

**Request for Approval under the “Conference, Meeting, Workshop,
Registration and Challenges Generic Clearance (OD)”
(OMB#: 0925-0740, Expiration Date: 09/30/2025)**

TITLE OF INFORMATION COLLECTION: Cancer, Aging, and Comorbidities Webinar Series (NCI)

PURPOSE: The Cancer and Comorbidities Working Group at the National Cancer Institute, in collaboration with the National Institute on Aging, will host a virtual workshop entitled ‘*Cancer, Aging, and Comorbidities.*’ This workshop will encompass a series of seven webinar-based sessions delivered from January to July 2023.

These sessions will facilitate the current understanding of the complex roles of aging and comorbidities in cancer treatment, treatment response mechanisms, and survivorship. The speakers will discuss the challenges and opportunities in research areas of high significance to the intersection of cancer, aging, and comorbidities.

To understand the affiliations of the attendees and distribute meeting information, such as webEX links to the audience, registration is required. Therefore, this request is to seek approval for acquiring an individual’s full name, email address, and organization information for this webinar series.

DESCRIPTION OF RESPONDENTS: The targeted group will be scientific researchers interested in learning about the advance in the field of aging, cancer treatment, and comorbidities. Most of the respondents are expected to be academic cancer researchers.

TYPE OF COLLECTION: (Check all that apply)

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> Abstract | <input type="checkbox"/> Application |
| <input checked="" type="checkbox"/> Registration Form | <input type="checkbox"/> Other: _____ |

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is a low burden for respondents and a low cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.

Name: Weiwei Chen

Please answer the following question to assist review: If you collect names and emails, check for PII.

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? Yes No
2. If Yes, is the information that will be collected included in records subject to the Privacy Act of 1974? Yes No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? Yes No

Amount: _____

The explanation for incentive: (include the number of visits, etc.)

ESTIMATED BURDEN HOURS and COSTS

Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
Individuals	500	1	5/60	42
Totals		500		42

Category of Respondent	Total Burden Hours	Hourly Wage Rate*	Total Burden Cost
Individuals	42	\$ 49.44	\$2,076.48
Total			\$2,076.48

*Source of the mean Hourly Wage Rate is provided by the Bureau of Labor Statistics, Occupation title "Medical Scientists" 19-1040, https://www.bls.gov/oes/2021/May/oes_nat.htm#19-1040.

FEDERAL COST: The estimated annual cost to the Federal government is \$ 715.32

Staff	Grade/Step	Salary**	% of Effort	Fringe (if applicable)	Total Cost to Gov't
Federal Oversight					
Public Health Advisor	14/5	\$143064	0.5%		\$715.32
Contractor Cost					\$0
Travel					\$0
Other Cost					\$0
Total					\$715.32

**The salary in the table above is cited from <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/22Tables/html/DCB.aspx>

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents, and do you have a sampling plan for selecting from this universe?
 Yes No

If the answer is yes, please describe both below (or attach the sampling plan). If the answer is no, please describe how you plan to identify your potential group of respondents and how you will select them.

The webinar series will be advertised via NCI Divisions' social media, grantee listserv, and a related-webinar attendee list. The targeted respondents are researchers interested in learning about the research at the intersection of cancer treatment, aging, and comorbidities.

Administration of the Instrument

How will you collect the information? (Check all that apply)

- Web-based or other forms of Social Media
- Telephone
- In-person
- Mail
- Survey Form
- Chart Abstraction
- Other, Explain

Will interviewers, facilitators, or research coordinators be used? Yes No

Please ensure that all instruments, instructions, and scripts are submitted with the request.