



## QUALITY CONTROL WORKSHEET ARMS III

U.S. Department of Agriculture  
Rm 5829, South Building  
1400 Independence Avenue, S.W.  
Washington, D.C. 20250-2000  
1-800-727-9540  
Fax: 202-690-2090  
E-mail: nass-dc@nass.usda.gov

State: _____	Farm, Ranch, or Operation Name: _____
Version: _____	Operator's name: _____
ID/POID: _____	Address: _____
Enumerator: _____	_____
Interview Date & Time: _____	Telephone: _____
Survey Respondent: _____	<input type="checkbox"/> Operation Mgr/ Partner <input type="checkbox"/> Spouse <input type="checkbox"/> Accountant/ Bookkeeper <input type="checkbox"/> Other
Current Respondent: _____	<input type="checkbox"/> Operation Mgr/ Partner <input type="checkbox"/> Spouse <input type="checkbox"/> Accountant/ Bookkeeper <input type="checkbox"/> Other

**INTRODUCTION:**

*[Introduce yourself, and ask for the survey respondent. Rephrase in your own words.]*

Recently you should have been contacted by one of our interviewers, Mr./Ms. \_\_\_\_\_, for the Agricultural Resource Management Survey. This telephone call is part of our survey quality assurance measures to verify that personal contact was actually made with you for that purpose. Your response is voluntary and not required by law, but your cooperation will be appreciated. Facts about your farm/ranch will be kept confidential.

1. **During the past few days, do you recall an interview with Mr./Ms. \_\_\_\_\_, for the purpose of obtaining information about your farming or ranching operation?**
  - YES** - [Go to item 3.]
  - NO** - [Go to item 2.]
  - DON'T REMEMBER** - [Go to item 2.]
  
2. **During the past few days, did any other person from the \_\_\_\_\_ Agricultural Statistics Service, NASS, or USDA, interview you to obtain information about your farm or ranch?**
  - YES** - [Go to item 3.]
  - NO** - [Conclude interview.]
  - DON'T REMEMBER** - [Conclude interview.]
  
3. **Did the person conducting the interview ask you to verify the spelling of your name, address and the operation name?**

- YES
- NO
- DON'T REMEMBER

[Continue on back.]

4. Now I need to verify farm operation items that are critical to our survey procedures.

Reported

Verified

- a. Total Land Operated (*Section 1, item 4*) \_\_\_\_\_
- b. Did this operation have **marketing contracts** for any commodities delivered in 20XX?  
(*A marketing contract is a verbal or written agreement reached before harvest of a crop or before completion of a livestock production stage, setting a price or pricing formula and market for the commodity.*)
- YES  
 NO
- c. Did this operation have **production contracts** for any commodities it produced in 20XX?  
(*A production contract is a verbal or written agreement setting terms, conditions, and fees to be paid by the contractor to the operation for the production of crops, livestock, or poultry. The contractor usually owns the commodity and often provides inputs.*)
- YES  
 NO
- d. Was debt used in funding the operation of this farm/ranch in 20XX, including any loans obtained in earlier years?  
(*Include seasonal production and other loans taken and repaid during 20XX.*)
- YES  
 NO
- e. Did you use hired labor (either for wages, contract, or custom) in 20XX?
- YES  
 NO

5. Did Mr./Ms. \_\_\_\_\_ conduct the interview in a knowledgeable and professional manner?

- YES  
 NO – Explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Do you have any additional comments you would like to make concerning our survey contact?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**This concludes the interview. Thank you for your help.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_