Fields List

This list of fields reflects the column names in the "Prim[e]
Name) and the description of what information should b[e]
are specific to the prime recipient. Items in green are sp[ecific]
specific to the project that received fu[nding]

	Field Name
Prime Recipient-Specific Information	FundingYear
	NEA Grant Number
	Prime Recipient Name
Subrecipient-Specific Information	Subrecipient Name
	Subrecipient UEI
	Subrecipient Street Address 1
	Subrecipient Street Address 2
	Subrecipient City
	Subrecipient State
	Subrecipient Zip code
	Federal Share
	Recipient cost share or match
	Subrecipient Institution Type
	Subrecipient Artistic Discipline

	Total Organizational Budget from most recent FY (in $)
	Individuals Paid: Artists
	Individuals Paid: Others
	Individuals Paid: Total
	Adults Engaged "In-Person"
	Children/Youth Engaged "In-Person"

Project-Specific Information	Total Engaged "In-Person"	
	Adults Engaged Virtually	
	Children/Youth Engaged Virtually	
	Total Engaged Virtually	

e Recipient Master" tab. Below are the list of column names (Field
e entered into those columns (Field Description). Items in orange
ecific to the subrecipient institution/organization. Items in blue are
unds from the NEA through the prime recipient.

Field Description

Federal FY of award
Prime recipient's NEA grant application/award number
Name of the prime recipient making the subaward. This is the non-federal entity that provides a subaward to a subrecipient to carry out part of a federal program.
Name of the subrecipient
Subrecipient's Unique Entity Identifier
First line of street address of subrecipient. If subrecipient has a SAM.gov registration, the first line of the SAM.gov physical address should be entered in this field. If subrecipient is an individual, please leave this field blank. Please do not include P.O. boxes.
Second line of street address of subrecipient (if needed). If subrecipient has a SAM.gov registration, the second line of the SAM.gov physical address should be entered in this field. If subrecipient is an individual, please leave this field blank.
City in which the subrecipient is located. If subrecipient has a SAM.gov registration, the city of the SAM.gov physical address should be entered in this field. If subrecipient is an individual, please leave this field blank.
State in which the subrecipient is located. If subrecipient has a SAM.gov registration, the state of the SAM.gov physical address should be entered in this field.
Subrecipient postal zip code. If subrecipient has a SAM.gov registration, the zipcode of the SAM.gov physical address should be entered in this field.
The portion of the award's costs, including administrative or programmatic subaward costs, that are paid by federal funds.
Non-federal funds that are used to support additional costs for the project.
Type of individual or organization awarded support. (See dropdown menu in any cell of column M of "Prime Recipient Master" tab for list). For a list of institution types in the dropdown menu, see column H on this tab.
The primary artistic discipline of the subrecipient. (See dropdown menu in any cell of column N of "Prime Recipient Master" tab for list) For a list of artistic discipline in the dropdown menu, see column I on this tab.

Subrecipient's total organizational budget (total expenses) from the most recently completed fiscal year in dollars.

Number of artists who were paid, in whole or in part, with subaward funds. If none, please enter 0.

Number of non-artists (includes employees, temporary staff, and contractors who did not work as artists on activities supported by this subaward) who were paid, in whole or in part, with subaward funds. If none, please enter 0.

Total number of Artists and Others who were paid in whole or in part with subaward funds. The Individuals Paid: Artists and Individuals Paid: Others fields should add up to the Individuals Paid: Total. If none, please enter 0.

Please enter the total number of adults (ages 18+) who directly engaged with the arts on site or in-person, whether through attendance at arts events or participation in arts learning or other types of activities that involved people directly interacting with artists or the arts. If the data do not allow for differentiation between children/youth and adult attendees, please leave the Adults Engaged "In-Person" fields blank and only enter the total number of attendees in the Total Engaged In-Person field.

Avoid double-counting individuals who attended events/programs more than once during the grant period.If none or funds were used for operating support, please enter 0.

Please enter the total number of children (ages 0-17) who directly engaged with the arts on site or in-person, whether through attendance at arts events or participation in arts learning or other types of activities that involved people directly interacting with artists or the arts. If the data do not allow for differentiation between children/youth and adult attendees, please leave the Children/Youth Engaged "In-Person" fields blank and only enter the total number of attendees in the Total Engaged "In-Person" field.

Avoid double-counting individuals who attended events/programs more than once during the grant period.If none or funds were used for operating support, please enter 0.

Please enter the total number of people who directly engaged with the arts on site or in-person, whether through attendance at arts events or participation in arts learning or other types of activities that involved people directly interacting with artists or the arts. If the data do not allow for differentiation between children/youth and adult attendees, please leave the Adults Engaged "In-Person" and Children/Youth Engaged "In-Person" fields blank and only enter the total number of attendees in the Total Engaged "In-Person" field.

Avoid double-counting individuals who attended events/programs more than once during the grant period.If none or funds were used for operating support, please enter 0.

Please enter the total number of adults (ages 18+) who attended the virtual arts experiences. If the data do not allow for differentiation between children/youth and adult attendees, please leave the Adults Engaged Virtually and Children/Youth Engaged Virtually fields blank and only enter the total number of attendees in the Total Engaged Virtually field.

Avoid double-counting individuals who attended events/programs more than once during the grant period.
Views of online content should be counted at the time of preparing this Subgrant Spreadsheet. If none or funds were used for operating support, please enter 0.

Please enter the total number of children/youth (ages 0-17) who attended the virtual arts experiences. If the data do not allow for differentiation between children/youth and adult attendees, please leave the Adults Engaged Virtually and Children/Youth Engaged Virtually fields blank and only enter the total number of attendees in the Total Engaged Virtually field.

Avoid double-counting individuals who attended events/programs more than once during the grant period.
Views of online content should be counted at the time of preparing this Subgrant Spreadsheet. If none or funds were used for operating support, please enter 0.

Please enter the total number of people who attended the virtual arts experiences. If the data do not allow for differentiation between children/youth and adult attendees, please leave the Adults Engaged Virtually and Children/Youth Engaged Virtually fields blank and only enter the total number of attendees in the Total Engaged Virtually field.

Avoid double-counting individuals who attended events/programs more than once during the grant period.
Views of online content should be counted at the time of preparing this Subgrant Spreadsheet. If none or funds were used for operating support, please enter 0.

Subrecipient Institution Types	Subrecipient Artistic Discipline
Individual Artist	Artist Community
Individual - Non-artist	Arts Education Organization
Performing Group	Dance
Performing Group - College/University	Design
Performing Group - Community	Folk & Traditional
Performing Group for Youth	Literary Arts
Performance Facility	Local Arts Agency
Museum - Art	Media Arts
Museum - Other	Museums
Gallery/Exhibition Space	Music
Cinema	Opera
Independent Press	Presenting & Multidisciplinary Work Organization
Literary Magazine	Theater & Musical Theater
Fair/Festival	Visual Arts

Arts Center

Union/Professional Association

School District

School - Elementary

School - Middle

School - Secondary

None of the Above

School - Vocational/Technical

Other School

College/University

Library

Historical Society/Commission
Humanities Council/Agency

Foundation

Corporation/Business

Community Service Organization

Correctional Institution

Health Care Facility

Religious Organization

Seniors' Center

Parks and Recreation

Government - Executive

Government - Judicial

Government - Legislative (House)

Government - Legislative (Senate)

Media - Periodical

Media - Daily Newspaper

Media - Weekly Newspaper

Media - Radio

Media - Television

Cultural Series Organization

School of the Arts

Arts Camp/Institute

Social Service Organization

Child Care Provider

None of the above

Prime Recipient-Specific Information			
FundingYear	**NEA Grant Number** *please include for each entry*	**Prime Recipient Name**	**Subrecipient Name** *please include for each entry*

Subrecipient UEI	Subrecipient Street Address 1	Subrecipient Street Address 2	Subrecipient City

Subrecipient State	Subrecipient Zip Code	Federal Share (in $)	Recipient cost share or match (in $)	Subrecipient Institution Type

Subrecipient Artistic Discipline	Total Organizational Budget from most recent FY (in $)	Individuals Paid: Artists	Individuals Paid: Others

Project-Specific Information *see READ ME Prime Recipient tab for more information			
Adults Engaged "In-Person"	Children/Youth Engaged "In-Person"	Total Engaged "In-Person"	Adults Engaged Virtually

n*	
Children/Youth Engaged Virtually	**Total Engaged Virtually**

Fields List

This list of fields reflects the column names in the "For Subrecipients
and the description of what information should be entered into those
to the subrecipient institution/organization. Items in blue are specific t
the prime recipie

	Field Name
Subrecipient-Specific Information	Subrecipient Name
	Subrecipient UEI
	Subrecipient Street Address 1
	Subrecipient Street Address 2
	Subrecipient City
	Subrecipient State
	Subrecipient Zip code
	Federal Share
	Recipient cost share or match
	Subrecipient Institution Type
	Subrecipient Artistic Discipline
	Total Organizational Budget from most recent FY (in $)

Project-Specific Information	Individuals Paid: Artists
	Individuals Paid: Others
	Adults Engaged "In-Person"
	Children/Youth Engaged "In-Person"
	Total Engaged "In-Person"

	Adults Engaged Virtually
	Children/Youth Engaged Virtually
	Total Engaged Virtually

" tab. Below are the list of column names (Field Name)
columns (Field Description). Items in green are specific
to the project that received funds from the NEA through
ent.

Field Description

Field Description	Subrecipient Institution Type
Name of the subrecipient	**Subrecipient Institution Type**
Subrecipient's Unique Entity Identifier	
First line of street address of subrecipient. If subrecipient has a SAM.gov registration, the first line of the SAM.gov physical address should be entered in this field. If subrecipient is an individual, please leave this field blank. Please do not include P.O. boxes.	Individual Artist
Second line of street address of subrecipient (if needed). If subrecipient has a SAM.gov registration, the second line of the SAM.gov physical address should be entered in this field. If subrecipient is an individual, please leave this field blank.	Individual - Non-artist
City in which the subrecipient is located. If subrecipient has a SAM.gov registration, the city of the SAM.gov physical address should be entered in this field. If subrecipient is an individual, please leave this field blank.	Performing Group
State in which the subrecipient is located. If subrecipient has a SAM.gov registration, the state of the SAM.gov physical address should be entered in this field.	Performing Group - College/University
Subrecipient postal zip code. If subrecipient has a SAM.gov registration, the zipcode of the SAM.gov physical address should be entered in this field.	Performing Group - Community
The portion of the award's costs, including administrative or programmatic subaward costs, that are paid by federal funds.	Performing Group for Youth
Non-federal funds that are used to support additional costs for the project.	Performance Facility
Type of individual or organization awarded support. (See dropdown menu in any cell of column J of "For Subrecipient" tab for list). For a list of institution types in the dropdown menu, see column H on this tab.	Museum - Art
The primary artistic discipline of the subrecipient. (See dropdown menu in any cell of column K of "For Subrecipient" tab for list) For a list of artistic disciplines in the dropdown menu, see column I on this tab.	Museum - Other
Subrecipient's total organizational budget (total expenses) from the most recently completed fiscal year in dollars.	Gallery/Exhibition Space

Number of artists who were paid, in whole or in part, with subaward funds. If none, please enter 0.	Cinema
Number of non-artists (includes employees, temporary staff, and contractors who did not work as artists on activities supported by this subaward) who were paid, in whole or in part, with subaward funds. If none, please enter 0.	Independent Press
Please enter the total number of adults (ages 18+) who directly engaged with the arts on site or in-person, whether through attendance at arts events or participation in arts learning or other types of activities that involved people directly interacting with artists or the arts. If the data do not allow for differentiation between children/youth and adult attendees, please leave the Adults Engaged "In-Person" fields blank and only enter the total number of attendees in the Total Engaged In-Person field. Avoid double-counting individuals who attended events/programs more than once during the grant period.If none or funds were used for operating support, please enter 0.	Literary Magazine
Please enter the total number of children (ages 0-17) who directly engaged with the arts on site or in-person, whether through attendance at arts events or participation in arts learning or other types of activities that involved people directly interacting with artists or the arts. If the data do not allow for differentiation between children/youth and adult attendees, please leave the Children/Youth Engaged "In-Person" fields blank and only enter the total number of attendees in the Total Engaged "In-Person" field. Avoid double-counting individuals who attended events/programs more than once during the grant period.If none or funds were used for operating support, please enter 0.	Arts Center
Please enter the total number of people who directly engaged with the arts on site or in-person, whether through attendance at arts events or participation in arts learning or other types of activities that involved people directly interacting with artists or the arts. If the data do not allow for differentiation between children/youth and adult attendees, please leave the Adults Engaged "In-Person" and Children/Youth Engaged "In-Person" fields blank and only enter the total number of attendees in the Total Engaged "In-Person" field. Avoid double-counting individuals who attended events/programs more than once during the grant period.If none or funds were used for operating support, please enter 0.	Arts Council/Agency

Please enter the total number of adults (ages 18+) who attended the virtual arts experiences. If the data do not allow for differentiation between children/youth and adult attendees, please leave the Adults Engaged Virtually and Children/Youth Engaged Virtually fields blank and only enter the total number of attendees in the Total Engaged Virtually field.

Avoid double-counting individuals who attended events/programs more than once during the grant period.
Views of online content should be counted at the time of preparing this Subgrant Spreadsheet. If none or funds were used for operating support, please enter 0.

Please enter the total number of children/youth (ages 0-17) who attended the virtual arts experiences. If the data do not allow for differentiation between children/youth and adult attendees, please leave the Adults Engaged Virtually and Children/Youth Engaged Virtually fields blank and only enter the total number of attendees in the Total Engaged Virtually field.

Avoid double-counting individuals who attended events/programs more than once during the grant period.
Views of online content should be counted at the time of preparing this Subgrant Spreadsheet. If none or funds were used for operating support, please enter 0.

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Avoid double-counting individuals who attended events/programs more than once during the grant period.
Views of online content should be counted at the time of preparing this Subgrant Spreadsheet. If none or funds were used for operating support, please enter 0.

Union/Professional Association

School District

School-Parent-Teacher Association

School - Elementary
School - Middle
School - Secondary
School - Vocational/Technical
Other School
College/University
Library

Historical Society/Commission
Humanities Council/Agency
Foundation
Corporation/Business
Community Service Organization
Correctional Institution
Health Care Facility
Religious Organization
Seniors' Center
Parks and Recreation
Government - Executive
Government - Judicial
Government - Legislative (House)
Government - Legislative (Senate)
Media - Periodical
Media - Daily Newspaper
Media - Weekly Newspaper
Media - Radio
Media - Television
Cultural Series Organization
School of the Arts
Arts Camp/Institute
Social Service Organization
Child Care Provider
None of the above

Subrecipient Artistic Discipline

Artist Community

Arts Education Organization

Dance

Design

Folk & Traditional

Literary Arts

Local Arts Agency

Media Arts

Museums

Music

Opera

Presenting & Multidisciplinary
Work Organization

Theater & Musical Theater

None of the Above

n

Subrecipient Name *please include for each entry*	Subrecipient UEI	Subrecipient Street Address 1	Subrecipient Street Address 2	*see

Subrecipient-Specific Information
READ ME Subrecipient Field List tab for more information*

Subrecipient City	Subrecipient State	Subrecipient Zip Code	Federal Share (in $)	Recipient cost share or match (in $)

Subrecipient Institution Type	Subrecipient Artistic Discipline	Total Organizational Budget from most recent FY (in $)	Individuals Paid: Artists

Project-Specific Information *see READ ME Subrecipient Field List tab for			
Individuals Paid: Others	Adults Engaged "In-Person"	Children/Youth Engaged "In-Person"	Total Engaged "In-Person"

on r more information*		
Adults Engaged Virtually	Children/Youth Engaged Virtually	Total Engaged Virtually