

**To:** Jordan Cohen  
Office of Information and Regulatory Affairs (OIRA)  
Office of Management and Budget (OMB)

**From:** Megan Reid  
Office of Planning, Research, and Evaluation (OPRE)  
Administration for Children and Families (ACF)

**Date:** December 20, 2021

**Subject:** Nonsubstantive Change Request – Building Evidence on Employment Strategies  
(OMB #0970-0537)

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This memo requests approval of nonsubstantive changes to the approved information collection, Building Evidence on Employment Strategies (OMB #0970-0537).

### **Background**

OMB initially approved data collection instruments for the Building Evidence on Employment Strategies (BEES) Study in November 2019. BEES will ultimately include separate studies of up to 21 programs (or “sites”) aimed at improving employment outcomes and economic security for low-income individuals and families. Since approval, BEES has begun evaluations with some programs while continuing planning with additional programs.

As described in the justification package for this study, approved instruments may be tailored to specific sites as they are recruited. These individual BEES sites – three programs offering supported employment services in Washington State – will focus on delivering Individual Placement and Support (IPS) employment services to Temporary Assistance for Needy Families (TANF) recipients and Supplemental Nutrition Assistance Program (SNAP) Able-Bodied Adults Without Dependents (ABAWDs).

- Compass Career Solutions, Spokane County, WA
- CORE Health in Cowlitz County, WA
- Sunrise Services in Snohomish, WA

### **Overview of Requested Changes**

This request is to tailor Attachment D: Baseline Information Form for Participants for the three sites above:.

Changes, that will not result in any changes in burden assumptions, include:

- the removal of questions in section K that do not apply to the population served by IPS TANF-SNAP and renumbering of the remaining questions;
- the removal of some questions in section G to tailor it to the intended population and renumbering of the remaining questions;
- and the addition of state-specific options to section F question about income/assistance sources.