

SUMMARY OF INFORMATION COLLECTION

Special Evaluation Assistance for Rural Communities and Households Program (SEARCH)

Date Prepared
9/1/2022

INSTRUCTIONS: > (f) TOTAL (h) TOTAL (k) TOTAL
 Use this form when a single information collection document involves multiple reporting and > ----- = (e) Averag----- = (g) Averag----- = (j) Average
 recordkeeping requirements. > (d) TOTAL (f) TOTAL (i) TOTAL

IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS		FORM NO(s) (If "none" so state)	ANNUAL BURDEN							
SECTION OF NOFA	DESCRIPTION		REPORTS					RECORDS		
			NO. OF RESPONDENTS	NO. OF RESPONSES PER RESPONDENT	TOTAL ANNUAL RESPONSES (Col. d & e)	HOURS PER RESPONSE	TOTAL HOURS (Col. f & g)	NO. OF RECORD-KEEPERS	ANNUAL HOURS PER RECORD-KEEPER	TOTAL RECORD-KEEPING HOURS (Col. i & j)
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
Burden associated with this package										
REPORTING REQUIREMENTS NON-FORM BURDEN										
1774.10	SAM Registration	SAM.gov	88	1	88	2.25	198			
1774.2	Documentation of Income Survey	Written	18	1	18	8.00	144			
1774.10(a)(3) & 1774.16(d)(2) &	Audits Based on Federal Assistance	Written	70	1	70	8.00	560			
1774.10(a)(3)	Evidence of Other Funds	Written	18	1	18	1.00	18			
1774.10(a)(3)	Supporting documentation (Org. Documents, etc.)	Written	88	1	88	4.00	352			
1774.10(a)(3)	Statement on availability to obtain credit elsewhere	Written	88	1	88	1.00	88			
1774.10(a)(4)	Project Narrative	Written	88	1	88	2.00	176			
1774.10(a)(6)(vi)	Certification for Contracts, Grants and Loans Regarding Lobbying	RD 1940-Q Exhibit A-1	88	1	88	0.25	22			
1774.10(a)(6)(vii)	Certification Regarding Prohibited Tying Arrangements	Written	88	1	88	0.25	22			
1774.13(i)	Statement Concerning Assistance Under the NFS - Dependent Rural Communities Economic Diversification Act	Written	88	1	88	0.25	22			
1774.14	Feasibility Study and Assessments	Written	20	1	20	24.00	480			

USDA - RUS

SUMMARY OF INFORMATION COLLECTION

Title of Information Document

Special Evaluation Assistance for Rural Communities and Households Program (SEARCH)

OMB No.

0572-0146

Date Prepared

9/1/2022

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IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS			ANNUAL BURDEN							
SECTION OF NOFA (a)	DESCRIPTION (b)	FORM NO(s) <i>(If "none" so state)</i> (c)	REPORTS					RECORDS		
			NO. OF RESPON- DENTS (d)	NO. OF RESPONSES PER RESPON- DENT (e)	TOTAL ANNUAL RESPONSES <i>(Col. d & e)</i> (f)	HOURS PER RESPONSE (g)	TOTAL HOURS <i>(Col. f & g)</i> (h)	NO. OF RECORD- KEEPERS (i)	ANNUAL HOURS PER RECORD- KEEPER (j)	TOTAL RECORD- KEEPING HOURS <i>(Col. i & j)</i> (k)
1774.14	Preliminary engineering report	Written	61	1	61	24.00	1,464			
1774.14	Environmental Report	Written	61	1	61	24.00	1464			
1774.16(a)	Public Information/ Evidence of Public Notice	Written	88	1	88	2.00	176			
1774.16(a)	Agreement for Engineering Services/ Professional Services	Written & EJCDC	88	1	88	4.00	352			
1774.16(d)(3)	Letter of Conditions	Written	81	1	81	1.00	81			
1774.18	Management report- Quarterly Report	Written	18	4	70	4.00	282			
1774.20	Relationship or Association with RUS Employees	Written	81	1	81	0.25	20			
	SUBTOTAL				1,272		5,920			
	RECORDKEEPING REQUIREMENTS									
	Accounting Records		65	1	65	1.00	65			

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SECTION OF NOFA	DESCRIPTION		REPORTS					RECORDS		
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(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
SUBTOTAL					65		65			
GRAND TOTAL FOR THIS COLLECTION					1,337		5,985			
<u>FORMS APPROVED UNDER OTHER OMB NUMBERS</u>										
1774.8	Initial Compliance Review	RD 400-8 (0575-0015)	81	1	81	8.00	648			
1774.10(a)(1)	Application for Federal Assistance	SF 424 (4040-0004)	88	1	88	1.00	88			
1774.10(a)(2)	Budget Information - Non-Construction Programs	SF 424A (4040-0006)	88	1	88	1.00	88			
1774.10(a)(6)(i)	Operating Budget	RD 442-7 (0575-0015)	18	1	18	5.00	90			
			16	1	16	5.00	80			
1774.10(a)(6)(ii)	Equal Opportunity Agreement	RD 400-1 (0575-0018)	88	1	88	0.17	15			
1774.10(a)(6)(iii)	Assurance Agreement	RD 400-4 (0575-0018)	88	1	88	0.25	22			
1774.16(d)(2)	Balance Sheet or Financial Statement	RD 442-3 (0575-0015)	18	1	18	1.00	18			
1774.18			16	1	16	1.00	16			
1774.16(d)(4)	Letter of Intent to Meet Conditions	RD 1942-46 (0575-0015)	81	1	81	1.00	81			

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SECTION OF NOFA <i>(a)</i>	DESCRIPTION <i>(b)</i>		REPORTS					RECORDS		
			NO. OF RESPON- DENTS <i>(d)</i>	NO. OF RESPONSES PER RESPON- DENT <i>(e)</i>	TOTAL ANNUAL RESPONSES <i>(Col. d & e)</i> <i>(f)</i>	HOURS PER RESPONSE <i>(g)</i>	TOTAL HOURS <i>(Col. f & g)</i> <i>(h)</i>	NO. OF RECORD- KEEPERS <i>(i)</i>	ANNUAL HOURS PER RECORD- KEEPER <i>(j)</i>	TOTAL RECORD- KEEPING HOURS <i>(Col. i & j)</i> <i>(k)</i>
1774.16(d)(5)	Request for Obligation of Funds	RD 1940-1 (0570-0061)	81	1	81	0.25	20			
1774.17(a)	Grant Agreement	RUS Bulletin 1780-12 (0572-0121)	81	1	81	1.00	81			
1774.17(a)	Resolution of Members or Stockholders	RD 1942-8 (0575-0015)	7	1	7	1.00	7			
1774.17(b)	Partial Payment Estimate	RD 1924-18 (0575-0042)	81	1	81	0.50	41			
1774.18	Statement of Budget, Income, and Equity	RD 442-2 (0575-0015)	16	1	16	2.50	40			
1774.17	ACH Vendor/Miscellaneous Payment Enrollment Form	SF 3881	81	1	81	0.25	20			
Total burden associated with OTHER packages					929		1,355			