United States of America

Railroad Retirement Board

**BIS - Policy & Compliance**

**844 North Rush Street**

**Chicago, IL 60611-1275**

**WWW.RRB.GOV**

**Toll-Free Number: 1-877-772-5772**

**Office Hours: M-T-TH-F 9:00 AM to 3:30 PM**

**Weds. 9:00 AM to 12:00 PM - Closed Federal Holidays**

In reply refer to

Name of Deceased Railroad Employee

Name of Deceased Annuitant

To assist us in determining whether there are any benefits payable under the Railroad Retirement Act due to the death of the person named above, please complete the enclosed questionnaire and return it using the enclosed envelope. If you do not know the answer to an item, write "Unknown" in that item.

If the person was receiving an annuity under the Railroad Retirement Act, the annuity is **not** payable for the month in which the annuitant died. Annuity checks are dated the first of the month and cover payment for the previous month. If you receive a check(s) for any month(s) for which the person should not be paid, you should return it to the:

 Department of the Treasury RRB field office

 Philadelphia Financial Center **or** at address shown above

 P.O. Box 5131~~9~~8

 Philadelphia, PA 19115-631~~9~~8

If the person was enrolled in Direct Deposit, notify the financial institution to return all payments that are received after the date of death.

**This is not an application for benefits**. If benefits are payable, the eligible person(s) will be required to file an application.

**Special Instructions**

[ ]  If there is an "X" in this box, complete **only Sections 4** and **6**.

 Sincerely,

Enclosure

United States of America Form Approved

Railroad Retirement Board OMB No. 3220-0032

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| --- |
| **Survivor Questionnaire** |
| Section 7(b) of the Railroad Retirement Act (RRA) of 1974 authorizes the U.S. Railroad Retirement Board to gather information and records needed to assure proper administration of the RRA. The information obtained from this questionnaire will be used for determining whether benefits are payable under the RRA. Although you are not required to furnish this information which is necessary to determine eligibility for benefits, if you fail to do so, nonpayment of benefits may result.We estimate this form takes an average of 10 minutes per response to complete, including the time needed for reviewing the instructions, getting the needed data, and reviewing the completed form. Federal agencies may not conduct or sponsor, and respondents are not required to respond to, a collection of information unless it displays a valid OMB number. If you wish, send comments regarding the accuracy of our estimate or any other aspect of this form, including suggestions for reducing completion time, to Associate Chief Information Officer for Policy and Compliance, Railroad Retirement Board, 844 North Rush Street, Chicago, Illinois 60611-1275. |
| Instructions |  |
| Type or print legibly in ink. If you need more space than is provided to answer a question, continue in Section 5. If you do not know the answer to a question, print "Unknown" in the space provided for the answer.Some items on this questionnaire will not apply to you so you will not need to answer them. Based on your answer to a question, you may be told to skip to another item number. Follow the instructions that tell you to "Go to" another item. These are designed to save you time and help you move through the questionnaire quickly. If no "Go to" instructions are given, answer the next item in order. Do not skip any items unless directed to do so. |
| Section 1 | Identifying Information |
| Check the information entered by the Railroad Retirement Board (RRB) for Items 1 through 4 for accuracy. ▶ If the information is correct, **go to Section 2**. ▶ If the information is not correct, cross out the incorrect information and enter the correct information above it. ▶ If the information is missing, fill it in. |
| **1** | Deceased Employee's Name  | **2** Place of Death (City and State)      |
| **3** | Date of Birth      | **4** Date of Death      |
| Section 2 | Information About Employee's Work Services and Family |
| **5** | If the employee was ever in active military service enter the dates of service, otherwise **go to Item 6**. ▶ | From | To |
| Month | Day | Year | Month | Day | Year |
|  |  |  |  |  |  |
| **6** | Furnish the following information regarding the employee's employment after stopping work in the railroad industry. (Include any part-time work. If the employee worked for him/herself, write "self-employed" in the first column.) |
| Name and Mailing Address of Employer | Began | Ended |
| Month | Year | Month | Year |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **7** | Was the employee survived by a widow(er) or a remarried widow(er)?  | (Check one) ▶ | [ ]  Yes - Complete a-e, below[ ]  No - **Go to Item 8** |
| a | Widow(er)'s Name, Mailing Address, and Telephone NumberName \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Telephone Number (Include area code) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| b | Widow(er)'s Date of Birth | c Widow(er)'s Date of Marriage to Employee |
| d | Is the widow(er) disabled for all regular employment? | (Check one) ▶ | [ ]  Yes [ ]  No |
| e | Were the employee and widow(er) living together atthe same address at the time of the employee's death?  | (Check one) ▶ | [ ]  Yes [ ]  No |
| **8** | Was the employee survived by a divorced spouse towhom he or she was married at least 10 years or who haschildren of the employee in his or her care? | (Check one) ▶ | [ ]  Yes - Complete a-e, below[ ]  No - **Go to Item 9** |
| a | Divorced Spouse's Name, Mailing Address, and Telephone NumberName \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Telephone Number (Include area code) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| b | Divorced Spouse's Date of Birth | c Divorced Spouse's Date of  Marriage to Employee | d Divorced Spouse's Date of Divorce from Employee |
| e | Is the divorced spouse disabled for all regular employment? | (Check one) ▶ | [ ]  Yes[ ]  No |
| **9** | Was the employee survived by:  |
|  | a | unmarried children under age 18? (Includes anatural child, stepchild, adopted child, ordependent grandchild.) | (Check one) ▶ | [ ]  Yes[ ]  No |
| b | unmarried children who have been continuouslydisabled since before age 22? | (Check one) ▶ | [ ]  Yes[ ]  No |
| c | unmarried children age 18-19 who are full-timestudents at an elementary or high school? | (Check one) ▶ | [ ]  Yes[ ]  No |
| d | a parent age 60 or over who was dependent onthe employee for at least one-half support? | (Check one) ▶ | [ ]  Yes[ ]  No |
| **10** | Enter all survivors for whom "Yes" is indicated in Item 9. If more space is needed, continue in Section 5. |
|  | Name, Mailing Address, and Telephone Number | Date of Birth | RelationshipTo Employee |
| Month | Day | Year |
|  |  |  |  |  |
|  |  |  |  |  |
| Section 3 | **Information About Employee's Burial Expenses and Estate** |
| ***Complete Items 11 through 15*** *only if the employee was not survived by a widow(er) who was living with the employee at the time of death. If there is more than one executor or payer of the burial expenses, etc., provide their name, address and telephone number in Section 5, Remarks.* |
| **11** | Name, Mailing Address, and Telephone Number of the funeral director who buried the employee. |
| Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Telephone Number (Include area code) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **12** | Name, Mailing Address, and Telephone Number of the person who paid or will pay the burial expenses.Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Telephone Number (Include area code) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **13** | Have all of the burial expenses been paid? | (Check one) ▶ | [ ]  Yes[ ]  No |
| **14** | a. Did, or will, the payer of the burial expenses use his/her own funds (including a joint account with the deceased)? | (Check one) ▶ | [ ]  Yes[ ]  No |
| b. 1. Did, or will, the payer of the burial expenses use the funds of the employee’s estate (including a trust agreement)? | (Check one) ▶ | [ ]  Yes - If a Trust Agreement, complete Item 14b.2[ ]  No - **Go to Item 14c**  |
|  2. Provide the Name, Mailing Address, and Daytime Telephone Number of the Trustee(s). If more than one, continue in Section 5, Remarks. |
| Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Telephone Number (Include area code) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| c. Did, or will, the payer of the burial expenses use the funds of others? | (Check one) ▶ | [ ]  Yes - Explain below[ ]  No - **Go to Item 15** |
| *Explanation:* |
|  |
| **15** | a. Has a court appointed administrator or executor been appointed, or expected to be appointed? Answer "No" if someone has been named in the employee's will only. | (Check one) ▶ | [ ]  Yes - Complete Item 15b[ ]  No - **Go to Section 4** |
| b. Court Appointed Administrator's Name, Mailing Address, Telephone Number and Date of Appointment Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone Number (Include area code) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Appointment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| --- | --- |
| Section 4 | **Information About Employee's Survivors** |
| **16** | Give the information requested below about the **employee's** living relatives only if there are no survivors listed inItem 10 **or**, if there is an "X" in the **special instructions** box on the first page of this form, give the informationrequested below about the employee's **Children.** If no child survives, then the **Grandchildren**. If no grandchildsurvives, then the **Parents**. If none of the preceding relatives survive, then the **Brothers and Sisters** (no date of birth needed.) |
| Name, Mailing Address, and Telephone Number | Date of Birth | Relationshipto Employee |
| Month | Day | Year |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Section 5 | **Remarks** |
| **17** | This section is to be used for the continuation of answers to other items. Be sure to include the item number at the beginning of the answer you wish to continue. You may also use this section to enter any additional information that you feel may be important to include. |
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| Section 6 | Certification |
| **18** | I understand that giving fraudulent, false or incomplete information to the Railroad Retirement Board to cause payment of benefits is a crime punishable by Federal law. I certify that the information that I have provided is true, correct and complete to the best of my knowledge. |
| Signature of Person Furnishing Information | Relationship to Employee |
| Number and Street Address | Daytime Telephone Number( ) |
| City, County, State and ZIP Code | Date ▶ | Month | Day | Year |
|  |  |  |