

**Request for Approval under the “Conference, Meeting, Workshop,
Registration and Challenges Generic Clearance (OD)”
(OMB#: 0925-0740, Expiration Date: 09/30/2025)**

TITLE OF INFORMATION COLLECTION: GI SPOREs Investigator Meeting (NCI)

PURPOSE: The primary goal of the GI SPOREs Investigator Meeting being held virtually on November 14-15, 2022, is to identify new collaborative opportunities in the prevention and treatment of GI/Pancreatic/ NET malignancies.

The meeting will facilitate a breakout session that will focus on collaborative interactions in four specific areas, including cancer immunology, tumor metabolism, precursor lesions, early detection and interception, and precision therapy.

DESCRIPTION OF RESPONDENTS: NCI awardees of the Specialized Program of Research Excellence (SPORE) grants. Specifically, Directors of GI/Pancreatic/NET SPORE grants.

TYPE OF COLLECTION: (Check all that apply)

- | | |
|---|---------------------------------------|
| <input checked="" type="checkbox"/> Abstract | <input type="checkbox"/> Application |
| <input type="checkbox"/> Challenges and Competition | |
| <input checked="" type="checkbox"/> Registration Form | <input type="checkbox"/> Other: _____ |

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is a low burden for respondents and a low cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.

Name: Shamia (Mia) Garrett
Email: mia.garrett@nih.gov

To assist review, please answer the following question: If you collect names and emails, check yes for PII.

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? Yes No
2. If Yes, is the information that will be collected included in records subject to the Privacy Act of 1974? Yes No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? Yes No

Amount: _____

The explanation for incentive: (include the number of visits, etc.)

ESTIMATED BURDEN HOURS and COSTS

Form Name	Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
Registration	Private sector	100	1	5/60	8
Abstract	Private sector	25	1	5/60	2
Totals			125		10

Category of Respondent	Total Burden Hours	Hourly Wage Rate*	Total Burden Cost
Private sector	10	\$49.44	\$494.40
Total			\$494.40

*Source of the mean Hourly Wage Rate is provided by the Bureau of Labor Statistics, Occupation title "Medical Scientists" 19-1040, https://www.bls.gov/oes/2021/May/oes_nat.htm#19-1040.

FEDERAL COST: The estimated annual cost to the Federal government is \$3,551.05.

Staff	Grade/Step	Salary**	% of Effort	Fringe (if applicable)	Total Cost to Gov't
Federal Oversight					
Program Analyst	12/5	\$101,813	.02%		\$2,036.26
Policy Analyst	14/7	\$151,479	.01%		\$1,514.79
Contractor Cost					\$0
Travel					\$0
Other Cost					\$0
Total					\$3,551.05

**The salary in the table above is cited from <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/22Tables/html/DCB.aspx>

NOTE: Contractors and Fellows are calculated in Total cost; there is no need to estimate wage rate and percentage of the time.

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents, and do you have a sampling plan for selecting from this universe?
 Yes No

If the answer is yes, please provide a description of both below (or attach the sampling plan). If the answer is no, please explain how you plan to identify your potential group of respondents and how you will select them.

Awarded grantees of the Specialized Programs of Research Excellence (SPoREs)

Administration of the Instrument

How will you collect the information? (Check all that apply)

- Web-based or other forms of Social Media
- Telephone
- In-person
- Mail
- Survey Form
- Chart Abstraction
- Other, Explain

Will interviewers, facilitators, or research coordinators be used? Yes No

Please ensure that all instruments, instructions, and scripts are submitted with the request.