



# PENTAGON FORCE PROTECTION AGENCY

OMB No. xxxx-xxxx  
OMB approval expires  
XXXXX XX XXXX

## CHARACTER REFERENCE QUESTIONNAIRE

The public reporting burden for this collection of information, xxxx-xxxx, is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or burden reduction suggestions to the Department of Defense, Washington Headquarters Services, at [whs.mc.alex.esd.mbx.dd-dod-information-collections@mail.mil](mailto:whs.mc.alex.esd.mbx.dd-dod-information-collections@mail.mil). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a current valid OMB control number.

### Privacy Act Notice

Pentagon Force Protection Agency will not disclose information collected on this form to any source other than what has been authorized under the Privacy Act of 1974 or 5 U.S. Code 552a for routine uses (i.e., information verifying an applicant's character may be disclosed to a prospective Agency that require information obtained in the completion of this form to help in the determination as to the individual's fitness for federal employment in the field of law enforcement) as identified in the system of records notice at OPM/GOVT-5 system of records at <http://dpclld.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570737/opmgovt-5/>. Your obligation to respond is voluntary, but failure to provide requested information could impede processing.

### 1. Applicant

a. Name:

b. Also Known As:

### 2. Reference

a. Name:

b. Address:

c. Telephone Number:

### 3. Please answer all questions and provide additional information as requested

a. Are you related to the applicant?    Yes    No    If yes please explain:

b. How many years have you known the applicant?

c. What is your occupation?

d. In what context (s) supervisor, colleague, friend, etc.) have you known the applicant?

### 5. Please answer all questions to the best of your knowledge

a. Do you question the applicant's honesty, trustworthiness, diligence, reliability, or character?    Yes    No

b. Has the applicant been discharged or asked to resign from employment?    Yes    No

c. Has the applicant engaged in fraudulent or deceitful conduct?    Yes    No

d. Has the applicant been disciplined or subject to charges or complaints?    Yes    No

e. Has the applicant misused or abused prescription drugs or alcohol?    Yes    No

f. Has the applicant used illegal drugs?    Yes    No

g. Based on your knowledge of this person, would you recommend them for employment with the Pentagon Force Protection Agency?    Yes    No

h. Are there any issues other than those listed above that you believe may be relevant to our investigation?    Yes    No

### 5. Please explain any "Yes" answers in questions 5 through 12