

Narrative of Changes Table

The purpose of the Narrative of Changes Table is to demonstrate changes to a collection since the previous approval.

Collection Title: Elevation Certificate and Floodproofing Certificate

OMB Control No.: 1660-0008

Current Expiration Date: November 30, 2022

Collection Instrument(s): Floodproofing Certificate (FEMA Form FF-206-FY-22-153 (formerly 086-0-34))

Location	Current version	Proposed Revision	Justification
PURPOSE OF THE DRY FLOODPROOFING CERTIFICATE FOR NON-RESIDENTIAL STRUCTURES			
Last Paragraph, Top of page 2, Sentence 1 and 2	Copy all pages of this Dry Floodproofing Certificate and all attachments for 1) community official, 2) insurance agent/company, and 3) building owner. The dry floodproofing of non-residential buildings and the non-residential portions of mixed-use buildings may be permitted as an alternative BFE); however, a dry floodproofing design certification is required.	Copy all pages of this Dry Floodproofing Certificate and all attachments for 1) community official, 2) insurance agent/company, and 3) building owner. The dry floodproofing of non-residential buildings and the non-residential portions of mixed-use buildings may be permitted as an alternative to elevating to or above the Base Flood Elevation (BFE) ; however, a dry floodproofing design certification is required.	<i>(Make first sentence in bold to stand out.)</i>
PROPERTY INFORMATION			
Property Description	Property Description (Lot and Block Numbers, Tax Parcel Number, Legal Description, etc.):	Property Description (e.g., Lot and Block Numbers; or Legal Description) and/or Tax Parcel Number	
SECTION II – DRY FLOODPROOFED DESIGN CERTIFICATION			
New Heading, Top of page 3		(As a new header, repeat the building street address from the Property Information section on page 2.) Building Street Address (Including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.: City: State: ZIP Code:	<i>(For an example, see the Elevation Certificate, at top of pages 3-8)</i>

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B. and C.	<p>B. Elevation of machinery and equipment (provide description of types in comments):</p> <p>C. Elevation of the lowest protected floor:</p>	<p>(Remove C. and re-letter D. and E to B. and C.)</p> <p>B. Elevation of machinery and equipment (provide description of types in comments):</p> <p>C. Elevation of the lowest protected floor:</p>	
Section II. Comments	Comments (including source of conversion factor, type of machinery and location, and description of any attachments):	Comments (including source of conversion factor, type of machinery and location, and description of any attachments):	
SECTION III – DRY FLOODPROOFED ELEVATION CERTIFICATION			
New Heading, Top of page 4		<p>(As a new header, repeat the building street address from the Property Information section on page 2.)</p> <p>Building Street Address (Including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.:</p> <p>City: State: ZIP Code:</p>	<i>(For an example, see the Elevation Certificate, at top of pages 3-8)</i>
1st Sentence	All elevations A-D must be based on finished construction.	All elevations A-D must be based on finished construction.	
A.	A. Dry floodproofed elevation:	A. Dry floodproofed elevation (must be based on finished construction):	
B. and C.	<p>B. Elevation of machinery and equipment (provide description of types in comments):</p> <p>C. Elevation of the lowest protected floor:</p>	<p>(Remove B. and C. and re-letter D. and E to B. and C.)</p> <p>B. Elevation of machinery and equipment (provide description of types in comments):</p> <p>C. Elevation of the lowest protected floor:</p>	
Section III. Comments	Comments (including source of conversion factor, type of machinery and location, and description of any attachments):	Comments (including source of conversion factor, type of machinery and location, and description of any attachments):	

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SECTION IV – DRY FLOODPROOFED CONSTRUCTION CERTIFICATION			
New Heading, Top of page 5		(As a new header, repeat the building street address from the Property Information section on page 2.) Building Street Address (Including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.: City: State: ZIP Code:	<i>(For an example, see the Elevation Certificate, at top of pages 3-8)</i>
3rd Bullet	<i>The floodproofed elevation and lowest protected floor elevation are in accordance with the design and any alteration(s) to the design.</i>	<i>The floodproofed elevation and lowest protected floor elevation are is in accordance with the design and any alteration(s) to the design.</i>	
Text Box at bottom of page	Copy all pages of this Dry Floodproofing Certificate and all attachments for: 1) community official, 2) insurance agent/company, and 3) building owner.	(no change, just make bold) Copy all pages of this Dry Floodproofing Certificate and all attachments for: 1) community official, 2) insurance agent/company, and 3) building owner.	
REQUIRED DOCUMENTATION			
1. Photographs. a.	a. At least two photographs, four when possible (one for each side of the building).	a. At least two photographs, four when possible (one for each side of the building). Photographs of all sides and aspects of the floodproofed building.	
1. Photographs. b.	b. Photographs of all components used to provide dry floodproofing protections (shields, gates, barriers, sump pumps, etc.).	b. Photographs of all components used to provide dry floodproofing protections (shields, gates, barriers, sump pumps, backflow (non-return) valves or shutoff valves , etc.).	
2. Comprehensive Flood Emergency Operations Plan. h.	h. Repair procedures and component maintenance procedures that may be necessary during a flooding event	(delete h. and re-letter i.-m. as h.-l.) h. Repair procedures and component maintenance procedures that may be necessary during a flooding event	

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3. Comprehensive Inspection and Maintenance Plan. d.	d. Flood shields, gates, panels, doors, glazing, and other components designed to provide dry floodproofing protection, including seals, gaskets, fasteners, and mounting hardware and tools.	d. Flood shields, gates, panels, doors, glazing, barriers , and other components designed to provide dry floodproofing protection, including all seals, gaskets, fasteners, and mounting hardware and tools.	
3. Comprehensive Inspection and Maintenance Plan. e.	e. All seals or gaskets for shields, gates, barriers, or components.	(delete e. and re-letter f.-l. as e.-k.) e. All seals or gaskets for shields, gates, barriers, or components.	
INSTRUCTIONS FOR COMPLETING THE DRY FLOODPROOFING CERTIFICATE FOR NON-RESIDENTIAL STRUCTURES			
1st Paragraph	To receive credit for dry floodproofing, a completed Dry Floodproofing Certificate for Non-Residential Structures is required for non-residential buildings and the non-residential portions of mixed-use buildings in the Regular Program communities, located in all flood zones, including Zone X.	(add sentence at end) To receive credit for dry floodproofing, a completed Dry Floodproofing Certificate for Non-Residential Structures is required for non-residential buildings and the non-residential portions of mixed-use buildings in the Regular Program communities, located in all flood zones, including Zone X. For certification of finished construction, this form is invalid without Sections I through IV.	
PROPERTY INFORMATION 2nd Sentence	Enter the name(s) of the building owner(s), the building's complete street address, and the lot and block numbers.	Enter the name(s) of the building owner(s), and the building's complete street address; and the lot and block numbers and/or property description.	

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<p>SECTION III – DRY FLOODPROOFED ELEVATION CERTIFICATION (bottom of page 8)</p>	<p>Section III is to be completed by a Registered Professional Land Surveyor, Engineer, or Architect licensed in the State where the building is located to provide the surveyed elevations of the as-built construction. To ensure that all required elevations are obtained, it will be necessary to physically enter the building (for instance, to obtain the elevation of the lowest protected floor). Lowest protected floor is used as lowest floor is applicable to structures that are not dry floodproofed.</p>	<p>Section III is to be completed by a Registered Professional Land Surveyor, Engineer, or Architect licensed in the State where the building is located to provide the surveyed elevations of the as-built construction. To ensure that all required elevations are obtained, it will be necessary to physically enter the building. (for instance, to obtain the elevation of the lowest protected floor). Lowest protected floor is used as lowest floor is applicable to structures that are not dry floodproofed.</p>	