

**U. S. OFFICE OF GOVERNMENT ETHICS**  
**JUSTIFICATION FOR A NONMATERIAL/NONSUBSTANTIVE CHANGE**  
**OGE FORM 201 REQUEST TO INSPECT OR RECEIVE COPIES OF EXECUTIVE BRANCH**  
**PERSONNEL PUBLIC FINANCIAL DISCLOSURE REPORTS OR OTHER COVERED RECORDS**  
**AUGUST 2020**

OGE currently has approval under the Paperwork Reduction Act for two versions of the OGE Form 201 Request to Inspect or Receive Copies of Executive Branch Personnel Public Financial Disclosure Reports or Other Covered Records, a pdf version and an electronic application. OGE is requesting a nonmaterial/nonsubstantive change to the electronic application. The purpose of the changes is to better adhere to the U.S. Web Design Guidelines and make the page more user friendly.

Specifically, OGE proposes to change the name of the form to plain English: “Request an Individual’s Ethics Documents.” OGE also proposes to provide more detailed instructions and reorganize answers to frequently asked questions to make the web page more user friendly. OGE is not changing any existing practices regarding the information collection. A pdf version of the current interface is provided as a supplementary document for comparison.