

Line No.	RFA Reference	Title	Form No. (if any)	Percent of respondents line items is applicable to
	(A)	(B)	(C)	
		<b>Est. No. of Total Respondents (Applicants)</b>		
		<b>Est. No. of Total Awards (Awardees)</b>		
		<b>Application</b>		
	2.5.1	SAM Registration	Electronic	100%
	3.2	FPEP Project Narrative (Pre-Award)	written	100%
	3.2	FPEP Financial Viability (Pre-Award)	written	100%
	3.2	FPEP Feasibility Study (Pre-Award)	written	60%
	3.2	Source Documentation (Pre-Award)	written	100%
	2.5.1 and 3.2	Applicant certifications (Pre-Award)	written	100%
	3.2	Design and Construction documents (Pre-Award)	written	100%
	1.4 and 3.2	Environmental Review Documents (Pre-Award)-CATEX with Report	written	100%
	2.5.2	Tribal Government Resolution of Consent	written	1%
	2.6	Tribal Matching Fund Waiver	written	1%
		<b>Application Burden</b>		
		<b>Award Processing</b>		
	LOC	Letter of Intent to meet conditions	RD 1942-46	100%
	LOC	Request for Obligation of Funds	RD 1940-1	100%
	2.1	Rural Business Cooperative Service Financial Assistance Agreement	RD 4280-2	100%
	2.5.1	SAM Registration Maintenance	written	100%
	2 CFR 200	Insurance requirements	written	100%
	LOC	Contractor's Final Release and Waiver of Lien	RD 1924-9	100%
	LOC	Release by Claimants	RD 1924-10	100%
	LOC	Surety	written	100%
	LOC	Technical services	written	50%
	LOC	Final plans and specs	written	50%
	LOC	Construction Contract	written	50%
		<b>Award Processing Burden</b>		
		<b>Servicing and Reporting</b>		
	2.4	Time Extensions	written	5%
	5.4.1	Semi-Annual Report - Project Performance (Post-Award)	written	100%

	5.4.1	Final Project and Financial Status report (Post-Award)-2CFR 200-343	written	100%
	5.4.1	Outcome Project Performance Reports and Final Deliverables (Post-Award)	written	100%
		<b>Servicing and Reporting Burden</b>		
		<b>Recordkeeping</b>		
	2 CFR 200	Recordkeeping	written	100%
		<b>Recordkeeping Burden</b>		

Production Expansion Program  
 Cooperative Service

Estimated No. of Respondents	Reports Filed Annually	Total Responses (D) x (E)	Estimated No. of Hours per response	Estimated Total Hours (F) x (G)	Wage Class	Total Cost (H) x (I)
(D)	(E)	(F)	(G)	(H)	(I)	(J)
135						
50						
135	1.00	135	2.00	270	\$71.81	\$19,389
135	1.00	135	40.00	5,400	\$71.81	\$387,774
135	1.00	135	10.00	1,350	\$71.81	\$96,944
81	1.00	81	50.00	4,050	\$71.81	\$290,831
135	1.00	135	2.00	270	\$71.81	\$19,389
135	1.00	135	1.00	135	\$71.81	\$9,694
135	1.00	135	10.00	1,350	\$71.81	\$96,944
	1.00	135		5,400	\$71.81	\$387,774
135			40.00			
1	1.00	1	4.00	4	\$71.81	\$287
1	1.00	1	1.00	1	\$71.81	\$72
		<b>1028</b>		<b>18,230</b>		<b>\$1,309,096</b>
50	1.00	50	1.00	50	\$71.81	\$3,591
50	1.00	50	0.25	13	\$71.81	\$898
50	1.00	50	2.00	100	\$71.81	\$7,181
50	1.00	50	1.00	50	\$71.81	\$3,591
50	1.00	50	1.00	50	\$71.81	\$3,591
50	1.00	50	0.25	13	\$71.81	\$898
50	1.00	50	0.50	25	\$71.81	\$1,795
50	1.00	50	1.00	50	\$71.81	\$3,591
25	4.00	100	1.00	100	\$71.81	\$7,181
25	1.00	25	2.00	50	\$71.81	\$3,591
25	1.00	25	2.00	50	\$71.81	\$3,591
		<b>550</b>		<b>550</b>		<b>\$0</b>
3	1.00	3	0.50	2	\$71.81	
50	2.00	100	0.50	50	\$71.81	\$3,591

50	1.00	50	1.00	50	\$71.81	\$3,591
50	1.00	50	1.00	50	\$71.81	\$3,591
		<b>203</b>		<b>152</b>		<b>\$50,267</b>
50	1.00	50	3.00	150	\$71.81	\$10,772
		<b>50</b>		<b>150</b>		<b>\$10,772</b>
		<b>1,831</b>				
		<b>Total Annual Responses</b>				
				<b>19,082</b>		
						<b>\$1,370,135</b>
				<b>10.42</b>		

The professional wage rate is the mean hourly wage rate for General and Operations Managers, (Occupation Code 11-1021) of \$55.41. Benefits as a percentage of total compensation for private industry workers in professional and business services industries were 29.6% of total hourly compensation. Total hourly wage and benefits for the professional category, General and Operations Managers is \$71.81 per hour.

RFA Reference	Title	Form No. (if any)	Percent of respondents line items is applicable to	Estimated No. of Respondents	Reports Filed Annually	Total Responses (D) x (E)	Estimated No. of Hours per response
(A)	(B)	(C)		(D)	(E)	(F)	(G)
	Est. No. of Total Respondents (Applicants)			135			
	Est. No. of Total Awards (Awardees)			50			
	Cleared in other Packages						
3.2	Application for Federal Assistance	SF 424 (4040-0004)	100%	135	1.00	135.00	1.00
3.2	Budget Information - Construction Programs	SF 424C (4040-0008)	100%	135	1.00	135.00	2.00
3.2	Assurances - Construction Programs	SF 424D (4040-0009)	100%	135	1.00	135.00	0.50
3.2	Disclosure of Lobbying Activities	SF LLL (4040-0013)	100%	135	1.00	135.00	0.17
5.4	Federal Financial Report	SF 425 (4040-0014)	100%	50	2.00	100.00	1.00
5.4.2	Outlay Report and Request for Reimbursement for Construction Programs	SF 271 (4040-0011)	100%	50	12.00	600.00	1.00
3.2	Optional Form to Assist in Assessment of USDA Compliance with Civil Rights Laws	AD-2106 (0503-0019)	20%	10	1.00	10.00	0.03
LOC	Equal Opportunity Agreement	RD 400-1 (0575-0201)	100%	50	1	50	0.16
LOC	Assurance Agreement	RD 400-4 (0575-0201)	100%	50	1	50	0.25

Estimate d Total Hours (F) x (G)	Wage Class	Total Cost (H) x (I)
(H)	(I)	(J)
135	\$71.81	\$9,694
270	\$71.81	\$19,389
68	\$71.81	\$4,847
23	\$71.81	\$1,619
100	\$71.81	\$7,181
600	\$71.81	\$43,086
0.33	\$71.81	\$24
8	\$71.81	\$574
13	\$71.81	\$898

\$87,312

Estimates of annualized cost to the Federal Government .

Activity	Number of applications	No. of Review hours per application	Total Review Hours	Rate
<b>Step 1:</b> <b>FPEP Application Completeness and Eligibility Review</b> (Includes the following activities: 1) eligibility 2) compliance 3) completeness	135	4	540	\$58.01
<b>Step 2:</b> <b>Evaluation Process</b> Includes the following activities: 1) review of eligible applications 2) priority scoring 3) determine funding priority 4) awardee selection	135	4	540	\$58.01
<b>Step 3:</b> <b>Post Award:</b> Includes the following activities) 1) Advance of funds 2) Review of Semi-Annual reports 3) Servicing 4) Grant closing 5) Annual Audit review	50	10	500	\$58.01
<b>Post Award:</b> Record Keeping	50	2 (2 hrs. x 3 reports)	100	\$58.01
<b>TOTAL Annual Cost to the Federal Government</b>				



<b>Position</b>
Program Analyst

Benefits	Salary	Total Costs
36.25%	\$ 79.04	\$42,681
36.25%	\$79.04	\$42,682
36.25%	\$ 79.04	\$39,520
36.25%	\$ 79.04	\$7,904
		<b>\$132,786</b>

<b>Salary GS13 Step 5</b>	<b>Benefits</b>	<b>TOTAL</b>
\$58.01	\$21.03	\$79.04

Salary Table 2022-DCB of the general schedule for a GS-13, step 5 for the Washington-Baltimore-Arlington, DC-MD-VA-WV-PA locality area was used for wage calculation purposes. The cost of total benefits as a percentage of total hourly compensation for Federal Government employees has been calculated by multiplying 36.25% by the hourly OPM wage in accordance with OMB Memorandum M-08 13.

[SALARY TABLE 2022-DCB \(opm.gov\)](https://www.opm.gov/policy-data-oversight/salaries-schedules/salary-tables/)