

SUMMARY OF INFORMATION COLLECTION

7 CFR 3570 Technical Assistance Programs

0575-0198

Date Prepared

Apr-19

INSTRUCTIONS: > (f) TOTAL (h) TOTAL
 Use this form when a single information collection document involves multiple reporting and > - = (e) Averag----- = (g) Averag----- = (j) Averag
 keeping requirements. > (d) TOTAL (f) TOTAL (i) TOTAL

| IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS | | | ANNUAL BURDEN | | | | | | | | |
|--|---|---|---------------------------------|--|---|-------------------------------|--|-----------------------------------|--|--|--|
| SECTION OF REGULATIONS (a) | DESCRIPTION (b) | FORM NO(s) (If "none" so state) (c) | REPORTS | | | | | RECORDS | | | |
| | | | NO. OF RESPON- DENTS (d) | NO. OF RESPONSES PER RESPON- DENT (e) | TOTAL ANNUAL RESPONSES (Col. d & e) (f) | HOURS PER RESPONSE (g) | TOTAL HOURS (Col. f & g) (h) | NO. OF RECORD- KEEPERS (i) | ANNUAL HOURS PER RECORD- KEEPER (j) | TOTAL RECORD- KEEPING HOURS (Col. i & j) (k) | |
| Reporting Requirements - Non Forms | | | | | | | | | | | |
| 3570.265(c)(6) | Documentation of assistance provided to Rural Development employees | Written | 42 | 1 | 42 | 0.25 | 10.00 | | | | |
| 3570.265(c)(9) | Indirect Cost Agreement | Written | 42 | 1 | 42 | 1.00 | 42.00 | | | | |
| 3570.265(c)(10) | Statement of Compliance , Title VI of Civil Rights Act of 1964 | Written | 42 | 1 | 42 | 0.50 | 21.00 | | | | |
| 3570.265(d)(1)(i) | Evidence of Legal Existence and Authority | Written | 42 | 1 | 42 | 0.25 | 10.00 | | | | |
| 3570.265(d)(1)(ii) | Evidence of Tax Exempt Status | Written | 42 | 1 | 42 | 0.25 | 10.50 | | | | |
| 3570.265(d)(2) | Narrative - Project Proposal | Written | 42 | 1 | 42 | 1.00 | 42.00 | | | | |
| 3570.265(d)(3) | Latest Financial Information | Written | 42 | 1 | 42 | 1.00 | 42.00 | | | | |
| 3570.265(d)(4) | Documentation of cash matching funds | Written | 42 | 1 | 42 | 0.50 | 21.00 | | | | |
| 3570.265(d)(5) | Scope of Work/Work Plan | Written | 42 | 1 | 42 | 2.00 | 84.00 | | | | |
| 3570.265(d)(7) | Budget justification | Written | 42 | 1 | 42 | 5.00 | 210.00 | | | | |
| 3570.265(d)(8) | Evidence of Financial Management System | Written | 42 | 1 | 42 | 0.25 | 10.50 | | | | |
| 3570.265(d)(9) | Documentation on each of the priority ranking criteria | Written | 42 | 1 | 42 | 10.00 | 420.00 | | | | |
| | Subtotal | | | | 504 | | 923.00 | | | | |
| Awardees | | | | | | | | | | | |
| 1775.2 | Project Performance Report | Written | 15 | 4 | 60 | 12.00 | 720.00 | | | | |
| 1775.21 | Audit | Written | 15 | 1 | 15 | 3.00 | 45.00 | | | | |
| 1775.21 | Financial Statements | Written | 15 | 1 | 15 | 1.00 | 15.00 | | | | |
| | Subtotal | | | | 90 | | 780.00 | | | | |
| Reporting Requirements - Forms | | | | | | | | | | | |

| IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS | | FORM NO(s) <i>(If "none" so state)</i> | ANNUAL BURDEN | | | | | | RECORDS | | |
|--|--|---|---------------------------------------|--|---|--------------------------------------|--|---|--|---|--|
| SECTION OF REGULATIONS <i>(a)</i> | DESCRIPTION <i>(b)</i> | | REPORTS | | | | | NO. OF RECORD-KEEPERS <i>(i)</i> | ANNUAL HOURS PER RECORD-KEEPER <i>(j)</i> | TOTAL RECORD-KEEPING HOURS <i>(Col. i & j)</i> <i>(k)</i> | |
| | | | NO. OF RESPON-DENTS <i>(d)</i> | NO. OF RESPONSES PER RESPON-DENT <i>(e)</i> | TOTAL ANNUAL RESPONSES <i>(Col. d & e)</i> <i>(f)</i> | HOURS PER RESPONSE <i>(g)</i> | TOTAL HOURS <i>(Col. f & g)</i> <i>(h)</i> | | | | |
| 3570.272(e) | Community Facilities Technical Assistance and Training Grant Agreement | RD 300-4 (0575-0198) | 15 | 1 | 15 | 2.00 | 30.00 | | | | |
| Subtotal | | | | | 15 | | 30.00 | | | | |
| Grand Total | | | | | 609 | | ### | | | | |
| Common Forms Approved Under Other Packages - Burden Reported as RCF | | | | | | | | | | | |
| 3570.265(c)(1) | Application for Federal Assistance (Non-construction Programs) | SF-424 (4040-0004) | 42 | 1 | 42 | 1.00 | 42.00 | | | | |
| 3570.265(c)(2) | Budget Information--Non-Construction Programs | SF-424A (4040-0006) | 42 | 1 | 42 | 1.00 | 42.00 | | | | |
| 3570.265(c)(2) | Assurances--Non-construction Programs | SF-424B (4040-0007) | 42 | 1 | 42 | 0.50 | 21.00 | | | | |
| 3570.268(a) | Request for Advance or Reimbursement | SF-270 (4040-0012) | 12 | 12 | 144 | 1.00 | 144.00 | | | | |
| 3570.265(c)(11) | Disclosure of Lobbying Activities | SF LLL (4040-0013) | 42 | 1 | 42 | 1.00 | 42.00 | | | | |
| 3570.270(a) | Federal Financial Report | SF-425 (4040-0014) | 12 | 12 | 144 | 1.00 | 144.00 | | | | |
| 3570.265(c)(7) | Equal Opportunity Agreement | RD 400-1 (0575-0018) | 42 | 1 | 42 | 0.17 | 7.14 | | | | |
| 3570.265(c)(8) | Assurance Agreement | RD 400-4 (0575-0018) | 42 | 1 | 42 | 0.25 | 10.50 | | | | |