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| Site Assessment Form for Homeless Service Sites Date of Assessment: | | | | | | | |
| Name of facility: | | | | | Name of Observer: | | |
| Address: | | | | | N° people served per day: | | Sq ft: |
| Type of facility:  Day center  24/7 shelter  Supportive/Transitional housing  Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | Hours of operation: | | |
| Ownership:  Public  Private  Non profit  Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Site POC: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name Position Phone # | | | | | | | |
| **Staff** | | | | | | | |
| # Permanent Staff on Site:  # Volunteer/Temp Staff on Site: | | | | | Medical services available on site:  Y  N  If yes, clinician type: | | |
|  | | | | | Veterinary services available on site:  Y  N  If yes, type: | | |
| **Facilities** | | | | | | | |
| Laundry facilities?  Y  N If yes: Laundry on site?:  Y  N Clothing laundered by the facility?:  Y  N  Bedding/linens laundered by the facility?  Y  N Are bath towels laundered separately from clothing?  Y  N  Not monitored | | | | | | | |
| Are laundry baskets/bags provided?  Y  N  If yes: Does each client have their own or are they shared? ☐ Baskets are not provided ☐ Individual ☐ Shared ☐ Unknown | | | | | | | |
| Are clients able to launder items themselves?  Y  N | | | | | Are clients able to bring in items for laundry?  Y  N | | |
| # Showers: | | | | | Do showers **always** have available hot water?  Y  N | | |
| # Total Beds: | | | | | # Beds Filled Per Night (on average): | | |
| # Beds filled night prior to assessment: \_\_\_\_\_\_\_\_\_ | | | | | | | |
| # Female Beds: | | | # Male Beds: | | | # Non-assigned Beds: | |
| # Individual Rooms: | # Twin Rooms: | # Family rooms: | | # Congregate Sleeping Areas & Capacity: | | # Dorm style rooms & capacity:  3-4 ppl\_\_\_\_\_\_\_\_ 8-20 ppl\_\_\_\_\_\_\_\_\_\_ 4-8 ppl\_\_\_\_\_\_\_\_ > 20 ppl \_\_\_\_\_\_\_\_\_\_ | |
| Are isolation areas available for people with infectious diseases or infestations?  Y  N If yes, how many: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | |
| Are bed/mats assigned to one person?  Y  N | | | | | Are beds/mats stacked nightly?  Y  N | | |
| Distance between beds in sleeping area:  At least 3 Feet:  Y  N  If no, distance between beds: | | | | | Bed linens provided?  Y  N Blanket only | | |
| Are linens **always** washed in hot water?  Y  N | | |
| Is bedding laundered between each client?  Y  N | | | | | How often linens changed/washed? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Is a “hot box” used to treat personal belongings?  Y  N | | | | | Is upholstered furniture present?  Y  N | | |
| Is carpet present?  Y  N | | | | | If upholstered furniture is present, is it steam-cleaned?  Y  N | | |
| If carpets are present, are they steam-cleaned?  Y  N | | | | | Are bedbug-resistant mattresses provided?  Y  N | | |
| Are mattress covers changed or sanitized between clients?  Y  N | | | | | Are spaces inspected for bedbugs and/or lice?  Y  N | | |
| Is there a **current** rodent infestation?  Y  N | | | | | Has there been a rodent infestation **in the past 3 months**?  Y  N | | |
| Is clothing donated to clients  Y  N | | | | | Is sharing of bedding or sleeping bags allowed?  Y  N  Not monitored | | |
| Is clothing laundered before donating to clients?  Y  N  Not monitored | | | | |  | | |
| Is sharing of coats allowed?  Y  N  Not monitored | | | | | Is sharing of other clothing allowed?  Y  N  Not monitored | | |
| Are pets or service/companion animals allowed?  Y  N | | | | | If yes, are flea control services/medications provided?  Y  N | | |
| If yes, where do the animals sleep? \_\_\_\_\_\_\_\_\_\_ | | | | | If yes, what kind of animals are allowed?  Dogs  Cats Other: \_\_\_\_\_ | | |

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| **Name of Facility:** |

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| **Additional Comments**: please note contextual information that may be important to document related to preventative measures, practices taken regarding vectorborne diseases (e.g., how are educational trainings for staff or clients/guests typically done at this site), etc. |
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