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Office of Management and Budget (OMB)

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**Date:** September 2, 2022

**Subject:** NonSubstantive Change Request – State Child Welfare Data Linkages Descriptive Study (OMB #0970-0594)

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This memo requests approval of nonsubstantive changes to the approved information collection, State Child Welfare Data Linkages Descriptive Study (OMB #0970-0594).

### ***Background***

The State Child Welfare Data Linkages Descriptive Study is gathering systematic information on the extent to which states connect their child maltreatment data to other data sets; how any linked data sets are created, managed, and used; and challenges states face in linking data. This information collection was approved on July 1, 2022. The initial survey of state child welfare directors (Instrument 1) is currently in the field. To improve response rates, we request to send additional emails to potential respondents reminding them to complete the surveys and extend the data collection period planned for the surveys (Instruments 1 and 2).

### ***Overview of Requested Changes***

1. We request to change the language included in Supporting Statement B referencing the number of email reminders to be sent and the length of the data collection period for the survey instruments (Instruments 1 and 2).
2. We request to add additional reminder emails to survey respondents to the initial survey of state child welfare directors (Instrument 1). These additional communications are now included in Appendix A (pp. A-7 through A-9).

### ***Time Sensitivities***

This is a time sensitive request as the initial survey is currently in the field and the data collection period will end in September of this year.