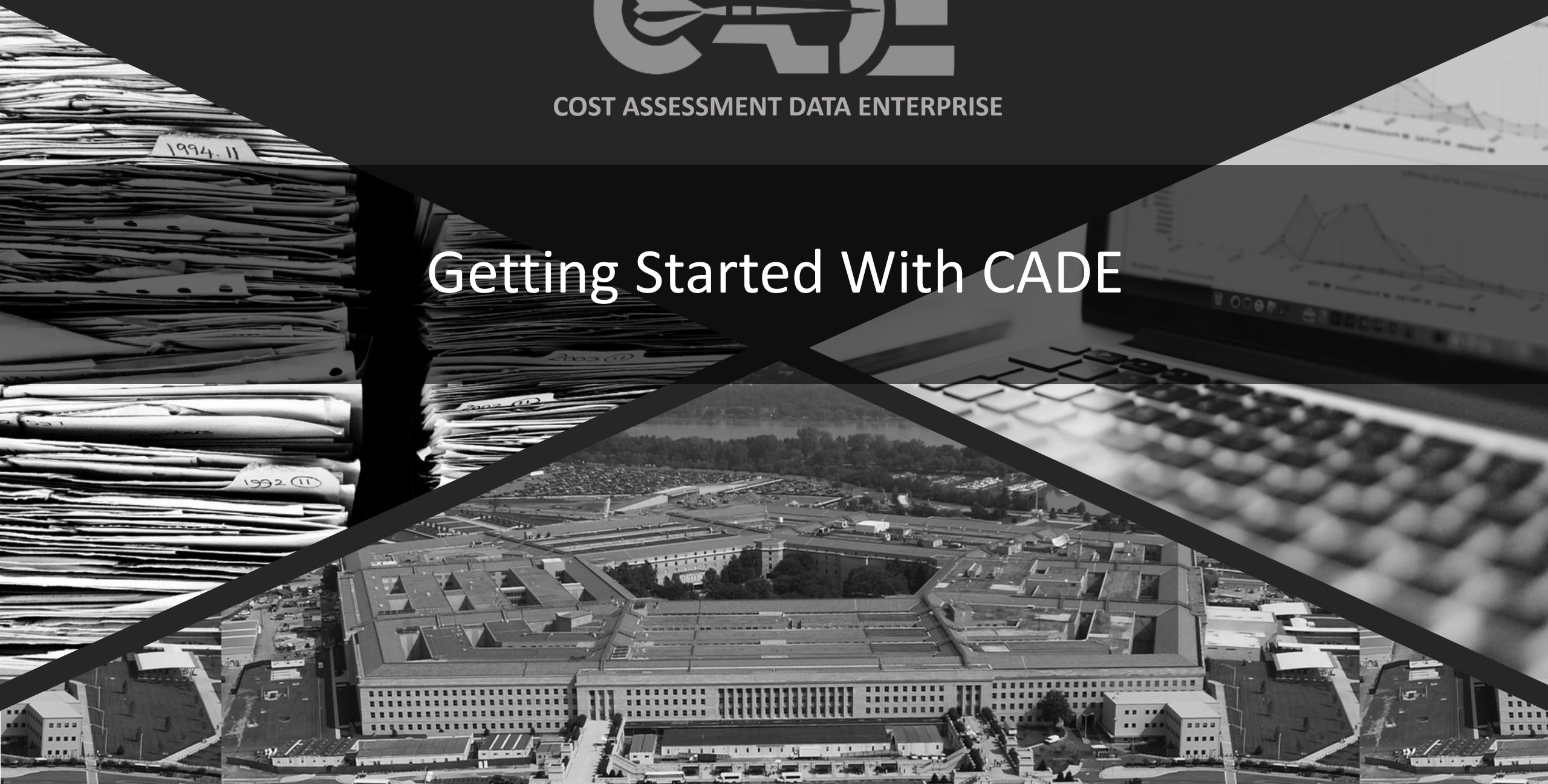
- Create cost reports using cPet
- Log in to the Submit-Review Application
- Submit CCDR, FlexFile and Quantity Data Reports, 1921-3, SRDR, and CWBS dictionaries
- View Approved CSDR Plans in the CSDR-SR





COST ASSESSMENT DATA ENTERPRISE

Getting Started With CADE





Getting Started / Registration

Preparing CSDR
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The screenshot shows the CADE website home page. At the top left is the CADE logo with the tagline 'COST ASSESSMENT DATA ENTERPRISE'. To the right of the logo is a navigation menu with links for 'About CADE', 'Policy & Guidance', 'Tools', 'Training', 'News', and 'CADE Events Calendar'. In the top right corner, there are two buttons: 'Request CADE Account How to Register' with a lock icon, and 'CADE Portal' with a graduation cap icon. Below the navigation menu is a large dark blue banner. On the left side of the banner is an illustration of a computer monitor displaying a line graph with an upward trend. To the right of the monitor, the text reads: 'CADE is the authoritative source for **defense contractor cost data**'.

- From the CADE Home page (<https://cade.osd.mil/>) select the “Request CADE Account” link.
- If you already have a CADE Portal account, you do not need to register for a new account.
- Please contact CADESupport@tecolote.com for assistance.



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- Create a username and password, enter your email address, and click submit.
- When completing the account request form, please request the **CSDR-SR Submitter** role.
- Click **Submit** to begin account approval. process

Please complete the following profile information to complete the registration process.
Also select the roles you wish to have for each of the applications listed below.

Name Username: test First Name Last Name		Personal Details Email: test@electronics.co Organization MDA/Program Phone Ext Phone 2 Ext DSN Pager	
Service Affiliations <input type="radio"/> All <input checked="" type="radio"/> Specific <input type="checkbox"/> AIR FORCE <input type="checkbox"/> ARMY <input type="checkbox"/> OOD <input type="checkbox"/> MARINES <input type="checkbox"/> NAVY		User Type and Security References User Type (Select) Citizenship (Select) Supervisor Email Supervisor Phone Security Officer Phone	
Address Address Address2 City State / Region (Select) Zip / Postal Code			

Request Roles

From the list below, choose the roles you are requesting.
[Click here for a description of each role.](#)

CADE Roles
 Analyst Limited Analyst

EVM Roles
 Analyst Limited Analyst Reviewer Submitter

DACIMS 3.5 Roles (CSDR Repository)
 Analyst

CSDR Submit-Review Roles
 Reviewer Submitter

cPet Web Roles
 User

JIAT Roles
 JIAT Analyst

Add and comments about your role request here.

Submit

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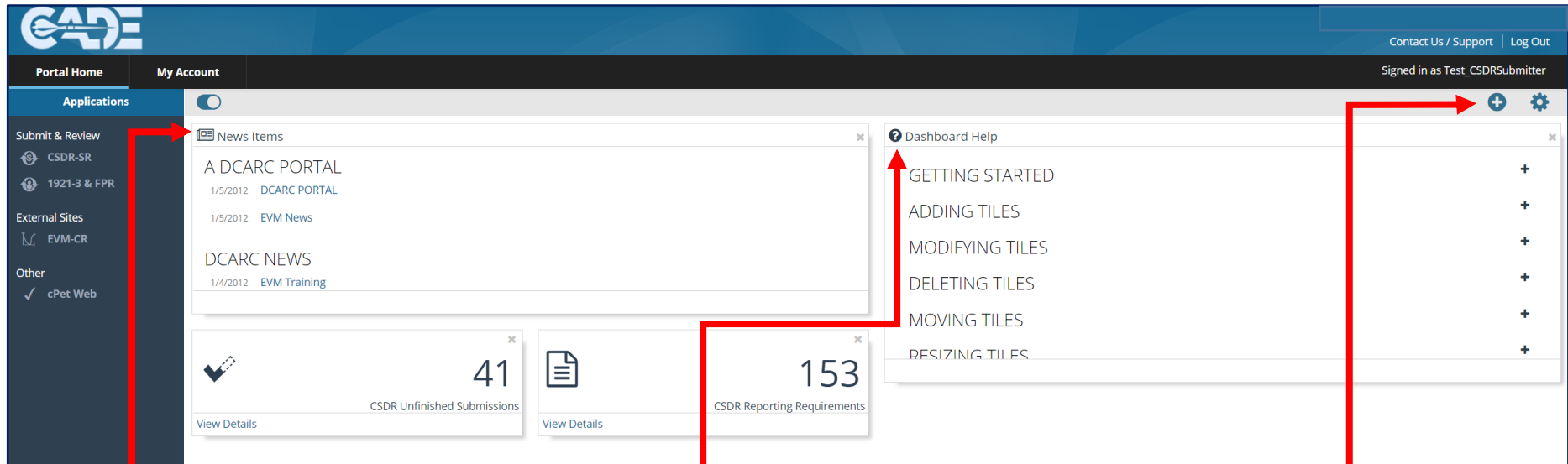
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Once successfully logged in, you now have the capability to customize your dashboard with status updates and submission information from all of the applications available to you.



The screenshot shows the CADE Integrated User Dashboard. The top navigation bar includes 'Portal Home', 'My Account', and 'Contact Us / Support | Log Out'. The user is signed in as 'Test_CSDRSubmitter'. The left sidebar contains navigation options: 'Submit & Review' (with sub-items 'CSDR-SR' and '1921-3 & FPR'), 'External Sites' (with 'EVM-CR'), and 'Other' (with 'cPet Web'). The main content area features a 'News Items' tile with a 'News Items' icon and a 'Dashboard Help' menu. The 'News Items' tile displays 'A DCARC PORTAL' (dated 1/5/2012) and 'DCARC NEWS' (dated 1/4/2012). Below the news items are two summary tiles: 'CSDR Unfinished Submissions' with a count of 41 and 'CSDR Reporting Requirements' with a count of 153. The 'Dashboard Help' menu lists options: GETTING STARTED, ADDING TILES, MODIFYING TILES, DELETING TILES, MOVING TILES, and RESIZING TILES. A red arrow points to the '+' icon in the top right corner of the dashboard, which is used to expand the list of dashboard tiles.

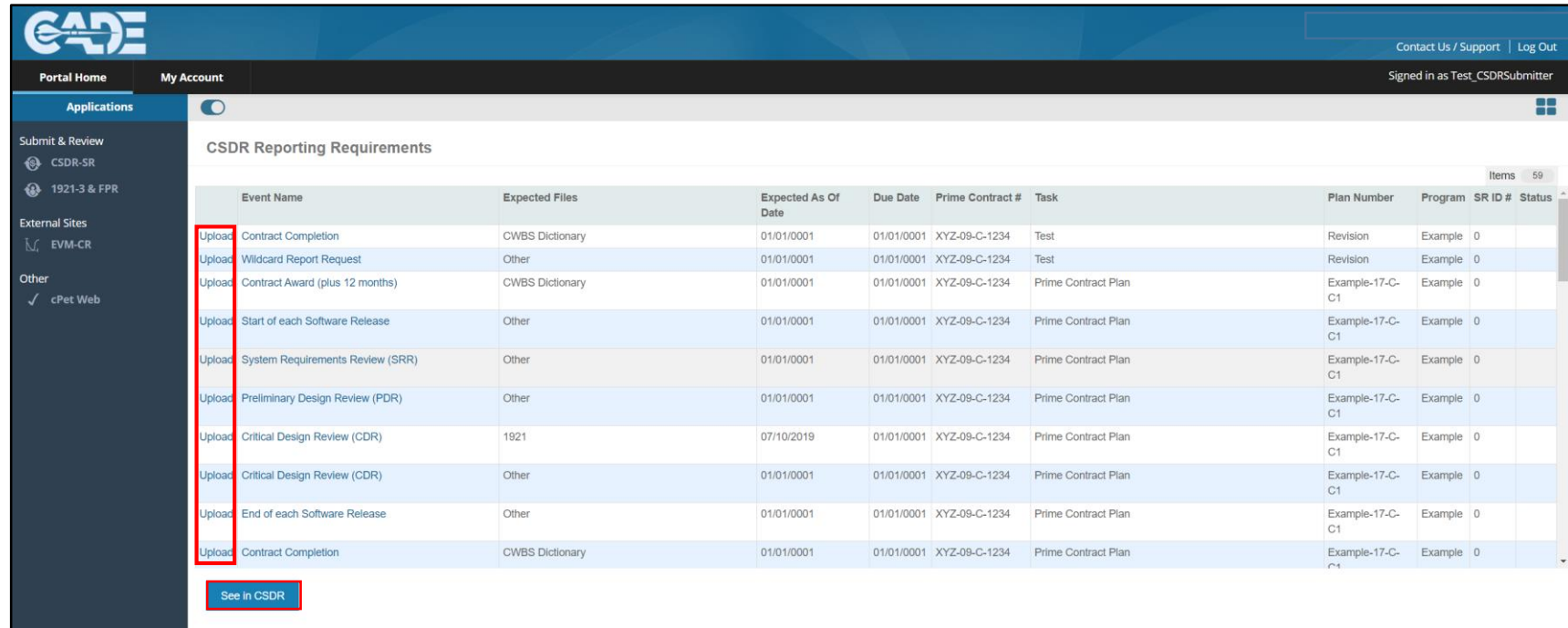
News about future design releases, training classes, new policies and site maintenance will appear as a default tile.

The *Dashboard Help* Menu explains how to add, modify and delete the different tiles of information.

Select the  icon to expand the list of dashboard tiles.

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CADE Integrated User Dashboard - CSDR Reporting Requirements

Items: 59

	Event Name	Expected Files	Expected As Of Date	Due Date	Prime Contract #	Task	Plan Number	Program	SR ID #	Status
Upload	Contract Completion	CWBS Dictionary	01/01/0001	01/01/0001	XYZ-09-C-1234	Test	Revision	Example	0	
Upload	Wildcard Report Request	Other	01/01/0001	01/01/0001	XYZ-09-C-1234	Test	Revision	Example	0	
Upload	Contract Award (plus 12 months)	CWBS Dictionary	01/01/0001	01/01/0001	XYZ-09-C-1234	Prime Contract Plan	Example-17-C-C1	Example	0	
Upload	Start of each Software Release	Other	01/01/0001	01/01/0001	XYZ-09-C-1234	Prime Contract Plan	Example-17-C-C1	Example	0	
Upload	System Requirements Review (SRR)	Other	01/01/0001	01/01/0001	XYZ-09-C-1234	Prime Contract Plan	Example-17-C-C1	Example	0	
Upload	Preliminary Design Review (PDR)	Other	01/01/0001	01/01/0001	XYZ-09-C-1234	Prime Contract Plan	Example-17-C-C1	Example	0	
Upload	Critical Design Review (CDR)	1921	07/10/2019	01/01/0001	XYZ-09-C-1234	Prime Contract Plan	Example-17-C-C1	Example	0	
Upload	Critical Design Review (CDR)	Other	01/01/0001	01/01/0001	XYZ-09-C-1234	Prime Contract Plan	Example-17-C-C1	Example	0	
Upload	End of each Software Release	Other	01/01/0001	01/01/0001	XYZ-09-C-1234	Prime Contract Plan	Example-17-C-C1	Example	0	
Upload	Contract Completion	CWBS Dictionary	01/01/0001	01/01/0001	XYZ-09-C-1234	Prime Contract Plan	Example-17-C-C1	Example	0	

[See in CSDR](#)

- You can select to display upcoming reporting requirements and current submissions in progress.
- You can also select to begin the submission process via the **Upload** link or select to **See in CSDR** to be taken to your **Upload Home** screen.



COST ASSESSMENT DATA ENTERPRISE

Preparing CSDR Reports for Submission



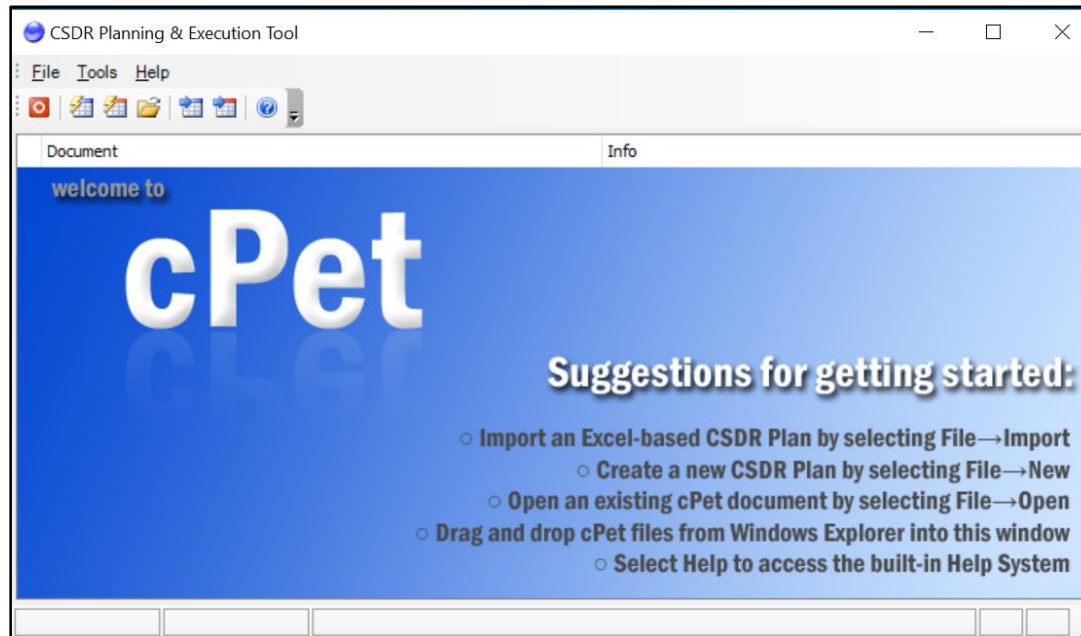
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- The Cost Planning and Execution Tool (cPet) allows you to create, edit and validate your cost reports for submission.
- Key cPet Functions
 - Build & Edit CSDR Plans and RDT
 - Build, Edit, & Pre-validate CCDR Formats
 - Import and create Excel CCDR forms/templates
 - Import CCDR data from Excel “flat-file”
 - Export SRDR Dev/Maint Templates
- cPet native file format is XML!

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CSDR Tools

CSDR Tools	Cost & Software Data Reporting (CSDR) Submit-Review
Unified Code Counter - Government	Within the CSDR Submit-Review system, industry submits the CWBS Dictionary, 1921, 1921-1, 1921-2, 1921-5, and SRDR Development & Maintenance data to a government review team consisting of the Government Program Office, the DCARC, and a community of interest. Following approval, the reports are published into the DACIMS & CADE CSDR repository. For more information on:
Other Cost Tools	<ul style="list-style-type: none"> • DCARC Validation Process, Click Here • Software Unified Validation Process, Click Here • DIDs & Forms, Click Here • Data Submitter Role, Click Here • Data Reviewer Role, Click Here
VAMOSOC Task Force	

Program Planning Module (PPM)

Within the CSDR Submit-Review system, the Program Planning Module (PPM) provides a secure, collaborative environment for the Cost Working Integrated Product Team (CWIPT) to process an CSDR Co-Plan and all required supporting documentation:

- For more information on the PPM Reviewer Role, [Click Here](#)

Cost Planning & Execution Tool (cPET)

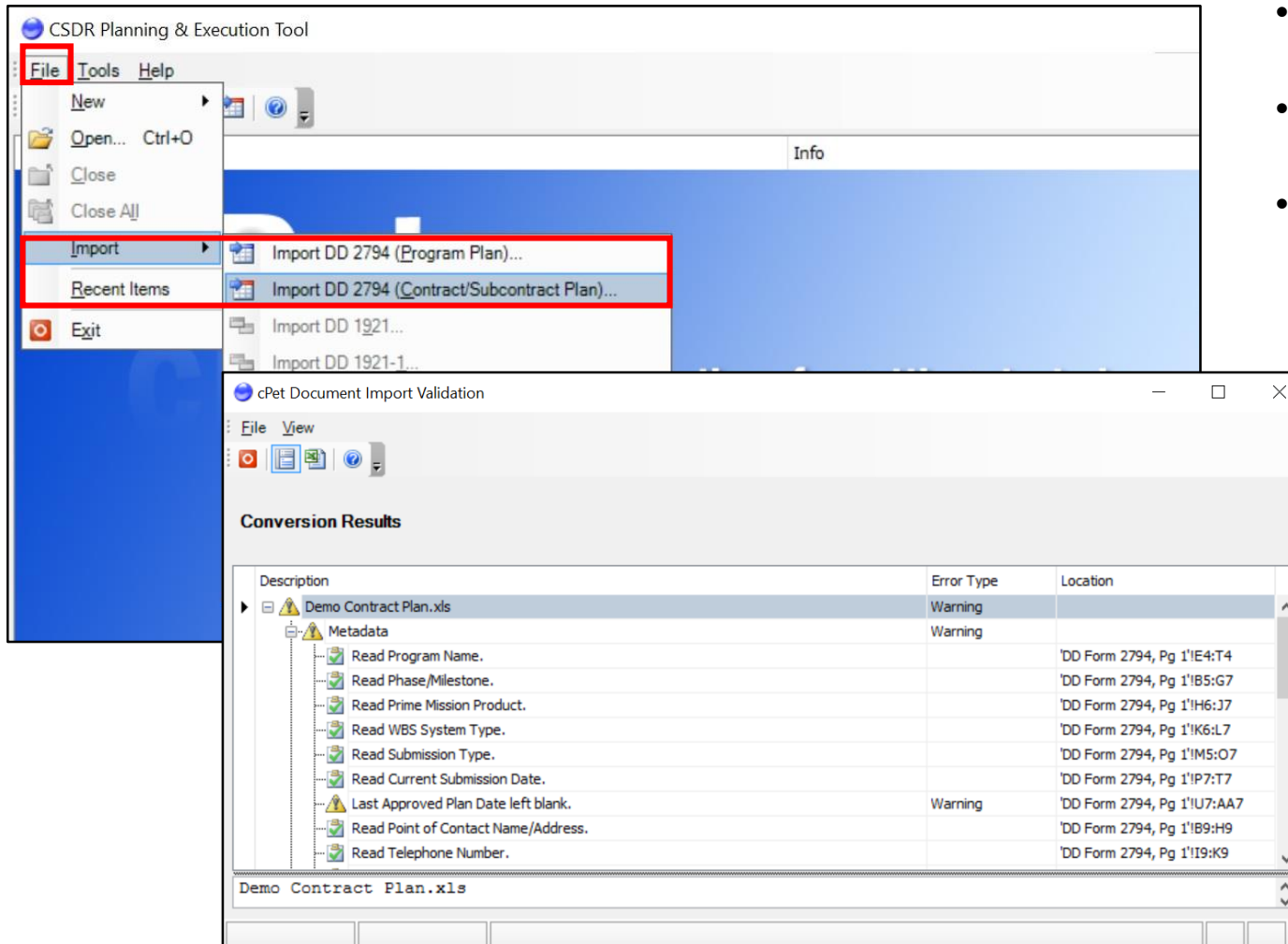
The DCARC's CSDR Planning & Execution Tool (cPet) software provides automated FlexFile and Quantity data reports and also legacy reports including the 1921, 1921-1, 1921-2, and 1921-5 cost report validation as well as assisted CSDR plan creation.

- Creation of new program/contract plans using the cPet WBS editor
- Automated conversion of plans to the latest version of the DD 2794
 - Requirements for Cost and Hour Report (FlexFile) and Quantity Data Report
 - Supplements for the Scope Definition, SRDR Development and Maintenance tables
- Ability to create and edit your FlexFile and Quantity Data report templates in Excel or JSON format
- Ability to validate your FlexFile and Quantity Data Report against the CSDR plan
- Creation of Resource Distribution Tables (RDTs)
- Validation of 1921 and 1921-1 cost reports (requires a copy of CSDR plan in either .xls or .xml format)
- Side-by-side comparison of 1921 or 1921-1 reports across two reporting periods
- To download cPet, [Click Here](#)
- For more information cPet, [Click Here](#)
- For the cPet User Guide, [Click Here](#)
- For cPet XML Schemas, [Click Here](#)
- For cPet errors for contractors, [Click Here](#)
- For cPet demo files, [Click Here](#)
- For instructions on how cPet can assist Industry Data Preparers in the creation and validation of the FlexFile and Quantity reports, [Click Here](#)

- cPet is a desktop tool that can be downloaded from the **Tools** page on the [CADE public website](#).
- Sample files, user guides and download instructions can also be found on the CADE public website.

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The screenshot shows the 'CSDR Planning & Execution Tool' with the 'File' menu open. The 'Import' option is selected, and the 'Import DD 2794 (Contract/Subcontract Plan)...' option is highlighted. A second window, 'cPet Document Import Validation', is overlaid on top, showing a table of conversion results for 'Demo Contract Plan.xls'.

Description	Error Type	Location
▶ Demo Contract Plan.xls	Warning	
Metadata	Warning	
Read Program Name.		'DD Form 2794, Pg 1'IE4:T4
Read Phase/Milestone.		'DD Form 2794, Pg 1'IB5:G7
Read Prime Mission Product.		'DD Form 2794, Pg 1'IH6:J7
Read WBS System Type.		'DD Form 2794, Pg 1'IK6:L7
Read Submission Type.		'DD Form 2794, Pg 1'IM5:O7
Read Current Submission Date.		'DD Form 2794, Pg 1'IP7:T7
Last Approved Plan Date left blank.	Warning	'DD Form 2794, Pg 1'IU7:AA7
Read Point of Contact Name/Address.		'DD Form 2794, Pg 1'IB9:H9
Read Telephone Number.		'DD Form 2794, Pg 1'I19:K9

- To start a new file, select **File > Import DD 2794 (Contract/Subcontract Plan)...**
- Upload the approved excel version of the DD 2794 CSDR Plan.
- cPet automatically validates and creates an XML version of any document you upload. Conversion results will display separately in the document import validation window .

★ The approved CSDR plan can be found on the Submission Detail page in the CSDR-SR.

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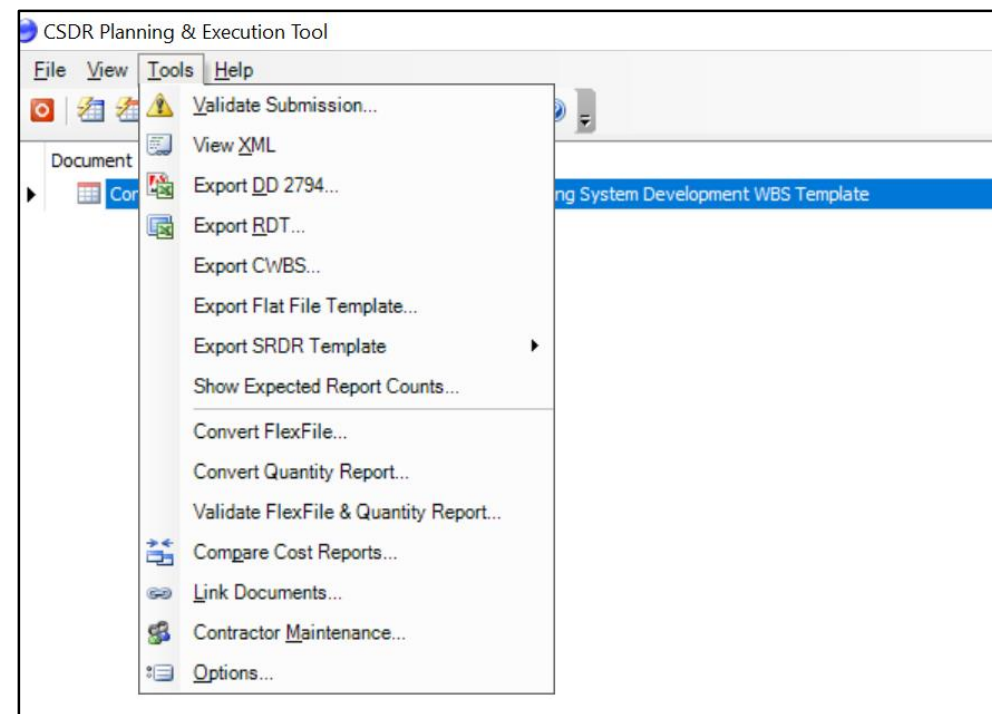
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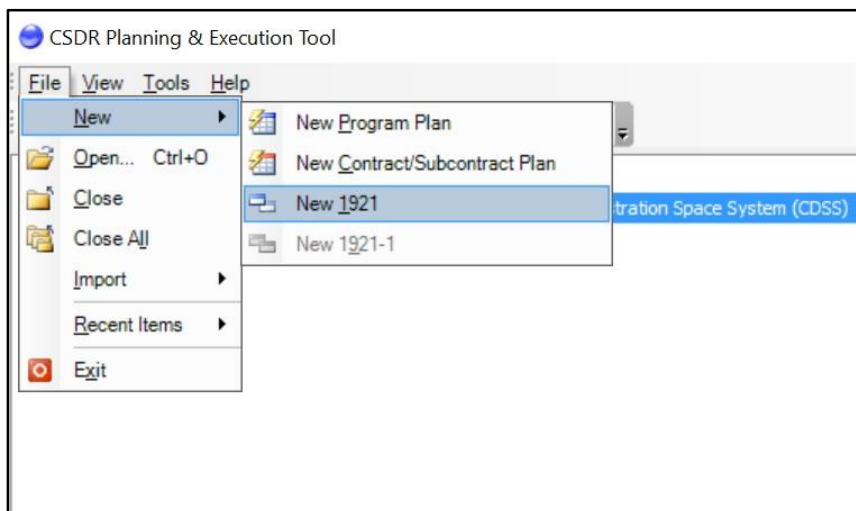
Once a DD2794 CSDR Plan has been imported cPet offers a number of tools to assist with the submission process

- cPet Desktop can be used to
 - Create and Export of RDT, CWBS, Flat File, and SRDR Templates.
 - Creation and conversion of FlexFile and Quantity Data Report templates
 - FlexFile & Quantity Data Report Validation
 - For More information on using cPet Desktop consult the [cPet Desktop User Guide](#).

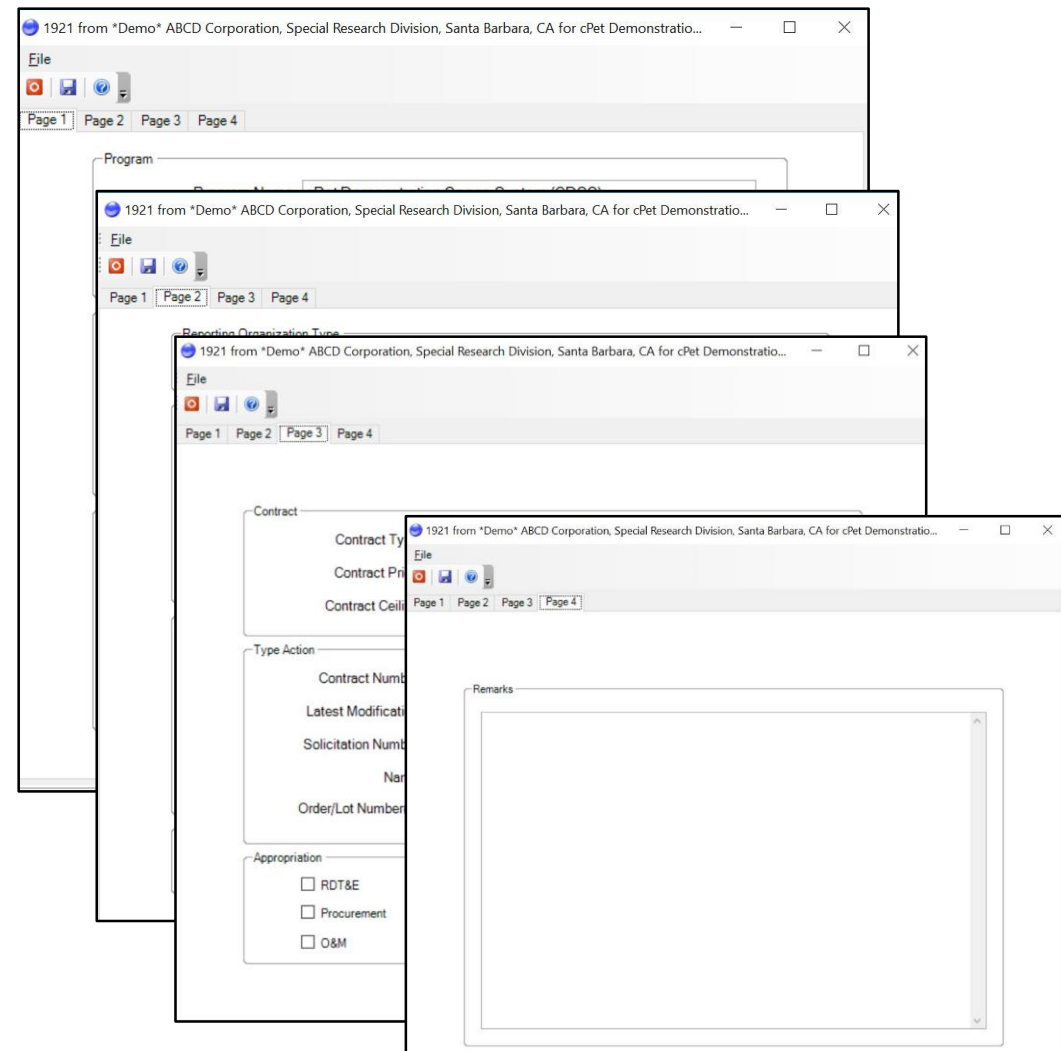


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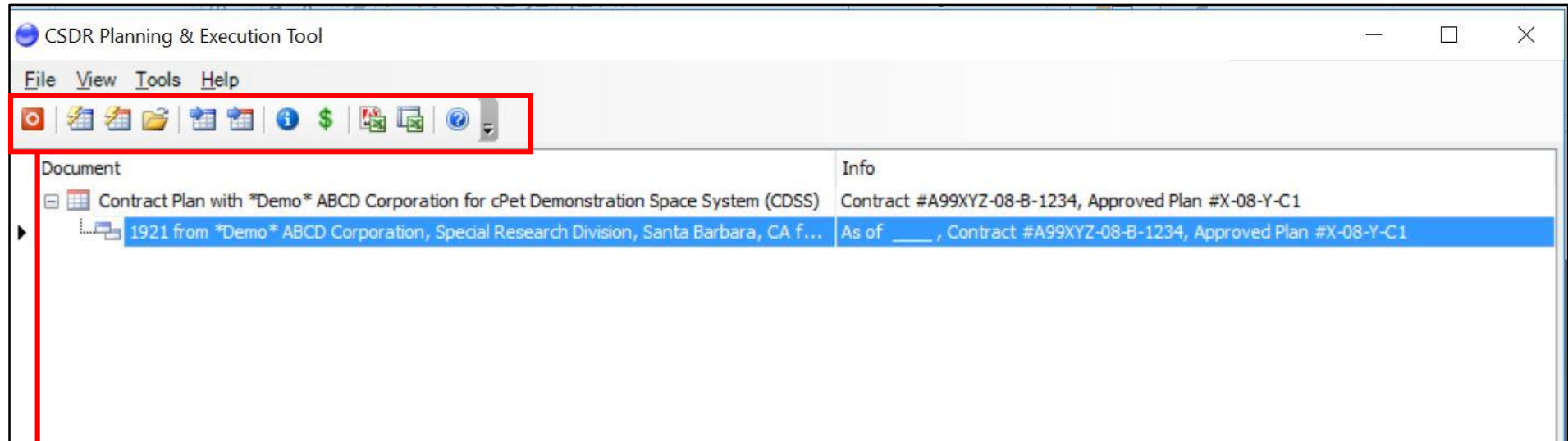
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- Select **New > New 1921**
- A new screen will appear where you can input required metadata information and any needed remarks.
- After entering the metadata information, select the **Save** icon to save an XML version of your working file. You can then close the window.



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- Your new 1921 file now appears on the cPet Home page.
- Use the ribbon on this screen to finish creating your 1921 file.
- The  icon will allow you to make changes to the report metadata.
- The  icon allows you to input your recurring and non-recurring financial data.

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1921 from *Demo* ABCD Corporation, Special Research Division, Santa Barbara, CA for cPet Demonstration Space System (CDSS)

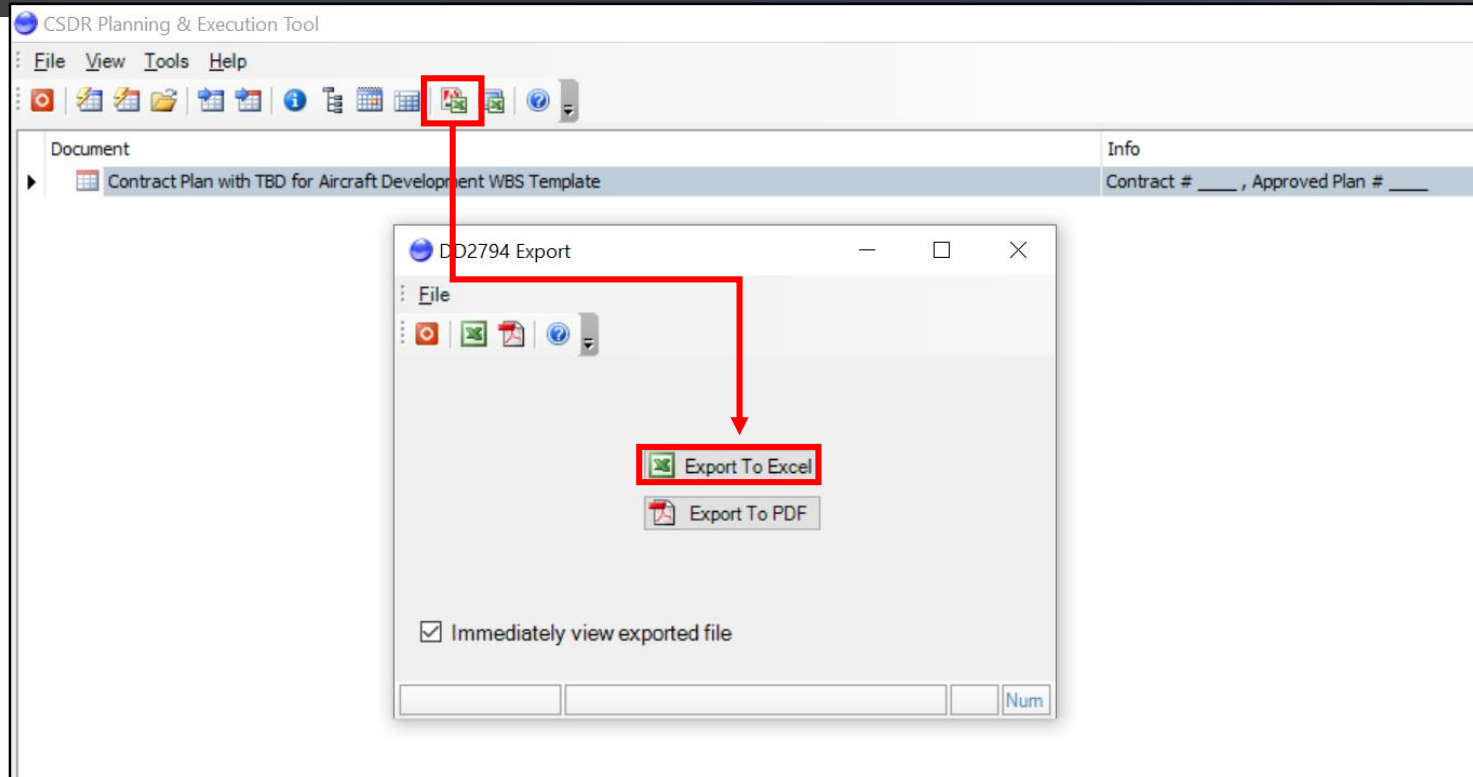
WBS Element Code	Reporting Element	To Date			At Completion				
		# of Units	Nonrecurring	Recurring	Total	# of Units	Nonrecurring	Recurring	Total
1.0	Space System								
1.1	SEIT/PM and Other Common Elements								
1.2	Space Vehicle (1...n as required)								
1.2.1	SEIT/PM and Other Common Elements								
1.2.2	Spacecraft Bus								
1.2.2.1	Integration, Assembly, Test and Checkout								
1.2.2.2	Telemetry, Tracking, and Command Subsystem								
1.2.3	Communication / Payload								
1.2.3.1	Communication								
1.2.3.1.1	UHF Antenna Subsystem								
1.2.3.1.2	KA Antenna Subsystem								
1.2.3.2	Payload								
1.2.3.2.1	Legacy Subsystem								
1.2.3.2.2	KA to UHF Subsystem								
1.2.4	Booster Adapter								
1.2.5	Space Vehicle Storage								
1.2.6	Launch Systems Integration								
1.2.7	Launch Operations & Mission Support								
1.3	Ground (1...n as required)								
1.3.1	SEIT/PM and Other Common Elements								
1.3.2	Ground Terminal Subsystems								
1.3.3	Command and Control Subsystem								

Select to
save when
complete

- The icon will allow you to enter your recurring and non-recurring data for To Date and At Completion costs.
- Because you imported the approved CSDR plan at the beginning of the creation process, cPet automatically pulls in the correct WBS from the plan.

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- cPet will save changes to the XML version of your working file.
- You can also select to create an Excel version of your file by selecting the “Export this cost report as a DD form” icon.

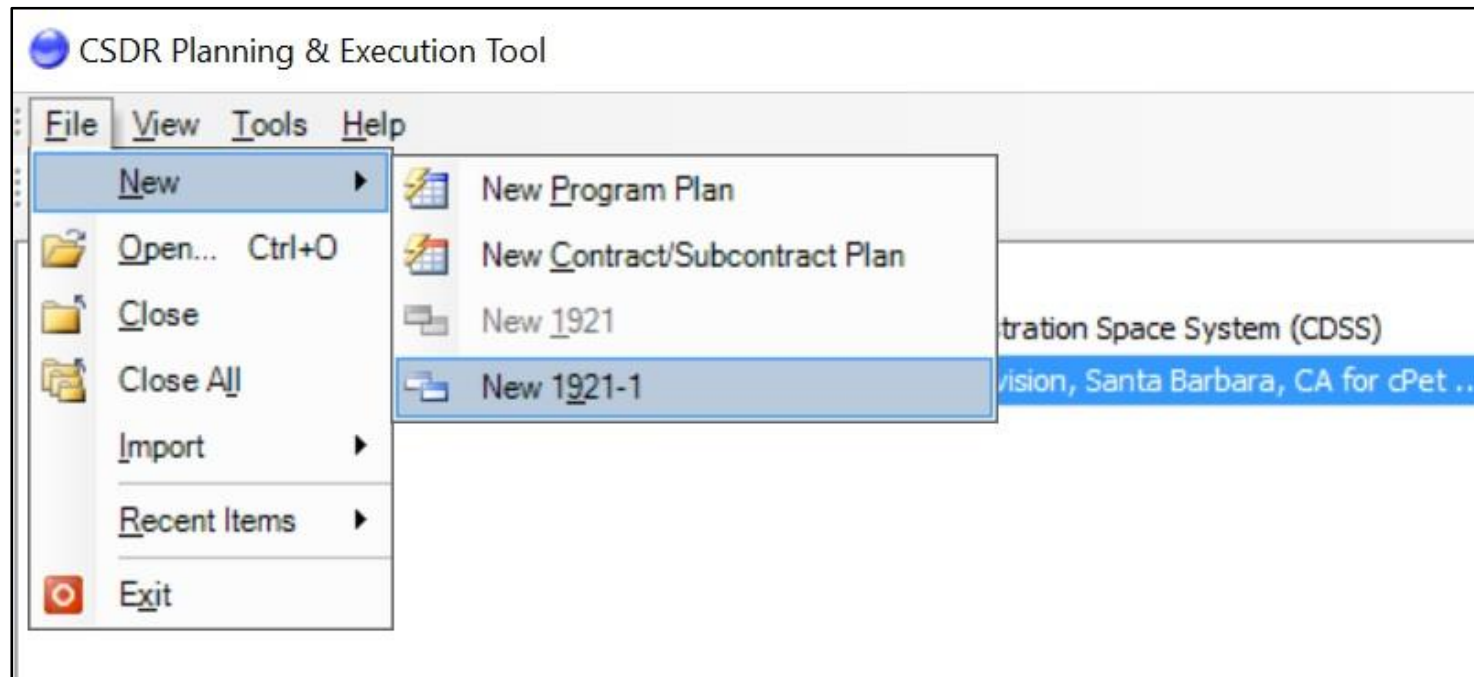
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- To create a 1921-1 report, Select **File > New > New 1921-1**.
- Follow the same steps as you did creating the 1921 report in order to fill in the metadata information and cost data, then save the file.

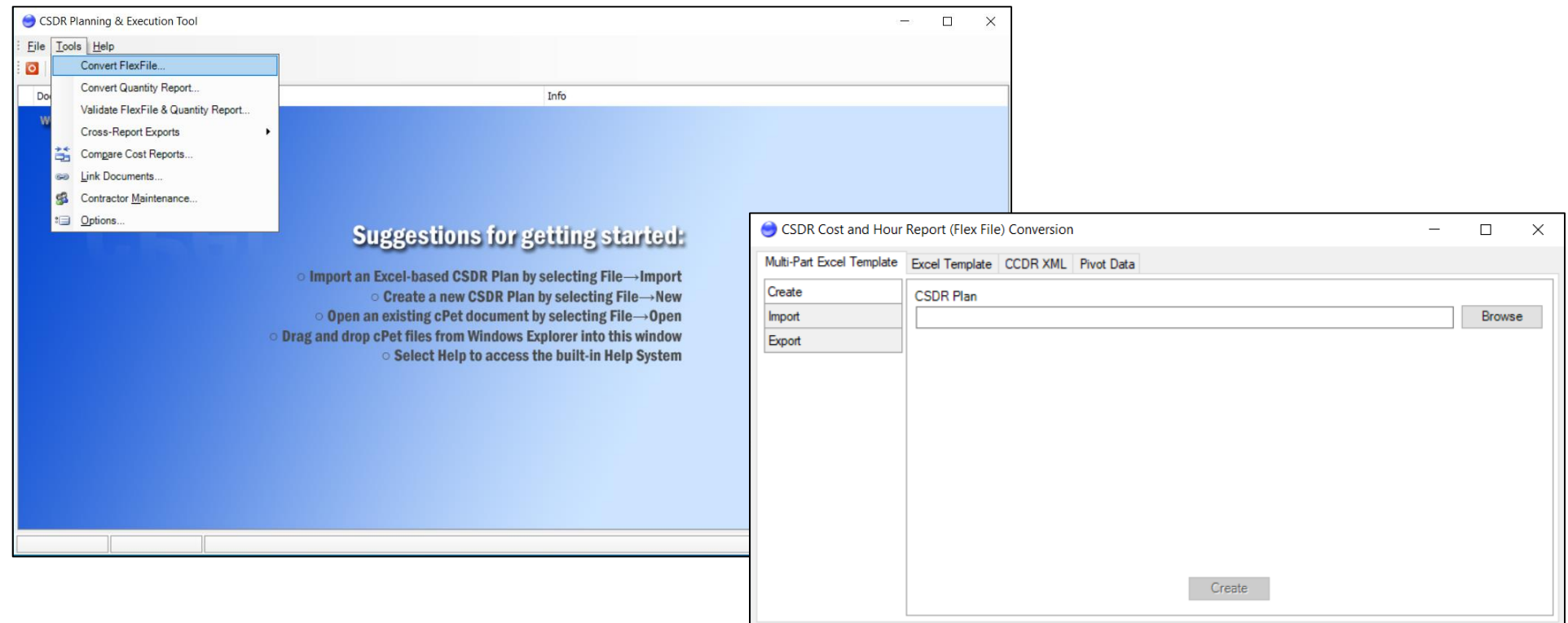
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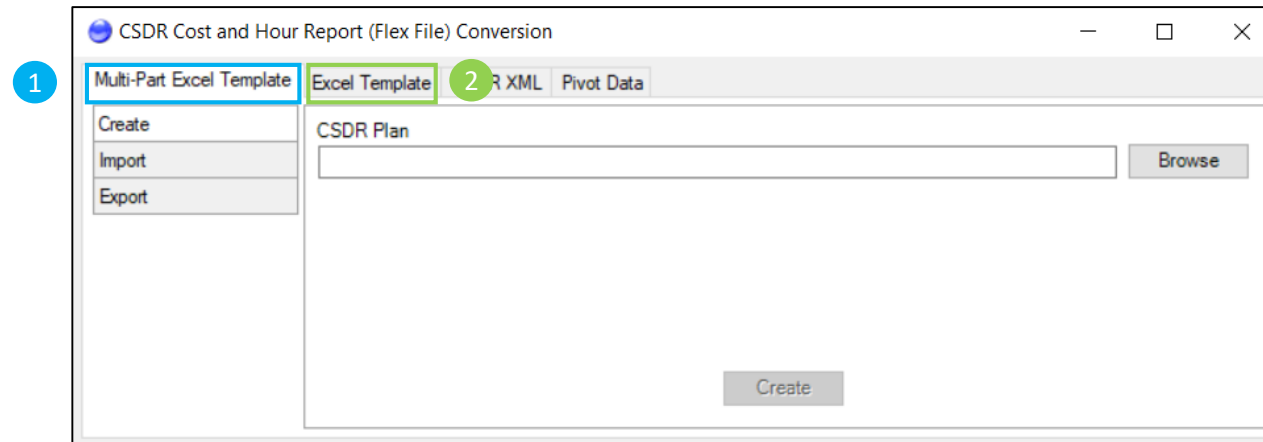
Access the FlexFile Conversion Tool

- In order to create the FlexFile Excel templates, the user must access the **FlexFile Conversion Tool**
- Click **Tools > Convert FlexFile**



Access the FlexFile Conversion Tool

- The user has the option to generate the FlexFile JSON File using on of two Excel template options -



1 Multi-Part Excel Template:

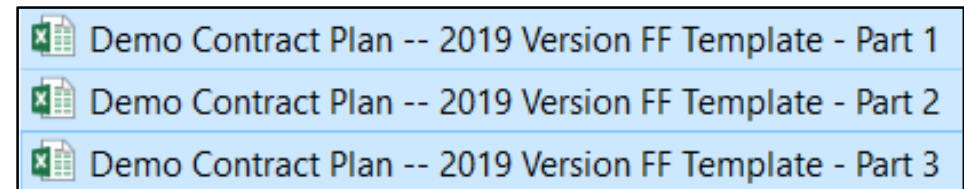
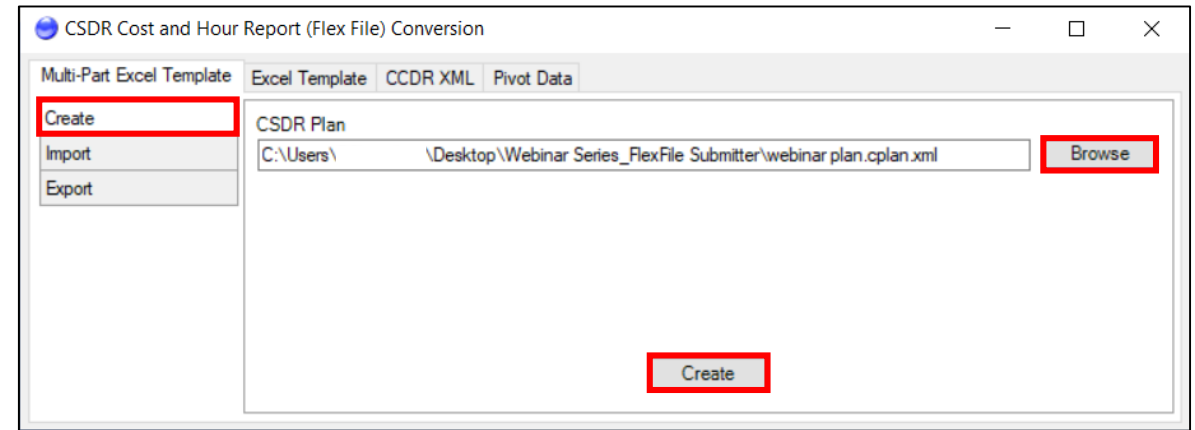
- Breaks the required format tables into three parts:
 - FlexFile Template Part 1 – Metadata & Structures
 - FlexFile Template Part 2 – Actual Cost-Hour Data
 - FlexFile Template Part 3 – Supplemental Data
- Allows for one-time creation of Part I & III for initial submission, with updates to part II, only for subsequent submissions
- Breaks the format validations errors into smaller, manageable reports

2 Excel Template:

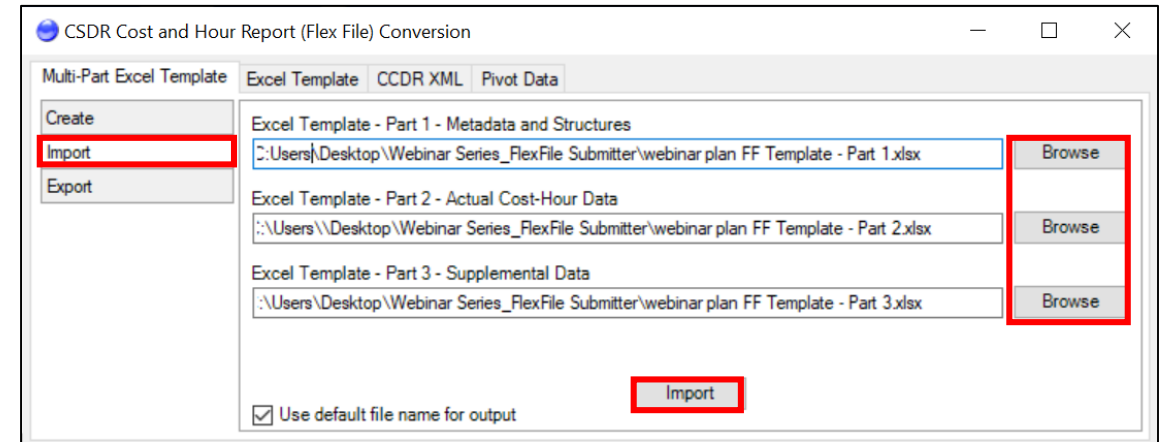
- Includes ALL required tables in one Excel File
- Version control narrowed down to a single file
- Format error reporting extended to all tables

Begin by creating the FlexFile Template:

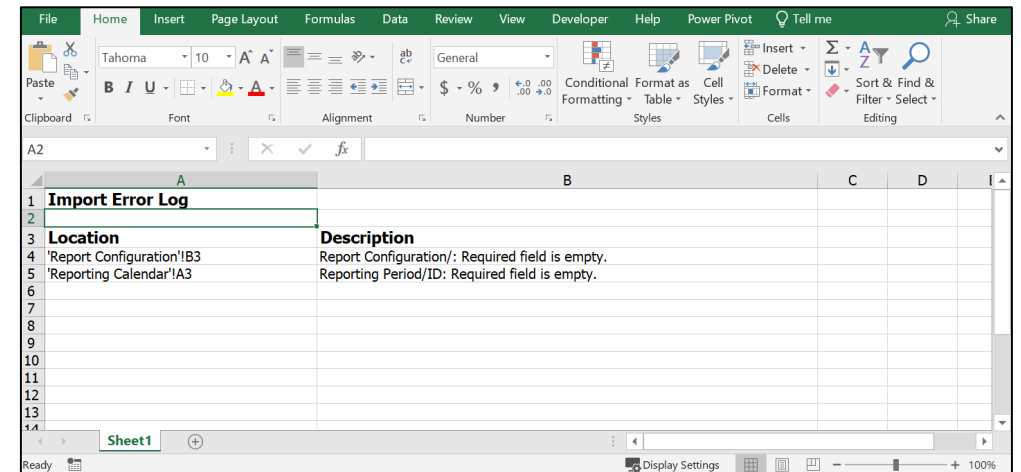
- The User Can create a **Multi-Part Excel Template** from the approved CSDR (DD2794) XML Plan which will generate the following templates in Excel:
 - FlexFile Template Part 1 – Metadata & Structures
 - FlexFile Template Part 2 – Actual Cost-Hour Data
 - Flexfile Template Part 3 – Supplemental Data
- To create, click **Tools> Convert FlexFile > Select FF Excel Template Format (Multi-Part or Excel Template) > Create**
 - cPet will save the Excel templates to the original file where the user retrieved the DD2794 source file.



- Once the Multi-Part/Excel FlexFile & Quantity Report template is complete, the user can now **import** the completed template to generate the FlexFile/Quantity **Import Error Log**
- **Tools > Convert FlexFile/Convert Quantity Report > Browse > Select File & Upload > Import**
- cPet will generate an excel report to show where the imported file does not adhere to the DEI/FFS
- This report will be located in the source folder where the templates are stored on the user's hard drive.



A JSON file will not generate unless the files are compliant with the DEI/FFS



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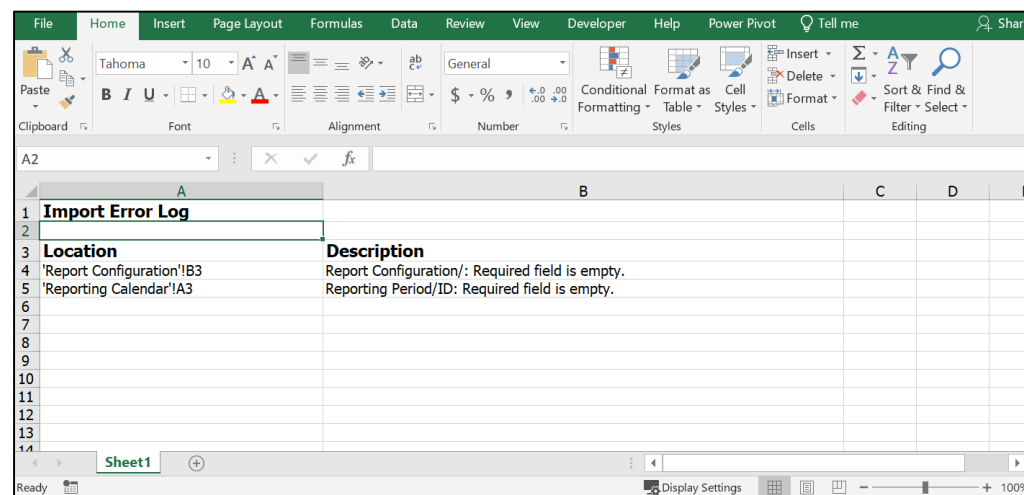
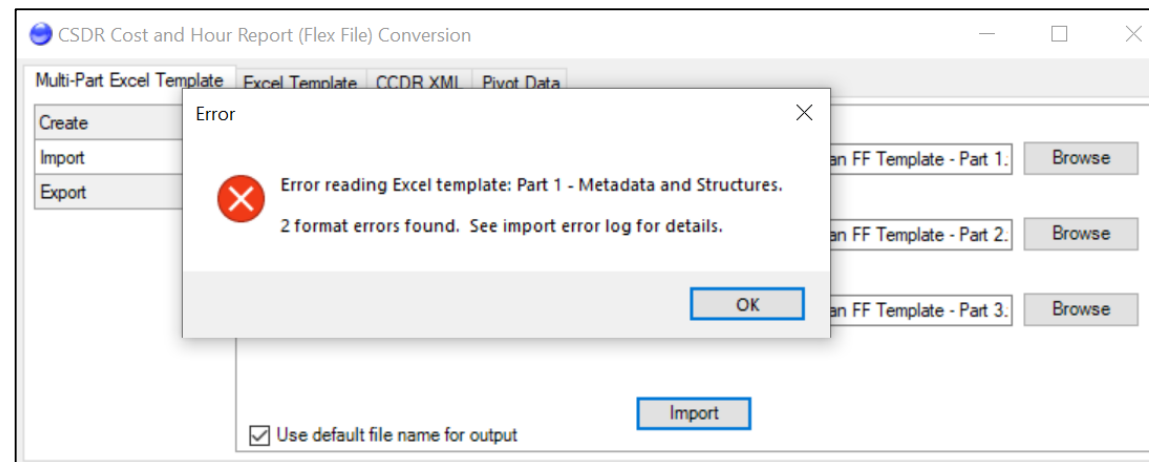
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- The format validation error report will generate an **Import Error Log** by error type, as defined in the Date Exchange Instructions (DEI) and File Format Specification (FFS)
- The error report will identify the error type, as well as the table and cell where the error exists
- The user must correct all identified errors listed by type across the identified tables and cells
- When all errors identified by the single error type, the user must re-upload the excel templates to generate the next error type
- The user should repeat this process until cPet does not identify any additional errors

**See next slide for an entire list of DEI/FFS errors*



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Error Explanation Example		
Invalid ID reference	A foreign key was reported that is not found in the corresponding data table	End Item ID "4" was reported in the Actual Cost Hour data table but was not found in the CLIN data table
Text value expected	The value reported is not a text value (i.e. string or string ID)	End Item ID "3" is being read in as the number 3 as opposed to a text value "3"
Integer value is expected	The value reported is not an integer	Reporting Period ID is being read in as "1" as opposed to the number 1
String value has invalid whitespace	The value reported has two or more consecutive whitespaces, whitespace at the beginning or end of the string	End Item Name "Variant A" has two spaces between the "Variant" and the "A"
Required field is empty	There is a blank value in a field that is identified as non-nullable by the FFS	End Item ID in the Actual Cost Hour data table is identified as non-nullable by the FFS
Conditionally required field is empty	There is a field that was left empty that is identified as conditional	If the contractor does not identify a Unit or Sublot ID in the Actual Cost Hour data table, then End Item ID must not be null
Conditionally prohibited field is not empty	There is a value in a field that is identified as conditional	If the contractor does identify a Unit Or Sublot ID in the Actual Cost Hour data table, then End Item ID must be null
Invalid Cost-Hour Datum WBS Element ID	Costs are being reported to a parent level WBS Element ID in the Actual Cost Hour table	Costs are being reported to WBS Element ID 1.1 when 1.1.1 is the lowest level of the WBS
Record is not unique	The same record is reported for a field that is identified as a primary key in the FFS	Account ID "000001" is reported twice in the Account data table
Invalid Reporting Period Start Date	The start date must be 1 day later than the end date of the previous record	The End Date of the previous record is 2/29/2016 and the next Start Date is 3/3/2016
Invalid Reporting Period ID	The order of record is significant for the reporting period and the records must have a sequential ID with the values starting at 1	The reporting period does not start at 1 OR the reporting period is not in sequential order 1, 2, 3, etc.
Invalid Allocation Component Percent Value	If the allocation method type is identified as "Percent" then the corresponding Percent Value must be greater than zero	You cannot have a negative percent identified in the Percent Value field in the Allocation Components table if "Percent" is identified in the Allocation Method Type field in the AllocationMethod Table
Invalid Reporting Element ID	The corresponding Parent Element identified incorrectly for the WBS Structure	The WBS Element ID is 1.1.1 and the Parent ID is 1.2 OR if the incorrect WBS Level is identified

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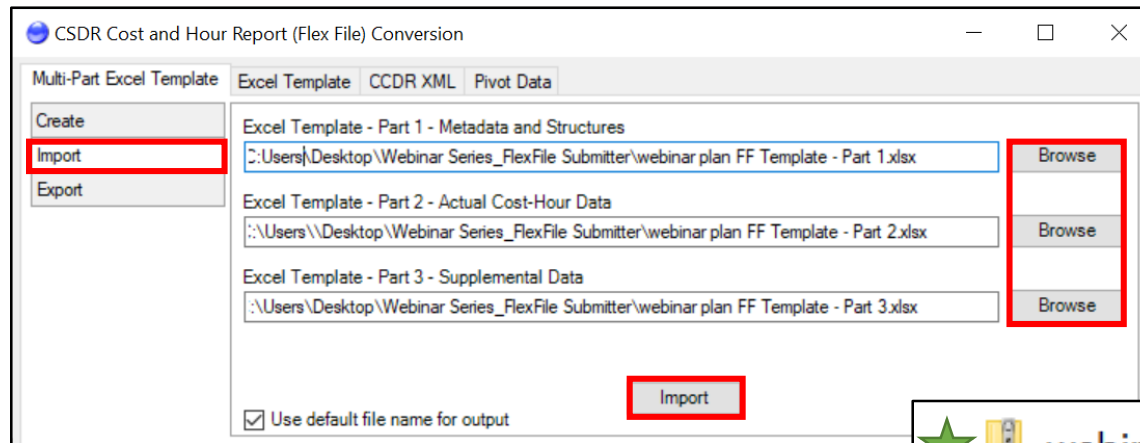
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- Once all identified errors have been addressed, the Excel templates must be re-imported into the conversion tool via **Tools > Convert FlexFile > Select Multi-Part Excel Template/Excel Template > Select File & Upload > Import**
- cPet will generate a zipped JSON File that adheres to the DEI/FFS and can be ingested into CADE
- The JSON Zipped File will auto-generate within the same source folder used to upload the Excel templates, which will be the official submission file



- ★  webinar plan FF Template - Part 2 Import
-  webinar plan FF Template - Part 1
-  webinar plan FF Template - Part 2
-  webinar plan FF Template - Part 3



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COST DATA SUMMARY REPORT									
<p>The public reporting burden for this collection of information is estimated to average 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Executive Service Directorate (0704-0188). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.</p> <p>PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE ABOVE ORGANIZATION</p>									
1. PROGRAM a. MDA/P: cPet Demonstration Space System (CDSS) b. PHASE: Development		2. PRIME MISSION PRODUCT Demo PMP		3. CONTRACTOR TYPE (if one) a. PRIME / ASSOCIATE b. DIRECT REPORTING SUBCONTRACTOR		4. NAME/ADDRESS (Include ZIP Code) Demo Corporation, 456 Test Blvd, New York, NY, 55555		5. APPROVED PLAN NUMBER X-08-Y-C1	
6. CUSTOMER (DIRECT REPORTING SUBCONTRACTOR USE ONLY)		7. CONTRACT FFP	8. CONTRACT PRICE \$3,219,200.0	9. CONTRACT N/A	10. TYPE ACTION a. CONTRACT NO.: A99X-08-B-1234 b. LATEST MODIFICATION: c. SOLICITATION NO.: d. NAME: Demo				
11. PERIOD OF PERFORMANCE a. START DATE (YYYYMMDD): 20080513 b. END DATE (YYYYMMDD): 20100131		12. APPROPRIATION a. FIDT/E: PDM b. PROCUREMENT: OSM		13. REPORT CYCLE INITIAL INTERM FINAL		14. SUBMISSION NUMBER 1	15. RESUBMISSION NUM 0	16. REPORT AS OF (YYYYMMDD) 20081031	
17. NAME (Last, First, Middle Initial) Tester, Fred A		18. DEPARTMENT Business Operations		19. TELEPHONE NUMBER (Include Area Code) 555-555-5555		20. EMAIL ADDRESS afTester@demo.com		21. DATE PREPARED (YYYYMMDD) 20081201	
VBS ELEMENT CODE	VBS REPORTING ELEMENTS	NUMBER OF UNITS TO DATE	COSTS INCURRED TO DATE			NUMBER OF UNITS AT COMPLETION	COSTS INCURRED AT COMPLETION		
			NONRECURRING	RECURRING	TOTAL		NONRECURRING	RECURRING	TOTAL
10	Space System	0	\$0.00	\$49,200.0	\$49,200.0	1	\$2,819,000.0	\$140,700.0	\$2,959,700.0
11	SET/PM and Other Common Elements	0	\$0.00	\$25,000.0	\$25,000.0	1	\$125,000.0	\$29,000.0	\$154,000.0
12	Space Vehicle (1, n as required)	0	\$0.00	\$13,200.0	\$13,200.0	1	\$1,329,000.0	\$57,200.0	\$1,386,200.0
12.1	SET/PM and Other Common Elements	0	\$0.00	\$5,000.0	\$5,000.0	1	\$124,000.0	\$9,000.0	\$133,000.0
12.2	Spacecraft Bus	0	\$0.00	\$2,500.0	\$2,500.0	1	\$222,000.0	\$40,500.0	\$262,500.0
12.2.1	Integration, Assembly, Test and Checkout	0	\$0.00	\$2,000.0	\$2,000.0	1	\$112,000.0	\$6,000.0	\$118,000.0
12.2.2	Telemetry, Tracking, and Command Subsystem	0	\$0.00	\$500.0	\$500.0	1	\$110,000.0	\$4,500.0	\$114,500.0
12.3	Communication/Payload	0	\$0.00	\$3,700.0	\$3,700.0	1	\$424,000.0	\$18,000.0	\$442,000.0

Preparing CSDR Reports for Submission

XML Conversion

Submitting Cost Reports

Viewing CSDR Plans

welcome to

cPet

Suggestions for getting started:

- Import an Excel-based CSDR Plan by selecting File → Import
- Create a new CSDR Plan by selecting File → New
- Open an existing cPet document by selecting File → Open
- Drag and drop cPet files from Windows Explorer into this window
- Select Help to access the built-in Help System

```
<?xml version="1.0" encoding="utf-8"?>
<Form1921 xmlns="urn:Teconote:DCARC:CCDRForms2007" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance">
  <programName>cPet Demonstration Space System (CDSS)</programName>
  <programPhase>Development</programPhase>
  <primeMissionProduct>Demo PMP</primeMissionProduct>
  <contractorType>Prime or Associate</contractorType>
  <contractorNameAddress>
    <contractorName>Demo Corporation, 456 Test Blvd, New York, NY,
    <address>
      <address1></address1>
      <address2></address2>
      <city></city>
      <state></state>
      <zipcode></zipcode>
      <isInternational>false</isInternational>
    </address>
  </contractorNameAddress>
  <approvedPlanNumber>X-08-Y-C1</approvedPlanNumber>
  <customerName></customerName>
  <contractType></contractType>
  <contractPrice>3219200</contractPrice>
  <contractCeiling>N/A</contractCeiling>
  <typeAction>
    <contractNumber>A99XYZ-08-B-1234</contractNumber>
    <latestModification></latestModification>
    <solicitationNumber></solicitationNumber>
    <name>Demo</name>
    <reaction>
      <periodOfPerformance>
        <startDate>2008-05-13</startDate>
        <endDate>2010-01-31</endDate>
      </periodOfPerformance>
    </reaction>
  </typeAction>
</Form1921>
```

cPet defines XML standard for CCDR data

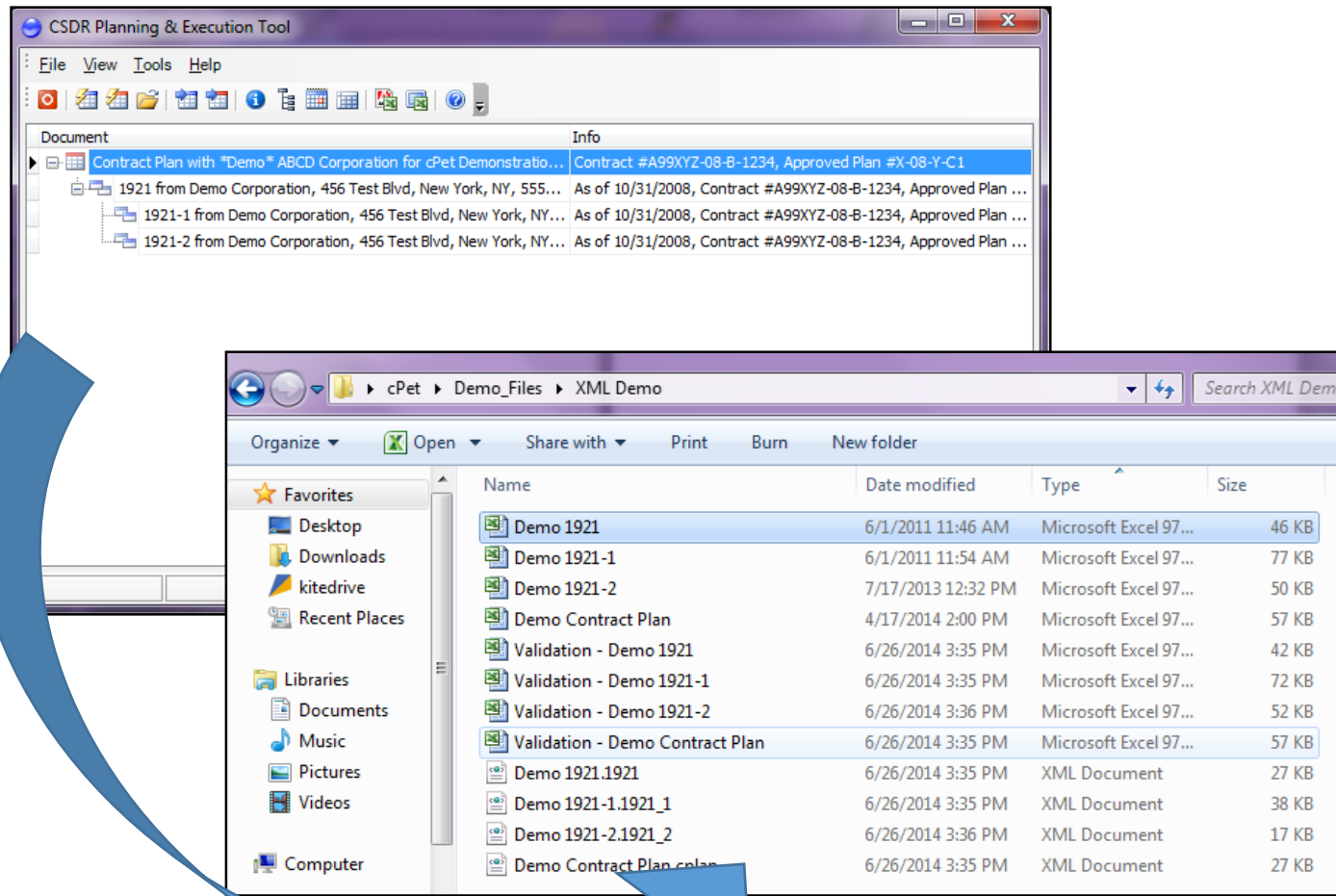
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- Import Excel version of the Contract Plan, then the Excel 1921, 1921-1, and 1921-2, or Excel Flat File.
- cPet automatically creates XML versions of the original Excel files in their source folder directory.



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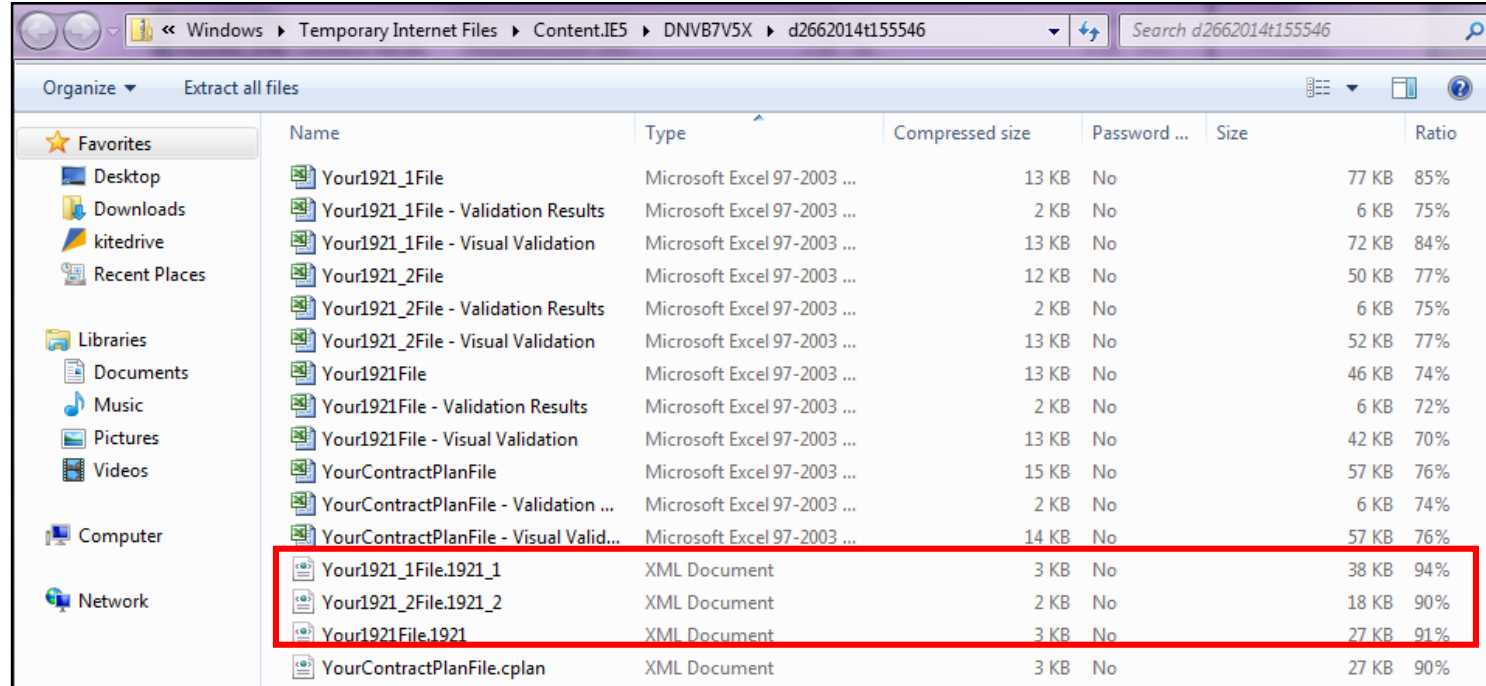
Viewing CSDR Plans

The screenshot shows the CADE web application interface. On the left is a sidebar with the CADE logo and navigation options: Portal Home, My Profile, Applications, Submit & Review (CSDR-SR, 1921-3 & FPR), External Sites (EVM-CR), and Other (cPet Web, highlighted with a red box and number 1). The main content area is titled 'Manage Plans' (highlighted with a red box and number 2) and contains buttons for My Plans, Add Plan, Import Plan, and Other cPet Functions. Below this is a section for 'All File Types' and 'Format Conversions', where 'Convert Excel files to XML' is selected (highlighted with a red box). The 'Convert XLS to XML' section (highlighted with a red box and number 3) lists various report types with 'Choose File' buttons: Contract Plan, 1921, 1921-1, 1921-2, 1921-3, 1921-5, SRDR Dev, SRDR Mx, and Flat File. A 'Convert' button is at the bottom of this section.

- Navigate to cPet Web from the *Portal Home Page*, then select *Other cPet Functions*.
- Select *Convert Excel Files to XML*.
- Browse and select the Excel 1921, 1921-1, and 1921-2 reports. Then click *Convert*.

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Windows Explorer window showing a folder containing files. The files are listed in a table with columns: Name, Type, Compressed size, Password ..., Size, and Ratio. The files are grouped into Favorites, Libraries, Computer, and Network. The XML files are highlighted with a red box.

Name	Type	Compressed size	Password ...	Size	Ratio
Your1921_1File	Microsoft Excel 97-2003 ...	13 KB	No	77 KB	85%
Your1921_1File - Validation Results	Microsoft Excel 97-2003 ...	2 KB	No	6 KB	75%
Your1921_1File - Visual Validation	Microsoft Excel 97-2003 ...	13 KB	No	72 KB	84%
Your1921_2File	Microsoft Excel 97-2003 ...	12 KB	No	50 KB	77%
Your1921_2File - Validation Results	Microsoft Excel 97-2003 ...	2 KB	No	6 KB	75%
Your1921_2File - Visual Validation	Microsoft Excel 97-2003 ...	13 KB	No	52 KB	77%
Your1921File	Microsoft Excel 97-2003 ...	13 KB	No	46 KB	74%
Your1921File - Validation Results	Microsoft Excel 97-2003 ...	2 KB	No	6 KB	72%
Your1921File - Visual Validation	Microsoft Excel 97-2003 ...	13 KB	No	42 KB	70%
YourContractPlanFile	Microsoft Excel 97-2003 ...	15 KB	No	57 KB	76%
YourContractPlanFile - Validation ...	Microsoft Excel 97-2003 ...	2 KB	No	6 KB	74%
YourContractPlanFile - Visual Valid...	Microsoft Excel 97-2003 ...	14 KB	No	57 KB	76%
Your1921_1File.1921_1	XML Document	3 KB	No	38 KB	94%
Your1921_2File.1921_2	XML Document	2 KB	No	18 KB	90%
Your1921File.1921	XML Document	3 KB	No	27 KB	91%
YourContractPlanFile.cplan	XML Document	3 KB	No	27 KB	90%

You will be prompted to open a folder containing the original Excel files, as well as the converted XML files.

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FlexFile / Quantity Data Report

Generate blank templates from Contract Plan

- FlexFile Excel Template
- FlexFile Excel Template (Multi-Part)
- Quantity Excel Template

Conversions

- FlexFile Excel Template to FlexFile (JSON)
- FlexFile (JSON) to FlexFile Excel Template
- FlexFile Excel Template (Multi-Part) to FlexFile (JSON)
- FlexFile (JSON) to FlexFile Excel Template (Multi-Part)
- Quantity Excel Template to Quantity Data Report (JSON)
- Quantity Data Report (JSON) to Quantity Excel Template

Exports

- Generate a 1921 from FlexFile & Quantity data
- Export Pivot Data (FlexFile actuals in a pivot-able format)

Validation

- Validate FF/Q files (against uploaded Contract Plan)

Convert FlexFile Excel Template into FlexFile

Excel Template

Sample File_FF Export.xlsx

Choose File

Import

Your tasks has been placed on the Queue and will be available for download soon. It will be available to download on the "Retrieve Files" page when it is ready.

- Navigate to cPet Web from the *Portal Home Page*, then select *Other cPet Functions*.
- Select *FlexFile Excel Template to FlexFile (JSON)*
- Browse and select the FlexFile Then click *Import*.
- A notification will appear directing you to the *Retrieve Files* page.

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The screenshot shows the CADE cPet Web interface. The top navigation bar includes 'Portal Home', 'My Workgroups', 'Retrieve Files', and 'Contact Us'. The main content area is titled 'Manage Plans' and contains several sections: 'All File Types', 'Format Conversions', '1921-Series', and 'Validation'. A red box highlights the 'Other cPet Functions' menu item. The 'Conversions' section is expanded, showing a list of options with radio buttons. The option 'FlexFile Excel Template (Multi-Part) to FlexFile (JSON)' is selected and highlighted with a red box. Below this, the 'Convert FlexFile Excel Template (Multi-Part) into FlexFile' section is visible, containing three rows for 'Excel Template - Part 1 - Metadata and Structures', 'Excel Template - Part 2 - Actual Cost-Hour Data', and 'Excel Template - Part 3 - Supplemental Data'. Each row has a 'Sample File_FF Export' file and a 'Choose File' button. At the bottom of this section, an 'Import' button is highlighted with a red box.

- Navigate to cPet Web from the *Portal Home Page*, then select *Other cPet Functions*.
- Select *FlexFile Excel Template (Multi-Part) to FlexFile (JSON)*
- Browse and select the FF-Part 1, FF-Part 2, and FF-Part 3. Then click *Import*.
- A notification will appear at the top-left of the page, click on *Retrieve Files* to download the converted FlexFiles

The screenshot shows the CADE cPet Web interface. The top navigation bar includes 'Portal Home', 'My Workgroups', 'Retrieve Files', and 'Contact Us'. The 'Retrieve Files' menu item is highlighted with a red box. Below the navigation bar, a notification message is displayed: 'Your tasks has been placed on the Queue and will be available for download soon. It will be available to download on the "Retrieve Files" page when it is ready.'

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The screenshot shows the CADE web portal interface for retrieving files. The 'Retrieve Files' section contains a table with columns for ID, Start Date, Description, Current Status, Error Message, and Actions. A red box highlights the 'Refresh Status of Files' button. Below the table, a Windows File Explorer window is open to the 'CSDR_SR_DEMO_FILES' folder. A red box highlights a file named 'Sample File_FF Export - Part 2 Import' which is a compressed zip file of 2,644 KB.

ID	Start Date	Description	Current Status	Error Message	Actions
58	2/22/2021 1:06:04 PM	Convert FlexFile Excel Template (Multi-Part) into FlexFile	Started		
57	2/22/2021 12:59:56 PM	Convert FlexFile Excel Template (Multi-Part) into FlexFile	Finished		Download
56	2/22/2021 12:41:04 PM	Convert FlexFile Excel Template into FlexFile	Finished		Download
55	2/22/2021 12:30:00 PM				
54	2/18/2021 12:19:00 PM				
37	11/23/2020 12:22:00 PM				
36	11/23/2020 12:21:00 PM				
35	11/23/2020 9:03:00 PM				
33	8/27/2020 7:57:40 PM				

- Note: It may take a few minutes for the FlexFile conversion to finish, click **Refresh Status of Files** to check on conversion status.
- Click the  icon to download the imported FlexFile.
- Retrieve the zipped FlexFile from your downloads folder.

 Note: FlexFile and Quantity files **must** be uploaded in the .zip format.



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COST DATA SUMMARY REPORT

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PLEASE DO NOT RETURN THIS COMPLETED FORM TO THE ABOVE ORGANIZATION.

1. MAJOR PROGRAM A. NAME: [Blank] B. OFFICE: [Blank]		3. REPORTING ORGANIZATION TYPE A. NAME: [Blank] B. TYPE: [Blank]		4. APPROVED PLAN NUMBER A. NUMBER: [Blank] B. DATE: [Blank]	
2. CONTRACT TYPE A. CONTRACT TYPE: [Blank] B. CONTRACT NUMBER: [Blank]		3. CONTRACT INFORMATION A. CONTRACT NO.: [Blank] B. CONTRACT DATE: [Blank]		4. REPORT AS OF (YYYYMMDD) A. DATE: [Blank] B. REPORT AS OF (YYYYMMDD): [Blank]	
5. PERIOD OF PERFORMANCE A. START DATE (YYYYMMDD): [Blank] B. END DATE (YYYYMMDD): [Blank]		6. TELEPHONE NUMBER (Include Area Code) A. NUMBER: [Blank] B. EXTENSION: [Blank]		7. DATE PREPARED (YYYYMMDD) A. DATE: [Blank] B. REPORT AS OF (YYYYMMDD): [Blank]	
8. NAME (Include Full Name) A. NAME: [Blank] B. TITLE: [Blank]		9. E-MAIL ADDRESS A. ADDRESS: [Blank] B. E-MAIL ADDRESS: [Blank]		10. DATE PREPARED (YYYYMMDD) A. DATE: [Blank] B. REPORT AS OF (YYYYMMDD): [Blank]	

VES SUBJECT CODE	VES REPORT/ELEMENTS	COSTS INCURRED TO DATE (through 01/01/2008)			COSTS INCURRED AT COMPLETION (through 01/01/2008)		
		NONRECURRING	RECURRING	TOTAL	NONRECURRING	RECURRING	TOTAL
01	Spine System	0.0	470,000.0	470,000.0	440,000.0	10,000.0	450,000.0
02	SETPM and Other Commercial Elements	0.0	80,000.0	80,000.0	80,000.0	0.0	80,000.0
03	Spine Vehicle (i.e. as required)	0.0	420,000.0	420,000.0	410,000.0	10,000.0	420,000.0
121	SETPM and Other Commercial Elements	0.0	20,000.0	20,000.0	20,000.0	0.0	20,000.0
122	Spinecraft Bus	0.0	60,000.0	60,000.0	60,000.0	0.0	60,000.0
1221	Integration, Assembly, Test and Checkout	0.0	40,000.0	40,000.0	40,000.0	0.0	40,000.0
1222	Training, Packing and Commercial Subsystem	0.0	20,000.0	20,000.0	20,000.0	0.0	20,000.0
123	Communications Payload	0.0	40,000.0	40,000.0	40,000.0	0.0	40,000.0
1231	Communications	0.0	40,000.0	40,000.0	40,000.0	0.0	40,000.0
12311	JAP Antenna Subsystem	0.0	40,000.0	40,000.0	40,000.0	0.0	40,000.0
12312	U.S. Antenna Subsystem	0.0	0.0	0.0	0.0	0.0	0.0
1232	Payload	0.0	0.0	0.0	0.0	0.0	0.0
12321	Science Subsystem	0.0	0.0	0.0	0.0	0.0	0.0
12322	Biocore Adapter	0.0	0.0	0.0	0.0	0.0	0.0
12323	Spine Vehicle Storage	0.0	0.0	0.0	0.0	0.0	0.0
124	Launch System Integration	0.0	0.0	0.0	0.0	0.0	0.0
1241	Launch Operations & Mission Support	0.0	0.0	0.0	0.0	0.0	0.0
1242	Launch Vehicle	0.0	0.0	0.0	0.0	0.0	0.0
131	SETPM and Other Commercial Elements	0.0	200,000.0	200,000.0	200,000.0	0.0	200,000.0
132	SETPM and Other Commercial Elements	0.0	0.0	0.0	0.0	0.0	0.0
133	Control and Control Subsystem	0.0	0.0	0.0	0.0	0.0	0.0
134	Mission Data Processing Subsystem	0.0	0.0	0.0	0.0	0.0	0.0
135	Mission Data Analysis and Dissemination Subsystem	0.0	0.0	0.0	0.0	0.0	0.0
136	Collaborative Management Subsystem	0.0	0.0	0.0	0.0	0.0	0.0
137	Launch Vehicle	0.0	0.0	0.0	0.0	0.0	0.0
138	User Equipment	0.0	0.0	0.0	0.0	0.0	0.0
139	Support Contract GBA	0.0	0.0	0.0	0.0	0.0	0.0
Subtotal Cost			870,000.0	870,000.0	840,000.0	30,000.0	870,000.0
Reporting Contract GBA			0.0	0.0	0.0	0.0	0.0

cPet desktop and cPet Web create Excel "Visual Validation" files in the source folder containing the original files

Cells highlighted in GREEN verify that the Excel data was transferred correctly to XML, and the data will be readable in XML format

FUNCTIONAL DATA ELEMENTS	COSTS AND HOURS INCURRED TO DATE (through 01/01/2008)			COSTS AND HOURS INCURRED AT COMPLETION (through 01/01/2008)		
	A. NONRECURRING	B. RECURRING	C. TOTAL	D. NONRECURRING	E. RECURRING	F. TOTAL
ENGINEERING						
ENGINEERING LABOR HOURS	2000	000	2000	2000	000	2000
ENGINEERING LABOR DOLLARS	100,000.0	0.0	100,000.0	100,000.0	0.0	100,000.0
ENGINEERING OVERHEAD DOLLARS	200,000.0	0.0	200,000.0	200,000.0	0.0	200,000.0
TOTAL ENGINEERING DOLLARS	300,000.0	0.0	300,000.0	300,000.0	0.0	300,000.0
MANUFACTURING OPERATIONS						
MANUFACTURING LABOR HOURS	0	0	0	0	0	0
MANUFACTURING LABOR DOLLARS	0.0	0.0	0.0	0.0	0.0	0.0
MANUFACTURING OVERHEAD DOLLARS	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL MANUFACTURING OPERATIONS DOLLARS	0.0	0.0	0.0	0.0	0.0	0.0
MATERIALS						
MATERIAL DOLLARS	0.0	0.0	0.0	0.0	0.0	0.0
REPAIRED PARTS DOLLARS	0.0	0.0	0.0	0.0	0.0	0.0
REPAIRED PARTS AMOUNT DOLLARS	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL DIRECT REPORTING LABORING DOLLARS	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL MATERIALS DOLLARS	0.0	0.0	0.0	0.0	0.0	0.0
OTHER COSTS						
OTHER COST DOLLARS	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL COST DOLLARS	300,000.0	0.0	300,000.0	300,000.0	0.0	300,000.0

PROGRESS CURVE REPORT

The public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Department of Commerce, Paperwork Reduction Project (2004-0802). Respondents should be aware that notwithstanding any other provision of law, no person shall be penalized for failing to comply with a collection of information if it does not display a currently valid OMB control number. PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE ABOVE ORGANIZATION.

PLEASE DO NOT RETURN THIS COMPLETED FORM TO THE ABOVE ORGANIZATION.

1. MAJOR PROGRAM A. NAME: [Blank] B. OFFICE: [Blank]		3. REPORTING ORGANIZATION TYPE A. NAME: [Blank] B. TYPE: [Blank]		4. APPROVED PLAN NUMBER A. NUMBER: [Blank] B. DATE: [Blank]	
2. CONTRACT TYPE A. CONTRACT TYPE: [Blank] B. CONTRACT NUMBER: [Blank]		3. CONTRACT INFORMATION A. CONTRACT NO.: [Blank] B. CONTRACT DATE: [Blank]		4. REPORT AS OF (YYYYMMDD) A. DATE: [Blank] B. REPORT AS OF (YYYYMMDD): [Blank]	
5. PERIOD OF PERFORMANCE A. START DATE (YYYYMMDD): [Blank] B. END DATE (YYYYMMDD): [Blank]		6. TELEPHONE NUMBER (Include Area Code) A. NUMBER: [Blank] B. EXTENSION: [Blank]		7. DATE PREPARED (YYYYMMDD) A. DATE: [Blank] B. REPORT AS OF (YYYYMMDD): [Blank]	
8. NAME (Include Full Name) A. NAME: [Blank] B. TITLE: [Blank]		9. E-MAIL ADDRESS A. ADDRESS: [Blank] B. E-MAIL ADDRESS: [Blank]		10. DATE PREPARED (YYYYMMDD) A. DATE: [Blank] B. REPORT AS OF (YYYYMMDD): [Blank]	

A. COMPLETED UNITS		B. WORK IN PROCESS (WIP)		C. TOTAL DIRECT COSTS AND HOURS INCURRED TO DATE	
AM	AP	AM	AP	AM	AP
18	23	33	50	300,000.0	300,000.0



Only the first 1921-1 and 1921-2 report will have the header information highlighted in GREEN

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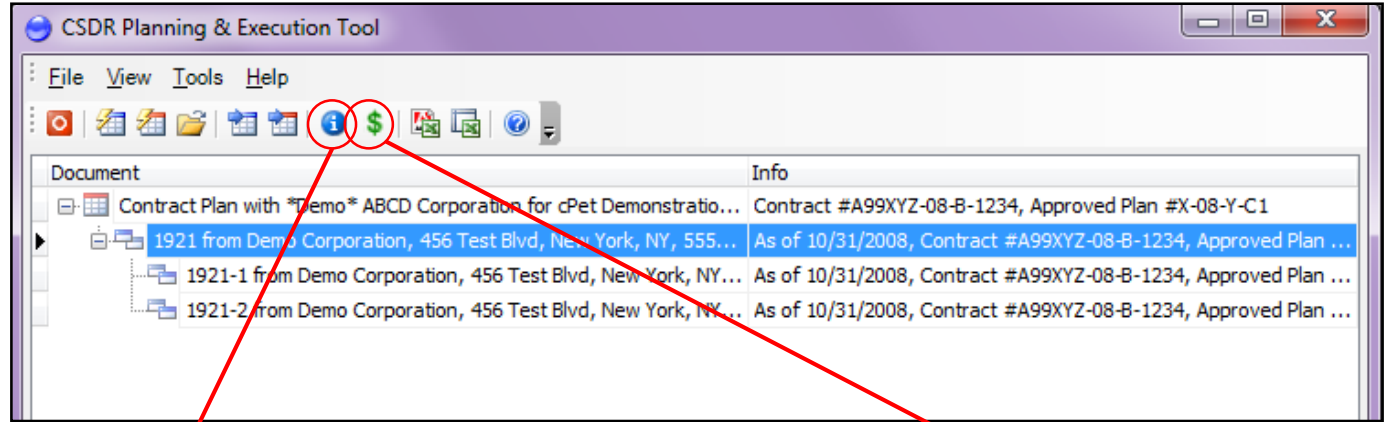
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If the “Visual Validation” files contain cells that are not highlighted in GREEN, the files can be corrected within cPet Desktop.



Edit and Save Header Information

Program Name: cPet Demonstration Space System (CDSS)
 Phase: B
 Prime Mission Product: Demo PMP
 Approved Plan Number: X-08-Y-C1
 Submission Number: 1
 Resubmission Number: 0
 Report As Of: 10/31/2008
 Report Cycle: Initial Interim Final
 Point of Contact Name: Tester, Fred A.
 Department: Business Operations
 E-Mail: cPetUser@demo.local
 Phone: 555-555-5555
 Date Prepared: 12/1/2008

Edit and Save Cost Data

WBS Element Code	Reporting Element	# of Units	To Date			# of Units	At Completion		
			Nonrecurring	Recurring	Total		Nonrecurring	Recurring	Total
1.0	Space System	0.0	419,000.0	49,200.0	468,200.0	1.0/1.0	2,819,000.0	140,700.0	2,959,700.0
1.1	SEIT/PM and Other Common Ele...	0.0	25,000.0	25,000.0	50,000.0	1.0	125,000.0	28,000.0	154,000.0
1.2	Space Vehicle (1...n as required)	0.0	228,000.0	13,200.0	242,200.0	1.0	1,329,000.0	57,200.0	1,386,200.0
1.2.1	SEIT/PM and Other Common Ele...	0.0	24,000.0	5,000.0	29,000.0	1.0	124,000.0	9,000.0	133,000.0
1.2.2	Spacecraft Bus	0.0	22,000.0	2,500.0	24,500.0	1.0	222,000.0	10,500.0	232,500.0
1.2.2.1	Integration, Assembly, Test and C...	0.0	12,000.0	2,000.0	14,000.0	1.0	112,000.0	6,000.0	118,000.0
1.2.2.2	Telemetry, Tracking, and Comma...	0.0	10,000.0	500.0	10,500.0	1.0	110,000.0	4,500.0	114,500.0
1.2.3	Communication / Payload	0.0	24,000.0	0.0	24,000.0	1.0	424,000.0	16,000.0	440,000.0
1.2.3.1	Communication	0.0	17,000.0	0.0	17,000.0	1.0	217,000.0	8,000.0	225,000.0
1.2.3.1.1	LHF Antenna Subsystem	0.0	8,000.0	0.0	8,000.0	1.0	108,000.0	4,000.0	112,000.0
1.2.3.1.2	KA Antenna Subsystem	0.0	9,000.0	0.0	9,000.0	1.0	109,000.0	4,000.0	113,000.0
1.2.3.2	Payload	0.0	7,000.0	0.0	7,000.0	1.0	207,000.0	8,000.0	215,000.0
1.2.3.2.1	Legacy Subsystem	0.0	3,000.0	0.0	3,000.0	1.0	103,000.0	4,000.0	107,000.0
1.2.3.2.2	KA to LHF Subsystem	0.0	4,000.0	0.0	4,000.0	1.0	104,000.0	4,000.0	108,000.0
1.2.4	Booster Adapter	0.0	5,000.0	200.1	5,200.0	1.0	105,000.0	4,200.0	109,200.0
1.2.5	Space Vehicle Storage	0.0	4,000.0	500.0	4,500.0	1.0	104,000.0	4,500.0	108,500.0
1.2.6	Launch Systems Integration	0.0	50,000.0	2,000.0	52,000.0	1.0	150,000.0	6,000.0	156,000.0
1.2.7	Launch Operations & Mission Sup...	0.0	100,000.0	3,000.0	103,000.0	1.0	200,000.0	7,000.0	207,000.0
1.3	Ground (1...n as required)	0.0	128,000.0	7,000.0	135,000.0	1.0	1,128,000.0	47,000.0	1,175,000.0
1.3.1	SEIT/PM and Other Common Ele...	0.0	20,000.0	2,000.0	22,000.0	1.0	120,000.0	6,000.0	126,000.0
1.3.2	Ground Terminal Subsystems	0.0	13,000.0	0.0	13,000.0	1.0	113,000.0	4,000.0	117,000.0
1.3.3	Command and Control Subsystem	0.0	14,000.0	0.0	14,000.0	1.0	114,000.0	4,000.0	118,000.0

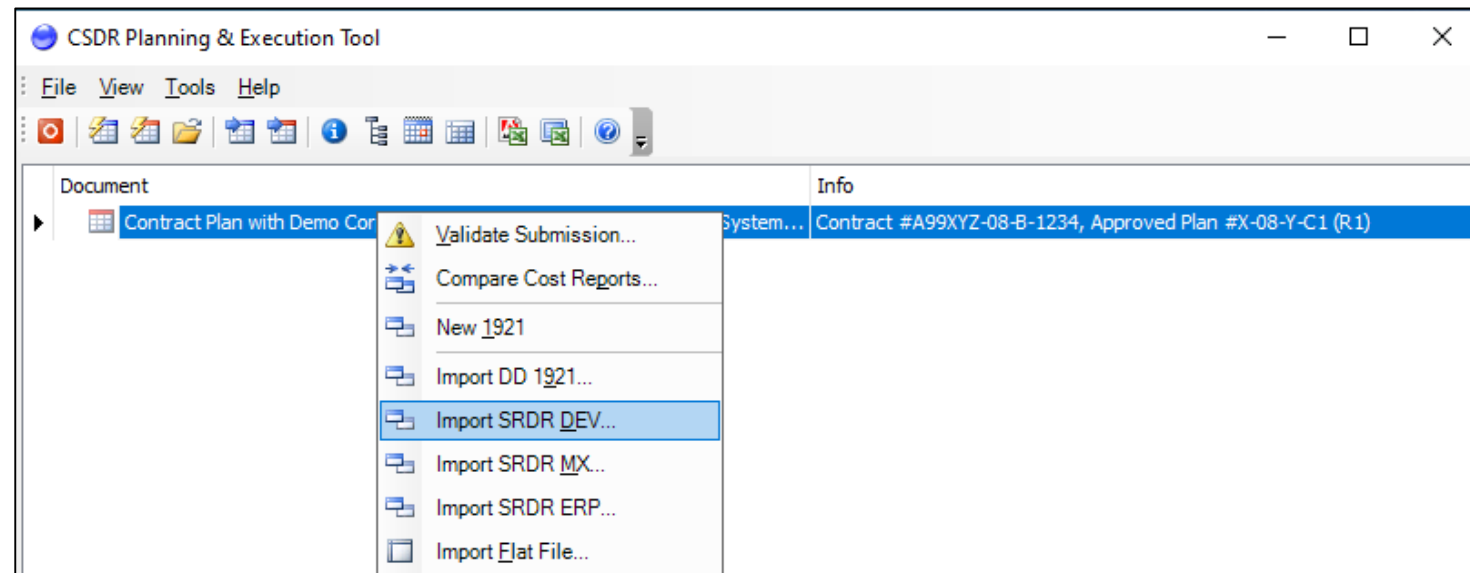
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To Convert a SRDR Template from the excel format to the xml format using cPet desktop:

- Import your DD2794 CSDR Plan
- Once Imported, **Right-Click** the CSDR Plan and select **Import SRDR DEV, SRDR MX, or SRDR ERP**



Once selected, the cPet Document Import Validation Window Will Open



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cPet Desktop will also create a Visual Conversion Version of your SRDR submission

- Successfully ingested data will be highlighted in green, any errors will be highlighted in orange
- cPet Desktop will automatically save the visual conversion file in the same folder as your SRDR Submission

**SOFTWARE RESOURCES DATA REPORTING
FORMAT 1 - SOFTWARE DEVELOPMENT REPORT**

OMB Control Number xxxx-xxxx
Expiration Date: MM/DD/YYYY

The public reporting burden for this collection of information, 0704-0188, is estimated to average 16 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or burden reduction suggestions to the Department of Defense, Washington Headquarters Services, at whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE ABOVE ORGANIZATION.

METADATA

Program Name	Prime Mission Product	Date Prepared (YYYYMMDD)
cPet Demonstration Space System (CDSS)	Demo PMP	#####

Phase/Milestone (check one only)	Appropriation (check all that apply)	Reporting Organization Type (check one only)
<input type="checkbox"/> Pre-A <input type="checkbox"/> C - LRIP <input type="checkbox"/> A <input type="checkbox"/> C - FRP <input type="checkbox"/> B <input type="checkbox"/> O&S	<input type="checkbox"/> RDT&E <input type="checkbox"/> Procurement <input type="checkbox"/> O&M	<input checked="" type="checkbox"/> Prime / Associate Contractor <input type="checkbox"/> Direct-Reporting Subcontractor <input type="checkbox"/> Government

Performing Organization Name / Address	Division Name / Address	Customer (Direct-Reporting Subcontractor only)
Demo Corporation 456 Test Blvd New York, NY 55555		

Ingestion
Errors will be
highlighted
in orange



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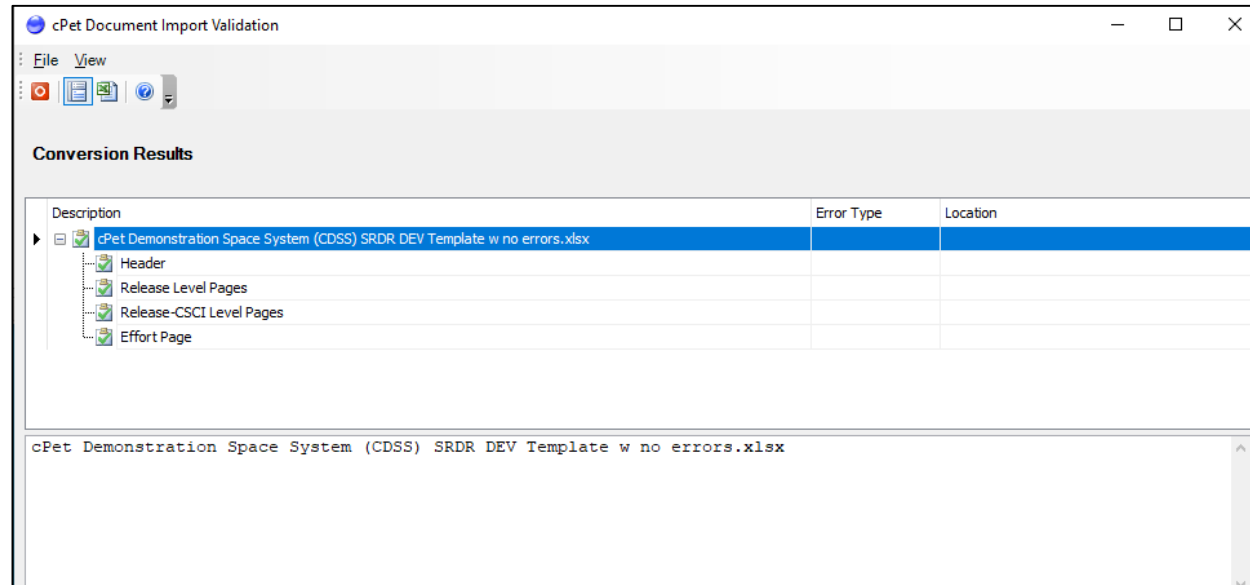
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Use the cPet Document Import Validation Screen to Identify and Correct any DEI/FFS errors present in your submission

- Once a submission is completely error free every SRDR Tab will have the  icon



cPet Desktop will create a XML version of the SRDR in the same folder as the original excel file

 cPet Demonstration Space System (CDSS) SRDR DEV Template w no errors.srdr_dev	11/5/2021 10:12 AM	XML Document	13 KB
 Conversion - cPet Demonstration Space System (CDSS) SRDR DEV Template w no errors	11/5/2021 10:12 AM	Microsoft Excel W...	44 KB
 cPet Demonstration Space System (CDSS) SRDR DEV Template w no errors	10/25/2021 11:52 AM	Microsoft Excel W...	54 KB



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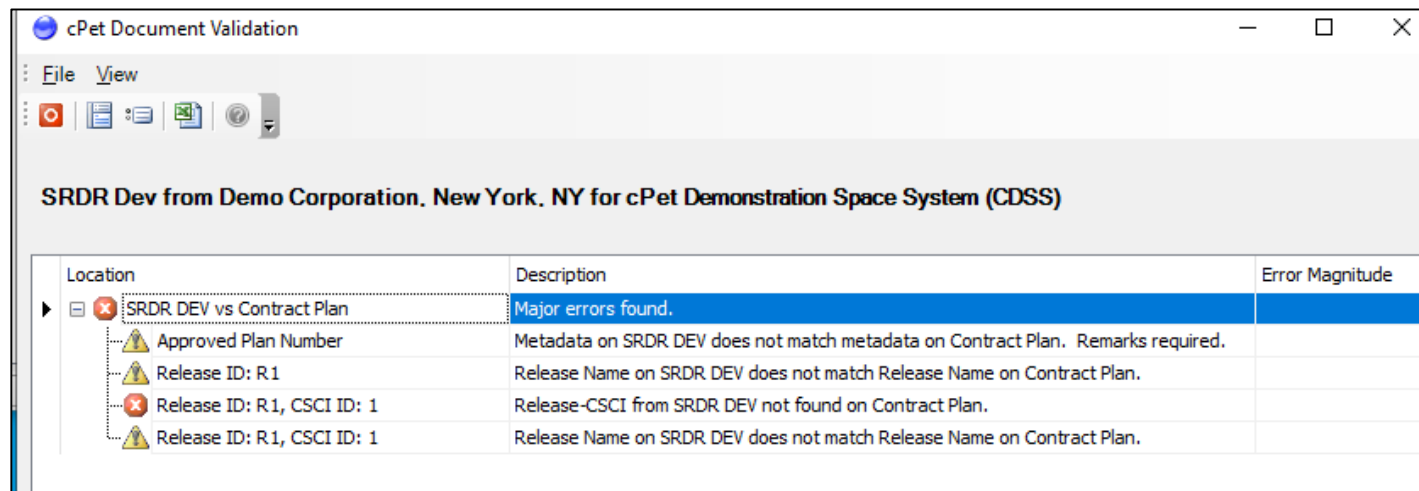
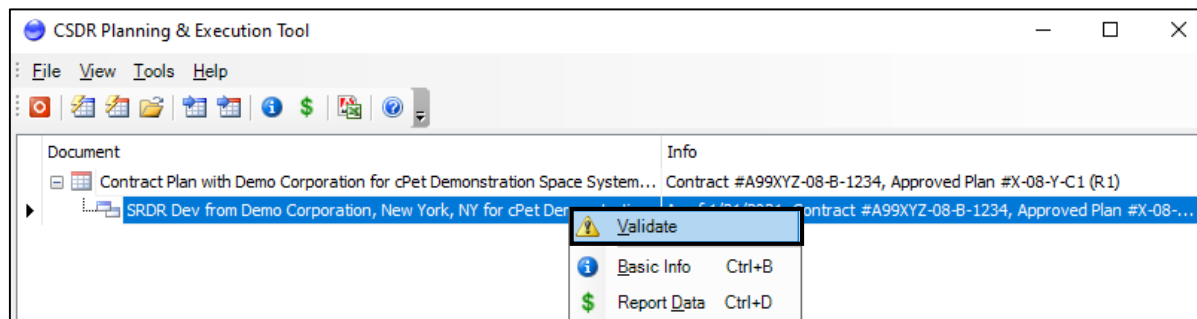
XML Conversion

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To validate an SRDR Submission against its DD2794 CSDR Plan:

- Import the CSDR Plan and SRDR Submission as indicated in the xml conversion instructions
- Right Click the SRDR Submission and select **Validate**,
 - cPet Desktop Document Validation Window will open
 - Use the cPet Document Validation report to correct validation errors



Submitting Cost Reports



Step 1: Select Submission Event



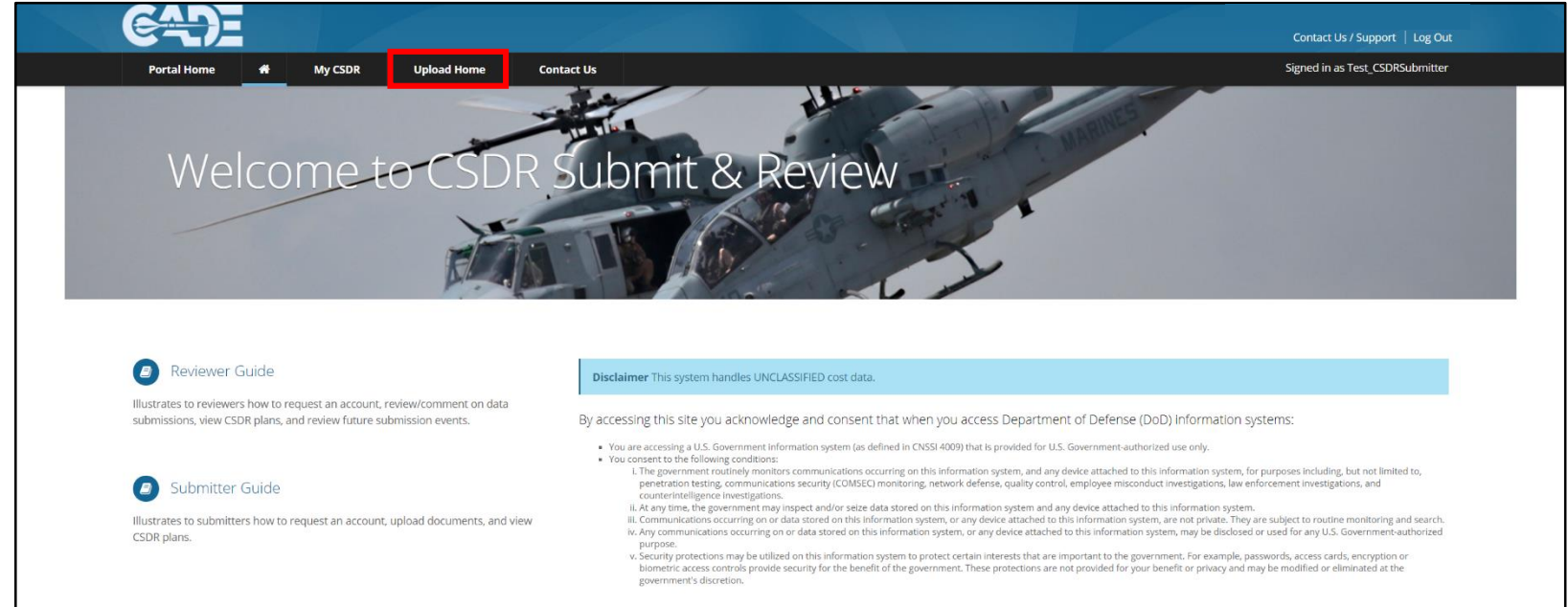
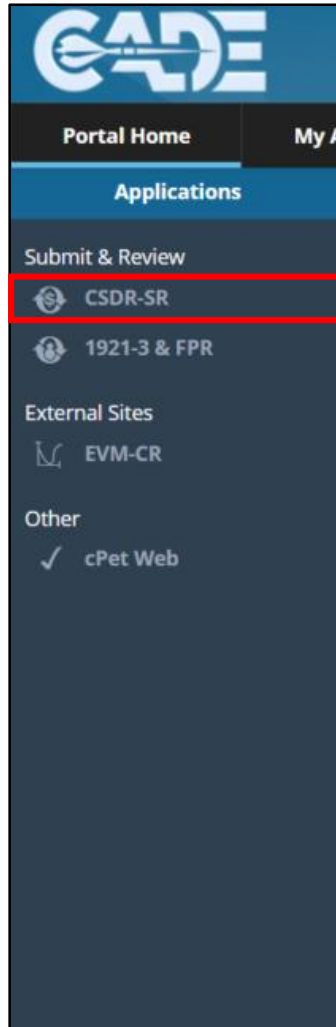
Getting Started / Registration

Preparing CSDR Reports for Submission

XML Conversion

Submitting Cost Reports

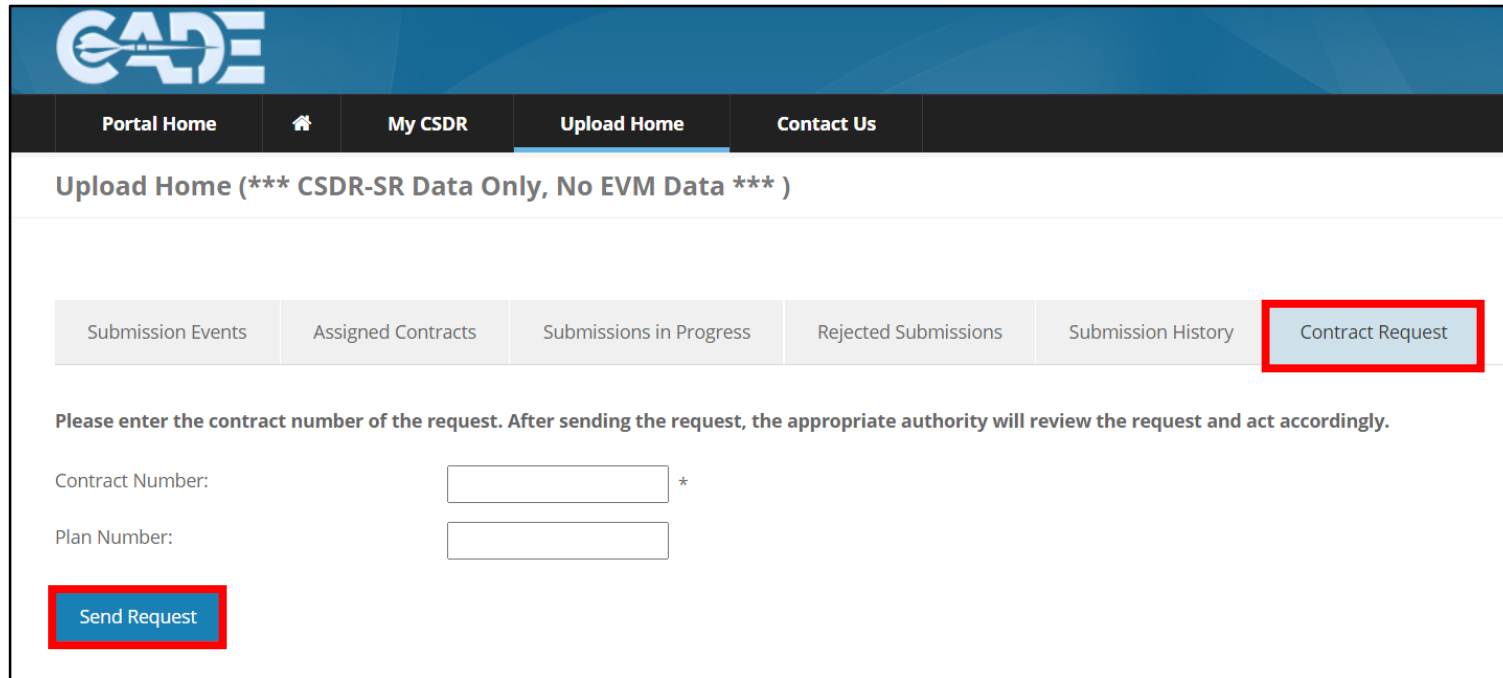
Viewing CSDR Plans



Access the CSDR Submit-Review Application via the CADE Portal Home Page, then navigate to *Upload Home*.

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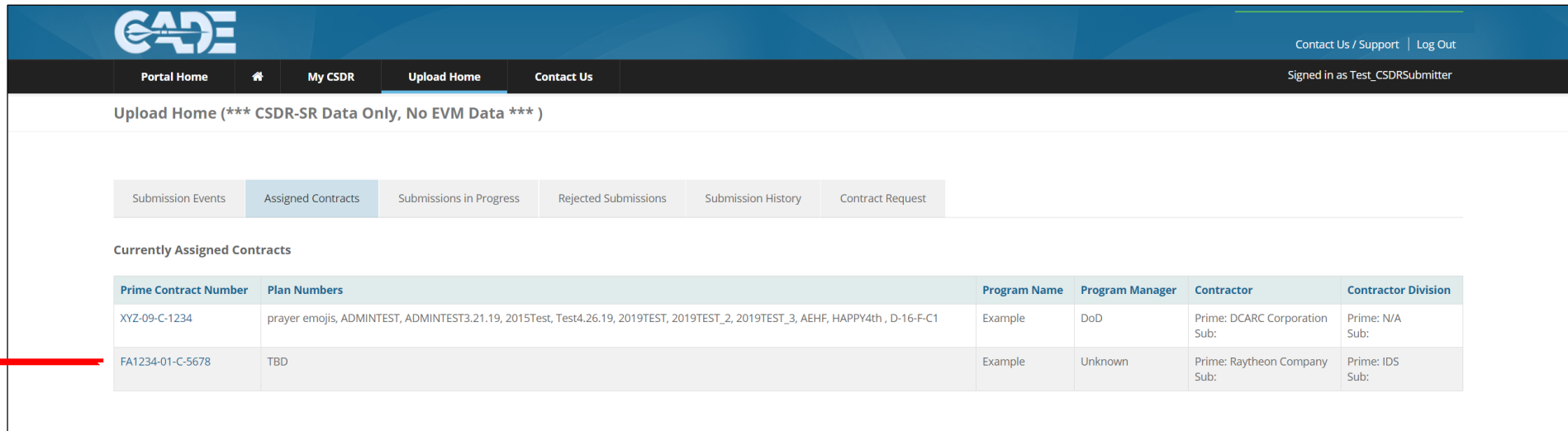
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The screenshot shows the CADE web application interface. At the top, there is a navigation bar with the CADE logo and several menu items: Portal Home, My CSDR, Upload Home (which is the active page), and Contact Us. Below the navigation bar, the page title is "Upload Home (***) CSDR-SR Data Only, No EVM Data (***)". A horizontal menu contains several tabs: Submission Events, Assigned Contracts, Submissions in Progress, Rejected Submissions, Submission History, and Contract Request. The "Contract Request" tab is highlighted with a red border. Below the tabs, there is a text instruction: "Please enter the contract number of the request. After sending the request, the appropriate authority will review the request and act accordingly." There are two input fields: "Contract Number:" followed by a text box with an asterisk, and "Plan Number:" followed by a text box. At the bottom left of the form area, there is a blue button labeled "Send Request" which is also highlighted with a red border.

- In order to see all of the submission events requiring submission on your *Upload Home* page, you must first be added to the contract.
- Select the *Contract Request* tab and enter the *Prime Contract Number* or *CSDR Plan Number* to request access.
- Clicking *Send Request* will alert the DCARC Validation Analyst that you need to be added to the contract.

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Upload Home (***) CSDR-SR Data Only, No EVM Data (***)

Submission Events | **Assigned Contracts** | Submissions in Progress | Rejected Submissions | Submission History | Contract Request

Currently Assigned Contracts

Prime Contract Number	Plan Numbers	Program Name	Program Manager	Contractor	Contractor Division
XYZ-09-C-1234	prayer emojis, ADMINTEST, ADMINTEST3.21.19, 2015Test, Test4.26.19, 2019TEST, 2019TEST_2, 2019TEST_3, AEHF, HAPPY4th , D-16-F-C1	Example	DoD	Prime: DCARC Corporation Sub:	Prime: N/A Sub:
FA1234-01-C-5678	TBD	Example	Unknown	Prime: Raytheon Company Sub:	Prime: IDS Sub:

- The **Assigned Contracts** tab shows the Submitter which contracts they are assigned to in the Submit-Review website.
- If a contract that you are required to submit reports for is not listed here, click on the **Contract Request** tab.

Click on the Prime Contract Number for more information about the contract, approved plans, and submission events.



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The screenshot shows the CADE web application interface. At the top, there is a navigation bar with the CADE logo and links for 'Contact Us / Support' and 'Log Out'. Below this is a secondary navigation bar with 'Portal Home', 'My CSDR', 'Upload Home' (highlighted), and 'Contact Us'. The user is signed in as 'Test_CSDRSubmitter'. The main content area is titled 'Upload Home (***) CSDR-SR Data Only, No EVM Data (***)' and features several tabs: 'Submission Events', 'Assigned Contracts', 'Submissions in Progress' (highlighted with a red box), 'Rejected Submissions', 'Submission History', and 'Contract Request'. Below the tabs, the section 'Submissions currently in progress' contains a table with the following data:

	Submission ID	As Of Date	Submission Event	Submission Date	Prime Contract Number	Plan Number	Task	Program Name	Program Manager	Contractor	Contractor Division
Upload	14080	12/1/2015	cPet Demo - Errors		XYZ-09-C-1234	X-15-C-C1	cPet Demo Fixed	Example	DoD	Prime: DCARC Corporation Sub:	Prime: N/A Sub:
Upload	15257	2/5/2015	Contract Award (plus 12 months)		XYZ-09-C-1234	Revision	Test	Example	DoD	Prime: DCARC Corporation Sub:	Prime: N/A Sub:
Upload	15746	1/12/2017	FLEXFILE		XYZ-09-C-1234	FIXED	FIXED	Example	DoD	Prime: DCARC Corporation Sub:	Prime: N/A Sub:

The *Submissions in Progress* tab displays the submissions that have either been started, but not submitted, or submissions that have been set back to *In Process: Contractor* by the DCARC Validation Analyst.

Select *Upload* to continue a submission.



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The screenshot shows the CADE web application interface. At the top, there is a navigation bar with the CADE logo on the left and 'Contact Us / Support | Log Out' on the right. Below this is a secondary navigation bar with links for 'Portal Home', 'My CSDR', 'Upload Home', and 'Contact Us'. The 'Upload Home' link is active. Below the navigation bar, the page title is 'Upload Home (***) CSDR-SR Data Only, No EVM Data (***)'. A horizontal menu contains several tabs: 'Submission Events', 'Assigned Contracts', 'Submissions in Progress', 'Rejected Submissions' (highlighted with a red box), 'Submission History', and 'Contract Request'. Below the tabs, the 'Rejected Submissions' section is displayed, featuring a table with the following data:

Submission ID	As Of Date	Submission Event	Submission Date	Prime Contract Number	Plan Number	Task	Program Name	Program Manager	Contractor	Contractor Division
4644	10/30/2013	Lot 4	12/12/2013	XYZ-09-C-1234	D-09-Z-C1	Lot 3	Example	DoD	Prime: DCARC Corporation Sub:	Prime: N/A Sub:
5243	4/30/2014	June 30th TEST	6/23/2015	XYZ-09-C-1234	D-09-Z-C1	Lot 3	Example	DoD	Prime: DCARC Corporation Sub:	Prime: N/A Sub:
5354	4/30/2014	Test	9/18/2014	XYZ-09-C-1234	D-09-Z-C1	Lot 3	Example	DoD	Prime: DCARC Corporation Sub:	Prime: N/A Sub:
44115	5/1/2019	RejectionEmailTest2	5/30/2019	XYZ-09-C-1234	X-15-C-C1		Example	DoD	Prime: DCARC Corporation Sub:	Prime: N/A Sub:
44252	3/9/2020	Critical Design Review (CDR)	3/26/2020	XYZ-09-C-1234	X-15-C-C1		Example	DoD	Prime: DCARC Corporation Sub:	Prime: N/A Sub:

The *Rejected Submissions* tab displays a record of the submissions that have been formally rejected by the Director of the DCARC.



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Portal Home My CSDR **Upload Home** Contact Us

Upload Home (** CSDR-SR Data Only, No EVM Data **)

Submission Events Assigned Contracts Submissions in Progress Rejected Submissions **Submission History** Contract Request

The *Submission History* tab displays a historical record of all submissions, in all stages, for the history of the Submitter.

Search Submission History

Submission ID:

Submission Stage:

As Of Date After:

Search Submissions

Select the *Submission ID* to see the details of the historical submission.

Search Submission History

[Show Search History Criteria](#)

Submission ID	As Of Date	Submission Event	Submission Date	Prime Contract Number	Plan Number	Task	Last Status Date	Last Status Set By	Status	Stage
44376	3/1/2021	Lot 10 Completion: Final Report		FA1234-01-C-5678	TBD	CADE Webinar Demo	2/18/2021	Test CSDRSubmitter	Late Submit	Submitting
44345	1/31/2018	Year 1 Technical Data Report	10/26/2020	XYZ-09-C-1234	D-16-F-C1	D-16-F-C1	10/26/2020	Courtney Clark	Accepted	Finalized
44344	1/31/2018	Year 1 Software Resource Data Report	10/26/2020	XYZ-09-C-1234	D-16-F-C1	D-16-F-C1	10/26/2020	Courtney Clark	Accepted	Finalized
44343	1/31/2018	Year 1 FlexFile and Quantity Report	10/26/2020	XYZ-09-C-1234	D-16-F-C1	D-16-F-C1	10/26/2020	Courtney Clark	Accepted	Finalized
44342	1/31/2017	Initial Technical Data Report	10/26/2020	XYZ-09-C-1234	D-16-F-C1	D-16-F-C1	10/26/2020	Courtney Clark	Accepted	Finalized
44341	1/31/2017	Initial Software Resource Data Report	10/26/2020	XYZ-09-C-1234	D-16-F-C1	D-16-F-C1	10/26/2020	Courtney Clark	Accepted	Finalized
44340	1/31/2017	Initial FlexFile and Quantity Report	10/26/2020	XYZ-09-C-1234	D-16-F-C1	D-16-F-C1	10/26/2020	Courtney Clark	Accepted	Finalized
44326	8/28/2020	AARGM - FRP 2 Interim Report (Complete)		XYZ-09-C-1234	Test		8/11/2020	Test CSDRSubmitter	Late Submit	Submitting
44302	4/22/1988	Initial Lot 3 Report	7/13/2020	XYZ-09-C-1234	D-09-Z-C1		7/15/2020		In Process: DCARC	Reviewing
44299	6/10/2020	AARGM - FRP 2 Interim Report (Complete)		XYZ-09-C-1234	Test		6/11/2020	Courtney Clark	Late Submit	Submitting

[Download Results to Excel](#)

2

Step 1: Select Submission Event



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Upload Home (***) CSDR-SR Data Only, No EVM Data (***)

Submission Events | Assigned Contracts | Submissions in Progress | Rejected Submissions | Submission History | Contract Request

Submission Events

Date Range: All | Program: All Programs
 Submission Stage: None | Contract: All

	Event Name	Expected Files	Expected As Of Date	Expected Submission Date	Prime Contract Number	Task	Plan Number	Linked Contract Plan Task Name	Program Name	Submission ID	Submission Status	Submission Stage	In Progress
Upload	Contract Completion	CWBS Dictionary			XYZ-09-C-1234	Test	Revision	Test	Example				
Upload	Wildcard Report Request	Other			XYZ-09-C-1234	Test	Revision	Test	Example				
Upload	Contract Award (plus 12 months)	CWBS Dictionary			XYZ-09-C-1234	Prime Contract Plan	Example-17-C-C1	Prime Contract Plan	Example				
Upload	Start of each Software Release	Other			XYZ-09-C-1234	Prime Contract Plan	Example-17-C-C1	Prime Contract Plan	Example				
Upload	System Requirements Review (SRR)	Other			XYZ-09-C-1234	Prime Contract Plan	Example-17-C-C1	Prime Contract Plan	Example				
Upload	Preliminary Design Review (PDR)	Other			XYZ-09-C-1234	Prime Contract Plan	Example-17-C-C1	Prime Contract Plan	Example				
Upload	Critical Design Review (CDR)	1921	7/10/2019		XYZ-09-C-1234	Prime Contract Plan	Example-17-C-C1	Prime Contract Plan	Example				
Upload	Critical Design Review (CDR)	Other			XYZ-09-C-1234	Prime Contract Plan	Example-17-C-C1	Prime Contract Plan	Example				

Identify the Submission Event and click *Upload* to begin the submission.

Step 2: Enter the As of Date



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Upload Submission

Instructions: Step 1 of 4
Enter the As Of Date and check the Point of Contact information, then press the 'Next' button to continue.

Submission Info

Contract Summary

Contract Number:	XYZ-09-C-1234	Sub Contract Number:	
Contractor Name	DCARC Corporation	Sub Contractor Name	
Contractor Division	N/A	Sub Contractor Division	
Prime/Sub	Prime		
Contract Type	CPAF		

Program

Program Name	Example	Military Handbook	ELECTRONIC/AUTOMATED SOFTWARE
Program URI		Weapon System Type	Non MIL-STD-196E Designated System
Program Manager	DoD	Service	DOD

Submission Event

Plan Number	Test
Submission Event	Contract Complete - FRP 2 Final Report
Expected Files	1921,1921-1
Expected As Of Date	12/30/2015
Expected Submission Date	2/28/2016

Submission Details

As Of Date *

Status: Late

Comment (Max 256 char)

Point of Contact

Name *
Test CSDRSubmitter

Phone *
789-456-1230

Fax

Email *
osd.mcaalex.cape.mbx.cade-helpdesk@mail.mil

Make Default POC

- Enter the report As of Date for the submission. The report **As Of Date** should be consistent with item 14d of the approved CSDR Plan.
- Once the POC Information has been verified, select **Next** to continue.

Step 3: Browse, Select, Upload Files



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Upload Submission

[Back](#) [Cancel Submission](#)

Instructions: Step 2 of 4
Upload your files and mark them according to their type. Note: To be able to validate 1921 files, make sure to upload xls,xlsx, or xml files. To be able to validate FlexFile / Quantity files, make sure to upload zip files compliant with the FF/Q file specification. After all required files are attached, press 'Next' to continue

[Back](#) [Next](#)

Submission Info | **Files** | Validation

Unclassified Documents Only

Required Files
1921,1921-1

Select a File to Upload

Caution: The total size of each file must be less than 50 mb.
Choose File

[no files selected] [Browse](#)

Select File Type *
Please select a File Type.

File Comment

[Upload](#)

Uploaded Files

File Name	File Type	File Comment	Actions
Your1921_1File.1921_1.xml	1921-1	1921-1	
Your1921File.1921.xml	1921	1921	

- To upload the Excel and XML cost report files, select **Browse** to locate the report, select the correct **File Type**, and click **Upload**.
- Click **Next** to continue.

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
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Select a File to Upload

Caution: The total size of each file must be less than 50 mb.

Choose File Select File Type *

Uploaded Files

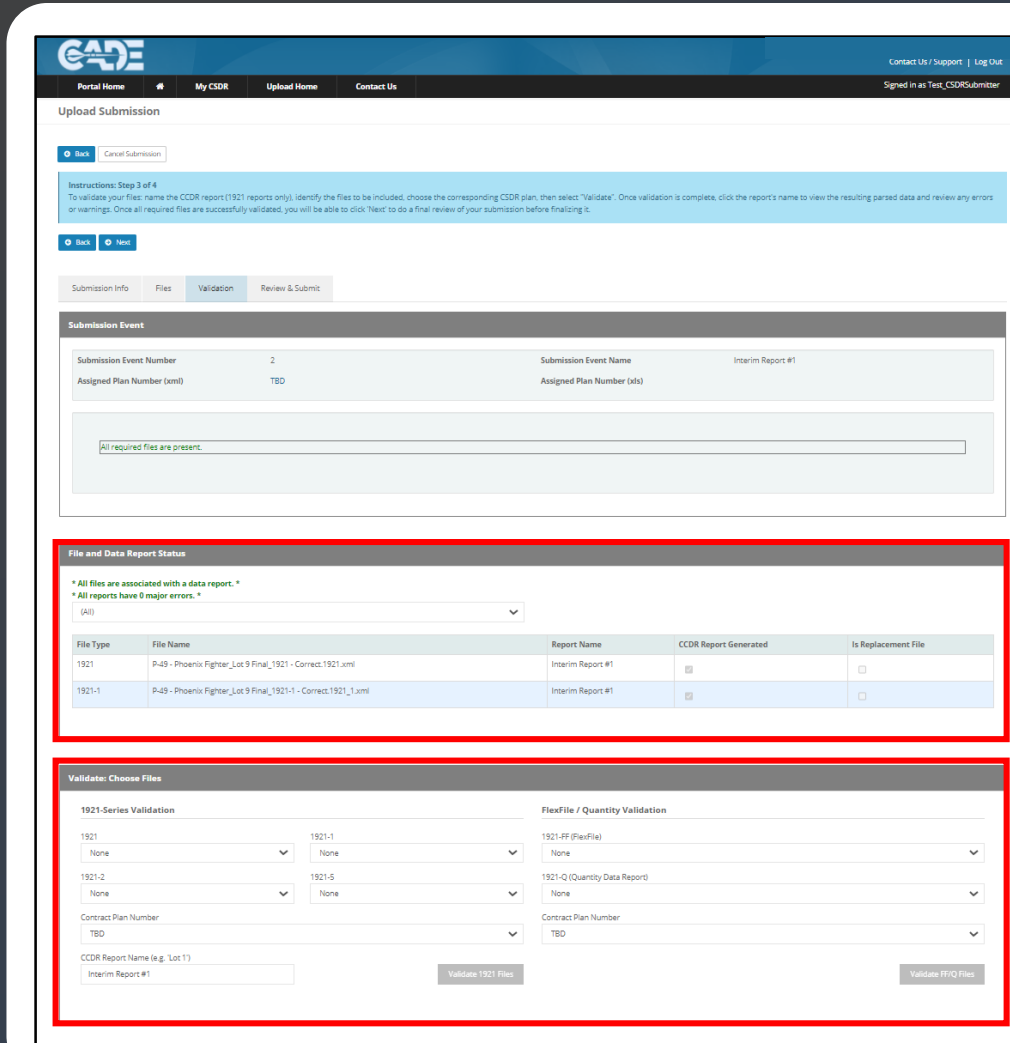
	File Name	File Type	File Comment	Actions
	Your1921_1File.1921_1.xml	1921-1	1921-1	 
	Your1921File.1921.xml	1921	1921	 



- All sets of 1921 data will be required to be validated against the approved CSDR Plan prior to finalizing the submission.
- If you are required to submit multiple variants or lots, use the **File Comment** field while uploading to distinguish the different reports.
- Reporting requirements are outlined in the approved CSDR plan and Contract Data Requirement List (CDRL) for the contract.

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Upload Submission

Instructions: Step 3 of 4
To validate your files: name the CCDR report (1921 reports only), identify the files to be included, choose the corresponding CSDR plan, then select "Validate". Once validation is complete, click the report's name to view the resulting parsed data and review any errors or warnings. Once all required files are successfully validated, you will be able to click "Next" to do a final review of your submission before finalizing it.

Submission Info | Files | Validation | Review & Submit

Submission Event

Submission Event Number	2	Submission Event Name	Interim Report #1
Assigned Plan Number (xml)	TBD	Assigned Plan Number (xls)	

All required files are present.

File and Data Report Status

* All files are associated with a data report.*
* All reports have 0 major errors.*

(All)

File Type	File Name	Report Name	CCDR Report Generated	Is Replacement File
1921	P-49 - Phoenix Fighter_Lot 9 Final_1921 - Correct.1921.xml	Interim Report #1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1921-1	P-49 - Phoenix Fighter_Lot 9 Final_1921-1 - Correct.1921_1.xml	Interim Report #1	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Validate: Choose Files

1921-Series Validation

1921	None	1921-1	None
1921-2	None	1921-5	None

Contract Plan Number: TBD

CCDR Report Name (e.g., Lot 1): Interim Report #1

FlexFile / Quantity Validation

1921-FF (FlexFile): None

1921-Q (Quantity Data Report): None

Contract Plan Number: TBD

Buttons: Validate 1921 Files, Validate FF/Q Files

- Submitters must validate and generate a CCDR Data Report prior to submitting reports.
- If the submission event requires multiple sets of 1921, 1921-1/5, and 1921-2 reports, a CCDR Report must be validated and generated for each data set. For example, the report names could be: "Variant 1" and "Variant 2".
- Submitters are required to validate SRDRs, however, due to the implementation of the new SRDR Database, submitters will be able to submit even if major errors are identified.
- Submitters are **NOT** required to validate CWBS Dictionaries. When uploading these files, Click **Next** to continue.

Step 4: Name Data Set & Validate



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All files must be associated with a data report and have no major errors in order to proceed.

File and Data Report Status

* All files are associated with a data report. *
* All reports have 0 major errors. *

(All) ▼

File Type	File Name	Report Name	CCDR Report Generated	Is Replacement File
1921	P-49 - Phoenix Fighter_Lot 9 Final_1921 - Correct.1921.xml	Interim Report #1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1921-1	P-49 - Phoenix Fighter_Lot 9 Final_1921-1 - Correct.1921_1.xml	Interim Report #1	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Validate: Choose Files

1921-Series Validation

1921: ▼

1921-1: ▼

1921-2: ▼

1921-5: ▼

Contract Plan Number: ▼

CCDR Report Name (e.g. 'Lot 1'):

FlexFile / Quantity Validation

1921-FF (FlexFile): ▼

1921-Q (Quantity Data Report): ▼

Contract Plan Number: ▼

A report is Valid if it has not been deleted or replaced. This column is for the use of DCARC analysts.

In order to associate your files with a data report, make sure you select the correct files from the **Select Validation Options** table, **Name Data Set** then click **Validate**.



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Validate: Choose Files

Your data report should be generated shortly. Thank you for your patience. Please click the Refresh button below to see if the report has been generated.

1921-Series Validation

1921

1921-1

1921-2

1921-5

Contract Plan Number

CCDR Report Name (e.g. 'Lot 1')

[Validate 1921 Files](#)

FlexFile / Quantity Validation

1921-FF (FlexFile)

1921-Q (Quantity Data Report)

Contract Plan Number

[Validate FF/Q Files](#)

Validate: Review Results

[Export CCDR Report Data](#)

CCDR Report Name	1921 File	1921-1 File	1921-2 File	1921-5 File	Major Error Count	Minor Error Count	File(s) Current	Date Report Generated
Interim Report #1	P-49 - Phoenix Fighter_Lot 9 Final_1921 - Correct.1921.xml	P-49 - Phoenix Fighter_Lot 9 Final_1921-1 - Correct.1921_1.xml			0	3		2/19/2021 11:49:53 AM

- Running a validation error report may take a few minutes to load. Use the *refresh* icons to update the results.
- NOTE: You may have to refresh the website page or return to a previous tab in order to allow the validation error report enough time to finish processing.



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File and Data Report Status

* P-49 - Phoenix Fighter_Lot 9 Final_1921 - Correct.1921.xml,P-49 - Phoenix Fighter_Lot 9 Final_1921-1 - Correct.1921_1.xml is/are not associated with a CCDR data report. *

* All reports have 0 major errors. *

Interim Report #1

File Type	File Name	Report Name	CCDR Report Generated	Is Replacement File
1921	P-49 - Phoenix Fighter_Lot 9 Final_1921 - Correct.1921.xml	Interim Report #1	<input type="checkbox"/>	<input type="checkbox"/>
1921-1	P-49 - Phoenix Fighter_Lot 9 Final_1921-1 - Correct.1921_1.xml			

Validate: Choose Files

1921-Series Validation		FlexFile / Quantity Validation
1921 P-49 - Phoenix Fighter_Lot 9 Final_1921 - Correct.1921	1921-1 P-49 - Phoenix Fighter_Lot 9 Final_1921-1 - Correct.19	1921-FF (FlexFile) None
1921-2 None	1921-5 None	1921-Q (Quantity Data Report) None
Contract Plan Number TBD	Contract Plan Number TBD	
CCDR Report Name (e.g. 'Lot 1') Interim Report #1		

Validate 1921 Files Validate FF/Q Files

- During the validation process, you may need to remove and upload corrected files to the submission event.
- When this occurs, use the drop down menu in the **File and Data Report Status** table to select the correct report name.
- This will trigger the Validation Options table to populate with the newly uploaded files.



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[Export CDR Report Data](#)

CCDR Report Name	1921 File	1921-1 File	1921-2 File	1921-5 File	Major Error Count	Minor Error Count	File(s) Current	Date Report Generated
✓ Interim Report #1	P-49 - Phoenix Fighter_Lot 9 Final_1921 - Correct.1921.xml	P-49 - Phoenix Fighter_Lot 9 Final_1921-1 - Correct.1921_1.xml			0	3	<input checked="" type="checkbox"/>	2/19/2021 1:49:36 PM

Name: Interim Report #1

Major Errors (0) | Minor Errors (3) | History | View Reports | References

Proceed!

There are **0** Major Errors that must be corrected prior to submissions of the 1921, 1921-1, and 1921-2 reports. Please review the "Minor Errors" page to ensure all errors that need to be addressed have been answered. After doing so, you may proceed to the "Review and Submit" page to submit the reports.

If you have any questions, please contact Jenighi Powell, Test DCARCAAnalyst, CADE Analyst at jpowell@tecolote.com | testdcarcanalyst2@gmail.com

[Export Validation Error Report To Excel](#) | [Email Validation Error Report](#)

The DCARC POC information is listed for you to contact with questions.

- The cPet Validation Error Report is displayed on the Validation screen.
- **ALL** identified Major errors **MUST** be corrected in order to proceed to the next step in the upload process.



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Major Errors (0)	Minor Errors (3)	History	View Reports	References
<p>There are Minor Errors that may require attention. These errors will not prevent submission of the reports, but may require additional attention or an explanation in the Remarks Section.</p> <p>Please see the below descriptions that identify each minor error. If you have any questions, please contact Jenighi Powell, Test DCARCAAnalyst, CADE Analyst at jpowell@tecolote.com; testdcarcanalyst2@gmail.com; QA_Cade_Analyst@1mail.com . If you are not the preparer of this report, please hit the "Email Validation Error Report" button below and send the results to the preparer of the report.</p> <p> Export Validation Error Report To Excel Email Validation Error Report </p>				
Category	Location	Description	Details	Error Magnitude
1921 Internal	WBS Element Code 1.1.1.1	Costs are not complete, but number of units to date equals number of units at completion.	Cost To Date : \$k 5,092.1 Cost At Completion: \$k 6,498.7 Number of Units To Date : 10.0 Number of Units At Completion: 10.0	●
1921 Internal	WBS Element Code 1.1.4.1	Costs are not complete, but number of units to date equals number of units at completion.	Cost To Date : \$k 4,647.2 Cost At Completion: \$k 5,764.7 Number of Units To Date : 10.0 Number of Units At Completion: 10.0	●
1921 Internal	WBS Element Code 1.3	Costs are not complete, but number of units to date equals number of units at completion.	Cost To Date : \$k 58,740.5 Cost At Completion: \$k 64,984.8 Number of Units To Date : 10.0 Number of Units At Completion: 10.0	●

- The cPet Validation Error Report also displays Minor errors, or errors that require additional comments in the Remarks section.
- Minor errors displayed on the Validation tab will **NOT** prevent the submission from being submitted.



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The Submitter should review the cost data under *View Report Data* to check for missing or incorrect data.

Report Name: Interim Report #1

Header Data 1921 Cost Data 1921-1 Cost Data

Formated File Export Export to Excel

WBS ELEMENT	To Date			At Completion		
	Nonrecurring	Recurring	Total	Nonrecurring	Recurring	Total
(1) Direct Engineering Labor Hours	70	1138.8	1138.8	74	1257.2	1264.4
(2) Direct Engineering Labor Dollars	\$398.4	\$7040.0	\$7380.4	\$405.5	\$7210.2	\$7250.7
(3) Engineering Overhead Dollars	\$245.0	\$31267.7	\$31512.7	\$251.2	\$52001.9	\$52253.1
(4) Total Engineering Dollars	\$643.4	\$121670.7	\$122341.1	\$657.7	\$124104.1	\$124753.8
(5) Direct Tooling Labor Hours	1.0	247.7	248.7	1.1	247.7	248.8
(6) Direct Tooling Labor Dollars	\$21.7	\$179.0	\$200.7	\$23.6	\$179.0	\$202.6
(7) Direct Tooling & Equipment Dollars	\$0.0	\$4020.8	\$4020.8	\$0.0	\$4020.8	\$4020.8
(8) Direct Quality Control Labor Hours	1.2	347.5	348.7	1.0	384.2	385.1
(9) Direct Quality Control Labor Dollars	\$33.5	\$10836.5	\$10870.0	\$36.9	\$11052.2	\$11089.1
(10) Direct Manufacturing Labor Hours	90.2	4124.5	4214.7	95.2	4182.0	4263.4
(11) Direct Manufacturing Labor Dollars	\$3450.0	\$155518.5	\$158974.5	\$3478.8	\$158321.6	\$161800.4
(12) Manufacturing Operations Overhead Dollars	\$305.2	\$145235.6	\$145540.8	\$337.3	\$146521.5	\$146858.8
(13) Total Manufacturing Operation Dollars	\$3816.4	\$323792.3	\$327708.7	\$3876.6	\$328095.1	\$331971.7
(14) Non-Recurring Dollars	\$242.2	\$10201.9	\$10226.1	\$242.2	\$10201.9	\$10226.1
(15) Purchased Parts Dollars	\$45.2	\$30212.0	\$30257.2	\$127.7	\$30952.2	\$31079.9
(16) Purchased Equipment Dollars	\$102.5	\$37854.4	\$37956.9	\$102.6	\$38156.5	\$38259.1
(17) Material Handling Overhead Dollars	\$0.0	\$124458.7	\$124458.7	\$0.0	\$125053.7	\$125053.7
(18) Total Direct Reporting Subcontractor Dollars	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
(19) Total Material Dollars	\$171.9	\$222727.8	\$222898.9	\$254.5	\$224384.3	\$224618.8
(20) Other Costs Not Shown Elsewhere	\$328.2	\$25913.0	\$25943.2	\$328.2	\$33188.5	\$33486.7
Summary						
(21) Total Cost	\$4959.9	\$688202.0	\$688161.9	\$5111.0	\$709732.0	\$714843.0

Contract Data

Summary Elements To Date

Interim Report #1
Interim Report #1
2/19/2021
Test CSDRSubmitter
View Report Data
1921 ID: 32819
1921-1 ID: 392
P-49 - Phoenix Fighter_Lot 9 Final_1921 - Correct.1921.xml
P-49 - Phoenix Fighter_Lot 9 Final_1921-1 - Correct.1921_1.xml
(none provided)
(none provided)
XYZ-09-C-1234
TEST
44391
2
Interim Report #1
6/30/2016
698161.9
62057.0
0.0
0.0
6124.4
766343.3
70548.5
836891.8

57

Step 8: Proceed with No Major Errors



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Upload Submission

Instructions: Step 3 of 4
To validate your files: name the CDDR report (1921 reports only), identify the files to be included, choose the corresponding CSDR plan, then select "Validate". Once validation is complete, click the report's name to view the resulting parsed data and review any errors or warnings. Once all required files are successfully validated, you will be able to click "Next" to do a final review of your submission before finalizing it.

Back Next

Submission Info Files Validation Review & Submit

Submission Event

Submission Event Number: 2
Assigned Plan Number (xml): Test

All required files are present.

File and Data Report Status

* All files are associated with a data report. *
* All reports have 0 major errors. *

File Type	File Name
1921-1	P-49 - Phoenix Fighter_Lot 9 Final_1921-1 - Correct.1921.xml
1921	P-49 - Phoenix Fighter_Lot 9 Final_1921-1 - Correct.1921.xml

Validate: Review Results

Export CDDR Report Data

CCDR Report Name	1921 File	1921-1 File	1921-2 File	1921-5 File	Major Error Count	Minor Error Count	File(s) Current	Date Report Generated
Interim Report #1	P-49 - Phoenix Fighter_Lot 9 Final_1921 - Correct.1921.xml	P-49 - Phoenix Fighter_Lot 9 Final_1921-1 - Correct.1921_1.xml			0	3	<input checked="" type="checkbox"/>	2/19/2021 1:49:36 PM

Name: Interim Report #1

Major Errors (0) Minor Errors (3) History View Reports References

Proceed!

There are 0 Major Errors that must be corrected prior to submissions of the 1921, 1921-1, and 1921-2 reports. Please review the "Minor Errors" page to ensure all errors that need to be addressed have been answered. After doing so, you may proceed to the "Review and Submit" page to submit the reports. If you have any questions please contact Jerighi Powell, Test DCARCAAnalyst, CADE Analyst at jpowell@tecolote.com; testdcarcanalyst2@gmail.com; QA_Cade_Analyst@1mail.com

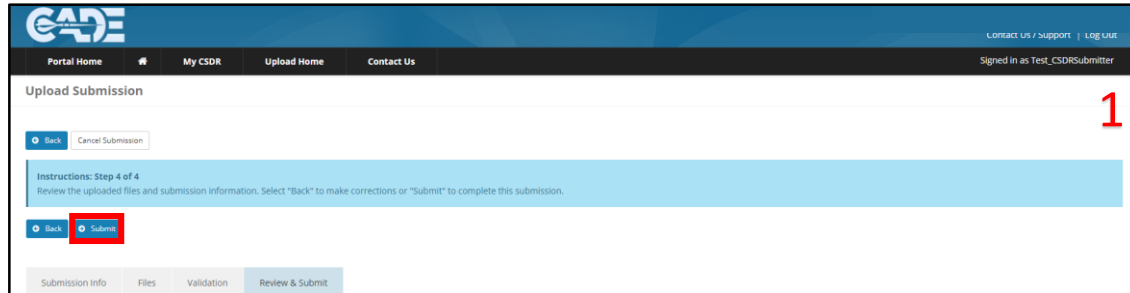
Export Validation Error Report To Excel | Email Validation Error Report

Click **Next** to proceed to the **Review and Submit** tab.

- Steps 1 – 7 should be repeated until there are no Major errors identified and the Validation Error Report allows you to **Proceed** to the next step, and click **Next** located at the top of the page.
- If you leave the Submit-Review application, the started submission will be found under **Submissions in Progress**.

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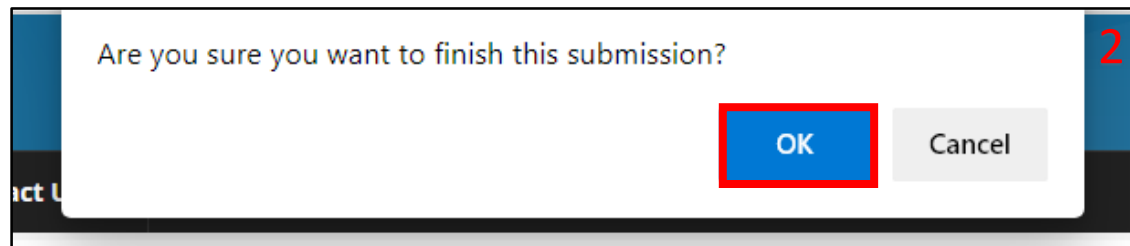
Upload Submission 1

Back Cancel Submission

Instructions: Step 4 of 4
Review the uploaded files and submission information. Select "Back" to make corrections or "Submit" to complete this submission.

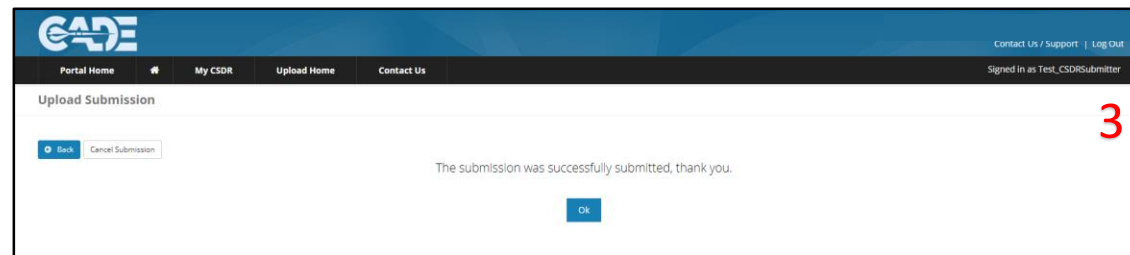
Back Submit

Submission Info Files Validation **Review & Submit**



Are you sure you want to finish this submission? 2

OK Cancel



Upload Submission 3

Back Cancel Submission

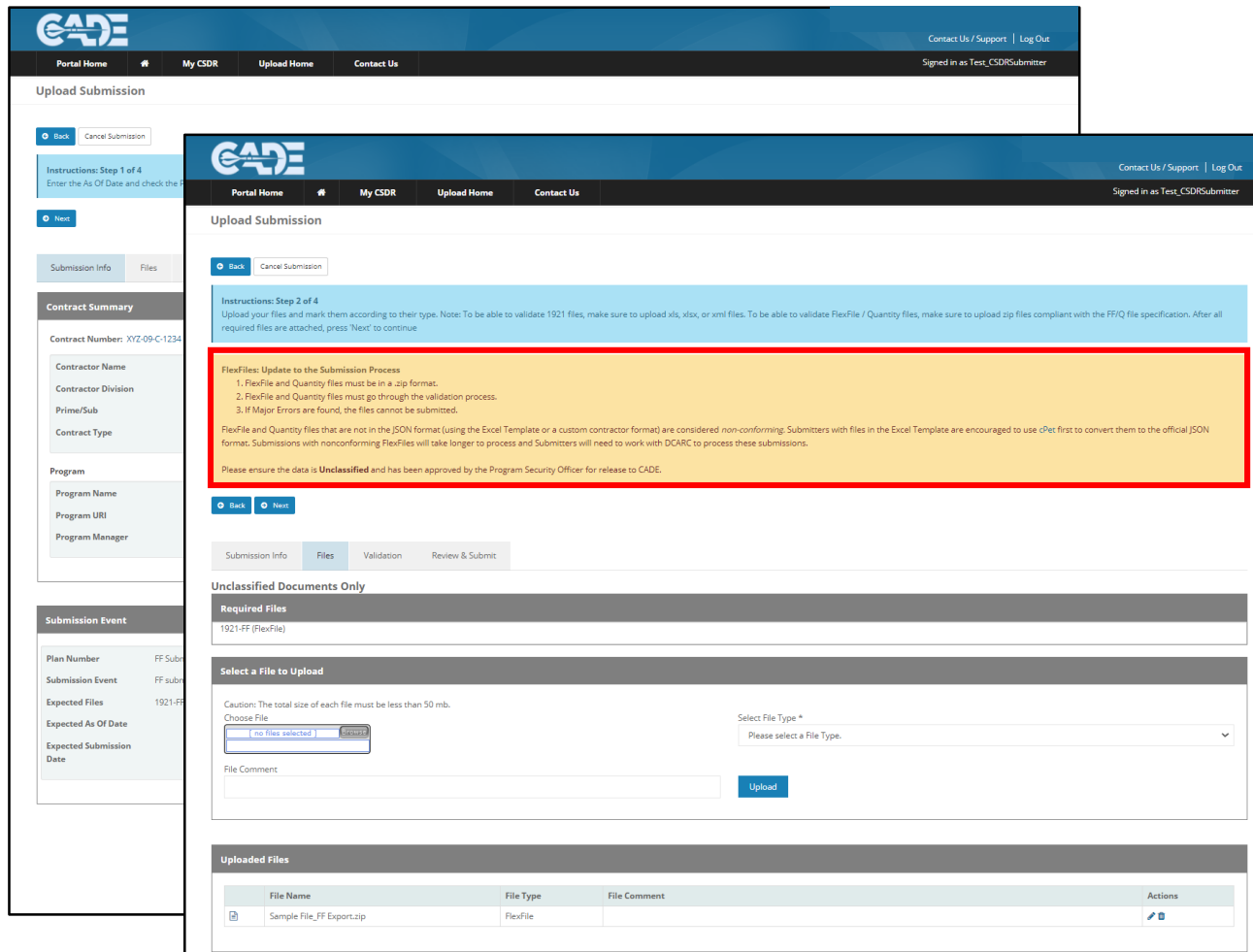
The submission was successfully submitted, thank you.

OK

- Once the 1921, 1921-1/5, and 1921-2 reports have been validated with **NO MAJOR ERRORS**, the CCDR Data Report has been generated, and the Submitter has reviewed their Data Report, click **Submit** to finalize the submission.
- CWBS Dictionaries reports do not have to be validated; therefore, can move from the **Upload Files** tab to the **Review & Submit** tab.
- SRDR reports must be validated, however, if major errors exist submitters will be able to move officially submit.
- The Submitter will receive an **automatic email confirmation** from the system as soon as their reports have been submitted.

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Signed in as Test_CSDRSubmitter

Upload Submission

Back Cancel Submission

Instructions: Step 1 of 4
Enter the As Of Date and check the

Next

Submission Info Files

Contract Summary

Contract Number: XYZ-09-C-1234

Contractor Name
Contractor Division
Prime/Sub
Contract Type

Program

Program Name
Program URI
Program Manager

Submission Event

Plan Number FF Sub
Submission Event FF sub
Expected Files 1921-FF
Expected As Of Date
Expected Submission Date

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Signed in as Test_CSDRSubmitter

Upload Submission

Back Cancel Submission

Instructions: Step 2 of 4
Upload your files and mark them according to their type. Note: To be able to validate 1921 files, make sure to upload xls, xlsx, or xml files. To be able to validate FlexFile / Quantity files, make sure to upload zip files compliant with the FF/Q file specification. After all required files are attached, press 'Next' to continue

FlexFiles: Update to the Submission Process

1. FlexFile and Quantity files must be in a .zip format.
2. FlexFile and Quantity files must go through the validation process.
3. If Major Errors are found, the files cannot be submitted.

FlexFile and Quantity files that are not in the JSON format (using the Excel Template or a custom contractor format) are considered non-conforming. Submitters with files in the Excel Template are encouraged to use cFlet first to convert them to the official JSON format. Submissions with nonconforming FlexFiles will take longer to process and Submitters will need to work with DCARC to process these submissions.

Please ensure the data is **Unclassified** and has been approved by the Program Security Officer for release to CADE.

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Submission Info Files Validation Review & Submit

Unclassified Documents Only

Required Files

1921-FF (FlexFile)

Select a File to Upload

Caution: The total size of each file must be less than 50 mb.

Choose File

no files selected Secure?

Select File Type *

Please select a File Type.

File Comment

Upload

Uploaded Files

File Name	File Type	File Comment	Actions
Sample File_FF Export.zip	FlexFile		

- When submitting FlexFile reports follow step 1 and as shown in slides 34 & 35.
- When proceeding to step 2, a yellow box will appear with guidance on the proper file format for FlexFile and Quantity submissions.
- Upload the correct FlexFile in a .zip format, select the correct **File Type**, and click **Next** to continue.



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- In the Validate: Choose Files table, use the *FlexFile/Quantity* validation section.
- Select the correct files from the *Select Validation Options* table, then click *Validate*.

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Validate: Review Results

[Export CDR Report Data](#)

Flex File	FF Excel Template	FF Pivot Data	Quantity Data Report	Q Excel Template	Validation Errors	File(s) Current	Date Generated
Sample File_FF Export.zip	Download	Download			2/0	<input checked="" type="checkbox"/>	2/23/2021 2:20:07 PM

CCDR Report Name	Major Error Count	Minor Error Count
FA8823-15-C-0001	0	18

Name: FA8823-15-C-0001

Major Errors (0) **Minor Errors (18)** History View Reports References

Proceed!

There are **0 Major Errors** that must be corrected prior to submissions of the 1921, 1921-1, and 1921-2 reports. Please review the "Minor Errors" page to ensure all errors that need to be addressed have been answered. After doing so, you may proceed to the "Review and Submit" page to submit the reports.

If you have any questions, please contact Jenighi Powell, Test DCARC Analyst, CADE Analyst at jpowell@tecolote.com; testdcarcanalyst2@gmail.com; QA_Cade_Analyst@1mail.com

[Export Validation Error Report To Excel](#) [Email Validation Error Report](#)

- When Validating Flexfiles CCDR reports will be automatically titled according to their submission events
- Select Validation Errors to download FlexFile Validation Results as an excel file
- FF validation errors can viewed within the CSDR-SR by selecting an individual CCDR report and viewing the Major and Minor Error Tabs.



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The Submitter should review Validation Results to identify and correct any identified Errors

Downloadable Validation Checklist

Validation Checklist				
Validation Date/Time	11/16/2020 11:19:42 AM			
FlexFile	Sample File_FF Export_ContentErrors Import.zip			
Quantity	Sample File_Q.zip			
Plan	webinar plan.cplan.xml			
Rule Category	Rule Description	Importance	Validation Result	Error Count
FlexFile Internal	Summary cost records must be included for all Orders/Lots.	Major	Pass	0
FlexFile Internal	Reported summary cost values must match calculated summary cost values.	Major	Fail	1
FlexFile Internal	Reporting calendar must not exceed contractual period of performance.	Major	Pass	0
FlexFile Internal	Reporting periods must be between 20 and 40 days in length.	Major	Pass	0
FlexFile Internal	Units/Sublots must have valid unit number ranges.	Major	Pass	0
FlexFile Internal	Unit/Sublot unit number ranges for a given End Item must not overlap.	Major	Pass	0
FlexFile vs Plan	Each reported Order/Lot must be identified in the CSDR Plan.	Major	Pass	0
FlexFile vs Plan	Each reported End Item must be identified in the CSDR Plan.	Major	Pass	0
FlexFile vs Plan	Each reported WBS Element must be identified in the CSDR Plan.	Major	Pass	0
FlexFile vs Plan	Each WBS Element indicated in the CSDR Plan must be included.	Major	Pass	0
FlexFile vs Plan	WBS parent elements must match those identified in the CSDR Plan.	Major	Pass	0
FlexFile vs Plan	At least two Units/Sublots must be reported for each pair of Order/Lot and End Item indicated in the CSDR Plan.	Major	Pass	0
Quantity Internal	Production Sequence Segments must have valid unit number ranges.	Major	Pass	0
Quantity Internal	Production Sequence Segment unit number ranges for a given End Item must not overlap.	Major	Pass	0
Quantity vs Plan	Each reported Order/Lot must be identified in the CSDR Plan.	Major	Pass	0
Quantity vs Plan	Each reported End Item must be identified in the CSDR Plan.	Major	Pass	0
Quantity vs Plan	Each reported WBS Element must be identified in the CSDR Plan.	Major	Pass	0
Quantity vs Plan	Each WBS Element indicated in the CSDR Plan must be included.	Major	Pass	0
Quantity vs Plan	WBS parent elements must match those identified in the CSDR Plan.	Major	Pass	0
Quantity vs Plan	At least one Production Sequence Segment must be reported for each pair of Order/Lot and End Item indicated in the CSDR Plan.	Major	Pass	0



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The Submitter should review Validation Results to identify and correct any identified Errors

CSDR-SR internal Validation Report

There are Minor Errors that may require attention. These errors will not prevent submission of the reports, but may require additional attention or an explanation in the Remarks Section.

Please see the below descriptions that identify each minor error. If you have any questions, please contact Jenighi Powell, Test DCARCAAnalyst, CADE Analyst at jpowell@tecolote.com; testdcarcanalyst2@gmail.com; QA_Cade_Analyst@1mail.com. If you are not the preparer of this report, please hit the "Email Validation Error Report" button below and send the results to the preparer of the report.

Category	Location	Description	Details	Error Magnitude
1921 vs Contract Plan	WBS Element Code 1.3.5	Required reporting element from 1921 reports zero cost for Total At Completion.		●
1921 vs Contract Plan	WBS Element Code 1.4.3.2	Required reporting element from 1921 reports zero cost for Total At Completion.		●
1921 vs Contract Plan	WBS Element Code 1.4.3.3	Required reporting element from 1921 reports zero cost for Total At Completion.		●
1921 vs Contract Plan	WBS Element Code 1.4.3.4	Required reporting element from 1921 reports zero cost for Total At Completion.		●
1921 vs Contract Plan	WBS Element Code 1.4.4.5	Required reporting element from 1921 reports zero cost for Total At Completion.		●
1921 vs Contract Plan	WBS Element Code 1.4.4.8	Required reporting element from 1921 reports zero cost for Total At Completion.		●
1921 vs Contract Plan	WBS Element Code 1.5.1	Required reporting element from 1921 reports zero cost for Total At Completion.		●
1921 vs Contract Plan	WBS Element Code 1.5.1.1	Required reporting element from 1921 reports zero cost for Total At Completion.		●
1921 vs Contract Plan	WBS Element Code 1.5.1.2	Required reporting element from 1921 reports zero cost for Total At Completion.		●
1921 vs Contract Plan	WBS Element Code 1.5.1.3	Required reporting element from 1921 reports zero cost for Total At Completion.		●

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Validate: Review Results

Export CSDR Report Data

Flex File	FF Excel Template	FF Pivot Data	Quantity Data Report	Q Excel Template	Validation Errors	File(s) Current	Date Generated
Sample File_FF_Export.zip	Download	Download			2/0	<input checked="" type="checkbox"/>	2/23/2021 2:20:07 PM

CCDR Report Name	Major Error Count	Minor Error Count
FA8823-15-C-0001	0	18

Name: FA8823-15-C-0001

Major Errors (0) | Minor Errors (18) | History | View Reports | References

Proceed!

There are 0 Major Errors that must be corrected prior to submissions of the 1921, 1921-1, and 1921-2 reports. Please review the "Minor Errors" page to ensure all errors that need to be addressed have been corrected. After doing so, you may proceed to the "Review and Submit" page to submit the reports. If you have any questions, please contact Jenighi Powell, Test DCARCA Analyst, CADE Analyst at: jpowell@eocolo.com; tesdcarcanaly@eocolo.com; ExportValidationErrorReportToExcel@eocolo.com; EmailValidationErrorReport@eocolo.com

CADE

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Signed in as Test_CS DRSubmitter

Upload Submission

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Instructions: Step 3 of 4

To validate your files: name the CCDR report (1921 reports only), identify the files to be included, choose the corresponding CSDR plan, then select "Validate". Once validation is complete, click the report's name to view the resulting parsed data and review any errors or warnings. Once all required files are successfully validated, you will be able to click "Next" to do a final review of your submission before finalizing it.

FlexFiles: Update to the Submission Process

1. FlexFile and Quantity files must be in a .zip format.
2. FlexFile and Quantity files must go through the validation process.
3. If Major Errors are found, the files cannot be submitted.

FlexFile and Quantity files that are not in the JSON format (using the Excel Template or a custom contractor format) are considered non-conforming. Submitters with files in the Excel Template are encouraged to use cPet first to convert them to the official JSON format. Submissions with nonconforming FlexFiles will take longer to process and Submitters will need to work with DCARC to process these submissions.

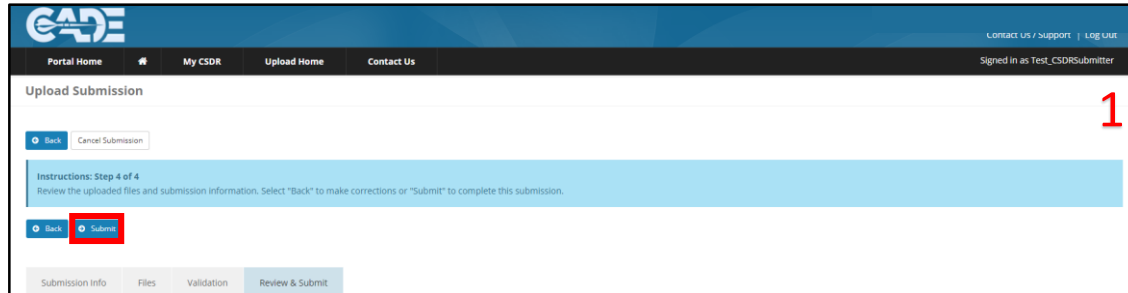
Please ensure the data is **Unclassified** and has been approved by the Program Security Officer for release to CADE.

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- The Validation process should be completed until no Major errors are identified and the Validation Error Report allows you to **Proceed** to the next step; click **Next** located at the top of the page to proceed to the **Review & Submit Tab**
- If you leave the Submit-Review application, the started submission will be found under **Submissions in Progress**.

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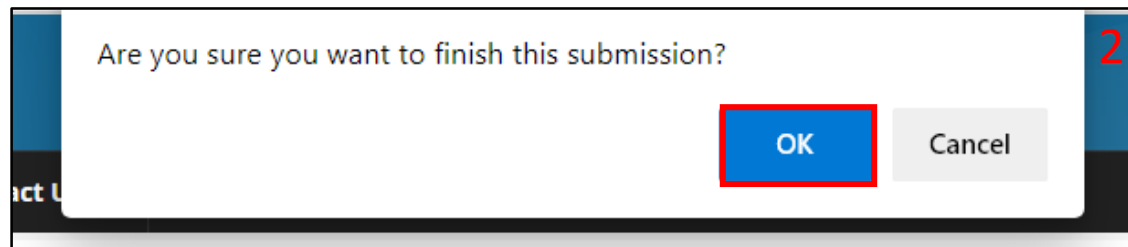
Upload Submission 1

Back Cancel Submission

Instructions: Step 4 of 4
Review the uploaded files and submission information. Select "Back" to make corrections or "Submit" to complete this submission.

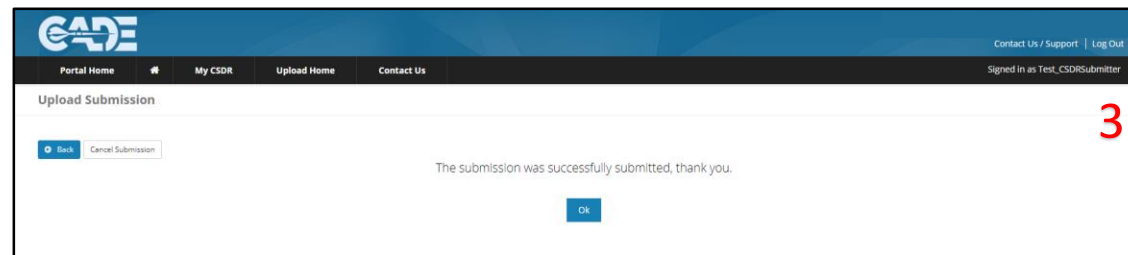
Back Submit

Submission Info Files Validation **Review & Submit**



Are you sure you want to finish this submission? 2

OK Cancel



Upload Submission 3

Back Cancel Submission

The submission was successfully submitted, thank you.

OK

- Once the 1921-FF report has been validated with **NO MAJOR ERRORS**, the CCDR Data Report has been generated, and the Submitter has reviewed their Data Report, click **Submit** to finalize the submission.
- CWBS Dictionaries and SRDR reports do not have to be validated; therefore, can move from the **Upload Files** tab to the **Review & Submit** tab.
- The Submitter will receive an **automatic email confirmation** from the system as soon as their reports have been submitted.

Submitting Software and CWBS Dictionaries





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Contract Work Breakdown Structure Dictionary						Program: P-49 Phoenix Fighter	RFP No: XXXXX	Contract Plan No: A-10-XC1
						Contract No: DAAE07-30F-0001	Date: 9/26/2012	
						Point of Contact: Erin Bell, (310) 555-8461, ebell@company.com		
CWBS CODE	CWBS ELEMENT LEVEL					CWBS ELEMENT NAME	CWBS DEFINITION	
	1	2	3	4	5			
1.0	X					P-49 Phoenix Fighter	This WBS element includes the cost of the P-49 Phoenix Fighter in addition to the cost of the common WBS elements. The P-49 Phoenix Fighter is an Army aircraft developed to conduct anti-submarine warfare. This WBS element reports the total production cost, includes all design, development, production, and procurement efforts associated with the total complement of equipment, software, services, facilities, and integrated logistics support that are necessary to deliver and maintain the aircraft, through the cost for the common WBS elements. WBS element 1.1 Air Vehicle captures the cost of the product, while WBS elements 1.3 through 1.11 capture the cost of the "common elements".	
1.1		X						
1.1.1			X					
1.1.2				X				
1.1.3					X			
1.1.4						X		
1.1.5						X		
1.1.6						X		
1.1.7						X		
1.1.8						X		
1.1.9						X		
1.2		X						
1.3			X					
1.4				X				
1.5					X			
1.6						X		
1.7						X		
1.8						X		
1.9						X		
1.10						X		
1.11						X		

UNCLASSIFIED						
SECURITY CLASSIFICATION						
SOFTWARE RESOURCES DATA REPORTING: INITIAL DEVELOPER REPORT (SAMPLE FORMAT 2)						
Due 60 days after contract award and 60 days after start of any release or build.						
Section 3.1 REPORT CONTEXT AND DEVELOPMENT ORGANIZATION						
PROGRAM NAME	WBS ELEMENT	FUNCTIONAL DESCRIPTION				
Section 3.2 PRODUCT AND DEVELOPMENT DESCRIPTION						
FUNCTIONAL DESCRIPTION						
SOFTWARE DEVELOPMENT CHARACTERIZATION						
Section 3.1.1 UNCLASSIFIED						
SECURITY CLASSIFICATION						
SOFTWARE RESOURCES DATA REPORTING: INITIAL DEVELOPER REPORT (SAMPLE FORMAT 2)						
Section 3.4 ESTIMATED RESOURCE AND SCHEDULE REPORTING						
SOFTWARE ACTIVITY NAME	MAPS TO CSDR WBS NUMBER(S)	START MONTH	END MONTH	TOTAL HOURS PRIME CONTRACTOR ONLY	TOTAL HOURS ALL OTHER SUBCONTRACTORS	
Section 3.4.1 (Example: SOFTWARE REQUIREMENTS ANALYSIS)						
Section 3.4.1 (Example: SOFTWARE ARCHITECTURE AND DETAILED DESIGN)						
Section 3.4.1 (Example: SOFTWARE CODING AND UNIT TESTING)						
Section 3.4.1 (Example: SOFTWARE INTEGRATION)						
Section 3.4.1 (Example: SOFTWARE QUALIFICATION TESTING)						
Section 3.4.1 (Example: SYSTEM/SOFTWARE INTEGRATION)						
Section 3.4.1 (Example: SYSTEM/SOFTWARE QUALIFICATION TESTING)						
Section 3.4.1 (Example: SOFTWARE QUALITY ASSURANCE)						
Section 3.4.1 (Example: SOFTWARE CONFIGURATION MANAGEMENT)						
Section 3.4.1 (Example: SOFTWARE PROGRAM MANAGEMENT)						
ALL OTHER DIRECT SOFTWARE ENGINEERING DEVELOPMENT EFFORT						
Section 3.4.1 (Example: DATA, PROCESS IMPROVEMENT, INDEPENDENT VERIFICATION & VALIDATION, PROBLEM RESOLUTION)						
TOTAL SOFTWARE DEVELOPMENT EFFORT						
COMMENTS						
Section 3.5 PRODUCT QUALITY REPORTING (OPTIONAL)						
NUMBER OF DEFECTS DISCOVERED			NUMBER OF DEFECTS REMOVED			
COMMENTS			NUMBER OF DEFECTS DEFERRED TO POST DEPLOYMENT			
Section 3.1.1 UNCLASSIFIED						
SECURITY CLASSIFICATION						

- For contracts with a Cost and Software Data Reporting (CSDR) requirement, the contractor must also supply a Contractor Work Breakdown Structure Dictionary detailing the reporting elements with definitions of technical, work, and cost content.
- Software Resource Data Reports (SRDRs) detail the size, schedule and effort on software development efforts.
- Both CWBS Dictionaries and SRDRs have a different validation process, requiring a more manual review.

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The screenshot shows the 'Upload Home' page in the CADE system. The page title is 'Upload Home (***) CSDR-SR Data Only, No EVM Data (***)'. There are navigation tabs for 'Submission Events', 'Assigned Contracts', 'Submissions in Progress', 'Rejected Submissions', 'Submission History', and 'Contract Request'. The 'Submission Events' tab is active. Below the tabs are filter options for 'Date Range', 'Program', 'Submission Stage', and 'Contract'. A table of Submission Events is displayed below the filters. The table has columns for 'Event Name', 'Expected Files', 'Expected As Of Date', 'Expected Submission Date', 'Prime Contract Number', 'Task', 'Plan Number', 'Linked Contract Plan Task Name', 'Program Name', 'Submission ID', 'Submission Status', 'Submission Stage', and 'In Progress'. The row for 'Contract Award (plus 12 months)' is highlighted with a red border.

	Event Name	Expected Files	Expected As Of Date	Expected Submission Date	Prime Contract Number	Task	Plan Number	Linked Contract Plan Task Name	Program Name	Submission ID	Submission Status	Submission Stage	In Progress
Upload	Wildcard Report Request	Other			XYZ-09-C-1234	Test	Revision	Test	Example				
Upload	Contract Award (plus 12 months)	CWBS Dictionary			XYZ-09-C-1234	Prime Contract Plan	Example-17-C-C1	Prime Contract Plan	Example				
Upload	Start of each Software Release	Other			XYZ-09-C-1234	Prime Contract Plan	Example-17-C-C1	Prime Contract Plan	Example				
Upload	System Requirements Review (SRR)	Other			XYZ-09-C-1234	Prime Contract Plan	Example-17-C-C1	Prime Contract Plan	Example				

From your **Upload Home** page in the CSDR-SR, identify the Submission Event and click **Upload** to begin the submission.



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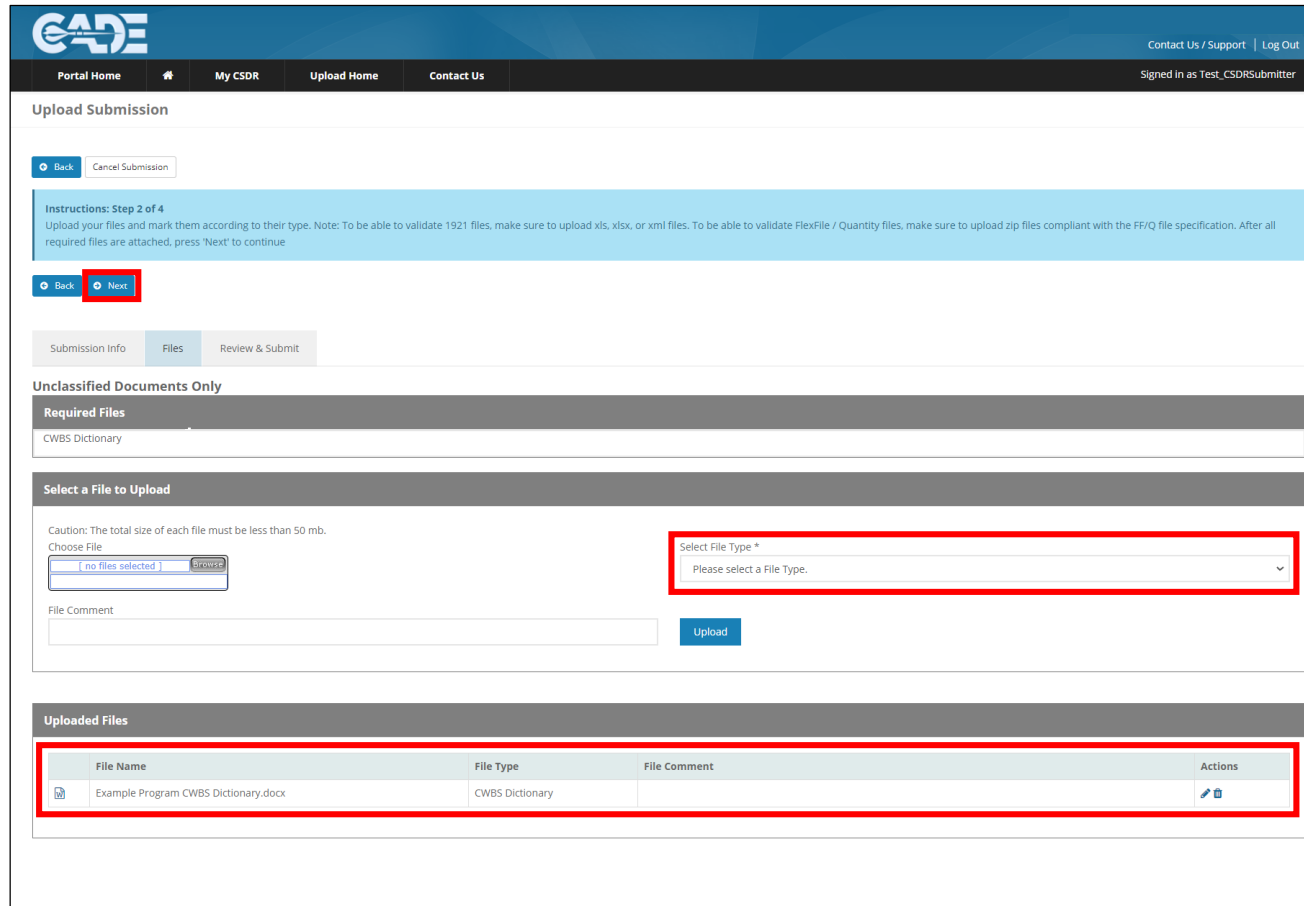
Submitting Cost Reports

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- Enter the report *As of Date* for the submission. The report *As Of Date* should be consistent with item 14d of the approved CSDR Plan.
- Once the POC Information has been verified, select *Next* to continue.

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Upload Submission

[Back](#) [Cancel Submission](#)

Instructions: Step 2 of 4
Upload your files and mark them according to their type. Note: To be able to validate 1921 files, make sure to upload xls, xlsx, or xml files. To be able to validate FlexFile / Quantity files, make sure to upload zip files compliant with the FF/Q file specification. After all required files are attached, press 'Next' to continue.

[Back](#) [Next](#)

Submission Info | **Files** | Review & Submit

Unclassified Documents Only

Required Files
CWBS Dictionary

Select a File to Upload

Caution: The total size of each file must be less than 50 mb.




Choose File
[no files selected] [Browse](#)

Select File Type *
Please select a File Type.

File Comment

[Upload](#)

Uploaded Files

File Name	File Type	File Comment	Actions
 Example Program CWBS Dictionary.docx	CWBS Dictionary		 

- To upload files, select **Browse** to locate the report, select the correct **File Type**, and click **Upload**.
- Click **Next** to continue.

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Upload Submission

Instructions: Step 4 of 4
Review the uploaded files and submission information. Select "Back" to make corrections or "Submit" to complete this submission.

Back Submit

Submission Info Files **Review & Submit**

Contract Summary

Contract Number: XYZ-09-C-1234 Sub Contract Number:

Contractor Name	DCARC Corporation	Sub Contractor Name	
Contractor Division	N/A	Sub Contractor Division	
Prime/Sub	Prime		
Contract Type	CPAF		

Program

Program Name	Example	Military Handbook	ELECTRONIC/AUTOMATED SOFTWARE
Program URI		Weapon System Type	Non MIL-STD-196E Designated System
Program Manager	DoD	Service	DOD

Submission Event

Plan Number	Example-17-C-C1
Selected Event	Contract Award (plus 12 months)
Expected Files	CWBS Dictionary
Expected As Of Date	1/1/1900
Expected Submission Date	1/1/1900

Submission Details

As Of Date	2/22/2021
Comment	

POC Details

Name	Test CSDRSubmitter
Phone	789-456-1230
Fax	
Email	osd.mc-alex.cape.mbx.cade-helpdesk@mail.mil

Uploaded Files

File Name	File Type	File Comment
Example Program CWBS Dictionary.docx	CWBS Dictionary	

- Submitters are **NOT** required to validate CWBS Dictionaries.
- CWBS Dictionaries do not have to be validated using cPet; therefore, can move from the **Upload Files** tab to the **Review & Submit** tab.
- The Submitter will receive an **automatic email confirmation** from the system as soon as their reports have been submitted.

Are you sure you want to finish this submission?

OK Cancel

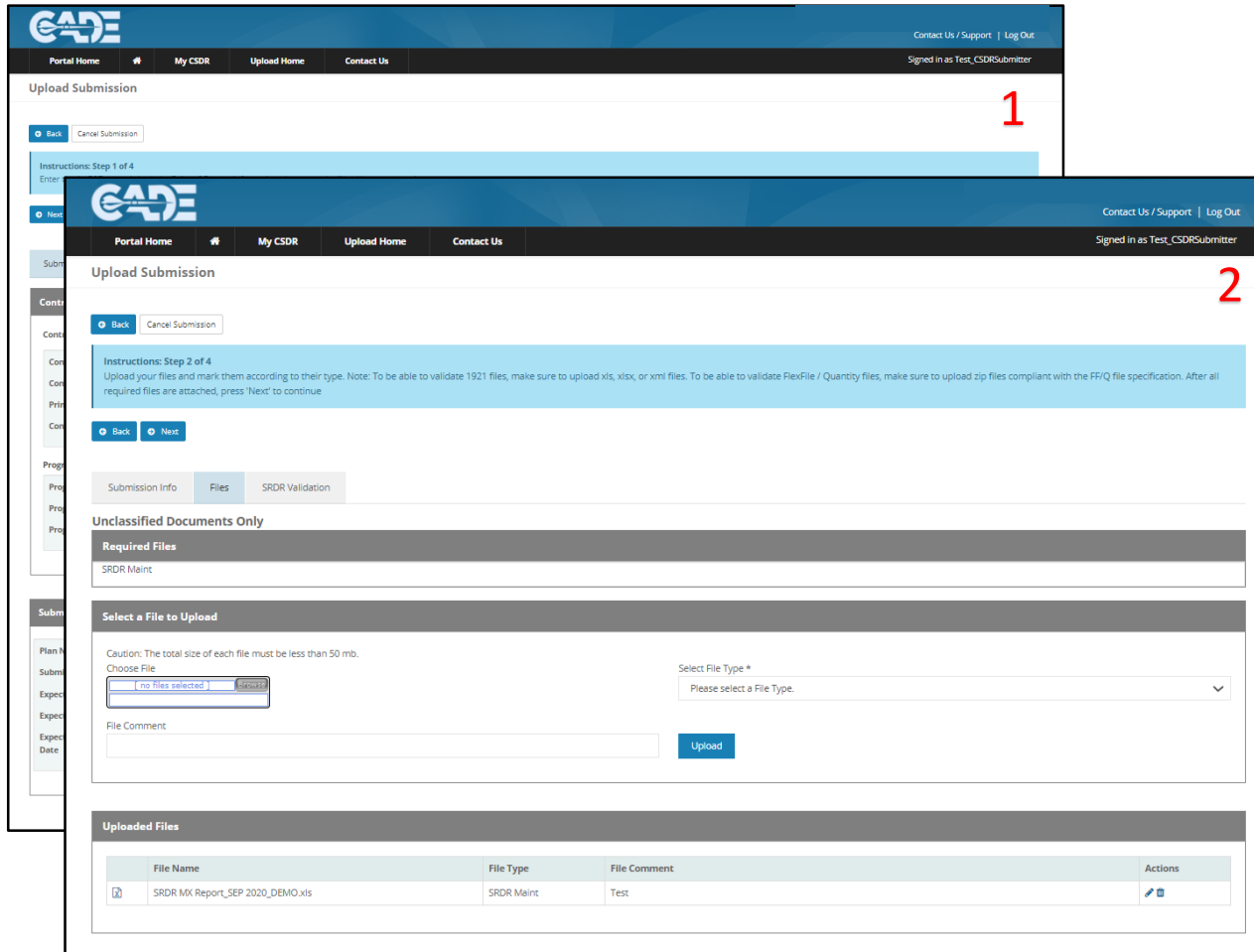
Upload Submission

The submission was successfully submitted, thank you.

OK

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

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The screenshot displays two sequential steps of the SRDR submission process in the CADE portal. Step 1 (top) shows the 'Upload Submission' page with a 'Next' button highlighted. Step 2 (bottom) shows the 'Upload Submission' page with a 'Next' button highlighted. The interface includes a navigation menu, a sidebar, and a main content area with instructions and file upload options.

Step 1: The page title is 'Upload Submission'. The navigation bar includes 'Portal Home', 'My CSDR', 'Upload Home', and 'Contact Us'. The user is signed in as 'Test_CSDRSubmitter'. The main content area has a 'Next' button highlighted in blue.

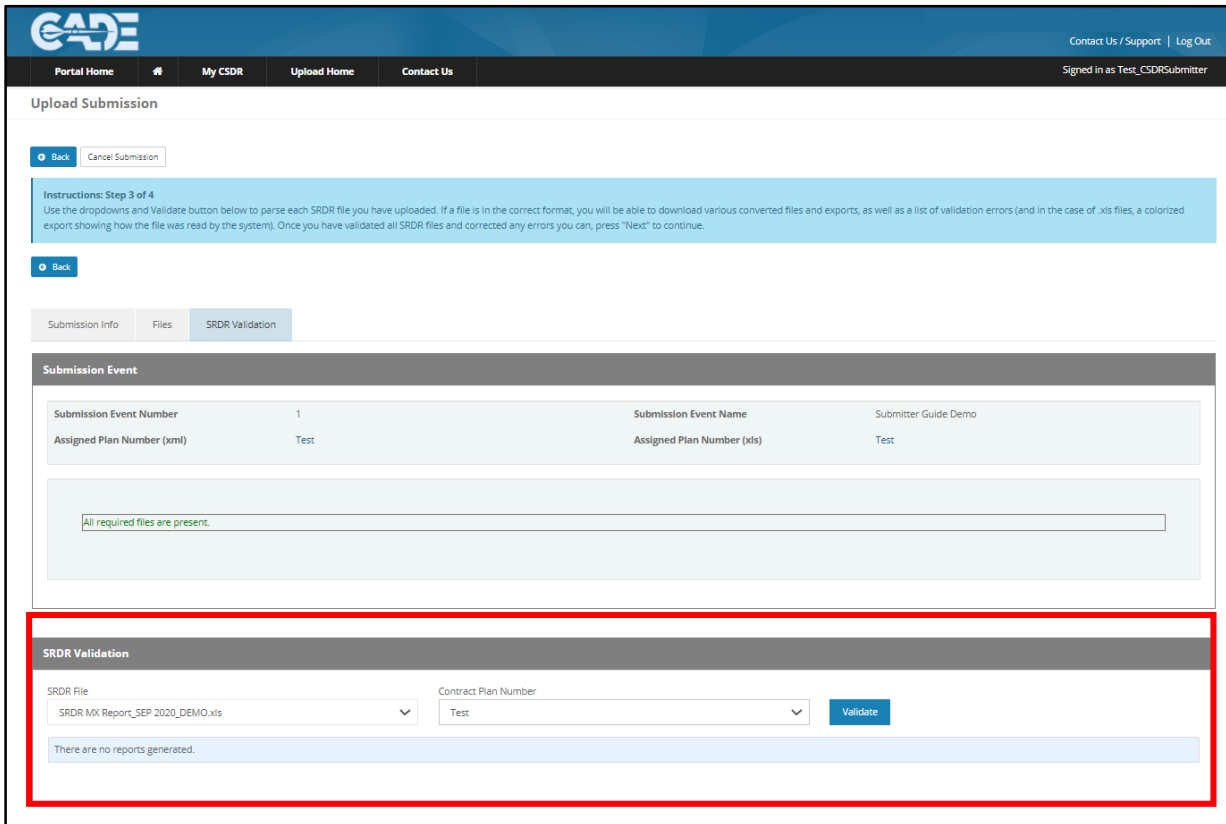
Step 2: The page title is 'Upload Submission'. The navigation bar is the same. The main content area has a 'Next' button highlighted in blue. Below the navigation bar, there are tabs for 'Submission Info', 'Files', and 'SRDR Validation'. The 'Files' tab is active, showing 'Unclassified Documents Only' and 'Required Files' (SRDR Maint). Below this is a 'Select a File to Upload' section with a 'Choose File' button, a 'File Comment' text box, and an 'Upload' button. At the bottom, there is an 'Uploaded Files' table.

File Name	File Type	File Comment	Actions
SRDR MX Report_SEP_2020_DEMO.xls	SRDR Maint	Test	 

- When submitting SRDR reports follow step 1 and as shown in slides 34 & 35 and select next to continue onto step 2.
- Use the “Select Files to Upload” box to select the SRDR file, and use the “Select File Type” dropdown menu to select the correct submission event file type (SRDR Dev, MX, or ERP)
- Use the “File Comments” section to add any additional desired information and select “Next” at the top of the page to continue to Step 3.

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CADE Training

Portal Home My CSDR Upload Home Contact Us Signed in as Test_CSRSsubmitter

Upload Submission

Back Cancel Submission

Instructions: Step 3 of 4
Use the dropdowns and Validate button below to parse each SRDR file you have uploaded. If a file is in the correct format, you will be able to download various converted files and exports, as well as a list of validation errors (and in the case of .xls files, a colorized export showing how the file was read by the system). Once you have validated all SRDR files and corrected any errors you can, press "Next" to continue.

Back

Submission Info Files **SRDR Validation**

Submission Event

Submission Event Number	1	Submission Event Name	Submitter Guide Demo
Assigned Plan Number (xml)	Test	Assigned Plan Number (xls)	Test

All required files are present.

SRDR Validation

SRDR File: SRDR MX Report_SEP_2020_DEMO.xls Contract Plan Number: Test **Validate**

There are no reports generated.

- Use the “SRDR Validation” menu at the bottom of the page to select the correct SRDR File and Contract Plan and select the “Validate” button to run the validation report.
- **Note:** The SRDR submission will only generate a validation report if your SRDR submission is in a XML-compliant template
 - XML Compliant SRDR templates can be made using cPet desktop; for more information consult the [cPet Desktop user guide](#)
- SRDR reports validation *must* be run in order to be submitted, but they do not have to pass validation (for example: if the submission is in the May 2018 SRDR Format)



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Instructions: Step 4 of 4
Review the uploaded files and submission information. Select "Back" to make corrections or "Submit" to complete this submission.

Buttons: Back, **Submit**

Submission Info | Files | SRDR Validation | **Review & Submit**

Contract Summary

Contract Number:	N0000-00-N-0000	Sub Contract Number:	
Contractor Name:	DCARC Corporation	Sub Contractor Name:	
Contractor Division:	N/A	Sub Contractor Division:	
Prime/Sub:	Prime		
Contract Type:	Unknown		

Program

Program Name:	Example	Military Handbook:	ELECTRONIC/AUTOMATED SOFTWARE
Program URI:		Weapon System Type:	OTHER
Program Manager:	Unknown	Service:	DOD

Submission Event

Plan Number:	D-09-Z-C1
Selected Event:	Submitter Guide Demo
Expected Files:	SRDR Maint
Expected As Of Date:	3/31/2021
Expected Submission Date:	3/31/2021

Submission Details

As Of Date:	3/31/2021
Comment:	

POC Details

Name:	Test CSDR Submitter
Phone:	123-456-7890
Fax:	
Email:	testcldrsubmitter@gmail.com

Uploaded Files

File Name	File Type	File Comment
SRDR MX Report_SEP 2020_DEMO.xls	SRDR Maint	

- The Submitter will receive an **automatic email confirmation** from the system as soon as their reports have been submitted.

Are you sure you want to finish this submission?

Buttons: OK, Cancel

Upload Submission

The submission was successfully submitted, thank you.

Button: OK

Submitting Cost Reports: 1921-3 & FPR Data





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The screenshot shows the CADE Portal interface. On the left is a dark sidebar with a 'Portal Home' tab and a 'My Applications' section. Under 'Applications', there are two items: 'Submit & Review' with a sub-item 'CSDR-SR', and '1921-3 & FPR' which is highlighted with a red box and a red arrow pointing to the main content area. Below these are 'External Sites' (EVM-CR) and 'Other' (cPet Web). The main content area has a header with 'CADE Portal', 'CAPE DCARC', and '1921-3 & FPR FOR OFFICIAL USE ONLY / PROPRIETARY DATA'. It includes navigation links for 'PORTAL HOME', '1921-3 & FPR S-R HOME', 'MY FPR', and 'CONTACT US'. The main content displays a 'Welcome to 1921-3 & FPR S-R' message with a graphic of military aircraft and the CADE logo. Below this is a 'Disclaimer' section with the following text:

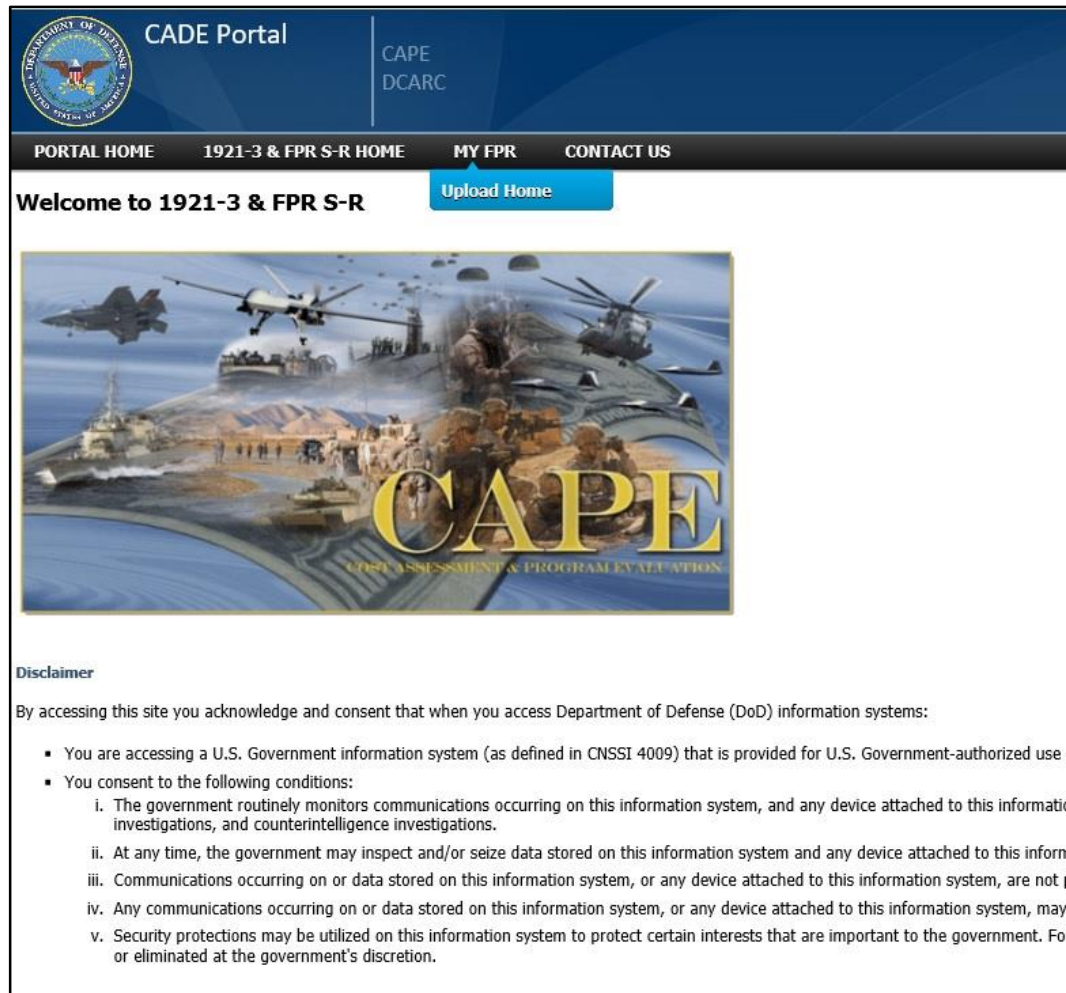
By accessing this site you acknowledge and consent that when you access Department of Defense (DoD) information systems:

- You are accessing a U.S. Government information system (as defined in CHSSI 4009) that is provided for U.S. Government-authorized use only.
- You consent to the following conditions:
 - The government routinely monitors communications occurring on this information system, and any device attached to this information system, for purposes including, but not limited to, penetration testing, communications security (COMSEC) monitoring, network defense, quality control, employee misconduct investigations, law enforcement investigations, and counterintelligence investigations.
 - At any time, the government may inspect and/or seize data stored on this information system and any device attached to this information system.
 - Communications occurring on or data stored on this information system, or any device attached to this information system, are not private. They are subject to routine monitoring and search.
 - Any communications occurring on or data stored on this information system, or any device attached to this information system, may be disclosed or used for any U.S. Government-authorized purpose.
 - Security protections may be utilized on this information system to protect certain interests that are important to the government. For example, passwords, access cards, encryption or biometric access controls provide security for the benefit of the government. These protections are not provided for your benefit or privacy and may be modified or eliminated at the government's discretion.

- The Contractor Business Data Report (1921-3) is the Department of Defense (DoD) system for collecting costs and hours at the business unit level in terms of the contractor's own proposed categories.
- To submit a 1921-3 report for your business unit, select **1921-3 & FPR** from your Portal Home.

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CADE Portal

CAPE
DCARC

PORTAL HOME 1921-3 & FPR S-R HOME MY FPR CONTACT US

Welcome to 1921-3 & FPR S-R [Upload Home](#)

CAPE
COST ASSESSMENT & PROGRAM EVALUATION

Disclaimer

By accessing this site you acknowledge and consent that when you access Department of Defense (DoD) information systems:

- You are accessing a U.S. Government information system (as defined in CNSSI 4009) that is provided for U.S. Government-authorized use or
- You consent to the following conditions:
 - i. The government routinely monitors communications occurring on this information system, and any device attached to this information investigations, and counterintelligence investigations.
 - ii. At any time, the government may inspect and/or seize data stored on this information system and any device attached to this informa
 - iii. Communications occurring on or data stored on this information system, or any device attached to this information system, are not pr
 - iv. Any communications occurring on or data stored on this information system, or any device attached to this information system, may b
 - v. Security protections may be utilized on this information system to protect certain interests that are important to the government. For e or eliminated at the government's discretion.

- Select *MY FPR* from the 1921-3 & FPR S-R Home and navigate to the *Upload Home* page in order to view submission events.
- Forward Pricing Unit (FPR) is used to refer to the business unit.



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Upload Home

[New Submission](#) | [Open Submissions](#) | [Assigned FPR Units](#) | [Rejected Submissions](#) | [Submission History](#)

Search FPR Units

Contractor Name:

Division Name:

Select a FPR Unit

	Contractor	Division	Location	Description	Month Due	Reporting Required
Select	Example	Defense			August	True

- Navigate to the New Submission tab. Here you will be able to select your FPR unit submission event.
- If you do not see a FPR unit listed, contact the CADE Support Help Desk to be assigned to the correct FPR unit.

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Upload Submission

Submission Type is a required field

Back Cancel Submission

Submission # :

Contractor : Example

Division : Defense

Location :

Submission Info

Submission Details

As Of Date : 06/01/2018

Type : 1921-3

Description : 1921-3 Test Report

Comments :

Point of Contact Information

Full Name : CSDR Submitter

Phone : 123-456-7890

Fax :

Email : testsubmitter@gmail.com

Save

- Enter the report *As of Date* for the submission. Reports are submitted annually, within 60 days subsequent to the end of the contractor's fiscal year.
- Select *1921-3* as the *Report Type*.
- Once the POC Information has been verified, select *Save* to continue.

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Upload Submission

Back Cancel Submission

Submission # : 3422
Contractor : Example
Division : Defense
Location :

Submission Info Files Validation Review & Submit

Unclassified Documents Only

Select a file to Upload

[no files selected] Browse Please select a File Type. File Comment: Upload

Uploaded Files

File Name	File Type	File Comment	Actions
 Demo 1921-3.xls	1921-3		 

- To upload files, select **Browse** to locate the report, select the correct **File Type**, and click **Upload**.
- Click **Next** to continue.

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CADE PORTAL | 1921-3 & FPR S-R HOME | MY FPR | CONTACT US

Upload Submission

[Back](#) [Cancel Submission](#)

Submission # : 3422
 Contractor : Example
 Division : Defense
 Location :

[Submission Info](#) | [Files](#) | [Validation](#) | [Review & Submit](#)

Select Validation Options

1921-3

Working Files

File Name	File Type	Created Date	User	
XMLValidationResults_1921_3.xls	Validation Results	9/11/2018 3:30:02 PM	Test_Submitter	<input type="button" value="X"/>
XLStoXMLResults_1921_3.xls	XML Conversion Results	9/11/2018 3:30:00 PM	Test_Submitter	<input type="button" value="X"/>
1921_3.xml	1921-3 Converted XML	9/11/2018 3:30:00 PM	Test_Submitter	<input type="button" value="X"/>

The DCARC validation tool now supports Excel 2011 documents.

- Submitters must validate and generate a CCDR Data Report prior to submitting 1921-3 reports.
- 1921-3 files must be submitted as a stand-alone Excel-compatible file or as a XML file.
- The XML file can be generated automatically from the Excel-compatible file using the cPet software tool.

Participants submitting pilot submissions of the 2018 1921-3 form can submit in the contractor's own format and according to the contractor's own rate structure. Questions about pilot participation and submissions can be sent to the CADE Support Help Desk.



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1

CADE Portal | CAPE DCARC

CADE PORTAL | 1921-3 & FPR S-R HOME | MY FPR | CONTACT US

Upload Submission

Back Cancel Submission

Submission # : 3422
Contractor : Example
Division : Defense
Location :

Submission Info | Files | Validation | **Review & Submit**

Submission Details
As Of Date : 6/1/2018
Type : 1921-3
Description : 1921-3 Test Repo
Comments :

Uploaded Files

File Name	File C
Demo 1921-3.xls	

Submit

2

CADE Portal | CAPE DCARC

CADE PORTAL | 1921-3 & FPR S-R HOME | MY FPR | CONTACT US

Upload Submission

Back Cancel Submission

Submission # : 3422
Contractor : Example
Division : Defense
Location :

The submission was successfully submitted, thank you.

OK

3

CADE Portal | CAPE DCARC

CADE PORTAL | 1921-3 & FPR S-R HOME | MY FPR | CONTACT US

Upload Home

New Submission | Open Submissions | Assigned FPR Units | Rejected Submissions | **Submission History**

Show Search History Filter

Submission History

Submission ID	Contractor	Division	Location	As Of Date	Submission Date	Status	Stage	Type
3422	Example	Defense		6/1/2018	9/11/2018	Pending	Reviewing	1921-3

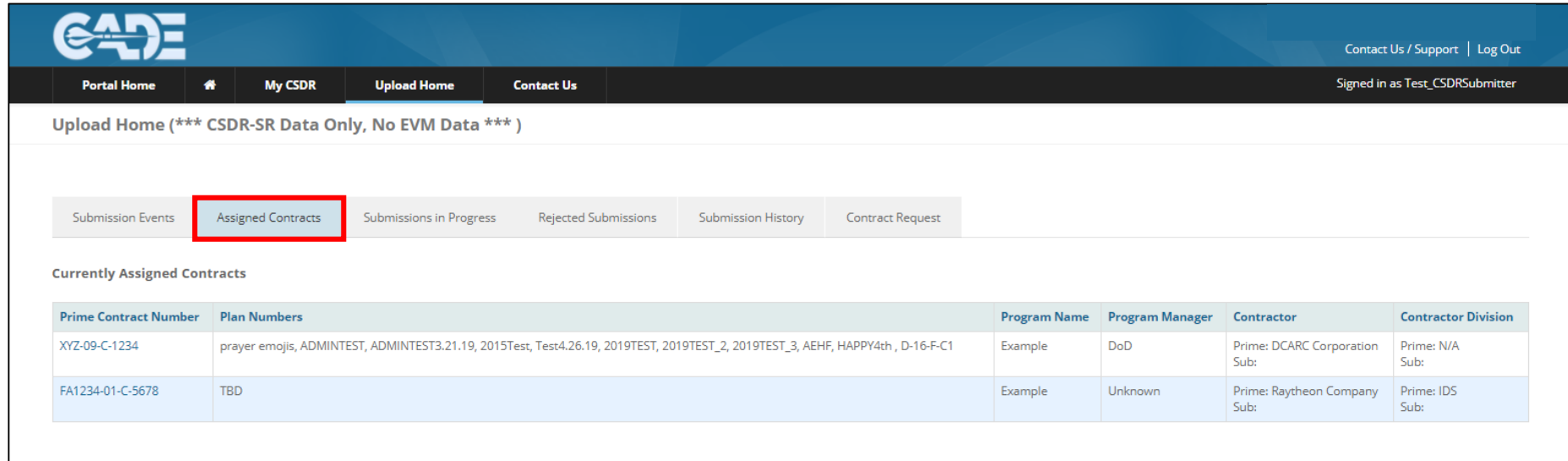
- Once the 1921-3 report has been validated, click **Submit** to finalize the submission.
- The Submitter will receive an **automatic email confirmation** from the system as soon as their reports have been submitted.
- A record of your submission will be available for you to view in the **Submission History** tab.

Viewing CSDR Plans



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Upload Home (*** CSDR-SR Data Only, No EVM Data ***)

Submission Events **Assigned Contracts** Submissions in Progress Rejected Submissions Submission History Contract Request

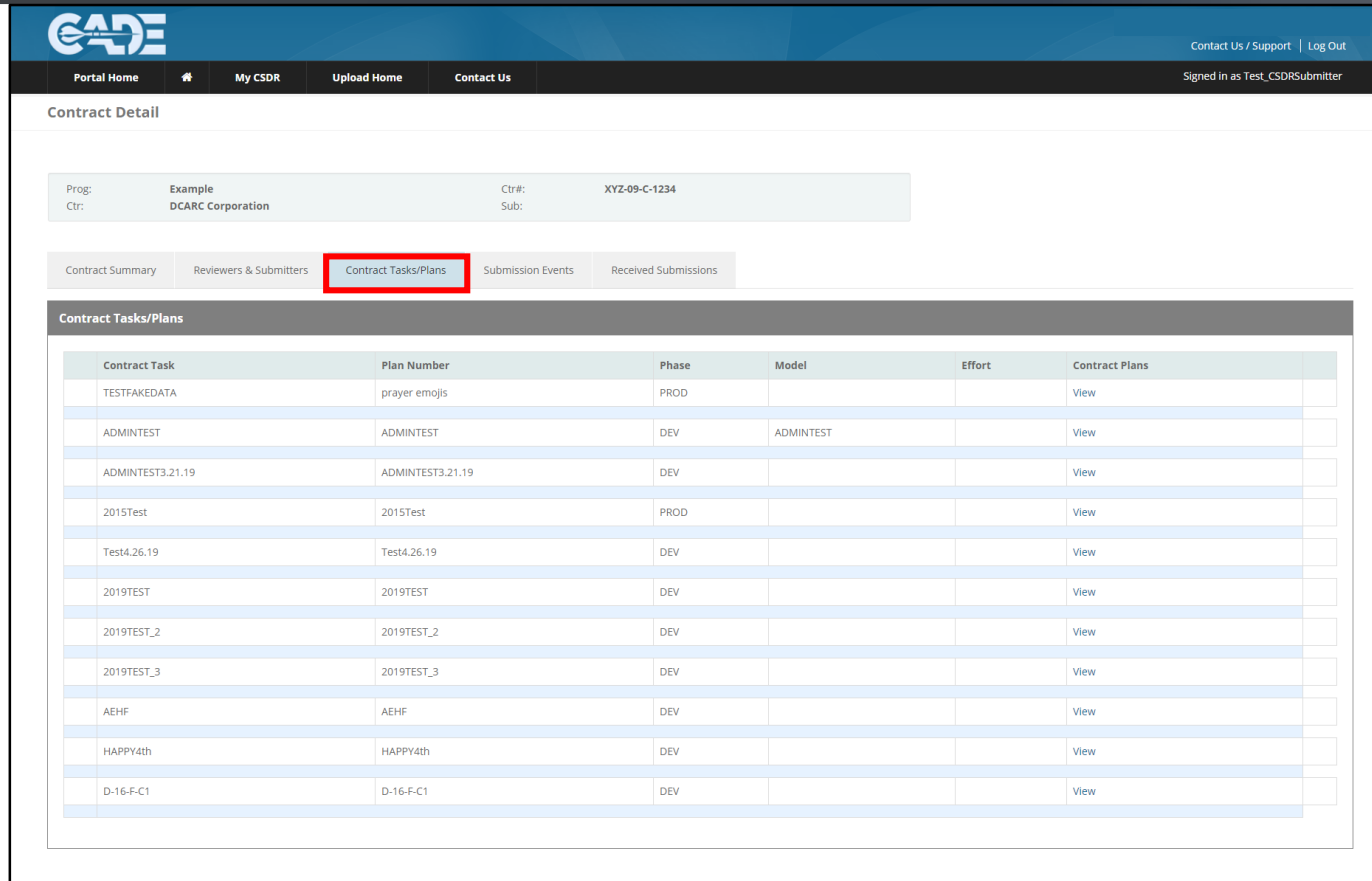
Currently Assigned Contracts

Prime Contract Number	Plan Numbers	Program Name	Program Manager	Contractor	Contractor Division
XYZ-09-C-1234	prayer emojis, ADMINTEST, ADMINTEST3.21.19, 2015Test, Test4.26.19, 2019TEST, 2019TEST_2, 2019TEST_3, AEHF, HAPPY4th , D-16-F-C1	Example	DoD	Prime: DCARC Corporation Sub:	Prime: N/A Sub:
FA1234-01-C-5678	TBD	Example	Unknown	Prime: Raytheon Company Sub:	Prime: IDS Sub:

- To access the CSDR plans the DCARC has on file for your contracts, you must access the **Contract Detail Screen** for each contract individually.
- You can access the Contract Detail screen by clicking on **Contract Number** hyperlink on the **Assigned Contracts** tab on the Upload Home page.

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The screenshot shows the CADE web application interface. At the top, there is a navigation bar with the CADE logo and links for 'Portal Home', 'My CSDR', 'Upload Home', and 'Contact Us'. The user is signed in as 'Test_CSDRSubmitter'. The main content area is titled 'Contract Detail' and displays contract information: 'Prog: Example', 'Ctr: DCARC Corporation', 'Ctr#: XYZ-09-C-1234', and 'Sub:'. Below this, there are several tabs: 'Contract Summary', 'Reviewers & Submitters', 'Contract Tasks/Plans' (highlighted with a red box), 'Submission Events', and 'Received Submissions'. The 'Contract Tasks/Plans' tab is active, showing a table with the following data:

Contract Task	Plan Number	Phase	Model	Effort	Contract Plans
TESTFAKEDATA	prayer emojis	PROD			View
ADMINTEST	ADMINTEST	DEV	ADMINTEST		View
ADMINTEST3.21.19	ADMINTEST3.21.19	DEV			View
2015Test	2015Test	PROD			View
Test4.26.19	Test4.26.19	DEV			View
2019TEST	2019TEST	DEV			View
2019TEST_2	2019TEST_2	DEV			View
2019TEST_3	2019TEST_3	DEV			View
AEHF	AEHF	DEV			View
HAPPY4th	HAPPY4th	DEV			View
D-16-F-C1	D-16-F-C1	DEV			View

- Select the **Contract Tasks/Plans** tab.
- All approved CSDR plans for the contract will be viewable.



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Contract Detail

Pro#: Example Ctr#: XYZ-09-C-1234
 Ctr: DCARC Corporation Sub:

Contract Summary Reviewers & Submitters **Contract Tasks/Plans** Submission Events Received Submissions

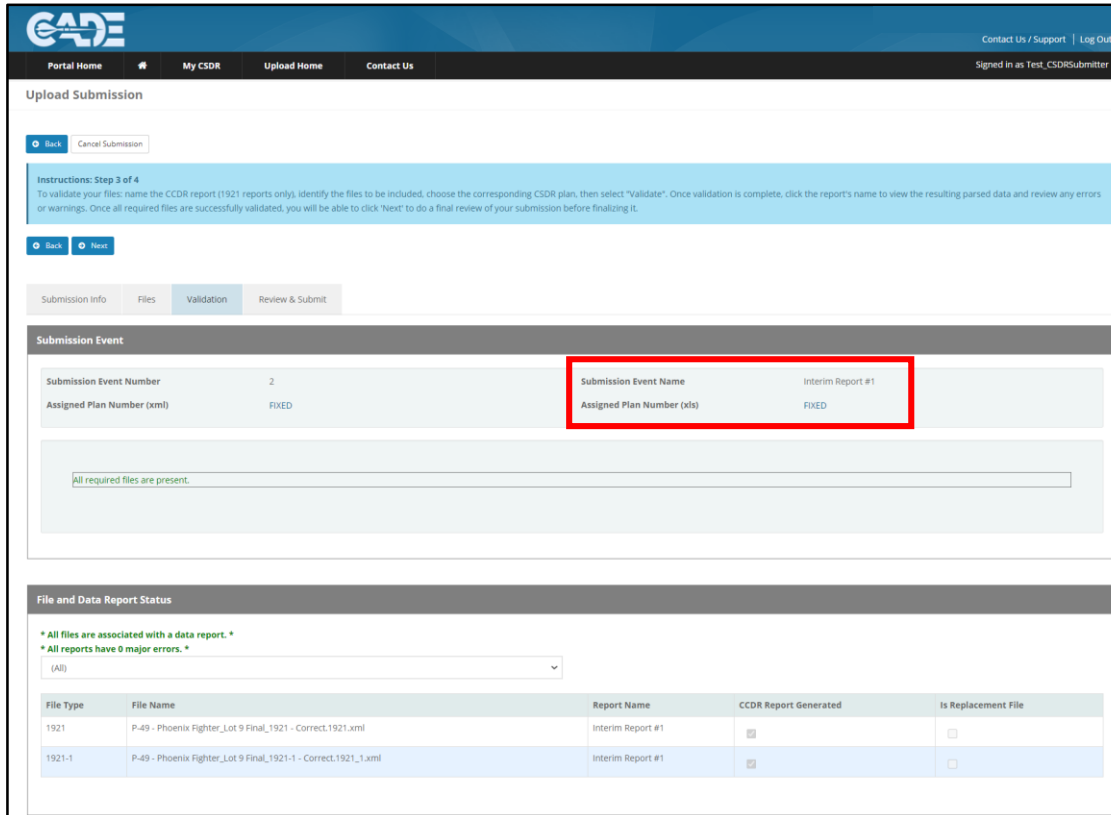
Contract Tasks/Plans

Contract Task	Plan Number	Phase	Model	Effort	Contract Plans
TESTFAKEDATA	prayer emojis	PROD			View
ADMINTEST	ADMINTEST	DEV	ADMINTEST		View
ADMINTEST3.21.19	ADMINTEST3.21.19	DEV			View
2015Test	2015Test	PROD			View
Test4.26.19	Test4.26.19	DEV			View
2019TEST	2019TEST	DEV			hide
Plan Number	Active	Plan Date	Comments	XML	Non-XML
2019TEST	<input checked="" type="checkbox"/>	2/20/2019		Demo 2019 Contract Plan.cplan.xml	Demo 2019 Contract Plan Export.xls
2019TEST_2		2019TEST_2		DEV	View
2019TEST_3		2019TEST_3		DEV	View
AEHF		AEHF		DEV	View
HAPPY4th		HAPPY4th		DEV	View
D-16-F-C1		D-16-F-C1		DEV	View

Selecting **View** will allow you to access both the XML and Excel version of the CSDR plans that are currently on file.

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The screenshot shows the 'Upload Submission' page in the CADE system. The page is titled 'Upload Submission' and includes a navigation bar with 'Portal Home', 'My CSDR', 'Upload Home', and 'Contact Us'. The user is signed in as 'Test_CSDRSubmitter'. The page contains instructions for Step 3 of 4, a progress bar, and a 'Submission Event' section. A red box highlights the 'Submission Event Name' and 'Assigned Plan Number (xls)' fields. Below this is a 'File and Data Report Status' section with a table of files.

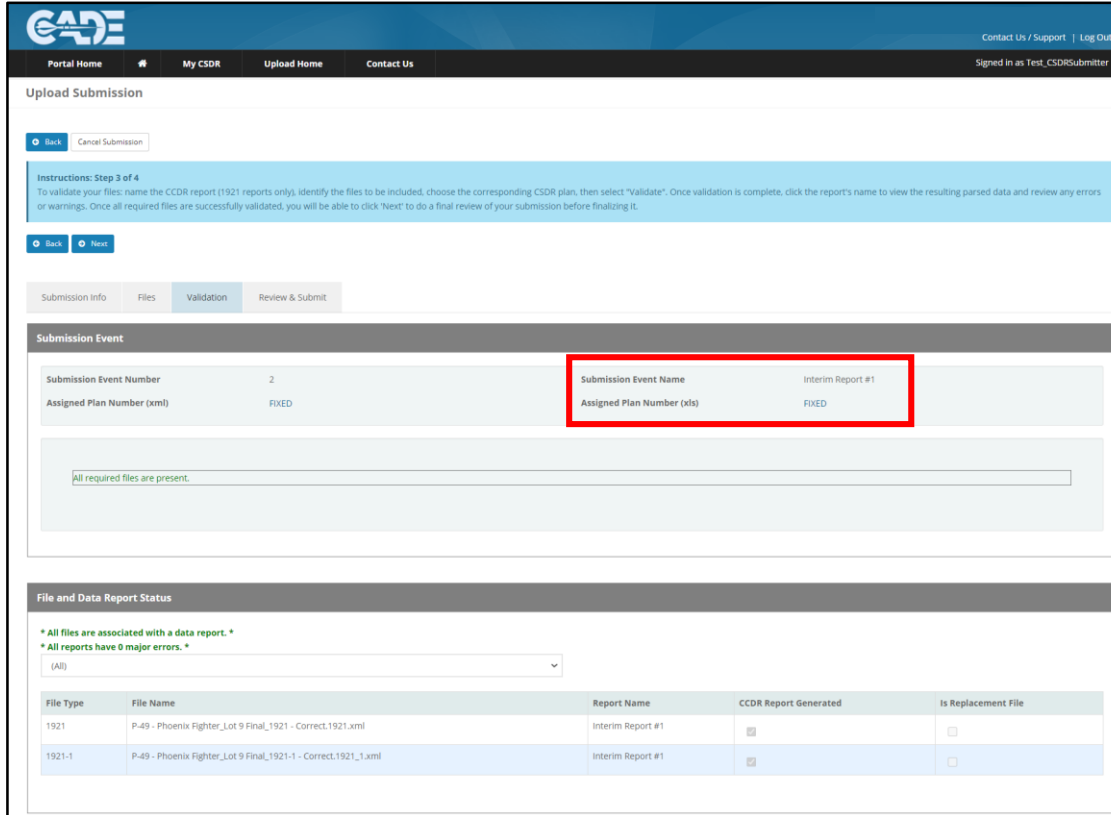
Submission Event Number	2	Submission Event Name	Interim Report #1
Assigned Plan Number (xml)	FIXED	Assigned Plan Number (xls)	FIXED
All required files are present.			

File Type	File Name	Report Name	CCDR Report Generated	Is Replacement File
1921	P-49 - Phoenix Fighter_Lot 9 Final_1921 - Correct.1921.xml	Interim Report #1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1921-1	P-49 - Phoenix Fighter_Lot 9 Final_1921-1 - Correct.1921_1.xml	Interim Report #1	<input checked="" type="checkbox"/>	<input type="checkbox"/>

- The Excel and XML versions of the approved CSDR Plan can also be viewed and downloaded during **Step 3** of the cost report submission process.
- Click on the **Assigned Plan Number** to view/download the Excel and XML versions of the plan.

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Upload Submission

Instructions: **Step 3 of 4**
To validate your files: name the CSDR report (1921 reports only), identify the files to be included, choose the corresponding CSDR plan, then select "validate". Once validation is complete, click the report's name to view the resulting parsed data and review any errors or warnings. Once all required files are successfully validated, you will be able to click "Next" to do a final review of your submission before finalizing it.

Submission Info | Files | **Validation** | Review & Submit

Submission Event

Submission Event Number	2	Submission Event Name	Interim Report #1
Assigned Plan Number (xml)	FIXED	Assigned Plan Number (xls)	FIXED

All required files are present.

File and Data Report Status

* All files are associated with a data report.*
* All reports have 0 major errors.*

File Type	File Name	Report Name	CCDR Report Generated	Is Replacement File
1921	P-49 - Phoenix Fighter_Lot 9 Final_1921 - Correct.1921.xml	Interim Report #1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1921-1	P-49 - Phoenix Fighter_Lot 9 Final_1921-1 - Correct.1921_1.xml	Interim Report #1	<input checked="" type="checkbox"/>	<input type="checkbox"/>

- The Excel and XML versions of the approved CSDR Plan can also be viewed and downloaded during **Step 3** of the cost report submission process.
- Click on the **Assigned Plan Number** to view/download the Excel and XML versions of the plan.