

Paperwork Reduction Act Change Worksheet

Agency/Subagency: U.S. Department of Housing and Urban Development	OMB Control Number: 2535-0102
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Enter only items that change	Current Record	New Record**
Agency form number(s): 27054E		
Annual reporting and keeping hour burden		
Number of respondents		
Total annual responses		
Percent of these responses collected electronically	%	%
Total annual hours		
Difference		
Explanation of difference Program change Adjustment		
Annual reporting and recordkeeping cost burden (in thousands of dollars)		
Total annualized Capital/Startup costs		
Total annual costs (O&M)		
Total annualized cost requested		
Difference		
Explanation of difference Program change Adjustment		

Other change: **

1. **Inserted and highlighted instructions “All fields must be typed in except for signatures and initials.” in red on page 1.**
2. **Inserted instructions on how to submit the form via secured email on page 1.**
3. **Broke down checkbox “Revise Authorizations” into two checkboxes “Add or Remove Program Area(s)” and “Add or Remove Tax-ID Number(s)” to reflect the instructions on page 3.**
4. **Removed all instances of instructions to print text.**
5. **Inserted instructions that digital signatures and DocuSign will not be accepted on page 1 and 3.**
6. **Updated hyperlink to new HUD webpage on page 3.**

Signature of Senior Official or Designee: X	Date:	For OIRA Use
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** This form cannot be used to extend an expiration date.