Instructions: Use this form in conjunction with Forest Service Handbook (FSH) 1509.11, Ch. 70, Financial Planning Requirements, for participating, challenge cost-share, joint venture, and cost-reimbursable agreements. This form may be used for other types of Forest Service Manual 1580 agreements, when useful. Choose one of the two (2) financial plan versions and complete. Use Version 1 (Financial Plan - Cash to Coop) when you will have Cash to the Cooperator. Use Version 2 (Financial Plan - Cash to FS) when you have cash to the Forest Service. Users do not have to use or print versions/sheets that are not applicable to their agreement.

The purpose of this form is to capture the total estimated value of the proposed agreement. Once the agreement is approved, in writing, by the parties, then this financial plan becomes the financial estimates for the agreement. This financial plan must display the parties' expected contributions to the agreement. These contributions should be broken down by party contribution type (e.g., non-cash, in-kind, cash to cooperator), see below for definitions, and cost elements (e.g., salaries, supplies, travel). Cost element values should be the result of documented cost analysis on this form. Each financial plan version provides samples of cost analysis calculations, see associated Excel comment balloons. Additional instructions are located on version 1 and 2 cost analysis tabs.

Definitions for the Matrix Column Headings:

(a) <u>Forest Service Noncash Contribution:</u> Forest Service noncash contributions may consist of employee salaries, overhead (indirect), travel provided, and/or equipment and supplies purchased and provided to the Cooperator for use in the project. These costs are an expense to the Forest Service, but do not include funding for reimbursement of Cooperator expenses.

(b) <u>Forest Service Volunteer Labor (In-Kind) Contribution:</u> This is the value of volunteer labor donated for completion of the project by the Forest Service for which the Forest Service has incurred no expense. Forest Service volunteer agreements (either sponsored or individual) should be used to document the donated services. The value of volunteer labor should be commensurate with local labor rates for similar work.

(c) <u>Forest Service Cash to the Cooperator:</u> This is the maximum amount of funding that will be reimbursed or advanced to the Cooperator. This is an expense to the Forest Service.

(d) <u>Cooperator Noncash Contribution:</u> These are expenses the Cooperator incurs that are contributed to the project in lieu of cash, but for which costs are incurred, such as employee salaries, overhead (indirect costs), travel, equipment, supplies, and so forth. These do not include in-kind contributions from third parties, such as donations from other entities or volunteer labor.

(e) <u>Cooperator, In-Kind Contribution:</u> In-kind contribution provided to the Cooperator from a third party organization(s) for use in the project for which the Cooperator has incurred no expense. Value assessed for volunteer labor and donated materials, equipment and supplies should be valued based on FSH 1509.11, Ch. 70. These values are not reimbursable and can only be used to satisfy the Cooperator's matching requirement.   Display these contributions by Cost Element Expenditures.

(f) <u>Cooperator Cash to the Forest Service:</u> These are Cooperator cash contributions actually transferred to the Forest Service for use in completing the project. This is an expense to the Cooperator and does not include in-kind contributions made to the Cooperator from other organizations. Display by Cost Element where these funds will be expended. Be sure to cite a collection authority in the Agreement if this column is used.

Include cash the Cooperator is transferring to the Forest Service for the project, that has been received as a grant(s) from a non-Federal entity(ies).

(g) <u>Cooperator, Other Federal Contribution:</u> Contribution provided to the Cooperator from Federal agencie(s) for use in the project. Display these contributions by Cost Element Expenditures.

(h) <u>Total Project Value:</u> The sum of all the values provided toward the project. This figure reflects the true estimated cost of the project.

Definitions for Cost Allowability

(a) <u>Allowable Cost</u>: A cost, as recorded on the Agreements Financial Plan (Long, Medium, and Short) forms, associated with an agreement, which meets the criteria for authorized expenditures specific in a cost principle methodology. Generally, it meets the cost principle methodology, and is a cost the parties to an agreement intend to charge, and must be: Reasonable for the performance of the award; Necessary and reasonable for proper and efficient performance and administration of the agreement; Consistently treated as either a direct or indirect cost; Generally, determined in accordance with generally accepted accounting principles (GAAP); Net of all applicable credits (that is, less any future rebates from the purchase of goods or services); Separate from a cost or from a cost-sharing/matching requirement of another Federal award or agreement, unless otherwise permitted by Federal law or regulation; Adequately documented; Authorized or not prohibited by Federal, State, or local laws and regulations; Compliant with limits or exclusions on types or amounts of costs, as set forth in relevant Federal laws, agreement terms and conditions, or other governing regulations (examples of such costs include: entertainment, alcohol, and taxes); and,Consistent with the agency's and cooperator's internal policies, regulations, and procedures that apply to both Federal awards or agreements and other cooperator activities.

(b) <u>Allocable Cost</u>: A cost, as recorded on the Agreements Financial Plan (Long, Medium, and Short) forms, associated with an agreement, which in accordance with the relative benefit received by either party for the award, is treated consistently with other costs incurred for the same purpose and in like circumstances, and if it: Is incurred specifically for the award; Benefits both the award and other ancillary work, and the cost may be distributed in reasonable proportion to the benefits received (an example of this type of cost is a piece of equipment that is used for multiple projects); or Necessary to the overall operation of the organization, although a direct relationship to any particular cost objective may not be shown.

(c) <u>Reasonable Cost</u>: A cost, as recorded on the Agreements Financial Plan (Long, Medium, and Short) forms, associated with an agreement, that, in its nature and amount, does not exceed an amount that a prudent person, under the circumstances prevailing at the time the decision was made, would incur. Other factors to consider are: Whether the cost is of a type generally recognized as ordinary and necessary for the entity's operation or agreement performance; The restraints or requirements imposed by factors such as generally accepted, sound, business practices; arms-length bargaining; Federal and State laws and regulations; and the terms and conditions of the agreement; Market prices or industry standard costs for similar goods and services (that is, is the cooperator offering goods or services for an amount that exceeds what is readily available in the marketplace); Whether individuals concerned acted with prudence under the circumstances, considering their responsibilities to the entity; its members, employees, and clients; the public; and the government; and Significant deviations from established practices of the governmental entity that might unjustifiably increase costs charged to the agreement.

Burden Statement

Attachment

USFS Agreement No.:

Cooperator Agreement No.:

Mod No.

> **This Financial Plan may not be used to collect funds AND disburse funds on the same agreement.   Separate agreements must be used in this situation.**

Agreements Financial Plan (Medium Form)

1. Financial Plan Matrix: Note: All columns may not be used. Use depends on source and type of contribution(s).

COST ELEMENTS (Direct Costs)	FOREST SERVICE CONTRIBUTIONS			COOPERATOR CONTRIBUTIONS			
	(a) Noncash	(b) Volunteer Labor (In-Kind)	(c) Cash to Cooperator	(d) Noncash	(e) In-Kind	(f) Other Federal	(g) TOTAL
Salaries/Labor	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Travel	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Supplies/Materials	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Printing	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Subtotal	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Cooperator Indirect Costs			$0.00	$0.00			$0.00
FS Overhead Assessment	$0.00						$0.00
Gross Total	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Matching Costs Determination	
Total Forest Service Share =	(h)
(a+b+c)/(g) = (h)	#DIV/0!
Other Federal Contribution =	(i)
(f)/(g) = (i)	#DIV/0!
Total Federal Share =	(j)
(h+i) = (j)	#DIV/0!
Total Cooperator Share	(k)
(d+e)/(g) = (k)	#DIV/0!
Total	(l)
(j+k) = (l)	#DIV/0!

WORKSHEET FOR

FS Non-Cash Contribution Cost Analysis Column

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determing a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formules, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x $1,200/contract= $1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor

Standard Calculation						
Job Description		Cost/Day	# of Days		Total	
						$0.00
						$0.00
						$0.00
						$0.00
						$0.00
Non-Standard Calculation						
Total Salaries/Labor						**$0.00**

Travel

Standard Calculation						
Travel Expense	Employees	Cost/Trip	# of Trips		Total	
						$0.00
						$0.00
						$0.00
						$0.00
						$0.00
Non-Standard Calculation						
Total Travel						**$0.00**

Equipment

Standard Calculation						
Piece of Equipment	# of Units	Cost/Day	# of Days		Total	
						$0.00
						$0.00
						$0.00
						$0.00

Total Equipment					**$0.00**

Supplies/Materials

Standard Calculation

Supplies/Materials		# of Items	Cost/Item		Total
					$0.00
					$0.00
					$0.00
					$0.00

Non-Standard Calculation

Total Supplies/Materials					**$0.00**

Printing

Standard Calculation

Paper Material		# of Units	Cost/Unit		Total
					$0.00

Non-Standard Calculation

Total Printing					**$0.00**

Other Expenses

Standard Calculation

Item		# of Units	Cost/Unit		Total
					$0.00
					$0.00
					$0.00
					$0.00

Non-Standard Calculation

Total Other					**$0.00**

Subtotal Direct Costs	**$0.00**

Forest Service Overhead Costs

Current Overhead Rate	Subtotal Direct Costs			Total
	$0.00			$0.00
Total FS Overhead Costs				**$0.00**

TOTAL COST	$0.00

WORKSHEET FOR

Volunteer Labor (In-Kind) Cost Analysis Column

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determing a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formules, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x $1,200/contract= $1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Salaries/Labor					**$0.00**

Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Travel					**$0.00**

Equipment					
Standard Calculation					
Piece of Equipment	# of Units	Cost/Day	# of Days		Total
					$0.00
					$0.00
					$0.00

$0.00

Total Equipment				**$0.00**

Supplies/Materials				
Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total
				$0.00
				$0.00
				$0.00
				$0.00
Non-Standard Calculation				

Total Supplies/Materials				**$0.00**

Printing				
Standard Calculation				
Paper Material		# of Units	Cost/Unit	Total
				$0.00
Non-Standard Calculation				

Total Printing				**$0.00**

Other Expenses				
Standard Calculation				
Item		# of Units	Cost/Unit	Total
				$0.00
				$0.00
				$0.00
				$0.00
Non-Standard Calculation				

Total Other				**$0.00**

Subtotal Direct Costs	$0.00

TOTAL COST	**$0.00**

FS Cash to the Cooperator Cost Analysis Column

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determing a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formules, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x $1,200/contract= $1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Salaries/Labor					**$0.00**

Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Travel					**$0.00**

Equipment					
Standard Calculation					
Piece of Equipment	# of Units	Cost/Day	# of Days		Total
					$0.00
					$0.00
					$0.00

		$0.00
		$0.00

Total Equipment		$0.00

Supplies/Materials

Standard Calculation

Supplies/Materials		# of Items	Cost/Item		Total	
						$0.00
						$0.00
						$0.00
						$0.00

Non-Standard Calculation

Total Supplies/Materials		$0.00

Printing

Standard Calculation

Paper Material		# of Units	Cost/Unit		Total	
						$0.00

Non-Standard Calculation

		$0.00
Total Printing		$0.00

Other Expenses

Standard Calculation

Item		# of Units	Cost/Unit		Total	
						$0.00
						$0.00
						$0.00
						$0.00

Non-Standard Calculation

Total Other		$0.00

Subtotal Direct Costs	$0.00

Cooperator Indirect Costs

Current Overhead Rate	Subtotal Direct Costs			Total	
	$0.00				$0.00
Total Coop. Indirect Costs					$0.00

TOTAL COST	$0.00

WORKSHEET FOR

Cooperator Non-Cash Contribution Cost Analy

Use this worksheet to perform the cost analysis that supports the lump sum figures pro
NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line it
deleted as needed. The Standard Calculation sections provide a standardized formula
item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically.
Calculation sections provide a write-in area for line items that require a calculation form
standardized formules, e.g. instead of salaries being calculated by cost/day x # of days
simply by a contracted value that is not dependent on days worked, such as 1 employe
$1,200. Be sure to review your calculations when entering in a Non-Standard Calculati
explanation of units used to make calculation, e.g. '1 month contract,' on a line below t

Salaries/Labor				
Standard Calculation				
Job Description		Cost/Day	# of Days	

Non-Standard Calculation				

Total Salaries/Labor				

Travel				
Standard Calculation				
Travel Expense	Employees	Cost/Trip	# of Trips	

Non-Standard Calculation				

Total Travel				

Equipment				
Standard Calculation				
Piece of Equipment	# of Units	Cost/Day	# of Days	

Non-Standard Calculation				

Total Equipment

Supplies/Materials

Standard Calculation

Supplies/Materials		# of Items	Cost/Item	

Non-Standard Calculation

Total Supplies/Materials

Printing

Standard Calculation

Paper Material		# of Units	Cost/Unit	

Non-Standard Calculation

Total Printing

Other Expenses

Standard Calculation

Item		# of Units	Cost/Unit	

Non-Standard Calculation

Total Other

Subtotal Direct Costs $0.0

Cooperator Indirect Costs

Current Overhead Rate	Subtotal Direct Costs			
	$0.00			

Total Coop. Indirect Costs

TOTAL COST $0.00

sis Column

ovided in the matrix.

tems may be added or
 for determing a line
 The Non-Standard
nula that is other than the
s, costs may be calculated
e x $1,200/contract=
on, and provide a brief
he figures.

Total	
	$0.00
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	$0.00
	$0.00
	$0.00

	$0.00

Total	
	$0.00
	$0.00
	$0.00
	$0.00
	$0.00

	$0.00

Total	
	$0.00
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Total	
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Total	
	$0.00
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Total	
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	$0.00
	$0.00

| | $0.00 |

00

Total	
	$0.00
	$0.00

WORKSHEET FOR

Cooperator In-Kind Cost Analysis Column

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determing a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formules, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x $1,200/contract= $1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Salaries/Labor					$0.00

Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					
Total Travel					$0.00

Equipment					
Standard Calculation					
Piece of Equipment	# of Units	Cost/Day	# of Days		Total
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					

Total Equipment					$0.00

Supplies/Materials

Standard Calculation

Supplies/Materials		# of Items	Cost/Item		Total
					$0.00
					$0.00
					$0.00
					$0.00

Non-Standard Calculation

Total Supplies/Materials					$0.00

Printing

Standard Calculation

Paper Material		# of Units	Cost/Unit		Total
					$0.00

Non-Standard Calculation

Total Printing					$0.00

Other Expenses

Standard Calculation

Item		# of Units	Cost/Unit		Total
					$0.00
					$0.00
					$0.00
					$0.00

Non-Standard Calculation

Total Other					$0.00

Subtotal Direct Costs	$0.00

TOTAL COST	$0.00

Cash to FS Cost Analysis Column

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determing a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formules, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x $1,200/contract= $1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor

Standard Calculation

Job Description		Cost/Day	# of Days		Total	
						$0.00
						$0.00
						$0.00
						$0.00
						$0.00

Non-Standard Calculation

Total Salaries/Labor				**$0.00**

Travel

Standard Calculation

Travel Expense	Employees	Cost/Trip	# of Trips		Total	
						$0.00
						$0.00
						$0.00
						$0.00
						$0.00

Non-Standard Calculation

Total Travel				**$0.00**

Equipment

Standard Calculation

Piece of Equipment	# of Units	Cost/Day	# of Days		Total	
						$0.00
						$0.00
						$0.00
						$0.00

Non-Standard Calculation

Total Equipment					$0.00

Supplies/Materials
Standard Calculation

Supplies/Materials		# of Items	Cost/Item	Total	
					$0.00
					$0.00
					$0.00
					$0.00

Non-Standard Calculation

Total Supplies/Materials					$0.00

Printing
Standard Calculation

Paper Material		# of Units	Cost/Unit		Total	
					$0.00	

Non-Standard Calculation

Total Printing					$0.00

Other Expenses
Standard Calculation

Item		# of Units	Cost/Unit		Total	
					$0.00	
					$0.00	
					$0.00	
					$0.00	

Non-Standard Calculation

Total Other					$0.00

Subtotal Direct Costs	**$0.00**

Forest Service Overhead Costs

Current Overhead Rate	Subtotal Direct Costs			Total	
	$0.00			$0.00	
Total FS Overhead Costs				**$0.00**	

TOTAL COST	**$0.00**

WORKSHEET FOR

Other Federal Cost Analysis Column

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determing a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formules, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x $1,200/contract= $1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor

Standard Calculation					
Job Description		Cost/Day	# of Days		Total
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					

Total Salaries/Labor					**$0.00**

Travel

Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
Non-Standard Calculation					

Total Travel					**$0.00**

Equipment

Standard Calculation					
Piece of Equipment	# of Units	Cost/Day	# of Days		Total
					$0.00
					$0.00
					$0.00
					$0.00

Total Equipment			**$0.00**

Supplies/Materials

Standard Calculation

Supplies/Materials		# of Items	Cost/Item		Total
					$0.00
					$0.00
					$0.00
					$0.00

Non-Standard Calculation

Total Supplies/Materials			**$0.00**

Printing

Standard Calculation

Paper Material		# of Units	Cost/Unit		Total
					$0.00

Non-Standard Calculation

Total Printing			**$0.00**

Other Expenses

Standard Calculation

Item		# of Units	Cost/Unit		Total
					$0.00
					$0.00
					$0.00
					$0.00

Non-Standard Calculation

Total Other			**$0.00**

Subtotal Direct Costs	$0.00

Forest Service Overhead Costs

Current Overhead Rate	Subtotal Direct Costs			Total
	$0.00			$0.00
Total FS Overhead Costs				**$0.00**

TOTAL COST	$0.00

USDA Forest Service   **FS-1500-17c (VER. XX/XX)**
                                                                      OMB No. 0596-0217

Attachment: [   ]

USFS Agreement No.: [   ]   Mod. No. [   ]

Cooperator Agreement No.: [   ]

┌───┐
│ **This Financial Plan may not be used to collect** │
│ **funds AND disburse funds on the same**   │
│ **agreement.   Separate agreements must be used** │
│ **in this situation.**   │
└───┘

Agreements Financial Plan (Medium Form) with Program Income

1. Financial Plan Matrix: Note: All columns may not be used. Use depends on source and type of contribution(s).

COST ELEMENTS (Direct Costs)	FOREST SERVICE CONTRIBUTIONS		COOPERATOR CONTRIBUTIONS				(g) GROSS TOTAL BY LINE
	(a) Noncash	(b) Volunteer Labor (In-Kind)	(c) Noncash	(d) In-Kind	(e) Cash to FS	(f) Other Federal	
Salaries/Labor	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Travel	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Supplies/Materials	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Printing	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Subtotal	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Cooperator Indirect Costs			$0.00				$0.00
FS Overhead Assessment	$0.00				$0.00		$0.00
Gross Total	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Matching Costs Determination	
Total Forest Service Share =	(h)
(a+b)/(g) = (h)	#DIV/0!
Other Federal Contribution =	(i)
(f)/(g) = (i)	#DIV/0!
Total Federal Share =	(j)
(h+i) = (j)	#DIV/0!
Total Cooperator Share	(k)
[(c+d+e) = (k)	#DIV/0!
Total	(l)
(j+k) = (l)	#DIV/0!