

E-mail: BASSC-E-NRFU1 Text – BASSC Governor Email Non-Response Follow Up

Subject: YYYY Boundary and Annexation Survey (BAS) State Certification Program – Action Requested

<DATE>

Dear Governor <LAST_NAME>,

Earlier this month, we contacted you regarding our Boundary and Annexation Survey (BAS) State Certification Program. This program ensures that the Census Bureau's inventory of local governments is accurate and that the boundary changes reported to BAS comply with your state laws.

As part of the BAS State Certification Program, we compile listings of boundary changes reported to the previous BAS cycle by governments within your state and distribute them to the governor-appointed State Certifying Official (SCO). If state law requires local governments to report boundary updates to the state, the SCO is responsible for reviewing the listings and certifying that the information is correct.

The previous email included the BAS State Certification SCO Appointment Form. As of today, we have not yet received your state's completed form. Returning this form ensures the Census Bureau has a contact for the BAS State Certification Program.

Please return the completed SCO Appointment Form by <DATE>. Contact us if you have questions or would like another copy of the SCO Appointment Form.

CONTACT INFORMATION

Email: <geo.bas@census.gov>

Phone: 1-800-972-5651

BAS State Certification Program Website: <<https://www.census.gov/programs-surveys/bas/information/state-certification-program.html>>

General BAS Information: <<https://www.census.gov/programs-surveys/bas.html>>

Thank you for your participation in the BAS State Certification Program.

Attachment: BAS State Certification SCO Appointment Form