ACF Office of Refugee Resettlement: Services for Survivors of Torture
Program Data Points Form

Agency: Administration for Children and Families (ACF)/Office of Refugee Resettlement (ORR) **Form:** Survivors of Torture – Program Data Points (SOT-PDP)	**Grantee Name**: **Grant Number**: **Point of Contact:**	**Reporting Period** **From**: MM/DD/YYYY **To**: MM/DD/YYYY

Reporting: Submit annual program data with the second semi-annual report each year of the project period. Please use the narrative report to explain or highlight key program indicators and illustrate changes in outcome indicators. See the Program Data Points User Guide for more information: https://healtorture.org/content/office-refugee-resettlement

PROGRAM INDICATORS[1]				
Data Point	**Description**	**Indicators**	**No. of Clients Served**	**Data Validation Checks**
01a	Active Caseload: Client count during reporting period	New primary New secondary Continuing primary Continuing secondary TOTAL ACTIVE CLIENT COUNT	_____ _____ _____ _____ _____	Please double check your math when adding up all new and continuing clients in the line indicating the total active client count.
01b	Closed Caseload: Client count during reporting period	New primary New secondary Continuing primary Continuing secondary TOTAL CLOSED CASE COUNT	_____ _____ _____ _____ _____	Please double check your math when adding up all new and continuing clients in the line indicating the total closed case count.
02	Age when first subjected to torture (Primary survivors only)	Under 5 years 5 – 17 years 18 – 44 years 45 – 64 years 65 years and over TOTAL	_____ _____ _____ _____ _____ _____	Add the number of new primary and continuing primary clients from DP01a to get the total number of active primary survivors: 01a. New primary: _____ + 01a. Continuing primary: _____ = _____ The total number of active primary survivors should be **equal to** the total ages reported to the left. If this is not the case, please check your entries for DP02. Total number of active primary survivors = _____ Total reported for DP02 = _____

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[1] Refer to the Program Data Points User Guide for all definitions

Data Point	Description	Indicators	No. of Clients Served	Data Validation Checks

03	Type of torture suffered
	
	(Primary survivors only)
		Asphyxiation
		Beating
		Burning
		Deprivation
		Electrical
		Forced postures
		Gender-based violence
		Kidnapping and disappearances
		Rape and sexual torture
		Sensory stress
		Severe humiliation
		Threats and psychological torture
		Witnessing torture of others
		Wounding/maiming
		Other:
		   Please
		   specify_____
		
		TOTAL
			_____
			_____
			_____
			_____
			_____
			_____
			_____
			_____
			_____
			_____
			_____
			_____
			_____
			_____
			
			_____
			
			_____
				Compare the total number of active primary survivors to the total number of types of torture reported to the left:
				
				   Total active primary survivors = _____
				
				   Total types of torture from DP03 = _____
				
				The total number of types of torture from DP03 should be **greater than or equal** to the total number of active primary survivors. If this is not the case, please go back and check your entries for DP03.

04	Reason for torture
	
	(Primary survivors only)
		Breakdown of authority/terror by
		   non- state actors
		Ethnicity
		Nationality
		Religion
		Social group
		  Clan/Tribe
		  Gender
		  Gender identity
		  Sexual orientation
		Sociopolitical activism
		Other:
		   Please
		   specify_____
		
		TOTAL
			_____
			
			_____
			_____
			_____
			
			_____
			_____
			_____
			_____
			_____
			
			_____
			
			_____
				Compare the total number of active primary survivors to the total number of reasons for torture reported to the left:
				
				   Total active primary survivors = _____
				
				   Total reasons for torture from DP04 = _____
				
				The total number of reasons for torture from DP04 should be **greater than or equal** to the total number of active primary survivors. If this is not the case, please go back and check your entries for DP04.

Data Point	Description	Indicators	No. of Clients Served	Data Validation Checks

05	Country where torture occurred
	
	(Primary survivors only)
		Country 1:
		Country 2:
		Country 3:
		Country 4: …
		
		Unknown
		
		(Report all countries)
		
		TOTAL
			_____
			_____
			_____
			_____
			
			_____
			
			_____
				Compare the total number of active primary survivors to the total number of countries reported to the left:
				
				   Total active primary survivors = _____
				
				   Total countries from DP05 = _____
				
				The total number of countries from DP05 should be **greater than or equal** to the total number of active primary survivors. If this is not the case, please go back and check your entries for DP05.

06	Client goal(s) at intake	Behavioral
		Housing
		Interpersonal/Social
		Legal
		Occupational/Educational
		Physical/Medical
		
		TOTAL
			_____
			_____
			_____
			_____
			_____
			_____
			
			_____
				Compare the total number of active clients (primary and secondary) from DP01a to the total number of goals reported to the left:
				
				   Total active clients from DP01a = _____
				
				   Total goals from DP06 = _____
				
				The total number of goals from DP06 should be **greater than or equal** to the total number of active clients (primary and secondary). If this is not the case, please go back and check your entries for DP06.

07	Gender	Female
		Male
		X (unspecified or another gender identity)
		
		TOTAL
			_____
			_____
			_____
			
			_____
				Compare the total number of active clients (primary and secondary) from DP01a to the total number of genders reported to the left:
				
				   Total active clients from DP01a = _____
				
				   Total genders from DP07 = _____
				
				The total number of genders from DP07 should be **equal to** the total number of active clients. If this is not the case, please go back and check your entries for DP07.

Data Point	Description	Indicators	No. of Clients Served	Data Validation Checks

08	Immigration category/status at intake	Afghan Humanitarian Parolee
		Asylee (include derivatives)
		Asylum Applicant
		Refugee (include derivatives)
		Special Immigrant Juvenile (SIJ)
		Special Immigrant Visa Holder (SIV)
		Lawful Permanent Resident (LPR)
		  Former refugee (include derivatives)
		  Former asylee (include derivatives)
		  Other former: Please specify_____
		U.S. Citizen
		  Former refugee (include derivatives)
		  Former asylee (include derivatives)
		  Other former: Please specify_____
		  U.S. born citizen
		Ukrainian Humanitarian Parolee
		Undocumented
		Unknown
		Other at intake:
		  Please specify_____
		
		TOTAL
			_____
			_____
			_____
			_____
			_____
			_____
			_____
			_____
			_____
			_____
			_____
			_____
			_____
			_____
			_____
			_____
			_____
			
			_____
			
			_____
				Compare the total number of active clients (primary and secondary) from DP01a to the total number of categories/statuses reported to the left:
				
				  Total active clients from DP01a = _____
				
				  Total categories/statuses from DP08 = _____
				
				For the lines labeled "Lawful Permanent Resident (LPR)" and "U.S. Citizen," please enter the subtotal of the lines below (former refugee, former asylee, other former, U.S. born citizen). When checking the total for immigration categories/statuses, be careful not to double count the LPR and U.S. Citizen subtotals and the categories beneath it.
				
				The total number of categories/statuses from DP08 should be **equal to** the total number of active clients. If this is not the case, please go back and check your entries for DP08.

09	Age at intake	Under 5 years
		5 – 17 years
		18 – 44 years
		45 – 64 years
		65 years and over
		
		TOTAL
			_____
			_____
			_____
			_____
			_____
			
			_____
				Compare the total number of active clients (primary and secondary) served from DP01a to the total number of ages reported to the left:
				
				  Total active clients from DP01a = _____
				
				  Total ages from DP09 = _____
				
				The total number of ages from DP09 should be **equal to** the total number of active clients. If this is not the case, please go back and check your entries for D09.

Data Point	Description	Indicators	No. of Clients Served	Data Validation Checks
10	Education prior to arrival (For clients ≥ 18 years of age at intake)	Less than 1 year 1-4 years 5-8 years 9-12 years 13-16 years More than 16 years TOTAL	_____ _____ _____ _____ _____ _____ _____	Add the following age categories together from DP09: 18 – 44 years = _____ 45 – 64 years = _____ 65 years and over = _____ This gives you the total number of clients ≥ 18 years at intake = _____ Compare the total number of clients ≥ 18 years of age at intake to the total from DP10 to the left. Total number of clients ≥ 18 years at intake = _____ Total education from DP10 = _____ The total reported in DP10 should be **equal to** the total number of clients 18 years or older at intake. If this is not the case, please go back and check your entries for D10.
11	Employment in the U.S. at intake (For clients ≥ 18 years of age at intake)	No work authorization Unemployed and not seeking employment (e.g., students, elderly, disabled, and primary caregivers) Unemployed, work authorized, and seeking employment Employed with work authorization (PT/FT) TOTAL	_____ _____ _____ _____ _____	Compare the total number of clients ≥ 18 years of age at intake calculated above to the total number of employment categories reported to the left: Total clients ≥ 18 years of age at intake = _____ Total employment categories from DP11 = _____ The total number employment categories from DP11 should be **equal to** the total number of clients ≥ 18 years of age at intake. If this is not the case, please go back and check your entries for DP11.
12	Length of time in the U.S. at intake	Less than one year 1-5 years More than 5 years Unknown TOTAL	_____ _____ _____ _____ _____	Compare the total number of active clients (primary and secondary) served from DP01a to the total number of categories reported to the left: Total active clients from DP01a = _____ Total length of time in the U.S. at intake from DP12 = _____ The total number of categories from DP12 should be **equal to** the total number of active clients. If this is not the case, please go back and check your entries for DP12.

Data Point	Description	Indicators	No. of Clients Served	Data Validation Checks

13	Country of origin	Country 1:
		Country 2:
		Country 3:
		Country 4: …
		
		(Report all countries)
		
		TOTAL
			_____
			_____
			_____
			_____
			
			_____
				Compare the total number of active clients (primary and secondary) from DP01a to the total number of countries reported to the left:
				
				  Total active clients from DP01a = _____
				
				  Total countries from DP13 = _____
				
				The total number of countries from DP13 should be **equal** to the total number of active clients. If this is not the case, please go back and check your entries for DP13.

14	Ethnicity	Ethnicity 1:
		Ethnicity 2:
		Ethnicity 3:
		Ethnicity 4: ….
		
		Unknown
		
		(Report all ethnicities)
		
		TOTAL
			_____
			_____
			_____
			_____
			
			_____
			
			_____
				Compare the total number of active clients (primary and secondary) from DP01a to the total number of ethnicities reported to the left:
				
				  Total active clients from DP01a = _____
				
				  Total ethnicities from DP14 = _____
				
				The total number of ethnicities from DP14 should be **equal** to the total number of active clients. If this is not the case, please go back and check your entries for DP14.

15	Religion	Buddhism
		Christianity
		Hinduism
		Islam
		Judaism
		None
		Unknown
		Other:
		  Please specify_____
		
		TOTAL
			_____
			_____
			_____
			_____
			_____
			_____
			_____
			_____
			
			_____
				Compare the total number of active clients (primary and secondary) from DP01a to the total number of religions reported to the left:
				
				  Total active clients from DP01a = _____
				
				  Total religions from DP15 = _____
				
				The total number of religions from DP15 should be **equal** to the total number of active clients. If this is not the case, please go back and check your entries for DP15.

Data Point	Description	Indicators	No. of Clients Served	Data Validation Checks
16	Languages used	Language 1: Language 2: Language 3: Language 4: … (Report all languages used) TOTAL	_____ _____ _____ _____ _____	Compare the total number of active clients (primary and secondary) from DP01a to the total number of languages reported to the left: Total active clients from DP01a = _____ Total languages from DP16 = _____ The total number of languages from DP16 should be **equal** to the total number of active clients. If this is not the case, please go back and check your entries for DP16.
17	Clients served by service category	Behavioral Housing Interpersonal/Social Legal Occupational/Educational Physical/Medical TOTAL	_____ _____ _____ _____ _____ _____ _____	Compare the total number of active clients (primary and secondary) from DP01a to the total number of service categories reported to the left: Total active clients from DP01a = _____ Total service categories from DP17 = _____ The total number of service categories from DP17 should be **greater than or equal** to the total number of active clients. If this is not the case, please go back and check your entries for DP17.

18	Professionals/community members trained under SOT	Community
		Education
		Interpretation/translation
		Law Enforcement
		Legal
		Medical
		Mental health
		Social work
		Other:
		  Please
		  specify:_____
			_____
			_____
			_____
			_____
			_____
			_____
			_____
			_____
			
			_____
				There are no data validation checks for this data point.

Data Point	Description	Indicators	No. of Clients Served	Data Validation Checks
19	Pro bono professional service hours donated to SOT program	Administrative, managerial, and other professional services Accounting, development, and grant writing Information technology and research Interpretation/Translation Legal Medical services Mental health services Social services Other: Please specify:_____	Number of hours _____ _____ _____ _____ _____ _____ _____ _____ _____	There are no data validation checks for this data point.

OUTCOME INDICATORS[2]

- Indicate the tool from which you have derived the client-level data you are reporting here in the aggregate:
  SOT-PWI-S_____Our Program Tool_____Case File Review_____Other: Please specify_____
- Complete all the boxes for each data point below to show aggregate changes in the level of need.

Data Point	Description	Level of Need		END			
				1 In Crisis	2 Vulnerable	3 Stable	4 Safe
20.a New Clients	Legal (Immigration)	S T A R T	1 In Crisis N=				
			2 Vulnerable N=				
			3 Stable N=				
			4 Safe N=				

Data Point	Description	Level of Need		END			
				1 In Crisis	2 Vulnerable	3 Stable	4 Safe
20.b Continuing Clients	Legal (Immigration)	S T A R T	1 In Crisis N=				
			2 Vulnerable N=				
			3 Stable N=				
			4 Safe N=				

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[2] Use the Survivor of Torture Psychosocial Well-being Index (Short Version) (SOT-PWI-S) © 2016 Hodges-Wu & Zajicek-Farber to aggregate the data for these indicators. (See User Guide, Appendix A)

Data Point	Description	Level of Need		END			
				1 In Crisis	2 Vulnerable	3 Stable	4 Safe
21.a New Clients	Housing	**S** **T** **A** **R** **T**	1 In Crisis N=				
			2 Vulnerable N=				
			3 Stable N=				
			4 Safe N=				

Data Point	Description	Level of Need		END			
				1 In Crisis	2 Vulnerable	3 Stable	4 Safe
21.b Continuing Clients	Housing	**S** **T** **A** **R** **T**	1 In Crisis N=				
			2 Vulnerable N=				
			3 Stable N=				
			4 Safe N=				

Data Point	Description	Level of Need		END			
				1 In Crisis	2 Vulnerable	3 Stable	4 Safe
22.a New Clients	Employment	**S T A R T**	1 In Crisis N=				
			2 Vulnerable N=				
			3 Stable N=				
			4 Safe N=				

Data Point	Description	Level of Need		END			
				1 In Crisis	2 Vulnerable	3 Stable	4 Safe
22.b Continuing Clients	Employment	**S T A R T**	1 In Crisis N=				
			2 Vulnerable N=				
			3 Stable N=				
			4 Safe N=				

Data Point	Description	Level of Need		END			
				1 In Crisis	2 Vulnerable	3 Stable	4 Safe
23.a New Clients	Physical Health	**S T A R T**	1 In Crisis N=				
			2 Vulnerable N=				
			3 Stable N=				
			4 Safe N=				

Data Point	Description	Level of Need		END			
				1 In Crisis	2 Vulnerable	3 Stable	4 Safe
23.b Continuing Clients	Physical Health	**S T A R T**	1 In Crisis N=				
			2 Vulnerable N=				
			3 Stable N=				
			4 Safe N=				

Data Point	Description	Level of Need		END			
				1 In Crisis	2 Vulnerable	3 Stable	4 Safe
24.a New Clients	Mental Health	**S T A R T**	1 In Crisis N=				
			2 Vulnerable N=				
			3 Stable N=				
			4 Safe N=				

Data Point	Description	Level of Need		END			
				1 In Crisis	2 Vulnerable	3 Stable	4 Safe
24.b Continuing Clients	Mental Health	**S T A R T**	1 In Crisis N=				
			2 Vulnerable N=				
			3 Stable N=				
			4 Safe N=				

Data Point	Description	Level of Need		END			
				1 In Crisis	2 Vulnerable	3 Stable	4 Safe
25.a New Clients	Access to community resources	**S T A R T**	1 In Crisis N=				
			2 Vulnerable N=				
			3 Stable N=				
			4 Safe N=				
25.b Continuing Clients	Access to community resources	**Level of Need**		**END**			
				1 In Crisis	2 Vulnerable	3 Stable	4 Safe
		S T A R T	1 In Crisis N=				
			2 Vulnerable N=				
			3 Stable N=				
			4 Safe N=				

Data Point	Description	Level of Need		END			
				1 In Crisis	2 Vulnerable	3 Stable	4 Safe
26.a New Clients	U.S.-Based Support Systems	S T A R T	1 In Crisis N=				
			2 Vulnerable N=				
			3 Stable N=				
			4 Safe N=				

Data Point	Description	Level of Need		END			
				1 In Crisis	2 Vulnerable	3 Stable	4 Safe
26.b Continuing Clients	U.S.-Based Support Systems	S T A R T	1 In Crisis N=				
			2 Vulnerable N=				
			3 Stable N=				
			4 Safe N=				

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